

**COMMISSIONERS' MEETING
MINUTES**

09/02/20

The September 2, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401. Extra public seating was available in the Basement Conference Room to accommodate social distancing related to COVID-19.

1. CALL TO ORDER

President Commissioner Julie Wheeler called to order the September 2, 2020 meeting at 10:00 a.m.

Also Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator/ Chief Clerk, Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Executive Assistant to the President Commissioner Rebecca Laird.

A. Opening Ceremony/ Pledge of Allegiance

Veteran, Don Bradley.

B. Invocation

Laura Shue, Recorder of Deeds.

2. PROCLAMATION

Commissioner Hoke read a proclamation for National Recovery Month. The following were present to represent their recovery organizations. Julie Pullo-Hess, Keep it Green Recovery Homes, President of York Partnership for Recovery, Mary Dolheimer, Not One More, Secretary of York Partnership for Recovery, Brittany Shutz, York Opioid Collaborative, Member of York Partnership for Recovery and Samantha Smith, York City Bureau of Health. A presentation regarding the Recovery Month Campaign and upcoming events was provided to the public.**3. CONSENT AGENDA**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda Items A through E as listed below:

A. Board of Commissioners Meeting Minutes from August 19, 2020 as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
EF&KF, Dover, PA	JEF fka JEF	\$40.00
AG & NG, York, PA	AELG fka AELL	\$26.50
AG & NG, York, PA	ILG fka AELL	\$26.50

- C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and ML, York, PA who has adopted KAO fka KAPR, amends the Subsidized Adoption Assistance Agreement (the “Agreement”) made effective February 19, 2020, in that the name of the child is being amended from KAO to KAO, with all other terms and conditions of the original agreement remain in full force and effect.
- D. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and REN, York, PA, as host of BH Jr., a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years.
- E. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2020 through June 30, 2021:

Adelphoi Village, Inc. - 1119 Village Way, Latrobe, PA 15650

<u>Programs</u>	<u>Unit Cost</u>
Intensive Supervision/Shelter - Females	\$ 284.76 / Day
Intensive Supervision – Mental Health Focus-Females	\$ 320.49 / Day
Intensive Supervision/Shelter – Males	\$ 271.21 / Day
Secure – Middle Creek II – Female	\$ 359.42 / Day
Secure – Middle Creek III – Male	\$ 359.42 / Day
Secure – Manor	\$ 359.42 / Day
Secure Sexual Offenders – Middle Creek I – Male	\$ 407.29 / Day
Substance Abuse – Male	\$ 281.01 / Day
Sexual Offenses – Male	\$ 256.95 / Day
La-Sa-Quick Residential	\$ 315.17 / Day
Sexual Offenses – Mental Health Focus – Male	\$ 320.49 / Day
Leonard C Miller – Short Term Residential/Shelter	\$ 260.84 / Day
Specialized Group Living	\$ 238.59 / Day
Enhanced Supervision Male – Manor	\$ 323.44 / Day
Multi-Systemic Therapy	\$ 89.00 / Day
Diagnostic Evaluation – 45 Day	\$2,866.50 / Evaluation
Psychological Services	\$ 168.00 / Hour
ABEL Assessments	\$ 435.00 / Assessment
Family Preservation	\$ 69.50 / Hour

Clear Vision Residential Treatment Services, Inc. - 456 Saegers Station Road, Montgomery, PA 17752

<u>Programs</u>	<u>Unit Cost</u>
Group Home - Independent Living Program	\$ 195.54 / Day
Residential Program	\$ 199.59 / Day

As per section 4.A.3.a of the Agreement, upon approval of your Agency’s OCYF budget packet(s), the unit rate will be reviewed and revised should the approved OCYF budget packet(s) necessitate.

Community Service Foundation, Inc. - PO Box 283, Pipersville, PA 18947

<u>Programs</u>	<u>Unit Cost</u>
Foster Care	\$ 132.69 / Day
READY Program (FKA: Day Treatment)	\$ 116.79 / Day

Drug and Alcohol Rehabilitation Services, Inc. - 1290 Prospect Road, Columbia, PA 17512

<u>Programs</u>	<u>Unit Cost</u>
Manos House	\$ 124.44 / Day
Manos House – MA Funded	MA Funded
Supervised Independent Living	\$ 147.58 / Day
Supervised Independent Living – MA Funded	MA Funded

Edison Court, Inc. - 1283 Almshouse Road, Dowlstown, PA 18901

<u>Programs</u>	<u>Unit Cost</u>
Secure Care Services	
Mathom House - East	
Full Cost	\$ 385.59 / Day
Maintenance (R&B)	\$ 91.77 / Day
Community Residential Services	
Mathom House – West	
Full Cost	\$ 385.59 / Day
Maintenance (R&B)	\$ 91.77 / Day
Easton Manor	
Full Cost	\$ 371.18 / Day
Maintenance (R&B)	\$ 220.56 / Day
PATHS – PRTF	
Full Cost	\$ 408.98 / Day
Maintenance (R&B)	\$ 290.59 / Day

Folium, Inc. dba Laurel Life Services - 7564 Brown's Mill Road, Chambersburg, PA 17202

<u>Programs</u>	<u>Unit Cost</u>
JUMP – Individual	\$ 70.00 / Hour
JUMP – Group	\$ 18.00 / Hour
Brief Treatment	\$ 78.50 / Hour
Forensic Evaluation	\$400.00 / Each
Court Testimony – Doctoral Level	\$101.00 / Hour
Court Testimony – Masters Level – Licensed	\$ 86.00 / Hour
Court Testimony – Masters/Bachelors Level – Unlicensed	\$ 77.00 / Hour
Trauma Informed C.A.R.E	\$ 74.66 / Hour

Hugh S. Smith, Ph.D. & Associates, P.C. - 1831 Lititz Pike, Lancaster, PA 17601

<u>Programs</u>	<u>Unit Cost</u>
Comprehensive Psychological Evaluation	
Non-MA Approved	\$ 675.00 / Evaluation
Portion not billable to MCO	\$ 82.75 / Hr
Forensic Psychological Evaluation	\$ 400.00 / Evaluation
Supplemental add-ons – in conjunction with above services	
Fire Risk Assessment	\$ 180.00 / Evaluation
Intellectual Screener	\$ 180.00 / Evaluation
Psychosexual Assessment	\$ 180.00/Evaluation
Court Testimony	\$ 225.00 / Hr

PA Child Corporation - 3301 West Market Street, York, PA 17404

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint.</u>
Foster/Kinship Care Services		
Level 2 - Conventional Foster/Kinship Care Plus (Ages 12-21 or under 12 w/special needs)	\$ 97.19 / Day	\$ 40.00 / Day
Level 3 – Mother/Baby (Ages 12-21 with infant)	\$ 127.37 / Day	\$ 65.00 / Day
Level 5 - Conventional Foster Care Highest Program (Ages 0-21)	\$ 135.00 / Day	\$ 55.00 / Day

Emergency Caregiver Case Management

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Program Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral.

Level 2 - Conventional Foster Care Plus	\$ 57.19 / Day
Level 3 - Conventional Foster Care Plus-Mother/Baby	\$ 62.37 / Day
Level 5 - Conventional Foster Care Highest Program	\$ 80.00 / Day

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program A Foster Care Services.

Neurofeedback

Office Visit	\$ 70.00 / Hour
Office Visit - Non-PAC	\$ 70.00 / Hour
Field Visit	\$ 70.00 / Hour
Mileage	Current Federal Rate

Interstate Compact

ICPC Full Kinship License	\$1,200.00 / Unit
ICPC Transfer or Annual Renewal	\$ 625.00 / Unit
ICPC Bio Parent Approval	\$ 625.00 / Unit
ICPC Kinship Disapproval	\$ 625.00 / Unit
ICPC Placement Supervision	\$ 200.00 / Unit
ICPC Adoption Home Study	\$ 625.00 / Unit

Trauma Intensive Focused Family Support Service

Services covered for this program, will be purchased on a **monthly basis**, itemized per section 4.B.4 of the Purchase of Service Agreement against the approved annualized budget, to eligible York County Children, Youth & Families' clients.

Program Costs Not to Exceed \$419,703 for FY20/21

Perseus House, Inc. - 511 Peach Street, Erie, PA 16501

<u>Programs</u>	<u>Unit Cost</u>
Residential Services	
Andromeda House – Intensive Treatment - Girls	\$ 254.86 / Day
RTF Brighter Horizon – Girls	\$ 327.51 / Day
RTF Andromeda House – Girls	\$ 297.67 / Day
RTF Perseus House – Boys	\$ 299.92 / Day
Shelter Program	\$ 206.87 / Day
Florence Crittenton Program – Mother/Baby	\$ 318.89 / Day
Florence Crittenton Program – Mother Only	\$ 280.13 / Day

MA Approved Residential Services

Andromeda House – Intensive Treatment - Girls	MA Funded
Perseus House – Intensive Treatment – Boys	MA Funded
RTF Brighter Horizon – Girls	MA Funded
RTF Andromeda House – Girls	MA Funded
RTF Perseus House – Boys	MA Funded

4. CONTRACTS

A. Good News Consulting Inc. of York, Pennsylvania, VRI of Franklin Ohio, Right at Home of Southern Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the County of York, on behalf of the Area Agency on Aging Department, and Right at Home of Southern Pennsylvania, York, Pennsylvania, to provide in-home care services, Good News Consulting Inc. of York, Pennsylvania, to provide guardianship services and VRI of Franklin Ohio, to provide lifeline installation and monitoring services, for a total cost of \$72,463.80, for the period of July 1, 2020 to June 30, 2021.

B. Single Point Sourcing, LLC, Dillsburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Voter Registration\Elections Department, and Single Point Sourcing, LLC, Dillsburg, Pennsylvania, to provide printing and mailing services for the 2020 General Election at the following rates:

- Election Day Ballots: \$0.265/ballot
- Absentee and Vote by Mail Ballot: \$1.105/ballot + \$150 daily run fee
- Postage invoiced separately

- Commissioner Wheeler commented that they are outsourcing the mail-in process for the General Election, this will be time and cost effective.

C. Gavin Communications LLC., York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Parks and Recreation Department, and Gavin Communications LLC., York, Pennsylvania, to create a donation page and a membership page to support the York County Department of Parks and Recreation, for a total cost of \$2,160.00.

E. Fares Farhat General Construction Services LLC.

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve two construction contracts for the 2019 Bridge Maintenance Program to the lowest bidder, Fares Farhat General Construction Services, LLC as follows:

Contract #1 at the lowest bid amount of \$152,772.50

Contract #2 at the lowest bid amount of \$324,702.66

Payment is from the Liquid Fuels Account.

-John Klinedinst, County Engineer, commented on the bid process.

5. REVISED ENGINEERING SERVICES

A. County Bridges 160 and 160A on Lake Road in Paradise and Washington Townships

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve revised engineering services in the amount of \$6,000.00 and a 12 month contract time extension with C.S. Davidson, Inc. to include additional services for right-of-way negotiations for the removal of County Bridges 160 and 160A on Lake Road in Paradise and Washington Townships and authorize the signature of the President Commissioner.

- John Klinedinst, County Engineer, commented the time extension needed to be able to complete the project.

6. AGREEMENTS

A. Bell Socialization Services, Inc., York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve an agreement between the County of York, on behalf of the Human Services Department, and Bell Socialization Services, Inc., York, Pennsylvania, for the provision of services within the following cost centers:

CARES- Transitional Housing: \$40,000.00

Homeless Assistance Program - Transitional Housing \$138,194.00

Homeless Assistance Program CARES Emergency Mass Shelter \$50,000.00

Homeless Assistance Program Emergency Mass Shelter \$182,865.00

Homeless Assistance Program CARES Rental Assistance \$75,000.00

Homeless Assistance Program CARES Individual Shelter Nights \$20,000.00

Homeless Assistance Program Individual Shelter Nights \$10,000.00

Homeless Assistance Program CARES Case Management \$129,317.00

Human Service Development Fund (HSDF) Community Case Management \$338,956.00

- Michelle Hovis, Executive Director of Human Services commented on the allocations for the homelessness programs. These are additional state dollars from the CARES Act funds.

B. Simpson Gumpertz and Heger Inc., Washington D.C

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve an agreement between the County of York on behalf of the Facilities Management Department and, Simpson Gumpertz and Heger Inc., Washington D.C, for the water testing of the center dome at the York County Administrative Center and the development of a plan to address issues discovered at a cost not to exceed \$29,500.00.

- Commissioner Hoke commented on the domes and the lights that were added, this is an important process to help keep the domes safe from water damage.

7. SUBMISSION

A. State Food Purchase Program

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the submission of the 2019-2020 Expense and Data Report for the State Food Purchase Program to the Pennsylvania Department of Agriculture, reflecting the expenditure of \$545,572.39 in funds, to purchase 1,334,606 pounds of food for households in need in York County.

8. PURCHASES

A. CDW-G, Chicago, Illinois

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services, and CDW-G, Chicago, Illinois, for one hundred (100) Dell laptops and a three (3) year warranty and one hundred thirty-five (135) docks, for a total cost of \$115,375.00.

B. Global Data Consultants LLC, Chambersburg, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and Global Data Consultants LLC, Chambersburg, Pennsylvania, for 20 Dell Desktops, 7 Dell laptops, 2 Dell workstations and accessories, for a total cost of \$37,777.12.

C. B Moyer Radio, Palmyra, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf the Department of Emergency Services (911), and B Moyer Radio, Palmyra, Pennsylvania, for 2 Harris Mobile Radios, for a total cost of \$19,808.20, under a PA COSTARS contract.

D. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Lobar Associates, Dillsburg, Pennsylvania, to replace the carpet in the Clerk of Courts Office, at a cost not to exceed \$73,742.20 through the Keystone Purchasing Network Program.

9. FORGIVENESS

A. Hallam Borough

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the forgiveness of County taxes on the following parcels for the years and amounts as indicated below contingent upon the transfer of the property to Hallam Borough.

Parcel ID	Year	Tax	Penalty	Interest	Total
660000101560000000	2020	184.26			184.26
660000101560000000	2019	181.13	18.11	10.43	209.67
660000101560000000	2018	276.68	27.67	43.32	347.67
Total		642.07	45.78	53.75	741.60

10. RATIFY

A. Needs Based Plan and Budget

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to ratify and approve the submission of the 2021-2022 Children, Youth and Families Needs Based Plan and Budget, on behalf of the York County Office of Children, Youth and Families, to the Pennsylvania Department of Human Services, Office of Children, Youth and Families, Harrisburg PA; in the amount of \$62,995,788.00 for the period of July 1, 2021 through June 30, 2022.

11. TAX REFUND REGISTER

A. Register 2020-12

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2020-12 authorizing payment of York County real estate tax refunds totaling \$35,281.19.

B. Register 2020-13

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2020-13 authorizing payment of York County real estate tax refunds totaling \$10.61.

12. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 26, 2020 totaling \$4,233,158.63.

Weekly Disbursement Totals for August 26, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 773,379.75
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	\$ 10.05
04	Donations	
05	Controlled Substance	\$ 24,613.51
06	Human Services	\$ 4,619.93
07	Children & Youth	\$ 629,812.67
08	911	\$ 34,935.76
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 73,681.37
28	MH-IDD	\$ 277,153.71
32	YAHC Joinder Gov Capitation	\$ 5,861.12
32	YAHC Joinder Gov Reinvestment	\$ 22,250.60
35	Domestic Relations	\$ 286.77
36	Earn-It	
40	Weatherization Liheap	\$ 12,930.24
45	Block Grant	\$ 184,854.42
46	Affordable Housing	\$ 4,608.76

47	Revolving Fund		
50	Continuum of Care	\$	32,200.15
51	Weatherization Doe	\$	3,161.19
71	Land Preservation Fund		
72	Tax Claim	\$	156,592.52
74	OPEB Trust		
75	Retirement	\$	1,915,304.68
80	Bonds		
90	Drug & Alcohol	\$	76,901.43
	Total		<u>\$ 4,233,158.63</u>

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 2, 2020 totaling \$3,614,160.46.

Weekly Disbursement Totals for September 02, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,283,274.91
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	\$ 3,607.73
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	\$ 360.42
05	Controlled Substance	
06	Human Services	
07	Children & Youth	\$ 784,906.91
08	911	\$ 114,944.14
08	911 Act 12	\$ 6,628.53
09	YC Capital Reserve	\$ 80,036.31
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 163,630.55
28	MH-IDD	\$ 187,210.47
32	YAHC Joinder Gov Capitation	\$ 5,100.07
32	YAHC Joinder Gov Reinvestment	\$ 59,379.18

35	Domestic Relations	\$	47,585.08
36	Earn-It		
40	Weatherization Liheap	\$	11,333.73
45	Block Grant	\$	14,409.87
46	Affordable Housing	\$	21,394.64
47	Revolving Fund		
50	Continuum of Care	\$	33,787.50
51	Weatherization Doe	\$	936.53
55	COVID 19	\$	25,000.00
71	Land Preservation Fund		
72	Tax Claim		
74	OPEB Trust		
75	Retirement	\$	344,329.97
80	Bonds	\$	148,566.06
90	Drug & Alcohol	\$	277,737.86
	Total		<u>\$ 3,614,160.46</u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Board of Commissioners' Meeting.

14. OTHER BUSINESS

The Commissioners' presented the first direct allocation of the CARES Act Funds to Melinda Fritz, Executive Director, Greater Dance of York County. The Board of Commissioners' have taken a phased approach to allocating the funds.

David Gonzales, York County Economic Alliance, gave an update on the YoCo Strong Restart Program. The website for small businesses to apply for the grant will close September 11, 2020 at 11:59 p.m. The grants do not need to be paid back, these are funds that the Commissioner's allocated from the CARES Act Funds. For assistance with the program call the YCEA at 717-718-7845 or for technical assistance call 888-585-7361.

Commissioner Wheeler commented about the York County Health Department, an agreement with Health Management Association was approved at the last Commissioners meeting for a feasibility study. The Board of Commissioners' are hopeful to get the results back by the end of November.

Commissioner Wheeler shared that the positivity rate for COVID – 19 was down from 5.6% to 5.0%.

Commissioner Wheeler shared that to date the Elections office has processed 29,000 online applications, 5,500 are still being processed, and there have been 30,000 requests for changes to registrations. The County Elections Office is anticipating 100,000 mail-in ballots. The state certifies the ballot 50 days before the election. No ballots will be mailed until the Elections Board has received the state certified ballots.

15. PERIOD OF PUBLIC COMMENT

Joan Lanker, Friends of the Sheepford Road Bridge spoke about saving the bridge.

Janice Lynx, Friends of the Sheepford Road Bridge spoke about saving the bridge.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:47 a.m.

Respectfully submitted

Mark E. Derr,
Administrator /Chief Clerk