

**COMMISSIONERS' MEETING
MINUTES**

09/16/20

The September 16, 2020, York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401. Extra public seating was available in the Basement Conference Room to accommodate social distancing related to COVID-19.

1. CALL TO ORDER

President Commissioner Julie Wheeler called to order the September 16, 2020, meeting at 10:00 a.m.

Also Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator/ Chief Clerk, Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair.

A. Opening Ceremony/ Pledge of Allegiance

Commissioner Ron Smith.

B. Invocation

John Klinedinst, County Engineer.

2. CONSENT AGENDA

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda Items A through E as listed below:

- A. Board of Commissioners Meeting Minutes from September 2, 2020 as submitted.
- B. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Bethany Christian Services of Central PA, located at 1681 Crown Avenue, Suite 201, Lancaster, PA 17601 to replace the rate schedule of the original Agreement and is hereby incorporated into and made a part of the original Agreement. This first amendment reflects the addition of Foster Care Services. No other changes were made to the Agreement.
- C. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Diakon Child Family & Community Ministries, located at 1022 North Union Street, Middletown, PA 17057 intended to replace the rate schedule of the original Agreement and is hereby incorporated into and made a part of the original Agreement. This first amendment reflects the addition of Aftercare Program service. No other changes were made to the Agreement.

D. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2020 through June 30, 2021:

City of York – Bureau of Health - 435 W Philadelphia St, York, PA 17401

<u>Program</u>	<u>Rates</u>
Healthy Moms/Healthy Babies	\$ 173,730.00 / Annually

Services covered by this contract agreement, will be purchased on a monthly basis at the amount of each month's actual expenditures itemized per section 4.A.4 of the Purchase of Service Agreement, to eligible York County residents. Payments made by the County to the Service provider for services rendered, under the terms of this contract, are in accordance with the budget submitted and may not exceed **\$173,730.00** for FY20-21.

The Impact Project, Inc. - 407 Chestnut Street, Emmaus, PA 17102

<u>Programs</u>	<u>Rates</u>	<u>Maint.</u>
Specialized Foster Care	\$ 69.71 / Day	\$ 33.00 / Day
Specialized Foster Care II	\$ 88.83 / Day	\$ 35.00 / Day
Project Life (Pre-Independent Living)	\$ 100.38 /Day	\$ 35.00 / Day
Mother and Child Foster Care	\$ 124.79 /Day	\$ 47.00 / Day
Sex Offenders-Step Down Program Level I	\$ 144.06 / Day	\$ 42.50 / Day
Sex Offenders-Step Down Program Level II	\$ 134.94 / Day	\$ 42.50 / Day
Critical Care Foster Care	\$ 99.65 / Day	\$ 42.50 / Day

Youth Transit Authority, LLC - PO Box 190, Hummelstown, PA 17036

<u>Programs</u>	<u>Rates</u>
One Transportation Specialist and Vehicle for Low Risk Transport	
7-1-20 through 12-31-20	\$ 55.00 / Hour
1-1-21 through 6-30-21	\$ 56.25 / Hour
Two Transportation Specialists and Vehicle for High Risk Transport	
7-1-20 through 12-31-20	\$ 75.00 / Hour
1-1-21 through 6-30-21	\$ 77.25 / Hour

Youth Transit Authority, LLC - PO Box 190, Hummelstown, PA 17036 (Cont.)

<u>Programs</u>	<u>Rates</u>
Additional Driver – approval required	\$ 28.25 / Hour
Tolls	Cash Price of Tolls
Meals, up to allowable rates, for Transport and Specialists when required	Breakfast - \$10.00 Lunch - \$15.00 Dinner - \$25.00

(Itemized receipts required for Tolls/Meals)

E. Budget adjustment for the month of August 2020 as submitted by the York County Budget Director.

3. CONTRACTS

A. Giselle Joseph MD, York, Pennsylvania,

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the

County of York, on behalf of the Area Agency on Aging, and Giselle Joseph MD, York, Pennsylvania, to provide physician consultant services for a total cost of \$3,216.00 for the period of July 1, 2020 to June 30, 2021.

B. Contact Helpline, Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Contact Helpline, Harrisburg, Pennsylvania, to provide information and referral services to York County residents, for a total cost of \$34,820.00, for the period of July 1, 2020 to June 30, 2021.

C. YWCA of York, York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and YWCA of York, York, Pennsylvania, to provide transitional housing services for survivors of domestic violence in the amounts of \$30,283.00 Homelessness Assistance Program (HAP) CARES funds and \$150,914.00 in HAP funds.

D. Collens-Wagner Agency, Inc., York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and Collens-Wagner Agency, Inc., York, Pennsylvania, to provide Cyber Liability Insurance coverage, for a total cost of \$29,535.00, for the period of September 6, 2020 to September 6, 2021.

E. Lexis Nexis, New York, New York

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of Court Administration, and Lexis Nexis, New York, New York, to provide Lexis Nexis legal research patron access for the York County Law Library, for a total cost of \$56,088.00, for the period of October 1, 2020 to September 30, 2022.

F. Tyler Technologies, Moraine, Ohio

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Treasurer's Office, and Tyler Technologies, Moraine, Ohio, to implement and configure Tyler Cashiering with iasWorld.

-Treasurer Barb Bair commented on the integration of the systems between several offices and the improvement of efficiency with this product implementation.

G. Masonry Preservation Services, Inc., Bloomsburg, PA

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a contract agreement, on behalf of the Facilities Management Department, and Masonry Preservation Services, Inc., Bloomsburg, PA, for the ongoing repair and long term preservation of the three historic terracotta clad domes of the County Administrative Center for an estimated cost of \$34,700.00

4. RATIFY

Needs Based Plan and Budget

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to amend the previously approved and ratified 2021-2022 Children, Youth and Families Needs Based Plan and Budget, on behalf of the York County Office of Children, Youth and Families, to the Pennsylvania Department of Human Services, Office of Children, Youth and Families, Harrisburg PA; such budget amendment will be to the amount of \$63,588,733.00 for the period of July 1, 2021 through June 30, 2022.

-Commissioner Hoke commented that this was previously approved and was just being amended.

5. RESOLUTION

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve Resolution 2020-26 on behalf of the Community Development Department of the York County Planning Commission, to approve the following changes to U. S. Department of Housing and Urban Development, Washington, D. C., funded Community Development Block Grant and Emergency Solutions Grant program funded activities, as approved in the York County 2019 Annual Action Plan, as amended:

<u>Activity</u>	<u>Amount</u>	<u>From Activity #</u>	<u>To Activity #</u>
<u>Community Development Block Grant Program</u>			
Home improvement Grants	\$ 41,386.49	45622313	4522001
Affordable Housing			
Development Delivery	\$ 15,556.57	45622317	45220018
Affordable Housing			
Development Delivery	\$ 87,000.00	45220018	45652317
Glen Rock Borough	\$ 17,220.00	45212303	45230019
Penn-Mar Organization	\$ 2,606.91	45532380	45230019
Dallastown Borough	\$ 7,616.75	45230019	45532376
Affordable Housing			
Development Delivery	\$126,000.00	45230019	45632360
<u>Emergency Solutions Grant Program</u>			
Bell Socialization –	\$ 1,650.00		
Homeless Prevention		45722311	
Rapid Re-housing			45722312

6. ALLOCATIONS

A. YoCo Strong Recovery Fund

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to increase the 2020 allocation to York County Economic Alliance by \$1,000,000.00 to cover the costs and expenses related to the YoCo Strong Recovery Task Force work and the YoCo Strong Recovery Fund grant administration costs, such increase requires the YCEA to make direct payments to all other third party vendors contracted for this project including but not limited to the CDFI, Community First Foundation.

- Kevin Schrieber, President of YCEA, commented on the allocations from the CARES Act funds and thanked the Commissioners for their financial support of the YCEA and the dedication to implementing the goals from the Recovery Task Force work.

-Each of the three Commissioners thanked YCEA for their hard work and continued collaboration with the County.

7. TAX REFUND REGISTER

A. Register 2020-14

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2020-14 authorizing payment of York County real estate tax refunds totaling \$993.63.

8. CHECK REGISTERS

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 9, 2020, totaling \$6,439,417.64.

Weekly Disbursement Totals for September 09, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 4,633,327.19
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	\$ 17,200.00
03	Unclaimed Money	
04	Donations	\$ 33.20
05	Controlled Substance	\$ 13,339.79

06	Human Services	\$	99,878.74
07	Children & Youth	\$	561,236.36
08	911	\$	38,330.01
08	911 Act 12		
09	YC Capital Reserve	\$	47,411.32
10	Liquid Fuels	\$	50,578.95
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	118,625.37
28	MH-IDD	\$	384,237.25
32	YAHC Joinder Gov Capitation	\$	5,051.08
32	YAHC Joinder Gov Reinvestment	\$	35,439.18
35	Domestic Relations		
36	Earn-It		
40	Weatherization Liheap	\$	10,697.56
45	Block Grant	\$	37,216.83
46	Affordable Housing	\$	3,554.19
47	Revolving Fund	\$	125.00
50	Continuum of Care	\$	10,641.12
51	Weatherization Doe	\$	6,316.56
55	COVID 19		
71	Land Preservation Fund		
72	Tax Claim	\$	299,319.39
74	OPEB Trust		
75	Retirement	\$	40,624.99
80	Bonds	\$	10,398.32
90	Drug & Alcohol	\$	15,835.24
	Total	\$	6,439,417.64

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 16, 2020, totaling \$8,130,997.81.

Weekly Disbursement Totals for September 16, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,124,539.39
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	

03	Unclaimed Money	
04	Donations	\$ 400.00
05	Controlled Substance	\$ 936.83
06	Human Services	\$ 17,540.25
07	Children & Youth	\$ 802,221.46
08	911	\$ 108,247.85
08	911 Act 12	
09	YC Capital Reserve	\$ 6,240.00
10	Liquid Fuels	\$ 22,672.26
10	YC Local Use Fee	\$ 340,488.42
10	Liquid Fuels Act 44	\$ 47.99
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 213,041.35
28	MH-IDD	\$ 544,045.34
32	YAHC Joinder Gov Capitation	\$ 8,437.11
32	YAHC Joinder Gov Reinvestment	\$ 25,202.60
35	Domestic Relations	\$ 118,781.60
36	Earn-It	
40	Weatherization Liheap	\$ 459.53
45	Block Grant	\$ 28,891.59
46	Affordable Housing	\$ 632.21
47	Revolving Fund	
50	Continuum of Care	\$ 18,316.29
51	Weatherization Doe	
55	COVID 19	\$ 1,997,248.46
71	Land Preservation Fund	
72	Tax Claim	\$ 2,679,211.91
74	OPEB Trust	
75	Retirement	\$ 33,866.98
80	Bonds	\$ 19,978.00
90	Drug & Alcohol	\$ 19,550.39
	Total	<u><u>\$ 8,130,997.81</u></u>

9. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were executive sessions held since the last Board of Commissioners' Meeting specifically related to personnel matters regarding the 911 Communications Center as well as personnel and staffing matters regarding the Elections and Voter Registration Office.

10. OTHER BUSINESS

Discussion regarding distributions of CARES Act Funds.

A. Kevin Schrieber, President of YCEA, discussed that approximately 1,100 grant applications were received through the grant portal and provided a map of the County to the Commissioners showing the locations of the small businesses and non-profits that applied.

- The Commissioners, Chief Clerk Mark Derr and YCEA held discussion regarding the grant application process and discussion was held regarding the fact that direct payment of the grants would be made by the County after the final decisions are made. YCEA noted that nearly every municipality in the County had a non-profit or small business applicant.

Election Update.

B. Commissioner Wheeler provided an update on Elections. The County has established FAQ's link on the Elections Department website to assist residents with commonly asked questions. Commissioner Wheeler also notified the public that the County is not sending out any mail in ballot applications these solicitations are coming from third parties not the County. Updated numbers were provided regarding registrations received by the office. The County has outsourced to a mail house the printing and sending of the ballots, the system has been tested and is ready to go when the state approves the ballot.

Broadband/CARES Fund Update.

C. Silas Chamberlin, Vice-President of YCEA, discussed the Broadband Feasibility Study that will be completed. He provided a presentation regarding the expansion of broadband in the area of the Heritage Rail Trail. YCEA requested that the Commissioners consider and approve a broadband expansion Pilot Project to be funded with CARES Act funds. He discussed a proposal to partner with Katapult Engineering in Dillsburg, PA, and Lit Communities, a nationwide company, to bring broadband to the southern portion of the County. The concept involves some infrastructure that already exists including a conduit owned by the County that is part of the Heritage Rail Trail.

The Commissioners, and YCEA held discussion regarding the Pilot Project and answered questions.

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to authorize the allocation of up to \$5,000,000.00 from the CARES Act Fund for a broadband expansion pilot project in York County intended to expand service along the rail trail from York City to New Freedom.

-Commissioner Wheeler requested that the YCEA plan to attend all of the Commissioners' meetings throughout the implementation of the Pilot Project to provide regular updates on the progress of the Project.

BRIDGE 257.

E. Commissioner Wheeler thanked the Friends of the Sheepford Road Bridge for their participation and comments during last night's joint Commissioners Meeting with Cumberland County to discuss the future of the Sheepford Bridge.

BRIDGE 274, 226.

F. Comment by John Klinedinst, County Engineer, regarding the completion of the rehabilitation of Bridge No. 274 and Bridge No. 226 and presented the Commissioners with placards showing the before and after photos of the Bridge projects.

YORK COUNTY PLANNING COMMISSION UPDATE.

G. Mark Walters, PIO gave an update on behalf of the York County Planning Commission.

Conewago, East Manchester and Manchester Townships, along with Manchester Borough, are working together to prepare a land use plan for property in the vicinity of the proposed Exit 26 interchange at Canal Road on Interstate 83. The evaluation is being paid for through PennDOT funding.

The first of three public meetings will be conducted virtually on Wednesday, September 23, 2020, beginning at 6:30 p.m. You can register for the September 23, 2020, virtual public meeting on the www.I83exit26.com webpage.

If you are unable to attend the virtual public meeting, please contact (717) 771-9870 or planner@ycpc.org to determine other options to participate.

The first survey is also posted at www.I83exit26.com.

11. PERIOD OF PUBLIC COMMENT

Isaac Tucker – Dillsburg Borough, PA – thanked the County for their efforts to include the Northern portions of the County in the Recovery Fund grant process. He further commented on the good work that was completed on the Hull Bridge project.

12. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:50 a.m.

Respectfully submitted

Mark E. Derr, Administrator /Chief Clerk