

**COMMISSIONERS' MEETING
MINUTES**

01/15/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Sherry Baer led the Pledge of Allegiance.

Reverend Roger Mentzer of Bethlehem United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 8, 2014 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Nikki Suchanic, Director of Elections & Voter Registration, announced that the County will be holding a Special Elections on Tuesday, March 18th, to fill a vacant seat in the State Senatorial 28th District due to the departure of State Senator Michael Waugh. Ms. Suchanic stated that the state will reimburse the County 100% for costs incurred from the election.

4. RESOLUTION

A. U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA - Community Development Division of the York County Planning Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2009, 2010, 2011 and 2012 Action Plans under the U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA, funded Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
North Hopewell Township	\$ 977.48	45230009 UP	45331632 (close)
Hanover Borough & Penn Township	\$ 29,661.48	45240010 UP	45341888 (open)
Hanover Borough & Penn Township	\$ 9,646.10	45250011 UP	45351889 (open)
York Co Planning Commission	\$ 6,916.37	45250011 UP	45351817 (open)
York Co Planning Commission	\$ 1,221.32	45260012 UP	45361879 (open)

5. SOLICIT BIDS

A. York County Veterans' Affairs

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the York County Purchasing Department to solicit bids for 32,544 (226 gross) Veterans Memorial Day flags for the York County Veterans' Affairs office to place on the graves of veterans for calendar year 2014.

6. PURCHASE

A. Informer Systems, San Jose, CA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and Informer Systems, San Jose, CA, for a 1-year subscription renewal of a web-based 24/7 scheduling program at a cost of \$12,312.00, for the period of February 1, 2014 through January 31, 2015.

7. CONTRACT AGREEMENT RENEWALS

A. Criminal Conflict Panel

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve contract agreement renewals between the County of York, on behalf of the York County Court Administration Department, and the following attorneys serving on the Criminal Conflict Panel, for the period of January 1, 2014 through December 31, 2014:

Seamus D. Dubbs, Esquire
Karen E. Comery, Esquire
Heather Reiner, Esquire
Marc J. Semke, Esquire

Kevin Hoffman, Esquire
George Margetas, Esquire
William Graff, Jr., Esquire
John Hamme, Esquire

Christopher Moore, Esquire
Scott McCabe, Esquire
Thomas Korey Leslie, Esquire

8. CONTRACT CHANGE ORDER

A. Keystruct Construction, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 1 between the County of York, on behalf of York County Engineer John Klinedinst, and Keystruct Construction, Inc., York, PA, in the amount of \$8,025.00 for the removal of contracted items for Bridge No. 157 and Bridge No. 181 for the 2013 York County Bridge Maintenance Program, decreasing the total contract amount to \$182,613.00.

9. HUMAN SERVICES

A. Letter of Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Joan Wright, MSW, York, PA, to provide training and group facilitation to foster families, particularly in the area of Childhood Trauma, Family Regulatory Therapy, Behavior Management and Kinship Care, at a rate not to exceed \$20.00 per hour.

B. Letter of Agreement and HIPAA business associate agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement and HIPAA business associate agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Dorothy Livaditis, Esquire, York, PA, to serve as solicitor at a rate of \$100.00 per hour for legal services; with reimbursement for costs to include personal service and overnight postage charges, independent contractor services at a rate of \$80.00 per hour, paralegal services at a rate of \$50.00 per hour, and processor services at the customary rate within York County, for the period of January 1, 2014 through December 31, 2014.

C. Purchase of Service Agreement Amendment - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Devereaux Foundation, King of Prussia, PA, to reflect the addition of I/DD Program Support counseling services at a rate of \$36.00 per diem, for the period of July 1, 2013 through June 30, 2014, with no other changes being made to the original agreement.

10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 15, 2014 totaling \$3,409,079.63.

<u>Weekly Disbursement Totals for January 15, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,304,499.64
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	5,114.35
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	44,534.99
06	Human Services	5,663.01
07	Children & Youth	516,092.78
08	911	587,555.71
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	37,802.53
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	833.26
25	Aging	82,365.48
28	MH-IDD	308,111.36
30/31	York/Adams HealthChoices	13,000.00
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	3,079.15
36	Earn-It	
40	Weatherization Liheap	25,455.08
45	Block Grant	187,636.01
46	Affordable Housing	23,863.29
47	Revolving Fund	14,552.55
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,762.00
51	Weatherization Doe	
72	Tax Claim	235,816.25
75	Retirement	
82	2013 PLGIT GOB Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	10,342.19
	Total	<u><u>3,409,079.63</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

01/13 – Commissioners Chronister and Hoke, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Mary Sabol – Prison Personnel.

12. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's Review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager