

**COMMISSIONERS' MEETING  
MINUTES**

**01/14/15**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

**A. Opening Ceremony**

Controller Robb Green led the Pledge of Allegiance.

County Engineer John Klinedinst gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 7, 2015 Commissioners' Meeting as submitted.

**3. PROCLAMATION**

**A. York County School of Technology – Children, Youth & Families**

The Board of Commissioners presented a proclamation to Brett Frye, on behalf of the students and staff of the York County School of Technology, recognizing them for their kindness and selflessness in providing a Christmas party for the children in out-of-home care and their resource families of the York County Office of Children, Youth and Families.

**4. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**5. APPOINTMENTS**

**A. Deputy Tax Collectors**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals as Deputy Tax Collectors to fulfill the duties of the Tax Collector for the indicated municipality as may be necessary, effective January 14, 2015 through December 31, 2017:

Deputy Tax Collector  
Kristen Wolfe, York City  
Jean Stambaugh, Manchester Township  
Lee Hoffheins, Glen Rock Borough

Municipality  
York City  
West Manchester Township  
Shrewsbury Borough

## **6. REAPPOINTMENT**

### **A. York County Solid Waste and Refuse Authority**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint Clarence Nace, Shrewsbury Township, to the York County Solid Waste and Refuse Authority for a five-year term, effective January 1, 2015 through December 31, 2019.

## **7. RESOLUTION**

### **A. Resolution 2015-01**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2015-01 authorizing the York County Fire School to participate in the Federal Surplus Property Distribution Program to make purchases directly from the federal warehouse.

## **8. SOLICIT BIDS**

### **A. York County Veterans' Affairs**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Purchasing Department to solicit bids for 33,120 (230 gross) Veterans Memorial Day flags for the York County Veterans' Affairs department to place on the graves of veterans for calendar year 2015.

## **9. LETTER OF AGREEMENT**

### **A. Tyler Technologies, Moraine, OH**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Assessment department, and Tyler Technologies, Moraine, OH, for software modifications to Tax Claim reports at a cost not to exceed \$6,120.00.

## **10. CONTRACT AGREEMENTS**

### **A. Modern Power Group Systems, Bristol, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Facilities Management department, and Modern Power Group Systems, Bristol, PA, for periodic maintenance of three (3) emergency generators and transfer switches at the York County Emergency Services Center at a cost not to exceed \$4,500.00, for the period of January 1, 2015 through December 31, 2015.

## **B. PropertyInfo Corp., San Antonio, TX**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Register of Wills/Clerk of Orphans' Court, and PropertyInfo Corp., San Antonio, TX, for records management maintenance and software support at a cost of \$15,710.00 per year, for a total cost of \$78,550.00, for the period of January 1, 2015 through December 31, 2019.

## **11. LEASE AGREEMENT**

### **A. WGCBTV, Red Lion, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement first amendment between the County of York, on behalf of the York County Department of Emergency Services, and WGCBTV, Red Lion, PA, to reflect equipment changes and modifications to the existing tower site as part of the Radio and Microwave Systems Upgrade project, with no other changes being made to the original agreement.

## **12. HUMAN SERVICES**

### **A. Resource Parent Contract Agreements – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014:

Ep and Chhomnan Keo, York, PA  
John and LeAnn Keo, York, PA

### **B. Resource Parent Contract Agreements – York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015:

Steven and Kristen Arena, Lewisberry, PA  
Michael and Michelle Boor, York, PA  
Randy and Sherry Crowther, Felton, PA  
Janet Brill, Seven Valleys  
Christine R. Dill, York, PA  
Renee Gaines, Hanover, PA  
Todd and Karen Greene, Red Lion, PA  
Greg and Valerie A. Gunn, Camp Hill, PA

Ep and Chhomnan Keo, York, PA  
John and LeAnn Keo, York, PA  
Sadayssha Maddox, York, PA  
Carl and Dawn Overby, Spring Grove, PA  
Jason and Carla Veil, Stewartstown, PA  
Samuel and Kimberly Weaver, Hanover, PA  
Zach and Annie L. Wolgemuth, Hanover, PA

**C. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
True North Wellness Services	625 West Elm Avenue Hanover, PA 17331	Functional Family Therapy Counseling	\$134.00/hour	01
The Bradley Center	5180 Campbells Run Road Pittsburgh, PA 15205	Intensive Residential Robinson (Non MA Approved)	\$316.73/diem	33
Kids Peace National Centers, Inc.	4807 Jonestown Road Ste. 241 Harrisburg, PA 17109	Regular Foster Care Foster Care	\$53.58/diem	01
Kids Peace National Centers, Inc.	4807 Jonestown Road Ste. 241 Harrisburg, PA 17109	Specialized Foster Care Foster Care	\$91.40/diem	03
Kids Peace National Centers, Inc.	5300 Kids Peace Drive Orefield, PA 18069	Diagnostic/Shelter Care	314.23/diem	14

**13. APPROVAL OF CHECK REGISTER**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 14, 2015 totaling \$3,283,733.31.

Weekly Disbursement Totals for January 14, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,761,886.01
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	4,873.33
03	Unclaimed Money	131.00
04	Donations	
05	Controlled Substance	26,622.61
06	Human Services	3,523.25
07	Children & Youth	6,647.18
08	911	370,923.17
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	32,339.58
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	1,518.61
25	Aging	13,021.36

28	MH-IDD	199,340.37
30/31	York/Adams HealthChoices	44.44
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	64,485.59
45	Block Grant	17,834.99
46	Affordable Housing	
47	Revolving Fund	476.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	40,335.60
72	Tax Claim	
75	Retirement	
82	2013 PLGIT GOB Fund	735,778.90
84	911 Capital Projects Fund	3,000.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	950.82
	Total	<u>3,283,733.31</u>

#### **14. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

01/12 – Commissioners Chronister and Hoke, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and Tom Kearney and Kyle King – District Attorney's Office Personnel.

#### **15. SOLICITOR'S REPORT**

Solicitor Michael Flannelly submitted his written report for the Board's review. Solicitor Flannelly reported that 209 Open Records requests were received in 2014, of which 137 were granted in whole or in part with the remainder not being granted due to no existing records related to the request. He stated that the vast majority of the requests were submitted by businesses.

#### **16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

##### **A. Closing**

Commissioner Chronister announced that the County will be closed for business on Monday, January 19<sup>th</sup>, in observance of Martin Luther King Jr. Day.

## **17. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:14 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager