

**COMMISSIONERS' MEETING  
AGENDA**

**12/23/15**

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance.
3. Moment of Silent Meditation/Invocation.
4. Motion to approve the minutes from the December 16, 2015 Commissioners' Meeting as submitted.
5. Period of Public Comment.
6. Motion to appoint the following individuals as **Deputy Tax Collector** to fulfill the duties of the Tax Collector for the indicated municipality as may be necessary, effective January 1, 2016 through December 31, 2017:

| <u>Deputy Tax Collector</u>             | <u>Municipality</u> |
|---|---------------------|
| Lee Hoffheins, Glen Rock Borough        | Codorus Township    |
| Catherine Bilger, Peach Bottom Township | Hopewell Township   |

7. Motion to reappoint the following individuals to the **York County Planning Commission** for a four-year term, effective January 1, 2016 through December 31, 2019:

|  |   |                                   |
|--|---|-----------------------------------|
| Walter Kuhl, West Manchester Twp<br>Region 3 – Greater York West | Eric Bortner, Manheim Twp<br>Region 5 – South Western | Sean Kenny, York City<br>At-Large |
|--|---|-----------------------------------|

8. Motion to reappoint Brian Brenneman, Dallastown Borough, to the **York County Planning Commission** to fulfill the remainder of a four-year term as Region 2 representative, effective December 23, 2015 through December 31, 2018.
9. Motion to adopt the **2016 York County Budget**, which represents \_\_\_\_\_ mills of real estate tax and includes .10 mills of dedicated library tax:

|                              |          |
|------------------------------|----------|
| General Fund Budget          | \$ _____ |
| Proprietary Funds Budget     | \$ _____ |
| Special Revenue Funds Budget | \$ _____ |
| Fiduciary Funds Budget       | \$ _____ |
| Liquid Fuels Tax Fund Budget | \$ _____ |
|                              | \$ _____ |

10. Motion to adopt **Resolution 2015-30** authorizing the issuance of the maximum principal amount of \$25,000,000 of Tax Revenue Anticipation Notes (TRAN), Series 2016, with a maturity date of April 29, 2016, to provide gap financing for 2016 general fund operating expenses.
11. Motion to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following change to the 2015 Action Plans under the **U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**, funded through the Emergency Solutions GRANT (ESG) program:

| <u>Activity</u>             | <u>Amount</u> | <u>From</u> | <u>To</u> |
|-----------------------------|---------------|-------------|-----------|
| Emergency Solutions Program | \$ 48,613.00  | 45792099    | 45792100  |

12. Motion to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2013, 2014 and 2015 Action Plans under the **U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**, funded through the Community Development Block Grant program:

| <u>Activity</u>           | <u>Amount</u> | <u>From</u>      | <u>To</u>     |
|---------------------------|---------------|------------------|---------------|
| Glen Rock Borough         | \$ 3,278.85   | 45571941 (close) | 45270013 (UP) |
| York Haven Borough        | \$ 40,000.00  | 45270013 (UP)    | new           |
| North York Borough        | \$ 1,828.66   | 45582009(close)  | 45270014 (UP) |
| Penn-Mar Organization     | \$ 20,000.00  | 45290015 (UP)    | new           |
| Home Improvement Grants   | \$ 60,000.00  | 45692082         | new           |
| CDBG Grant Administration | \$294,580.88  | 45492071         | 45290015 (UP) |

13. Motion to approve a resolution authorizing the execution of a contract agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and the **Bureau of Housing Services, City of York, York, PA**, to provide administrative and delivery services for the City's Owner-Occupied Rehabilitation Program, at a reimbursement rate to the County not to exceed \$80.00 per hour, for a total amount not to exceed \$30,000.00, for the period of January 1, 2016 through December 31, 2016.
14. Motion to approve and execute revised right-of-way acquisition plans, on behalf of C.S. Davidson, Inc., County Engineer, related to the **York County Bridge No. 221 Replacement Project** (Bermudian Church Road over the Bermudian Creek in Washington Township) to indicate the right-of-way for parcels #1 and #5 will be acquired as highway easements.
15. Motion to approve a bid award and contract agreement between the County of York, on behalf of the York County Coroner's Office, and **Gilbert's Mortuary Transport, Wrightsville, PA**, to provide transportation services of decedents to Lehigh Valley Hospital at a rate of \$685.00 for one decedent per transport, and \$975.00 for two decedents per transport, for the period of January 1, 2016 through December 31, 2016, with the option to renew.

16. Motion to approve a contract agreement between the County of York, on behalf of the York County Department of Probation Services, and **Melanie G. Snyder, Lancaster, PA**, to provide Consulting services for strategic planning around prison reentry and establishment of a Reentry Coalition, at a cost not to exceed \$9,567.00 of grant funding, for the period of December 1, 2015 through September 30, 2016.

17. Motion to approve a contract agreement between the County of York, on behalf of the York County Information Services department, and **SAGE Technology Solutions, Inc., Mount Joy, PA**, for the installation and software licensing of the following equipment to upgrade the York County Judicial Center courtroom audio visual system, for a total cost of \$33,592.00:

|   |            |
|---|------------|
| Wi-Fi/Bluetooth Connections for (16) Apple TVs  | \$8,230.00 |
| Duct Connections for Cooling (6) Rack Closets   | \$3,900.00 |
| Retrofit (5) Occupancy and Rack Temperature Sensors 5 <sup>th</sup> Floor & Courtroom #3      | \$4,500.00 |
| Fan Kits for (9) Rack Closets   | \$8,473.00 |
| (11) Occupancy and Temperature Sensors for 6 <sup>th</sup> & 7 <sup>th</sup> Floor Courtrooms | \$8,489.00 |

18. Motion to ratify a contract agreement between the County of York, on behalf of the York County Facilities Management department, and **Shipley Choice, LLC, York, PA**, to secure both the Basis and NYMEX cost for County natural gas purchases at a rate of \$3.68 per Decatherm, for the period of January 1, 2019 through December 31, 2020.

19. Motion to approve a professional services contract agreement between the County of York, on behalf of the York County Information Services department, and **Sotiris Information Strategies, Mechanicsburg, PA**, for IT Support services at a cost of \$7,500.00, for the period of January 1, 2016 through December 31, 2016.

20. Motion to approve a lease agreement between the County of York, on behalf of the York County District Attorney's Office, and **The York County Heritage Trust, York, PA**, for 5,500 square feet of office space for the York County Drug Task Force at the rates and for the terms indicated:

| <u>Monthly Rate</u> | <u>Contract Term</u>                 |
|---------------------|--------------------------------------|
| \$3,325.70          | April 1, 2015 through March 31, 2016 |
| \$3,416.48          | April 1, 2016 through March 31, 2017 |
| \$3,509.97          | April 1, 2017 through March 31, 2018 |
| \$3,606.27          | April 1, 2018 through March 31, 2019 |
| \$3,705.46          | April 1, 2019 through March 31, 2020 |

21. Motion to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and **Fraser Advanced Information Systems, West Reading, PA**, for forty-eight (48) multi-function printers at a cost of \$69,008.72 per year, for a total cost of \$345,043.60, for the period of March 1, 2016 through December 31, 2019.

22. Motion to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following services providers at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

| <u>Provider</u>                      | <u>Location</u>                           | <u>Program Name</u>                      | <u>Cost</u>   | <u>Opt</u> |
|--------------------------------------|---|--|---------------|------------|
| Common Sense Adoption Services, Inc. | 3001 Market Street<br>Camp Hill, PA 17011 | Foster Care Level DD<br>Foster Care      | \$68.72/diem  | 04         |
| Common Sense Adoption Services, Inc. | 3001 Market Street<br>Camp Hill, PA 17011 | Foster Care Level EE<br>Foster Care      | \$70.78/diem  | 05         |
| Common Sense Adoption Services, Inc. | 3001 Market Street<br>Camp Hill, PA 17011 | Foster Care Level FF<br>Diagnostic       | \$87.82/diem  | 06         |
| Common Sense Adoption Services, Inc. | 3001 Market Street<br>Camp Hill, PA 17011 | Foster Care Level GG<br>Foster Care      | \$89.88/diem  | 07         |
| Common Sense Adoption Services, Inc. | 3001 Market Street<br>Camp Hill, PA 17011 | Foster Care Level HH<br>Foster Care      | \$113.88/diem | 08         |
| Common Sense Adoption Services, Inc. | 3001 Market Street<br>Camp Hill, PA 17011 | Foster Care Level II                     | \$81.08/diem  | 09         |
| Philhaven                            | 283 S. Butler Rd<br>Mt. Gretna, PA 17064  | Girls' Campus Residential<br>MA Full Pay | \$00.00/diem  | 60         |
| Philhaven                            | 283 S. Butler Rd<br>Mt. Gretna, PA 17064  | Boys Campus West<br>MA Full Pay          | \$00.00/diem  | 61         |

23. Motion to approve **Tax Refund Register 2015-44** authorizing payment of York County real estate tax refunds totaling \$2,613.00.
24. Motion to approve the Check Register for the week of December 23, 2015.
25. Report of Executive Sessions.
26. Solicitor's Report.
27. Other Business and Additional Public Comment, if any.
28. Motion to Adjourn.