

**COMMISSIONERS' MEETING
MINUTES**

01/13/16

1. CALL TO ORDER

Commissioner Byrnes called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Commissioner Christopher Reilly led the Pledge of Allegiance.

Reverend Brenda Marin of Hayshire United Church of Christ gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the January 6, 2016 Commissioners' Meeting as submitted.

3. PROCLAMATION

A. Big Brothers Big Sisters of York & Adams Counties – National Mentoring Month

The Board of Commissioners presented a proclamation to Big Brothers Big Sisters of York & Adams Counties Executive Director Michael Smith recognizing the month of January 2016 as "National Mentoring Month" in the County of York.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. APPOINTMENTS

A. Fairview Township Tax Collector

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Kendra Allen, Fairview Township, to fulfill the duties of Fairview Township Tax Collector, for the period of January 13, 2016 through December 31, 2017, as the former Tax Collector has resigned from the position.

B. Lewisberry Borough Tax Collector

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Debra Popp, Newberry Township, to fulfill the duties of Lewisberry Borough Tax Collector, for the period of January 9, 2016 through December 31, 2017, as the person elected by write-in vote has resigned from the position.

6. LETTERS OF AGREEMENT

A. Fawn Grove Borough, Wellsville Borough, West York Borough and South Eastern School District (FGB)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve letters of agreement between the County of York, on behalf of the York County Treasurer’s Office, and the following taxing authorities, authorizing the York County Treasurer to fulfill the duties of the Tax Collector for the indicated taxing authorities for the collection of 2016 Real Estate and/or Per Capita taxes as indicated, for the period of January 13, 2016 through December 31, 2016; and further authorizing the York County Treasurer to sign all documents related to the agreements:

<u>Taxing Authority</u>	<u>Tax Type</u>
Fawn Grove Borough	Real Estate
Wellsville Borough	Real Estate & Per Capita
West York Borough	Real Estate & Per Capita
South Eastern School District (FGB)	Real Estate

7. ARBITRATION AWARD AND AGREEMENT

A. York County Detectives Association, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to acknowledge an arbitration award and agreement between the County of York, on behalf of the York County Human Resources department, and the York County Detectives Association, York, PA, for the County of York Detective Bargaining Unit employees, retroactive from January 1, 2015 through December 31, 2018.

8. WAIVER OF DEBT

A. York County Agricultural Society, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a waiver of debt between the County of York, on behalf of the York County Commissioners, and the York County Agricultural Society, York, PA, for the Debt Service Coverage Ratio covenant and imposition of the 2% Default Rate for the loan period ending November 30, 2015, pursuant to the \$11,700,000.00 Series 2009 Note.

9. YORK COUNTY FUNDS CERTIFICATION

A. York County Agricultural Land Preservation Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the Certification of 2016 York County Funds in the amount of \$221,309.10 for easement purchases by the York County Agricultural Land Preservation Board, with \$71,309.10 of Clean & Green Rollback interest, a supplemental \$100,000.00 Marcellus Shale Legacy Fund allocation and a \$50,000.00 Solid Waste Authority Fund allocation.

10. RESOLUTION

A. Resolution 2016-01

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-01 authorizing the revision of the Conservation Easement Donation/Bargain Sale Program, as revised and approved by the York County Agricultural Land Preservation Board on December 15, 2015.

11. CONTRACT AGREEMENTS

A. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a proposal and contract agreement between the County of York, on behalf of the York County HealthChoices Management Unit of the York County Human Services department, and C.S. Davidson, Inc., York, PA, for the preliminary and final design phases, and bidding contract management of the Substance Abuse Treatment Center Expansion project at a cost not to exceed \$428,800.00, to be funded through the HealthChoices Management Unit.

B. Clark Service & Parts, Smoketown, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Clark Service & Parts, Smoketown, PA, for preventative maintenance and inspection of various food service and refrigeration equipment located at the York County Prison, and Youth Development and Substance Abuse Centers (White Deer Run) at a cost of \$15,290.00 for year 2016, \$15,650.00 for year 2017 and \$15,900.00 for year 2018, for a total cost of \$46,840.00, beginning January 1, 2016 through December 31, 2018.

12. LEASE AGREEMENTS

A. Block Business Systems, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve lease agreements between the County of York, on behalf of the York County Information Services department, and Block Business Systems, Inc., York, PA, for two (2) copiers, including maintenance and supplies, except paper, for the following York County departments at the rates and for the contract periods indicated:

Court Administration

(1) Lanier (MP3054SP) copier
11 quarters at \$244.16 per quarter/\$2,685.76 total cost
December 28, 2015 through December 31, 2018

Children, Youth & Families

(1) Lanier (MP3054SP) copier
11 quarters at \$458.25 per quarter/\$5,040.75 total cost
December 26, 2015 through December 31, 2018

13. HUMAN SERVICES

A. Unlicensed Host Home Subsidy Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an unlicensed host home subsidy agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Andrea Conn, York, PA, for the care of TRA, a dependent youth, at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years.

B. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Perseus House, Inc.	39132 Mt. Pleasant Rd. Spartansburg, PA 16434	Andromeda House Intensive Treatment Unit Community Residential Services	\$224.93 / diem	03
Perseus House, Inc.	1510 State Street Erie, PA 16501	Perseus House Shelter Program Shelter Care	\$190.80 / diem	05
Perseus House, Inc.	6101 West Road McKean, PA 16426	Brighter Horizon Girls RTF (Non-MA Approved) Community Residential Services	\$327.51 / diem	06
Perseus House, Inc.	643 East Sixth Street Erie, PA 16507	Baby under 24 months for Pregnant/Parenting Residential Services	\$277.80 / diem	09
Perseus House, Inc.	516 West 7th Street Erie, PA 16502	Perseus House Boys ITP (Sex Offenders) Residential Services	\$259.48 / diem	10
Perseus House, Inc.	39132 Mt. Pleasant Rd. Spartansburg, PA 16434	Andromeda House RTF (MH, Sex Offender) (Non-MA Approved) Community Residential Services	\$273.09 / diem	31
Perseus House, Inc.	132 West 26th Street Erie, PA 16508	Perseus House Enhanced RTF (Non-MA Approved) Community Treatment Facility	\$564.56 / diem	32

Perseus House, Inc.	1510 State Street Erie, PA 16501	Perseus House Boys Intensive RTF (MA Approved) Community Residential Services	\$0.00 / diem	60
Perseus House, Inc.	39132 Mt. Pleasant Rd. Spartansburg, PA 16434	Andromeda House RTF (MH, Sex Offender) (MA Approved) Community Residential Services	\$0.00 / diem	61
Perseus House, Inc.	132 West 26th Street Erie, PA 16508	Perseus House Enhanced RTF (MA Approved) Community Treatment Facility	\$0.00 / diem	62
Perseus House, Inc.	6101 West Road McKean, PA 16426	Brighter Horizons Girls RTF (MA Approved) Community Residential Services	\$0.00 / diem	63
Bradley Center, Inc.	5180 Campbells Run Rd. Pittsburgh, PA 15205	Intensive Residential Robinson (Non-MA Approved) Residential Service	\$339.54 / diem	33
Bradley Center, Inc.	5180 Campbells Run Rd. Pittsburgh, PA 15205	Intensive Residential Robinson (MA Approved) Residential Service	\$0.00 / diem	63

C. Resource Parent Care/Subsidized Adoption Rates – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Resource Parent Care/Subsidized Adoption standard per diem rates, on behalf of the York County Office of Children, Youth & Families, effective January 1, 2016.

D. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for the care of minor children, for the period of January 1, 2016 through December 31, 2016:

Janet Brill, Seven Valleys, PA	Stephanie and Keith Matteson, McArthur, OH
Kimberly Briner, Eppers, PA	Vina Milligan, York, PA
Karissa and Robert Costello, York, PA	Melinda Saibi, York, PA
Carol Day, York, PA	John and Lori Smith, Dover, PA
John & Dorothy Esh, Narvon, PA	Elvira Tisdale-McGill, York, PA
Michael Kirwin and Jacqueline Frost, Stewartstown, PA	Michelle and Brian Williams, Hanover, PA
Trulaine and Richard Kreider, Thomasville, PA	

E. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and TH, Sr. and SH, York, PA, to reflect an increase in adoption subsidy payments for HMH fka HMOFH, the adopted minor child, from \$19.00 per day to \$25.65 per day, due to the child reaching the age of 3 years, effective November 18, 2015, with no other changes being made to the original agreement.

14. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 13, 2016 totaling \$25,001,060.48.

Weekly Disbursement Totals for January 13, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	22,679,532.02
01	Payroll	1,009.82
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	26,755.03
03	Unclaimed Money	119.00
04	Donations	
05	Controlled Substance	30,382.34
06	Human Services	1,320.85
07	Children & Youth	991,818.15
08	911	726,055.84
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	139,910.13
10	Marcellus Shale Bridge Maintenance	4,943.84
11	Prison Telephone	20,228.98
25	Aging	16,643.20
28	MH-IDD	127,551.30
30/31	York/Adams HealthChoices	14,209.90
30	York Reinvestment	16,408.14
31	Adams Reinvestment	3,241.00
35	Domestic Relations	
36	Earn-It	300.00
40	Weatherization Liheap	58,209.13
45	Block Grant	45,144.36
46	Affordable Housing	380.00
47	Revolving Fund	6,245.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,225.54
51	Weatherization Doe	
72	Tax Claim	23,579.43
75	Retirement	58,427.29

82	2013 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	4,420.19
	Total	<u>25,001,060.48</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners’ Meeting:

01/11 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Controller Green; Kristy Bixler and Tiffany Trout – General Personnel.

16. SOLICITOR’S REPORT

Assistant Solicitor Donald Reihart submitted his written report for the Board’s review.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Dolores Krick, a farmer in southern York County, and enrolled in the PennState Extension Rural-Urban Leadership Education program, introduced the program to the Board of Commissioners as part of her assignment. She stated that the two-year program is designed to encourage the development of community leaders by providing education on governments. Ms. Krick stated that the program has also helped her in her position as President of the York County Farm Bureau.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:45 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager