

**COMMISSIONERS' MEETING  
AGENDA**

**06/18/14**

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance.
3. Moment of Silent Meditation/Invocation.
4. Motion to approve the minutes from the June 11, 2014 Commissioners' Meeting as submitted.
5. Period of Public Comment.
6. Proclamation – Peoples Bank 150<sup>th</sup> Anniversary
7. Motion to approve a purchase between the County of York, on behalf of the York County Information Services department, and **Infinisource, Inc., Newtown, CT**, for sixty-seven (67) time clocks for the Controller's office to replace end-of-life equipment, for a total cost of \$109,060.00, with \$54,530.00 to be funded through the Records Improvement Committee fund and \$54,530.00 General funds.
8. Motion to approve a purchase between the County of York, on behalf of the York County Information Services department, and **DocuScan, York, PA**, for Laserfiche RIO document imaging and management system upgrade software, and a one-year software maintenance agreement for the period of June 30, 2014 through June 29, 2015, for a total cost of \$41,045.25.
9. Motion to approve a purchase between the County of York, on behalf of the York County Human Services department, and **Imagiforce, Inc., Tampa, FL**, for six (6) Systran multi-user licenses, 13-language translation software, and training for a total cost of \$4,818.90 to be funded by a Systems of Care grant, at no cost to the County.
10. Motion to approve a proposal of professional services from **C.S. Davidson, Inc., York, PA**, County Bridge Engineer, for construction phase engineering services related to the replacement of York County Bridge No. 236 (Ridge Road over North Bermudian Creek in Franklin Township) in the amount of \$32,875.18, subject to PennDOT approval, to be funded by 80% federal funds, 15% state funds and 5% County funds from the Liquid Fuels account.

11. Motion to approve a temporary construction easement agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and **Susquehanna Commerce Center Condominium Association, Inc., York, PA**, in the amount of \$3,600.00 to obtain a temporary easement necessary for the rehabilitation of Bridge No. 77 (Philadelphia Street over the Codorus Creek), with 95% reimbursable from PennDOT.
12. Motion to ratify a contract agreement between the County of York, on behalf of the York County Youth Development Center, and the **County of Adams, Gettysburg, PA**, for boarding Adams County youth at the York County Youth Development Center at a daily rate of \$375.60, for the period of July 1, 2013 through June 30, 2014.
13. Motion to approve a service contract agreement between the County of York, on behalf of the York County Information Services department, and **CTI, Hunt Valley, MD**, for maintenance on network servers for a total cost of \$46,915.00, for the period of June 1, 2014 through May 31, 2015.
14. Motion to approve a service contract agreement renewal between the County of York, on behalf of the York County Domestic Relations department, and **Herre Consulting, Harrisburg, PA**, for maintenance on six (6) Lektriever electronic filing system units at a rate of \$770.00 per unit, for a total cost of \$4,620.00, for the period of July 1, 2014 through June 30, 2015.
15. Motion to approve a master service agreement between the County of York, on behalf of the York County Information Services department, and **Ricoh USA, Inc., Malvern, PA**, to provide office equipment, and related products and services to the County.
16. Motion to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and **Ricoh USA, Inc., Malvern, PA**, for eight (8) (Ricoh MP301SPF) copiers and one (1) (Ricoh SP4310N-RIC) printer, including maintenance and supplies, except paper, for the Pleasant Acres Nursing & Rehabilitation Center at a cost of \$1,416.93 per quarter, for a total cost of \$17,003.16, for the period of June 23, 2014 through September 23, 2017.
17. Motion to approve a lease agreement between the County of York, on behalf of the York County Information Services department, and **Block Business Systems, York, PA**, for copiers, including maintenance and supplies, except paper, for the following York County departments at the rates and contract periods indicated:

Human Services

(1) new Lanier MPC3003 color copier  
 12 quarters at \$625.19 per quarter/\$7,502.28 total cost  
 May 23, 2014 through August 23, 2017

Facilities

(1) refurbished Lanier LD525CSPF copier  
 12 quarters at \$100.00 per quarter/\$1,200.00 total cost  
 May 23, 2014 through August 23, 2017

Court Administration

(1) refurbished Lanier LD325 copier  
 12 quarters at \$175.00 per quarter/\$2,100.00 total cost  
 June 4, 2014 through September 4, 2017

Controller

(1) refurbished Lanier LD533 copier  
 12 quarters at \$200.00 per quarter/\$2,400.00 total cost  
 May 23, 2014 through August 23, 2017

18. Motion to approve a ground lease agreement between the County of York, on behalf of the York County Solicitor's office, and the **York County Conservation District, York, PA**, for eight (8) acres of land off of Davies Drive in Springettsbury Township at a rate of \$1.00 per year, for the period of 99 years effective upon the York County Conservation District obtaining the financing to construct a building on the property.

19. Motion to approve a letter of agreement between the County of York, on behalf of the York County Department of Probation Services, and **Dr. Louis B. Laguna, Harrisburg, PA**, to provide psychological services for pre-employment, and compliance with Municipal Police Officers Education and Training Commission (MPOETC) and ACT 235 standards, and other necessary evaluations as needed at the rates indicated, effective upon complete execution by both parties and shall remain in effect until cancelled by one or both parties:

Pre-Employment Psychological Evaluation	\$150.00
Post Critical Incident Assessment	\$350.00
Fitness-For-Duty Evaluation	\$750.00

20. Motion to approve the submission of a grant project modification request, on behalf of the York County Probation Services department, to the **Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**, for the following budget line item adjustments for the York County Day Reporting Center grant reducing the total grant amount by \$80,001.00, with no additional County match, for the period of July 1, 2013 through June 30, 2014:

	<u>Original Budget</u>	<u>Amended Budget</u>
Personnel	\$ 19,671.00	\$19,671.00
Supplies & Operating Expenses	\$ 4,368.00	\$ 8,112.00
Consultants	<u>\$120,357.00</u>	<u>\$36,612.00</u>
	\$144,396.00	\$64,395.00

21. Motion to approve the submission of a grant project modification request, on behalf of the York County District Attorney's office, to the **Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**, for the following budget line item adjustments for the York County Victim/Witness Unit grant, for the period of January 1, 2013 through December 31, 2014:

	<u>Original Budget</u>	<u>Amended Budget</u>
Personnel	\$351,738.00	\$351,738.00
Travel	\$ 4,461.00	\$ 6,143.00
Supplies & Operating Expenses	<u>\$ 21,681.00</u>	<u>\$ 19,999.00</u>
	\$377,880.00	\$377,880.00

22. Motion to approve a HIPAA business associate agreement between the County of York, on behalf of the York County Area Agency on Aging, and **Harmony Information Systems, Inc., Reston, VA**, to house protected information as part of administration of the consumer database.

23. Motion to approve **Tax Refund Register 2014-20** authorizing payment of York County real estate tax refunds totaling \$7,958.76.

24. Motion to approve the Check Register for the week of June 18, 2014.

25. Report of Executive Sessions.

26. Solicitor's Report.

27. Other Business and Additional Public Comment, if any.

28. Motion to Adjourn.

DRAFT