

**COMMISSIONERS' MEETING
AGENDA**

01/21/15

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance.
3. Moment of Silent Meditation/Invocation.
4. Motion to approve the minutes from the January 14, 2015 Commissioners' Meeting as submitted.
5. Presentation – LERTA Application – 325 South Salem Church Road, West Manchester Township
6. Period of Public Comment.
7. Recess the meeting for the purpose of holding a hearing to receive public comments on the adoption of proposed Ordinance 2015-01.
8. Reconvene
9. Motion to adopt **Ordinance 2015-01** authorizing an intergovernmental cooperation agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan.
10. Motion to adopt **Resolution 2015-02** approving the following revised County of York Administrative Policies, as recommended by the Policy Advisory Committee, effective February 1, 2015:
 - AW – 8.3 – Military Leave
 - EC – 2.1 – Position Classification
 - EC – 12.2 – Time and Attendance Exempt (Salary) Employees
 - EC – 13.3 – Time and Attendance & Hours Worked Non-Exempt Hourly Employees
 - EM – 2.1 – Americans with Disabilities Act and Reasonable Accommodation
 - EM – 25.3 – Separation from Employment
 - HS – 1.1 – Employee Work-Related Accidents, Illnesses or Injuries and Workers' Compensation Benefits
11. Motion to approve a contract agreement between the County of York, on behalf of the York County Human Resources department, and the **Teamsters Local Union 776, Harrisburg, PA**, for the York County Youth Development Center Collective Bargaining Unit employees, effective January 1, 2015 through December 31, 2018.
12. Motion to approve a contract agreement between the County of York, on behalf of the York County Sheriff's office, and **BTM Software Solutions, LLC, Howell, NJ**, for maintenance and service of the York County's Records Management System and Central Booking CPIN machine integration at a cost of \$26,400.00, for the period of January 1, 2015 through December 31, 2015.

13. Motion to approve a contract agreement between the County of York, on behalf of the York County Prison, and the **Pennsylvania District Attorneys Institute (PDAI), Harrisburg, PA**, to provide maintenance and service on a statewide automated victim information and notification (SAVIN) system at a cost of \$19,553.26, for the period of January 1, 2015 through December 31, 2015.
14. Motion to approve a bid award and contract agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and **Deblin, Inc., Swatara, PA**, the lowest responsible bidder, for the rehabilitation of York County Bridge No. 77 (Philadelphia Street over the Codorus Creek in the City of York) in the amount of \$1,588,868.88, funded through the Transportation Improvement Plan (TIP) with 80% federal funds, 15% state funds and 5% County Liquid Fuels funds.
15. Motion to approve a Federal-Aid-Reimbursement letter of agreement amendment between the County of York and the **Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**, increasing Construction Inspection and Consultation services costs from \$1,600,000.00 to \$1,772,000.00 for the Bridge No. 77 Replacement project (Philadelphia Street over the Codorus Creek in the City of York).
16. Motion to appoint the following individuals to the **York County Stormwater Consortium Regional Committee** for the Regional Chesapeake Bay Pollutant Reduction Plan as indicated:

Primary Voting Member
 Felicia Dell, Director
 York County Planning Commission

Alternate Voting Member
 John Seitz, Senior Planner
 Long Range Division of the York County Planning Commission

17. Motion to appoint the following individuals as Deputy Tax Collectors to fulfill the duties of the Tax Collector for the indicated municipality as may be necessary, effective January 21, 2015 through December 31, 2017:

Deputy Tax Collector
 Cindy Argie, Cross Roads Borough
 Catherine Bilger, Peach Bottom Township
 Amy Riechard, Lower Chanceford Twp
 Brittany Mentzer, Paradise Township
 Leroy Wentz, Hanover Borough
 Susan Wiley, Lower Chanceford Twp
 Kay Crumling, York Township
 Judith Kroh, Shrewsbury Borough
 Kathy Beck, Hanover Borough
 Cynthia Ferree, Jacobus Borough
 Connie Patterson, Seven Valleys Borough
 Stephanie Mundorf, New Salem Borough
 Harold Lee Hoffheins, Glen Rock Borough
 Barbara Bair, Lower Windsor Township
 Amy Reichard, Lower Chanceford Twp

Municipality
 East Hopewell Township
 Fawn Township
 North Hopewell Township
 Paradise Township
 Penn Township
 Peach Bottom Township
 Dallastown Borough
 Glen Rock Borough
 Hanover Borough
 Jacobus Borough
 New Salem Borough
 Seven Valleys Borough
 Shrewsbury Borough
 Stewartstown Borough
 Winterstown Borough

18. Motion to approve a joint fuel bid award, on behalf of the York County Purchasing department, and the following service providers for the following municipalities at the rates indicated to obtain the best possible pricing:

MUNICIPALITIES

County of York	Hellam Twp
City of York	Lower Windsor Twp
Carroll Twp	Manchester Twp
Chanceford Twp	North Codorus Twp
Codorus Twp	Red Lion Borough
Conewago Twp	Springettsbury Twp
Dover Twp	Springfield Twp
East Manchester Twp	Warrington Twp
Fairview Twp	

TALLEY PETROLEUM ENTERPRISES, GRANTVILLE, PA

Unleaded Gasoline (87)	Tank Wagon	.1224 above OPIS Average
Unleaded Gasoline (89)	Tank Wagon	.1224 above OPIS Average
Highway & Road Diesel	Tank Wagon	.1224 above OPIS Average
Off Road Diesel	Tank Wagon	.1224 above OPIS Average
Winter Mix Diesel	Tank Wagon	.1224 above OPIS Average
Winter Mix Diesel	Tractor Trailer	-.0089 below OPIS Average
Bio-Diesel B-5	Tank Wagon	.1224 above OPIS Average

SHIPLEY ENERGY, YORK, PA

Unleaded Gasoline (87)	Tractor Trailer	-.0161 below OPIS Average
Highway & Road Diesel	Tractor Trailer	-.0225 below OPIS Average
#2 Fuel Oil	Tank Wagon	.1199 above OPIS Average
Bio-Diesel B-5	Tractor Trailer	-.0100 below OPIS Average

19. Motion to authorize the **York County Sheriff** to solicit bids for uniforms for the period of 2015 through 2016, with an option to renew for year 2017.
20. Motion to approve a purchase between the County of York, on behalf of the York County Parks department, and the **Pennsylvania Department of General Services, Harrisburg, PA**, for a 2007 Chevy (2500HD) truck at a cost of \$17,500.00 for use with the Municipal Storm Water program by the York County Annex Facilities Maintenance department.
21. Motion to approve a Certification for Authorized Use of 9-1-1 Funds, on behalf of the York County Department of Emergency Services, and further authorizing Cindy Dietz, 9-1-1 Coordinator, to submit an application to the **Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**, for wireless 9-1-1 funds.
22. Motion to approve the submission of a grant application, on behalf of the York County Emergency Management Agency, to the **Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**, to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant under the Federal Emergency Management Agency (FEMA) 2015 Emergency Management Performance Grant, for the period of October 1, 2014 through September 30, 2015.

23. Motion to approve a contract agreement between the County of York, on behalf of the York County Youth Development Center, and the **County of Cumberland, Carlisle, PA**, for boarding Cumberland County youth at a daily rate of \$375.60, for the period of July 1, 2014 through June 30, 2015.

24. Motion to approve contract and HIPAA business associate agreements between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and **Substance Abuse Services, Inc., Harrisburg, PA**, to provide the following services in the amounts indicated funded through state and federal Medical Assistance programs, for the period of January 1, 2015 through June 30, 2015:

<u>Service</u>	<u>Amount Not To Exceed</u>
Recovery Support	\$46,012.00
Buprenorphine Coordinator Program	\$75,082.00

25. Motion to approve a contract and HIPAA business associate agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department serving as contract administrator, and **Gaudenzia, Inc., Harrisburg, PA**, to provide a 16-bed residential drug and alcohol halfway house and rehabilitation program at a cost not to exceed \$600,000.00 funded through state and federal Medical Assistance programs, for the period of January 5, 2015 through June 30, 2015.

26. Motion to approve a contract agreement addendum between the County of York, on behalf of the York County Human Services department, and the **Pennsylvania Department of Agriculture, Harrisburg, PA**, to reflect the addition of required federal regulatory language to the Program Management Agreement for The Emergency Food Assistance Program (TEFAP), with no other changes being made to the original agreement, for the period of January 1, 2012 through September 30, 2016.

27. Motion to approve a letter of agreement between the County of York, on behalf of the York County Human Services department serving as contract administrator, and **HSS Systems, South Park, PA**, for database modifications and technical support for a tracking program that will create customized reports for the Bridges to Health Program utilized by the York County MH/IDD, HealthChoices and Drug & Alcohol departments at a cost not to exceed \$19,100.00 utilizing HealthChoices reinvestment funds, for the period of January 1, 2015 through June 30, 2015.

28. Motion to approve a resource parent contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families and **Daniel and Linda Miller, Spring Grove, PA**, at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2014 through December 31, 2014.

29. Motion to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015.

Stephen and Michelle Dunlap, Red Lion, PA
 Silas and Staci Elkins, Stewartstown, PA
 Nathan and Megan Herbert, Stewartstown, PA
 Daniel and Linda Miller, Spring Grove, PA

30. Motion to approve subsidized permanent legal custodianship agreements between the County of York on behalf of the York County Office of Children, Youth & Families and the following custodial parents as custodians of the following minor children authorizing custodianship subsidy payments in the amounts indicated until each child reaches the age of 18 years:

<u>Custodians</u>	<u>Minor Child</u>	<u>Rate per Day</u>
AW and CW, York, PA	SES	\$29.65
JS and LS, Stewartstown, PA	JB	\$27.00
JS and LS, Stewartstown, PA	AB	\$27.00

31. Motion to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$790.50, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
AW and CW, York, PA	SNPW aka SSS	\$26.50
AW and CW, York, PA	SAUW aka SZ-MA	\$26.50
NH and MH, Stewartstown, PA	LJH aka LJD	\$27.00
JG and AG, York, PA	HGG aka KOW	\$27.00
JG and AG, York, PA	EAG aka EKL	\$27.00

32. Motion to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Community Services Group, Inc.	2330 Vartan Way, Ste. 204 Harrisburg, PA 17110	CSG Chariots CRR-HH Foster Care	\$28.87/diem	01
Adelphoi Village, Inc.	809 N. Warren Avenue Apollo, PA 15613	ACE-Leonard C. Miller Home Community Residential Services	\$206.77/diem	04
Adelphoi Village, Inc.	1108 Village Way Latrobe, PA 15650	Monastery Run (D&A) Community Residential Services	\$225.39/diem	08
Adelphoi Village, Inc.	1114 Village Way Latrobe, PA 15650	Middle Creek Secure Sexual Offender	\$353.91/diem	09
Adelphoi Village, Inc.	1120 Village Way Latrobe, PA 15650	Middle Creek Males Secure Care	\$306.04/diem	10

Adelphoi Village, Inc.	1116 Village Way Latrobe, PA 15650	Middle Creek Female Secure Care	\$306.04/diem	11
Adelphoi Village, Inc.	1145 Mission Road Latrobe, PA 15650	Sweeney Home Intensive Supervision–Males Community Residential Services	\$201.47/diem	12
Adelphoi Village, Inc.	537 Lincoln Highway Boswell, PA 15531	Greystone House Intensive Supervision Males Community Residential Services	\$201.47/diem	13
Adelphoi Village, Inc.	1764 Lincoln Avenue Latrobe, PA 15650	Margaret Specialized Independent Living	\$197.16/diem	14
Adelphoi Village, Inc.	13-19 St. Clair Street Greensburg, PA 15601	SIL –Males Supervised Independent Living	\$197.16/diem	15
Adelphoi Village, Inc.	205 Fogel Street Hollidaysburg, PA 16648	Hilltop Specialized Independent Living Community Residential Services	\$197.16/diem	16
Adelphoi Village, Inc.	501 South Pittsburgh St. Connellsville, PA 15425	Anchor House Intensive Supervision- Males Community Residential Services	\$194.24/diem	17
Adelphoi Village, Inc.	111 Church Street Bradenville, PA 15620	Colony House Intensive Supervision-Females Community Residential Services	\$225.03/diem	18
Adelphoi Village, Inc.	105 Marcia Street Latrobe, PA 15650	Marker Home Intensive Supervision-Females Community Residential Services	\$225.03/diem	19
Adelphoi Village, Inc.	1115 Village Way Latrobe, PA 15650	Benet Home Sexual Offender TX Program-Males Community Residential Services	\$211.97/diem	20
Adelphoi Village, Inc.	112 Porter Avenue Connellsville, PA 15425	Alliance House Intensive Supervision-Females Community Residential Services	\$225.03/diem	24
Adelphoi Village, Inc.	521 Municipal Drive Duncansville, PA 16635	Williams House Sexual Offender TX-Males Community Residential Services	\$211.97/diem	25
Adelphoi Village, Inc.	102 North 2nd Street Jeannette, PA 15644	Hall Home Sexual Offender TX Program-Males Community Residential Services	\$211.97/diem	26
Adelphoi Village, Inc.	1127 Village Way Latrobe, PA 15650	Vincent Home Sexual Offender TX Program-Males Community Residential Services	\$211.97/diem	28
Adelphoi Village, Inc.	651 St. Michaels Road Cogan Station, PA 17728	La Sa Quik Sexual Offender TX Program-Males Community Residential Services	\$270.84/diem	30
Adelphoi Village, Inc.	1114 Main Street Latrobe, PA 15650	Raphael House Sexual Offender TX Program-Males Community Residential Services	\$211.97/diem	31
Adelphoi Village, Inc.	2030 Thistle Hill Drive Spring Grove, PA 17362	MultiSystemic Therapy (Diem) Counseling	\$67.63/diem	34
Adelphoi Village, Inc.	310 Ligonier Street Latrobe, PA 15650	Adelphoi Diagnostic Evaluation Diagnostic	\$2,500.00/each	35
Adelphoi Village, Inc.	1119 Village Way Latrobe, PA 15650	Psychiatric Services Counseling	\$200.00/hour	36

Adelphoi Village, Inc.	1119 Village Way Latrobe, PA 15650	Psychological Services Counseling	\$140.00/hour	37
Adelphoi Village, Inc.	2682 Ligonier Street Latrobe,PA 15650	Susan's Place Intensive Sup w/ Mental Health Focus Community Based Residential	\$266.76/diem	63

33. Motion to approve the Check Register for the week of January 21, 2015.

34. Report of Executive Sessions.

35. Solicitor's Report.

36. Other Business and Additional Public Comment, if any.

37. Motion to Adjourn.

DRAFT