

**COMMISSIONERS' MEETING
MINUTES**

01/08/14

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Commissioner Reilly led the Pledge of Allegiance.

Sister Monica of St. Patrick's Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the December 18, 2013 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Mr. Mike Corcoran, Carroll Township resident, addressed the board with his opinion regarding the recent board approved contracts for the migration and upgrade to the County's Emergency Radio Communications network, as mandated by the United States Congress known as "The Middle Class Tax Relief and Jobs Creation Act" passed on February 16, 2012. Mr. Corcoran gave an overview of the mandate. Mr. Corcoran recommended that the board cancel the recently approved contracts and investigate the County's options and make researched decisions.

4. APPOINTMENTS

A. Michael W. Flannelly

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Michael W. Flannelly as County Solicitor, effective January 6, 2014.

B. Donald L. Reihart

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Donald L. Reihart as Assistant County Solicitor, effective January 6, 2014.

C. Sherry L. Baer

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Sherry L. Baer as Chief Clerk, effective January 6, 2014.

D. Sherry L. Baer

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Sherry L. Baer as Right To Know Officer, effective January 6, 2014.

E. York County Human Services Fund Board of Directors

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals to the York County Human Services Fund Board of Directors for three-year terms, effective January 1, 2014 through December 31, 2016:

Michelle Hovis, Executive Director – Human Services
Dianna Benaknin, Director – Area Agency on Aging
Steve Warren, Director – York/Adams MH-IDD/D&A
Philip Palandro, Director – Veterans’ Affairs
Rodney Wagner, Director – Youth Development Center
Jessica Mockabee, Assistant Director – Human Services
Megan Gouker, Eligibility Supervisor – Children, Youth & Families
Susan Noya, Fiscal Officer – York/Adams MH-IDD

5. REAPPOINTMENTS

A. Redevelopment Authority of the County of York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the Redevelopment Authority of the County of York for four-year terms, effective January 1, 2014 through December 31, 2017:

Austin Hunt, Spring Garden Township
Phillip W. Briddell, York Township

B. York County Advisory Board of Parks and Recreation

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Advisory Board of Parks and Recreation for three-year terms, effective January 1, 2014 through December 31, 2016:

Joseph T. Hand, York City
Stephen Lentz, East Manchester Township

6. RESOLUTION

A. EIC/ComfortHome, Inc., Lancaster, PA - Programs Management and Compliance Division of the York County Planning Commission

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Programs Management and Compliance Division of the York County Planning Commission, authorizing a contract agreement amendment between the County of York and EIC/ComfortHome, Inc., Lancaster, PA, extending the Weatherization Program contract from January 1, 2014 to March 31, 2014.

7. PURCHASES

A. Wacor Electronic Systems, East Petersburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Wacor Electronic Systems, East Petersburg, PA, for closed circuit television equipment and installation, for a total cost of \$92,886.78 to be funded from the Prison Telephone Revenue account.

B. Datum Filing Systems, Inc., Emigsville, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Clerk of Courts Office, and Datum Filing Systems, Inc., Emigsville, PA, for installation of a mobile shelving system to provide additional storage space for court-related exhibits admitted into evidence at a cost of \$40,355.70 for the shelving unit and \$7,295.45 for installation, for a total cost of \$47,651.15, under a PA COSTARS contract.

8. CONTRACT AGREEMENTS

A. Supply Source, Inc., Williamsport, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Clerk of Courts Office, and Supply Source, Inc., Williamsport, PA, for the relocation and reconfiguration of existing cubicles and shelving in preparation for the installation of a new shelving system at a cost of \$3,120.00 under a PA COSTARS contract.

B. Buzynski Electrical Contractor, LLC, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Clerk of Courts Office, and Buzynski Electrical Contractor, LLC, York, PA, for the provision of electrical work and installation of associated items in the file room at the costs indicated, for a total cost of \$1,590.00:

<u>Item</u>	<u>Cost</u>
Installation of Receptacles	\$1,260.00
Installation of Door Bell	<u>\$ 330.00</u>
	\$1,590.00

9. CONTRACT AGREEMENT RENEWALS

A. Highmark Blue Shield, Camp Hill, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources Department, and Highmark Blue Shield, Camp Hill, PA, for administrative fees applicable to the County’s health plan coverage, for the period of January 1, 2014 through December 31, 2014.

B. Midwest Employers Casualty Company, Chesterfield, MO

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a contract agreement renewal between the County of York, on behalf of the York County Human Resources Department, and Midwest Employers Casualty Company, Chesterfield, MO, for Excess Workers’ Compensation Insurance at a cost of \$94,892.00, for the period of January 1, 2014 through December 31, 2014.

10. PROFESSIONAL SERVICES CONTRACT AGREEMENT

A. GeoDecisions, State College, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Information Services Department, and GeoDecisions, State College, PA, to provide hosting services of the York County Assessment Department’s Geographical Information System (GIS) at a cost of \$9,999.00, for the period of January 1, 2014 through December 31, 2014.

11. CONSERVATION RESERVE PROGRAM CONTRACT AGREEMENT AMENDMENT

A. U.S. Department of Agriculture, York County Farm Service Agency, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Conservation Reserve Program contract agreement amendment between the County of York, on behalf of the York County Parks Department, and the U.S. Department of Agriculture, York County Farm Service Agency, York, PA, to reflect the correction of recorded acreage for Farm #7246, located in the Richard M. Nixon County Park, from 10.2 acres to 9.2 acres.

12. CONTRACT CHANGE ORDER

A. Bernard Anthony, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract change order between the County of York and Bernard Anthony, Inc., York, PA, in the amount of \$8,000.00 for the removal of demolition of Work Area 2 (farmhouse) under the Native Lands Park Building Salvage/Demolition project contract agreement, decreasing the total contract amount to \$12,000.00.

13. GRANTS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant project modification request, on behalf of the York County Juvenile Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the Juvenile Justice System Enhancement Strategy grant in the amount of \$49,974.00, with no additional County match, for the period of December 1, 2012 through September 30, 2014:

	<u>Original Budget</u>	<u>Amended Budget</u>
Travel	\$10,692.00	\$10,370.00
Supplies & Operating Expenses	\$ 4,832.00	\$18,428.00
Consultants	<u>\$34,450.00</u>	<u>\$21,176.00</u>
	\$49,974.00	\$49,974.00

B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a grant application, on behalf of the York County Juvenile Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$10,000.00, with a County match of \$35,240.00, for a total grant amount of \$45,240.00, to provide unmatched funding to offset the salary of the Juvenile JUMP Court Probation Officer through the 2014 Juvenile Accountability Block Grant, for the period of April 1, 2014 through March 31, 2015.

14. HUMAN SERVICES

A. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2013 through June 30, 2014:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Common Sense Adoption Services, Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level CC Foster Care	\$86.25/diem	03
Common Sense Adoption Services, Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level DD Foster Care	\$64.00/diem	04
Common Sense Adoption Services, Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level EE Foster Care	\$66.00/diem	05
Common Sense Adoption Services, Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level FF Foster Care	\$82.00/diem	06
Common Sense Adoption Services, Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level GG Foster Care	\$84.00/diem	07
Common Sense Adoption Services, Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level HH Foster Care	\$106.00/diem	08
Common Sense Adoption Services, Inc.	3001 Market Street Camp Hill, PA 17011	Foster Care Level II Foster Care	\$76.00/diem	09
Manito, Inc.	7564 Brown's Mill Road Chambersburg, PA 17202	JUMP (individual) Counseling	\$64.08/diem	07
Manito, Inc.	7564 Brown's Mill Road Chambersburg, PA 17202	JUMP (group) Counseling	\$16.58/diem	08

B. Subsidized Adoption Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and AM and SP, York, PA, for the adoption of AL, a minor child, authorizing adoption assistance in the amount of \$36.50 per day until the child reaches the age of 18 years.

C. Foster Parent Contract Agreement - York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a foster parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Terry and Sharon LeGore, York, PA, at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2013 through December 31, 2013.

D. Foster Parent Contract Agreement Renewals - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve foster parent contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following foster parents at standard per diem rates of reimbursement for care of foster children, for the period of January 1, 2014 through December 31, 2014:

Shonda McFadden, York, PA	Greg and Valerie Gunn, Camp Hill, PA
Freeda Heilman, Dover, PA	Jayne Harmen, Thomasville, PA
Elvira McGill, York, PA	Steven and Kristen Arena, York, PA
Matthew and Amy Darragh, Hanover, PA	Darla Keenan, York, PA
Jeannette Miller, York, PA	Virginia Hardesty and Rachal Thomas, York, PA
Vina Milligan, York, PA	Marcella Kinard, York, PA
Debora Mitzel, York, PA	Lynda and Vance May, Hanover, PA
Margarette Figueroa, York, PA	Jose Garcia and Nancy Ruiz, York, PA
Carl and Dawn Overby, Spring Grove, PA	Beth Ann Allison, New Freedom, PA
Elizabeth and Leland Scott, York, PA	Samuel and Kimberly Weaver, Hanover, PA
Shandrian Jamison, York, PA	Mary Bisking, York, PA
Deb Sidesinger, Manchester, PA	Tandra Thomas, York, PA
John and Charlene Simmons, New Freedom, PA	Elizabeth and Paul Smith, Delta, PA
Carla and Jason Veil, Stewartstown, PA	Manny and Audrey Mejias, York, PA
Jennifer Beddia, York, PA	James and Mary Jackson, York, PA
Candee Watson and Barbara Bahn, York, PA	Randy and Sherry Crowther, Felton, PA
Anne and Tim Williams, Hanover, PA	Janet and William Trower, Dillsburg, PA
Linda and Kurt Zeigler, Spring Grove, PA	Kimberly Briner, Etters, PA
Jacqueline Williams, York, PA	Robert and April Stevens, Etters, PA
Renee Gaines, Hanover, PA	Mary and Joel Sloat, York, PA
Zachary Anthony, Dover, PA	Toby and Katy Smith, Dover, PA
Joan Rascoe, York, PA	Amy Gillingham, Biglerville, PA
Mary Hardy and Aaron Why, York, PA	Jessica Plaza & Jamin Theiss, Baltimore, MD
Silas and Staci Elkins, Stewartstown, PA	Linda (Darlene) Stotler, Berkeley Springs, WV
Linda and James Sheeler, Stewartstown, PA	Janet Brill, Seven Valleys, PA
Beatrice Anderson, York, PA	John & Victoria Ross, Hagerstown, MD
Michael and Michelle Boor, York, PA	Zach & Annie Wolgamuth, Hanover, PA
Paul and Audrey Dinterman, York, PA	Susan & Bruce Garretson, Dillsburg, PA
Trulaine & Richard Kreider, Thomasville, PA	Jeff & Colleen Markle, Dover, PA
Trever and Cherene Shue, York, PA	Sherry Hotz, York, PA
Carolyn Cuthrell, York, PA	Bryan & Sandra Sneed, York, PA
Michael and Kimberly Davis, York, PA	Terry and Sharon LeGore, Mt. Wolf, PA
Tanya and Richard Dozier, Shrewsbury, PA	John and Lori Smith, Dover, PA
Darlene Druck & Daron Smith, Yoe, PA 17313	Regena Killian, York, PA
Stephen and Michelle Dunlap, Red Lion, PA 17356	Melissa J. Fair & Christina M. Sprenkle, York, PA
Diana and Mark Eaton, Hanover, PA 17331	

15. REFUND REGISTER

A. Tax Refund Register 2013-49

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2013-49 authorizing payment of York County real estate tax refunds totaling \$540.75.

16. APPROVAL OF CHECK REGISTERS

- A. Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of December 24, 2013 totaling \$2,368,097.76.

<u>Weekly Disbursement Totals for December 24, 2013</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,004,981.59
01	Payroll	7,320.44
01	Ag Land Preservation	380.50
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	618.93
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	116,610.20
06	Human Services	182,221.98
07	Children & Youth	203,824.91
08	911	167,866.77
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	2,112.77
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	323.66
25	Aging	181,946.95
28	MH-IDD	270,574.60
30/31	York/Adams HealthChoices	4,825.03
30	York Reinvestment	17,388.37
31	Adams Reinvestment	
35	Domestic Relations	24,699.68
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	10,817.05
75	Retirement	48,446.95
82	2013 PLGIT GOB Fund	14,519.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	108,618.38
	Total	<u><u>2,368,097.76</u></u>

B. Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 8, 2014 totaling \$6,568,563.41.

<u>Weekly Disbursement Totals for January 8, 2014</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	4,171,835.14
01	Payroll	8,396.54
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	116.16
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	296,011.05
03	Unclaimed Money	
04	Donations	324.99
05	Controlled Substance	5,049.13
06	Human Services	23,009.22
07	Children & Youth	1,355,585.34
08	911	47,172.65
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	145,914.41
10	Marcellus Shale Bridge Maintenance	21,382.68
11	Prison Telephone	512.89
25	Aging	2,083.80
28	MH-IDD	331,952.57
30/31	York/Adams HealthChoices	8,498.84
30	York Reinvestment	381.94
31	Adams Reinvestment	
35	Domestic Relations	123,158.85
36	Earn-It	166.44
40	Weatherization Liheap	
45	Block Grant	
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	14,488.13
82	2013 PLGIT GOB Fund	521.50
85	P/A Capital Projects Fund	
90	Drug & Alcohol	12,001.14
	Total	<u><u>6,568,563.41</u></u>

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

01/06 – Three Commissioners, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; President Judge Linebaugh, Paul Crouse and April Billet-Barclay – Court Administration Personnel.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:46 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager