

**COMMISSIONERS' MEETING  
AGENDA**

**12/18/13**

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance.
3. Moment of Silent Meditation/Invocation.
4. Motion to approve the minutes from the December 11, 2013 Commissioners' Meeting as submitted.
5. Period of Public Comment.
6. Motion to adopt the **2014 York County Budget**, which represents 4.52 mills of real estate tax and includes a .10 mills of dedicated library tax:

General Fund Budget	\$190,561,484.00
Proprietary Funds Budget	\$ 59,612,979.00
Special Revenue Funds Budget	\$181,524,364.00
Fiduciary Funds Budget	\$ 39,810,000.00
Liquid Fuels Tax Fund Budget	<u>\$ 5,201,238.00</u>
	\$476,710,065.00

7. Motion to appoint **Keith Rodgers, Conewago Township**, to the **Susquehanna Area Regional Airport Authority (SARAA)** as York County Representative for a five-year term, effective January 1, 2014 through December 31, 2018.
8. Motion to appoint and reappoint the following individuals to the **York County Industrial Development Authority** for the terms and effective dates as indicated:

**Appointment**

**Mandy Arnold, Springettsbury Township**  
January 1, 2014 through December 31, 2016

**Reappointments**

**Michael Newsome, Manchester Township**  
January 1, 2014 through December 31, 2016

**Oliver Hoar, Union Township, Adams County**  
January 1, 2014 through December 31, 2015

**Jack Kay, Spring Garden Township**  
January 1, 2014 through December 31, 2015

**Andrew Richardson, York City**  
January 1, 2014 through December 31, 2014

9. Motion to adopt **Resolution 2013-15** authoring the County of York to: (i) participate in a proposed Tax Increment Financing (TIF) District to be created by the Township of West Manchester and to be known as the West Manchester Mall Tax Increment Financing District; (ii) enter into a Tax Increment Financing Agreement with the Redevelopment Authority of the County of York; and (iii) to take other action in connection with matters related to the proposed TIF District.

10. Motion to adopt **Resolution 2013-17** authorizing the issuance of \$20,000,000.00 of Tax Revenue Anticipation Notes, Series 2014, with a maturity date of April 30, 2014, to provide gap financing for 2014 general fund operating expenses.

11. Motion to adopt **Resolution 2013-18** approving the following revised County of York Administrative Policies, as recommended by the Policy Advisory Committee, effective January 1, 2014:

MI – 1.5            Travel, Staff Development and Meals, with accompanying forms  
 MI – 12.2         County Fleet Management

12. Motion to approve a **resolution**, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the **2005, 2008, 2010 and 2012 Action Plans** under the U.S. Department of Housing and Urban Development funded Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
N. Hopewell Township	\$ 3,145.70	45331632 (close)	45230009 UP
Hanover B & Penn Township	\$29,661.48	45341888 (close)	45240010 UP
Hanover B & Penn Township	\$ 9,646.10	45351889 (close)	45250011 UP
York Co. Planning Commission	\$ 6,916.37	45351817 (close)	45250011 UP
Chanceford Township	\$ 5,000.00	45361876 (close)	45260012 UP
York Co. Planning Commission	\$ 1,221.32	45361879 (close)	45260012 UP
Chanceford Township	\$ 5,000.00	45371974 (close)	45270013 UP
York Co. Planning Commission	\$17,500.00	45371976 (close)	45270013 UP

13. Motion to authorize the York County Information Services Department to advertise a Request for Proposals for Voice over Internet Protocol (VoIP) telephony and unified communication technology.

14. Motion to authorize a decrease in the mileage reimbursement rate for York County employees when using their personal vehicles for County approved business, as established by the **Internal Revenue Service, Washington, D.C.**, from 56.5 cents per mile to 56 cents per mile, effective January 1, 2014.

15. Motion to approve Marcellus Shale Legacy Fund grant allocations to the following municipalities for engineering and design development of the **MA & PA Community Greenway Trail Extension** project:

**Red Lion Borough         \$40,000.00**  
**Yoe Borough                \$20,000.00**

16. Motion to approve the release of \$93,870.00 of York County conservation easement funds to the **Farm & Natural Lands Trust of York County** for an agricultural conservation easement acquisition of 141 acres owned by North Muddy Fish & Game Association, located in Chanceford and East Hopewell Townships.

17. Motion to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and **Call One, Cape Canaveral, FL**, for one hundred (100) 10 ft. Coil Cord phone jacks at a cost of \$69.00 each, for a total cost of \$6,900.00, to be funded with eligible wireline funds.
18. Motion to approve a purchase between the County of York, on behalf of the York County Prison, and **PAC Industries, Inc., Harrisburg, PA**, for a 60 lb. capacity washer at a cost of \$11,246.00 to be funded through the Inmate Telephone Revenue account.
19. Motion to approve the submission of a Certification for Authorized Use of 9-1-1 Funds application, on behalf of the York County Department of Emergency Services, to the **Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**, and to further authorize Cindy Dietz, 9-1-1 Coordinator, to submit the application on behalf of the County.
20. Motion to approve the submission of a PennDOT MS 340 application, on behalf of John A. Klinedinst, County Engineer, in the amount of \$350,000.00 to the **Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**, to encumber Liquid Fuels Tax funds for design and construction costs for the 2014 Bridge Maintenance Program.
21. Motion to accept a professional services proposal from **C.S. Davidson, Inc., York, PA**, County Bridge Engineer, for preliminary and final engineering design services related to the replacement of York County Bridge No. 233 (Bentz Mill Road over the north branch of Bermudian Creek, Washington Township) in the amount of \$470,503.40, subject to PennDOT approval, to be funded by 80% federal and 15% state funds through the Transportation Improvement Program (TIP), and 5% County funds from the Liquid Fuels account.
22. Motion to approve a contract agreement between the County of York, on behalf of the York County Human Resources Department, and **AmeriHealth Administrator, Inc., Horsham, PA**, for outsourced COBRA administration at a rate of \$0.47 per employee per month for Premium Billing and Collection, and \$3.00 per letter for COBRA Initial Department of Labor Notification, for the period of November 1, 2013 through December 31, 2016.
23. Motion to approve a contract agreement between the County of York, on behalf of the York County Human Resources Department, and **Express Scripts Insurance Company, St. Charles, IL**, to provide a Medicare Part D Employer Sponsored Group Waiver Plan (EGWP) prescription drug plan and third party administration for the EGWP plan, for the period of January 1, 2014 through December 31, 2014; and the submission of a Supplemental Prescription Drug Expense Insurance application to **Companion Life Insurance Company, Columbia, S.C.**, for a supplemental prescription drug expense policy, effective January 1, 2014.

24. Motion to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and **Harris, Corp., Lynchburg, VA**, for the migration and upgrade of the County's public safety radio communications system, as mandated by the United States Congress, for a total cost of \$20,640,806.00.
25. Motion to approve a contract agreement between the County of York, on behalf of the York County Prison, and **Clark Service & Parts, Smoketown, PA**, to provide preventative maintenance and inspection of various food service and refrigeration equipment for the following County facilities at the costs indicated, for a total cost of \$15,188.00, for the period of one year upon full execution of the agreement by all parties:

Prison	\$11,072.00
Work Release Center	\$ 2,300.00
Youth Development Center	\$ 748.00
Substance Abuse Center	<u>\$ 1,068.00</u>
	\$15,188.00

26. Motion to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and **Alcatel-Lucent, USA, Inc., Plano, TX**, for the upgrade of the microwave system that provides connectivity to the public safety radio and paging systems for a total cost of \$3,137,670.78 under a PA COSTARS contract, for the period of October 1, 2011 through September 30, 2016.
27. Motion to approve a contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and **KOVA Corp., Manahawkin, NJ**, to provide maintenance services for the audiolog recording system equipment at a cost of \$59,918.00 per year, for a total cost of \$119,836.00, with \$33,784.00 to be funded with eligible wireline funds and \$26,134.00 to be funded with ineligible funds, for the period of January 1, 2014 through December 31, 2015.
28. Motion to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources Department, and **Murray Securus, Lancaster, PA**, to provide third party claims administration, excess loss insurance broker fees, and risk control services pertaining to Workers' Compensation at the rates indicated, for the period of January 1, 2014 through December 31, 2016:

Third Party Administration	\$54,500.00 for 2014 with a 3% increase for each subsequent year
Excess Loss Coverage Broker Fees	\$3,090.00 for 2014 with a 3% increase for each subsequent year
Risk Control Services	\$5,000.00 per year

29. Motion to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources Department, and **Highmark, Inc., Camp Hill, PA**, for spending account fees at a rate of \$3.60 per participant/month for the Health Reimbursement Account, and \$2.95 per participant/month for the Health Savings Account, for the period of January 1, 2014 through December 31, 2014.

30. Motion to approve a professional services contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and **Safety, Security and Communications Consultants, Elkton, MD**, to provide project management and other associated services for the upgrade of the public safety radio and microwave systems, for a total cost of \$1,225,000.00.
31. Motion to approve a 9-1-1 Inter-County Call Handling Agreement between the County of York, on behalf of the York County Department of Emergency Services, and the **County of Adams**, for the handling of costs associated with 9-1-1 call charges being incurred by the County of Adams and reimbursed by the County of York.
32. Motion to approve the submission of the 1<sup>st</sup> Quarter 2013-2014 Report of Expenditure and Revenue, on behalf of the York County Office of Children, Youth & Families, to the **Pennsylvania Department of Public Welfare, Office of Children, Youth & Families, Harrisburg, PA**, in the amount of \$10,405,025.00.
33. Motion to approve **2013 Budget Line Item Adjustments**, as submitted by the Controller's Office, for the week of December 18, 2013.
34. Motion to approve **Tax Refund Register 2013-48** authorizing payment of York County real estate tax refunds totaling \$6,256.42.
35. Motion to approve the Check Register for the week of December 18, 2013.
36. Report of Executive Sessions.
37. Solicitor's Report.
38. Other Business and Additional Public Comment, if any.
39. Motion to Adjourn.