

**COMMISSIONERS' MEETING
AGENDA**

12/24/14

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance.
3. Moment of Silent Meditation/Invocation.
4. Motion to approve the minutes from the December 17, 2014 Commissioners' Meeting as submitted.
5. Period of Public Comment.
6. Motion to adopt the 2015 York County Budget, which represents 4.52 mills of real estate tax and includes .10 mills of dedicated library tax:

General Fund Budget	\$196,912,132.00
Proprietary Funds Budget	\$ 60,759,220.00
Special Revenue Funds Budget	\$182,326,271.00
Fiduciary Funds Budget	\$ 40,539,100.00
Liquid Fuels Tax Fund Budget	<u>\$ 6,683,904.00</u>
	\$487,220,627.00

7. Motion to appoint the following individuals as Deputy Tax Collectors to fulfill the duties of the Tax Collector for the indicated municipality as may be necessary, effective December 24, 2014 through December 31, 2017:

Deputy Tax Collector

**Jean Stambaugh, Manchester Twp
Debra Popp, Newberry Twp
Debra Popp, Newberry Twp
Jeannie Grogg, Jackson Twp
Sherry Thompson, Heidelberg Twp
Kathy Emswiler, East Manchester Twp
Suzanne Webb, New Freedom Borough
Catherine Gutberlet, Loganville Borough
Marcy Renshaw, Warrington Twp
Martha Miller, East Hopewell Twp
Chassity Jackson, Delta Borough
Robert Kline, Lower Windsor Twp
Debbi Bietzel, Dillsburg Borough
Kathy Emswiler, East Manchester Twp
Janny Graham, Jefferson Borough
Debra Popp, Newberry Twp
Gail Prego, Shrewsbury Twp
Angela Ramsay, North York Borough
Andrew Rohrbaugh, Spring Grove Borough
Sommer Garner, East Prospect Borough
Kathy Emswiler, East Manchester Twp**

Municipality

**Dover Township
East Manchester Township
Fairview Township
Heidelberg Township
Jackson Township
Newberry Township
Shrewsbury Township
Springfield Township
Washington Township
Cross Roads Borough
Delta Borough
East Prospect Borough
Franklintown Borough
Goldsboro Borough
Jefferson Borough
Lewisberry Borough
New Freedom Borough
North York Borough
Spring Grove Borough
Wrightsville Borough
York Haven Borough**

8. Motion to appoint Ross Stanko, Administrative Officer III, to the **York County Human Services Fund Board of Directors** to fulfill the unexpired term of Dianna Benaknin, effective January 1, 2015 through December 31, 2016.
9. Motion to approve the amended York County Purchasing Manual, and authorize the Purchasing Coordinator to distribute it to all County departments.
10. Motion to authorize an increase in the mileage reimbursement rate for York County employees when using their personal vehicles for County approved business, as established by the **Internal Revenue Service, Washington, D.C.**, from 56 cents per mile to 57.5 cents per mile, effective January 1, 2015.
11. Motion to approve waiver of the Debt Service Coverage Ratio covenant and imposition of the 2% Default Rate for the loan period ending November 30, 2014 pursuant to the \$11,700,000.00 Series 2009 note between the **York County Agricultural Society** and the County of York.
12. Motion to approve the release of \$13,000.00 of York County Conservation Easement funds to the **Farm & Natural Lands Trust of York County** for an agricultural conservation easement acquisition of 26.3+/- acres owned by Lucy S. Wood, located in Glen Rock, Codorus Township.
13. Motion to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2012, 2013 and 2014 Action Plans under the **U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**, funded through the Community Development Block Grant program and Emergency Solutions Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
CDBG Program Administration	\$160,687.29	45481997 (close)	45280014
ESG Homeless Prevention & Rapid Re-housing	\$ 46,077.53	45761923	new
ESG Homeless Prevention & Rapid Re-housing	\$ 32,277.83	45771962	new
ESG Homeless Prevention & Rapid Re-housing	\$ 36,819.45	45782004	new
14. Motion to approve a purchase between the County of York, on behalf of the York County Information Services department, and **CoreBTS, Exton, PA**, for three-hundred (300) anti-virus and malware software licenses at a cost of \$30.40 per license, for a total cost of \$9,120.00, for the period of December 10, 2014 through December 9, 2015.
15. Motion to approve a purchase between the County of York, on behalf of the York County Information Services department, and **SötirIS, Mechanicsburg, PA**, for fifty (50) Citrix mobile device management software licenses at a cost of \$165.00 per license, for a total cost of \$8,250.00.
16. Motion to approve the submission of an insurance coverage application, on behalf of the York County Human Resources department, to **Munich Re Stop Loss, Inc., Doral, FL**, for stop loss insurance coverage at a rate of \$14.43 per contract per month, for the period of January 1, 2015 through December 31, 2015.

17. Motion to approve a letter of support for **The Conservation Fund, Pennsylvania Office, Harrisburg, PA**, to use Growing Greener funds for the acquisition and conservation of the 46+/- acre Rohrbaugh property for open space in Manheim Township, York County, as an addition to Codorus State Park.
18. Motion to approve a contract agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and **Santec, Inc., Linden, NJ**, to provide chemicals for soiled linen laundry services at a rate of \$0.995 cents per 100 pounds, based on 1.8 million pounds of linens processed, for the first three years of the agreement, with a possible rate increase up to 5% for the fourth year of the agreement, for the period of January 1, 2015 through December 31, 2018.
19. Motion to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources department, and **Vision Benefits of America (VBA), Pittsburgh, PA**, to provide a managed care vision buy-up plan with the additional cost of the plan to be paid by employees electing this coverage, for the period of January 1, 2015 through December 31, 2016.
20. Motion to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources department, and **Vision Benefits of America (VBA), Pittsburgh, PA**, to provide a managed care vision plan with fees at actual claims incurred, plus an administrative fee of 9% of the gross claims cost, for the period of January 1, 2015 through December 31, 2016.
21. Motion to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources department, and **United Concordia Companies, Inc., Plymouth Meeting, PA**, to provide managed care dental plans, for the period of January 1, 2015 through December 31, 2016.
22. Motion to ratify a contract agreement renewal between the County of York, on behalf of the York County Human Resources Department, and **Midwest Employers Casualty Company, Chesterfield, MO**, for Excess Workers' Compensation Insurance at a rate of \$0.102 cents per \$100.00 of payroll, for the period of January 1, 2015 through December 31, 2015.
23. Motion to approve a professional services contract agreement between the County of York, on behalf of the York County Information Services department, and **GeoDecisions, a division of Gannett Fleming, Inc., State College, PA**, to provide hosting services for the Geographical Information System (GIS) for Assessment data at a cost not to exceed \$17,500.00, for the period of January 1, 2015 through December 31, 2015.
24. Motion to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and **IMPAX, Inc., York, PA**, for one (1) Samsung (SCX-6555) copier, including maintenance and supplies, except paper, for the Veterans' Affairs department at a cost of \$197.50 per quarter, for a total cost of \$2,370.00, for the period of August 14, 2014 through November 14, 2017.

25. Motion to approve a lease agreement second amendment between the County of York, on behalf of the York County District Attorney's office, and **Space Leasing, Inc., York, PA**, for 5,500 square feet of office space for the York County Drug Task Force at the rates and terms indicated:

<u>Monthly Rate</u>	<u>Contract Term</u>
\$3,325.70	April 1, 2015 through March 31, 2016
\$3,416.48	April 1, 2016 through March 31, 2017
\$3,509.97	April 1, 2017 through March 31, 2018
\$3,606.27	April 1, 2018 through March 31, 2019
\$3,705.46	April 1, 2019 through March 31, 2020

26. Motion to approve letters of agreement between the County of York, on behalf of the York County Youth Development Center, and **Planned Parenthood Keystone, Trexlertown, PA**, to provide the following HIV prevention intervention education programs at no cost to the County, effective as indicated::

<u>Program</u>	<u>Program Term</u>
Street Smart	November 24, 2014 through January 19, 2015
RESPECT	November 24, 2014 through June 30, 2015

27. Motion to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and **LU and KU, York, PA**, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$790.50, according to the schedule attached to the agreement:

<u>Minor Child</u>	<u>Daily Rate</u>
SPU aka SWC	\$40.00
JMU aka TAH	\$36.50
SNU aka SMH	\$33.50

28. Motion to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DL and CL, Dover, PA**, for the adoption of JMM aka JMM, to reflect the eligibility of Medical Assistance coverage, with no other changes being made to the original agreement.
29. Motion to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **KC and GC, Baltimore, MD**, for the adoption of ALC aka AB, to reflect a Difficulty of Case Assessment increase at a new rate of \$24.00 per day, with no other changes being made to the original agreement.
30. Motion to approve a subsidized adoption assistance agreement second amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **MWF and AJF, Spring Grove, PA**, for the adoption of SMF aka AMS, to reflect a Difficulty of Case Assessment increase at a new rate of \$30.50 per day, with no other changes being made to the agreement.

31. Motion to approve a service provider contract agreement renewal between the County of York, on behalf of the York County Office of Children, Youth & Families, and **COBYS Family Services, Leola, PA**, to provide the following services at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Level I Foster Care	\$39.53/diem	01
Lever II Foster Care	\$58.14/diem	02
Level III Foster Care	\$70.38/diem	03

32. Motion to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015:

Beatrice Anderson, York, PA
Jennifer Beddia, York, PA
Elizabeth Bolton, York, PA
Julie and Jeffrey Callender, York, PA
Kathryn Chamberlain, Etters, PA
Jason and Kimberly Clark, Spring Grove, PA
Lawrence and Priscilla Conrad, Dover, PA
Robert and Karissa Costello, York, PA
Carolyn Cuthrell, York, PA
Carol A. Day, York, PA
John and Sheila Denny, York, PA
Mikka Densel, York, PA
Jack and Sandra Dewitt, York Haven, PA
Mark and Diana Eaton, Hanover, PA
Kathy Felix, Red Lion, PA
Margarette Figueroa, York, PA
Maralie Gonzalez, York, PA
Virginia Hardesty and Rachel Thomas, York, PA
Mary Hardy and Aaron Why, York, PA
Sherry Hotz, York, PA
James and Mary Jackson, York, PA
Kevimberly and Kevin Kane, York, PA
Darla Keenan, York, PA
Justin and Brittany Keenan, Wrightsville, PA
Richard and Trulaine Kreider, Thomasville, PA
Sharee Legotte, York, PA
Katherine Mangum, York, PA
Jeff and Colleen Markle, Dover, PA
Vance and Lynda May, Hanover, PA
Jeannette Miller, York, PA
Ronald Owens, York, PA
Steve and Diane Panos, Hanover, PA
Ashley Rauhauser, York, PA
Melinda Saibi, Hanover, PA
Gregg and Susan Saxton, York, PA
James and Linda Sheeler, Stewartstown, PA
Deb Sidesinger, Manchester, PA
Joel and Marcy Sloat, York, PA
Vida L. and Levi E. Strachan, York, PA
Barbara Sullivan and Cory Kerr, York, PA
Penny Russell and Russell Tusing, Dover, PA
Kimberly Walmer, York, PA
Candee Watson and Barbara Bahn, York, PA
Michelle and Brian Williams, Hanover, PA

33. Motion to approve **Tax Refund Register 2014-46** authorizing payment of York County real estate tax refunds totaling \$168.14.
34. Motion to approve the Check Register for the week of December 24, 2014.
35. Report of Executive Sessions.
36. Solicitor's Report.
37. Other Business and Additional Public Comment, if any.
38. Motion to Adjourn.

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