

**COMMISSIONERS' MEETING
MINUTES**

08/19/20

The August 19, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401. Extra public seating was available in the 2nd Fl Ceremonial Court Room to accommodate social distancing related to COVID-19.

1. CALL TO ORDER

President Commissioner Julie Wheeler called to order the August 19, 2020 meeting at 10:00 a.m.

Also Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Executive Assistant to the President Commissioner Rebecca Laird.

A. Opening Ceremony/ Pledge of Allegiance

Veteran, Don Bradley.

B. Invocation

John Klinedinst, County Engineer.

2. CONSENT AGENDA

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda Items A through F as listed below.

A. Minutes from the August 5, 2020 and August 12, 2020 Commissioners' meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
GR & PR, Gardners, PA	MAR fka MAK	\$40.00

C. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CVD and AVD, Etters, PA who has adopted ZCLVD fka ZCL, amends the First Amendment to the Subsidized Adoption Assistance Agreement (the "Agreement") made effective June 19, 2019, in that the name of the child is being amended from ZCL to ZCLVD, with all other terms and conditions of the original agreement remain in full force and effect.

D. Child Accounting and Profile System (CAPS) Version 16 Upgrade Agreement between the County of York, on behalf of the York County Office of Children, Youth and Families and Avanco International, Inc., Clifton, VA, effective August 1, 2020 providing the CAPS Version 16 upgrade with shared costs with 55 other CAPS counties, making our cost \$26,974.01.

E. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2020 through June 30, 2021:

Bell Socialization Services, Inc. - 160 South George Street, York, PA 17401

<u>Programs</u>	<u>Rates</u>
Next Steps	\$ 134.48 / Day of occupancy per apartment
Possibilities	\$ 89.98 / Day of occupancy per apartment
<i>Total contract for these two Programs should not exceed \$211,847.58 for fiscal year 2020-21.</i>	

Bethany Christian Services of Central PA - 1681 Crown Avenue, Suite 201, Lancaster, PA 17601

<u>Programs</u>	<u>Rates</u>
Safe Families for Children	
Pre-Matching Activities	\$ 50.00 / Hour
Hosting Arrangement	\$ 60.00 / Night / Child
Family Friend Arrangement	\$ 200.00 / each
Presentation to Church/Organization for the purposes of recruiting/referring	\$ 150.00 / each
Information Meeting	\$ 300.00 / each
Training for Volunteer Families	\$ 500.00 / each
Home Screening	\$ 400.00 / each
Home Recertification	\$ 200.00 / each
<i>(Not to Exceed \$40,000.00 for FY20-21 for Safe Families program only)</i>	

Bethany Christian Services of Western Pennsylvania - 10521 Perry Highway, Suite 200, Wexford, PA

15090

<u>Programs</u>	<u>Rates</u>
Level 1: Ages 0 – 2	\$ 31.90 / Day
Level 2: Ages 2 – 18	\$ 40.08 / Day
Challenging Behaviors/Medical Needs	\$ 53.56 / Day

Lizabeth Ann Potter, MD - 4325 Lewisberry Road, York, PA 17404

<u>Programs</u>	<u>Rates</u>
Psychiatric Evaluation	\$ 500.00 / evaluation
Psychiatric Reevaluation	\$ 250.00 / evaluation

Pennsylvania Counseling Services, Inc. - 200 North 7th Street, Lebanon, PA 17046

<u>Programs</u>	<u>Rates</u>
Check and Connect Counseling (Program Cost Not To Exceed \$333,280.00 for Fiscal year 2020-21)	\$141.10 / Hour
Check and Connect Coordination	\$53.88 / Hour

For Train the Trainer program

Sex Offender Services

Initial Psychosexual Evaluation	\$515.00 / Each
ABEL Assessment	\$300.00 / Each
Individual/Family Therapy	\$101.00 / Session
Group Therapy	\$40.00 / Person / Session
Polygraph	\$325.00 / Each
Family-Based Specialty Supervision	\$150.00 / Week
Requires Family Based Service covered by MA	
Travel - inclusive of mileage/vehicle costs	\$60.00 / Hour

(To/from outpatient office to home/placement for services requested outside of the outpatient setting – billed in ¼hr increments)

Court Testimony - Therapist only	\$80.00 / Hour
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(Testimony, deposition, court participation, document preparation and travel time – billed in ¼ hr increments)

Drug & Alcohol Services

Intake – Adolescent	\$ 150.00 / Each
Individual Therapy (20-30 min)	\$ 70.00 / Session
Individual Therapy (40-50 min)	\$ 95.00 / Session
Individual Therapy (50-60 min)	\$ 115.00 / Session
Family Therapy (40-50 min)	\$ 105.00 / Session
Group Therapy (60 min)	\$ 40.00 / Hour
CRNP Psychiatric Evaluation	\$ 190.00 / Each
Psychiatric Evaluation – Psychiatrist	\$ 225.00 / Each
CRNP Med Check	\$ 75.00 / Session
Med Check – Psychiatrist	\$ 85.00 / Session
Court Testimony – Therapist only	\$ 80.00 / Hour

(Testimony, deposition, court participation, document preparation and travel time – billed in ¼ hr increments)

Travel - inclusive of mileage/vehicle costs	\$ 60.00 / Hour
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(To/from outpatient office to home/placement for services requested outside of the outpatient setting – billed in ¼ hr increments)

River Rock Day Treatment, Inc. - 2124 Ambassador Circle, Lancaster, PA 17603

<u>Programs</u>	<u>Rates</u>
River Rock Day Treatment	\$ 100.56 / Day

Triad Treatment Specialists Inc. - 1743 Rohrerstown Road, Lancaster PA 17601

<u>Programs</u>	<u>Rates</u>
Sex Offender Group Therapy	\$30.00 / Hour
Individual Therapy	\$85.00 / Hour
Polygraph Examination	\$350.00 / Each
ABEL Assessment of Sexual Interest	\$350.00 / Each
Sexual Offender/Risk Assessment	\$400.00 / Each
Psychosexual/Victimization Assessment	\$400.00 / Each
Family Therapy	\$85.00 / Hour
Court Testimony	\$85.00 / Hour
Non-Offending Parent Evaluation	\$325.00 / Each
Threat of Harm Assessment	\$500.00 / Each
Threat of Harm with Abel Assessment	\$750.00 / Each
Additional Collateral Contacts/Interviews	\$100.00 / Hour

F. Budget adjustments for the month of July, 2020 submitted by the York County Budget Director.

3. EASEMENT AGREEMENT

A. East Manchester Township, located at John Rudy County Park

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve an easement agreement between the County of York on behalf of York County Public Works Department, and East Manchester Township, located at John Rudy County Park, for a temporary construction and permanent agreement to install storm water drainage to the rear of John Rudy County Park to follow Dellinger Road and park property. – Barry Myers, Director of Public Works commented on the drainage.

4. PURCHASES

A. Whitmoyer, Mount Joy, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and Whitmoyer, Mount Joy, Pennsylvania, for two (2) 2021 Chevrolet Equinox, for use by the York County Conservation District, at a cost of \$24,900.00 each for a total cost of \$49,800.00, under a PA COSTARS contract. – Commissioner Smith commented asking Administrator Derr if it is in the budget for 2020. Administrator Derr confirmed it is.

B. Continental Technologies Inc., Hunt Valley, MD

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and Continental Technologies Inc., Hunt Valley, MD, for a Statement of Work for Office 365 Implementation Services, for a total cost of \$19,584.00.

C. Lobar Associates Inc., Dillsburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Lobar Associates Inc., Dillsburg, Pennsylvania, to replace the carpet in the main office area of district court 19-02-05 (Spring Garden) at a cost not to exceed \$15,210.09 under the Keystone Purchasing Network Program. – Commissioner Hoke commented this is standard practice.

D. Prism IPX Systems, Alpharetta, Georgia

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Department of Emergency Services, and Prism IPX Systems, Alpharetta, Georgia, for message gateway software for Fire and EMS paging systems for a total cost of \$104,480.00. – Commissioner Smith commented these upgrades are needed.

E. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Lobar Associates, Dillsburg, Pennsylvania, for the removal and replacement of steps and a landing on the NW corner of the Administrative Center. Said steps will then be replaced with concrete and the entire area caulked. The cost of the repair work will not exceed \$16,600.00 and will utilize the Keystone Purchasing Network Program. – Scott Cassel, Executive Director of Facilities commented on the work.

4. CONTRACTS

A. Court Funds, North Logan, Utah

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Clerk of Courts, and Court Funds, North Logan, Utah, to provide victim restitution payment disbursement and customer service program, for a total cost of \$18,000.00. – Dan Byrnes, Clerk of Courts, commented on the cost savings this will have to the county of York tax payers.

B. Link Computer Corporation, Bellwood, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the Information and Technology Services Department, and Link Computer Corporation, Bellwood, Pennsylvania, to provide Cisco Collaboration Software Enterprise Agreement licensing. The Commissioners will approve the agreement and a letter agreement outlining modifications to the agreement, as negotiated by the parties, for a total cost of \$285,283.00, for the period of August 21, 2020 to August 20, 2024, paid annually at \$71,320.95.

C. Thomson Reuters or WestlawPRO Software

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the York County Public Defender's Office, and Thomson Reuters or WestlawPRO Software, to provide online legal research for the Public Defender's Office and County Solicitor's Office for a total cost of \$58,375.31, for the period of October 1, 2020 to September 30, 2024. – Solicitor Pokrifka commented about the licensing.

5. AMENDMENT TO PURCHASE OF SERVICES

A. Cumberland County Children and Youth Services

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve an amendment to purchase of services agreement between the County of York, on behalf of the Youth Development Center, and Cumberland County Children and Youth Services, extending the term one year or until a subsequent fiscal year agreement is executed.

6. AGREEMENT

A. Youth Development Center

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve agreements between the County of York, on behalf of the Youth Development Center, and the below listed County's to house youth at a daily rate of \$375.60 for the period of July 1, 2020 through June 30, 2021.

- a. Lebanon County
- b. Dauphin County
- c. County of Adams

7. SUBMISSION OF A GRANT

A. Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania, for a total grant amount of \$1,269,037.00, for salaries, benefits, training and supplies for 11 Victim/Witness Coordinators, for the period of January 1, 2021 to December 31, 2022. – Kyle King, Administrator for the District Attorney's Office commented on the Victim Witness Program and services.

8. PROJECT MODIFICATIONS

A. Livescan Fingerprinting Project

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a project modification on behalf of the District Attorney's Office for a no cost 12-month extension for the York County Prison Livescan Fingerprinting Project in order to use grant funds as intended to cover the first billable year of maintenance fees.

B. Planned Trainings

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a project modification of the Intelligence and Security Project on behalf of the District Attorney’s Office and the York County Prison, for a no cost 12-month extension in order to allow project participants to complete planned trainings that were cancelled due to COVID-19 pandemic restrictions. – Kyle King, Administrator for the District Attorney’s Office commented on the project. This was a collaborative effort with the York County Prison.

9. RATIFY

A. FY2019-2020 Act 148 Invoice

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to ratify the approval of the FY2019-2020 Act 148 Invoice covering July 1, 2019 - June 30, 2020, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$52,065,258.00. – Commissioner Hoke commented this is a standard procedure.

10. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 19, 2020 totaling \$8,950,804.69.

Weekly Disbursement Totals for August 19, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,566,387.05
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	\$ 9,926.40
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	\$ 25,000.00
03	Unclaimed Money	
04	Donations	\$ 500.00
05	Controlled Substance	\$ 1,334.03
06	Human Services	\$ 34,506.18
07	Children & Youth	\$ 835,700.37
08	911	\$ 5,227.29
08	911 Act 12	

09	YC Capital Reserve		
10	Liquid Fuels	\$	3,470.00
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	40,343.86
28	MH-IDD	\$	2,044,160.70
32	YAHC Joinder Gov Capitation		
32	YAHC Joinder Gov Reinvestment	\$	18,849.60
35	Domestic Relations	\$	340.00
36	Earn-It		
40	Weatherization Liheap	\$	11,935.24
45	Block Grant	\$	15,618.54
46	Affordable Housing	\$	591.91
47	Revolving Fund		
50	Continuum of Care	\$	3,427.62
51	Weatherization Doe	\$	13,129.27
71	Land Preservation Fund		
72	Tax Claim	\$	3,213,758.37
74	OPEB Trust		
75	Retirement	\$	40,843.45
80	Bonds	\$	2,439.14
90	Drug & Alcohol	\$	73,242.07
	Total		<u>\$ 8,950,804.69</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Board of Commissioners' Meeting.

12. OTHER BUSINESS

The Commissioners had a discussion regarding the distribution of CARES Act Funds to nursing care facilities and municipalities.

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve, for the purposes stated in Resolution 2020-23 and pursuant to the CARES Act, DCED and federal guidelines, an allocation of a portion of the CARES Act funds for direct distribution to eligible Health Care Service Providers with residential facilities in York County. Providers shall receive a direct grant of up to \$10,000.00 for eligible expenses. The facilities include residential nursing, assisted living and independent living facilities in York County. Such funds are to be used to assist the eligible facilities in purchasing or reimbursement for supplies necessary to prepare for and protect employees and the residents of their facility from the effects of the COVID-19 pandemic. The total of all of the direct grants shall not exceed the amount of \$410,000.00. -Commissioner Wheeler commented there are 41 facilities and each will receive \$10,000.00.

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve, for the purposes stated in Resolution 2020-23 and pursuant to the CARES Act, DCED and federal guidelines, an allocation of a portion of the CARES Act funds to all eligible municipalities, for reimbursement of direct costs for diversion of resources due to the COVID-19 pandemic and to provide funds for the purchasing of supplies and equipment necessary to respond to the COVID-19 Pandemic. Total direct distributions to York County municipalities shall not exceed \$3,000,000.00 and shall be allocated upon a per capita basis for eligible expenses. - Commissioner Hoke commented that the eligible municipalities must meet DCED requirements.

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve, for the purposes stated in Resolution 2020-23 and pursuant to the CARES Act, DCED and federal guidelines, an allocation of a portion of the CARES Act funds for reimbursement of direct costs incurred by the County of York for Government services expenses directly related to the COVID-19 pandemic to include PPE, supplies, equipment and reimbursement of expenses for diversion of resources. Such reimbursement is in the amount of \$4,656,890.00.

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a dual feasibility study by Katapult Engineering and Business Information Group (BIG) to address rural and urban broadband needs for historically underserved communities and to determine gaps in the countywide broadband networks, and authorizing the York County Chief Clerk to enter into contracts with both entities regarding the design/build scope of the work. - Commissioner Wheeler commented these are York Based companies.

NOTE: The maximum amounts for the dual study were previously approved by the Commissioners at no more than \$150,000.00.

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the designation of Health Management Associates (HMA) to complete the feasibility analysis regarding a county wide public health and public health initiatives organization, and authorizing the York County Chief Clerk to enter into a contract with HMA regarding the scope of the analysis.

NOTE: The maximum amounts for the study were previously approved by the Commissioners at no more than \$150,000.00.

12. PERIOD OF PUBLIC COMMENT

Silas Chamberlin, YCEA commented about the YoCo Strong Restart Grant program, there are webinars and paid advertising on local TV stations. The portal to apply will open the week of August 24th.

Commissioner Wheeler commented that York County celebrated another birthday, 271 years of this week.

Kyle King, Administrator for the District Attorney's Office commented that they were awarded \$149,967.00 of grant money. They will be able to purchase another 3D laser scanner to help assist with indoor and outdoor crime scenes.

13. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:48 a.m.

Respectfully submitted

Mark E. Derr,

Administrator /Chief Clerk