

**COMMISSIONERS' MEETING
MINUTES**

07/29/20

The July 29, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401. Extra public seating was available in the 2nd Fl Ceremonial Court Room to accommodate social distancing relating to COVID-19.

1. CALL TO ORDER

President Commissioner Julie Wheeler called to order the July 29, 2020 meeting at 10:00 a.m.

Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Executive Assistant to the President Commissioner Rebecca Laird.

A. Opening Ceremony/ Pledge of Allegiance

Veteran, Don Bradley.

B. Invocation

John Klinedinst, County Engineer.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda Items A through F listed below.

- A. Minutes from the July 15, 2020 Board of Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
SG & JG, North Point, FL	KJG fka KJH	\$27.00
EL & ML, Dover, PA	JNL fka JJRT	\$24.00

- C. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **GG**, York, PA, as host of **ML**, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years.

- D. Motion to approve Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **County of Chester** with offices at **505 Wawaset Road, West Chester, Pennsylvania 19382** to extend the Agreement for an additional one-year term effective July 1, 2020 to June 30, 2021. Effective July 1, 2020 the Shelter bed rate shall be revised to **\$205.00** per day, and the Detention bed rate shall be revised to **\$310.00** per day. With all other provisions this amendment shall be incorporated as an integral part of the above noted Agreement and shall supersede any conflicting language contained in the Agreement and any previous Amendments. All other provisions of the Agreement remain unchanged and in full force and effect.
- E. Motion to approve a Letter of Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Advantage TeleMessaging, Inc.** - **529 Reading Avenue Suite I, West Reading, PA 19611**, to provide tele messaging services as documented in the Exhibit B Pricing Schedule for the period of July 1, 2020 through June 30, 2021.
- F. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2020 through June 30, 2021:

Commonwealth Clinical Group, Inc. - 41 East Orange Street, Lancaster, PA 17602

<u>Programs</u>	<u>Rates</u>
Psychiatric Evaluation	\$ 400.00 / Each
Medication Checks	\$ 85.00 / Each
Specialized Services Evaluation	\$ 395.00 / Each
Individual/Family Counseling	\$ 47.50 / Half-Hour
Group Therapy Counseling	\$ 17.50 / Half-Hour
Therapeutic Polygraph Assessment	\$ 400.00 / Each
Abel Assessment	\$ 450.00 / Each
Court Testimony	\$ 70.00 / Hour
5329 Threat of Harm Risk Assessment	\$ 500.00 / Each

Diakon Child Family & Community Ministries - 1022 North Union Street, Middletown, PA 17057

<u>Programs</u>	<u>Rates</u>
Foster Care Services	
Traditional Foster Care – Level I	\$ 59.28 / Day
Specialized Foster Care – Level II	\$ 77.57 / Day
Treatment Foster Care – Level III	\$ 93.25 / Day
Medically Fragile Foster Care – Level I	\$ 76.64 / Day
Medically Fragile Foster Care – Level II	\$ 71.60 / Day
Medically Fragile Foster Care – Level III	\$ 54.95 / Day
Medically Fragile Foster Care – Level IV	\$ 50.05 / Day
Steps to Independence	\$ 99.65 / Day
ICPC required	
General Supervision Visits (3 provided) -	\$1500.00 per child
Additional Visits with Reports required -	\$ 500.00 per visit per child
Additional Visits, no report required -	\$ 250.00 per visit per child

Emergency Caregiver Case Management

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Program A Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral.

Level I - Traditional Foster Care	\$ 33.28 / Day
Level II - Specialized Foster Care	\$ 46.57 / Day
Level III - Treatment Foster Care	\$ 60.25 / Day

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program A Foster Care Services. Admin rates are subject to State Budget approval and will match Title IV-E Administrative calculation once approval has been provided.

In-Home Services Programs

Family Finding

Services performed under this program will be purchased on a monthly basis at the amount of each month’s actual expenditures itemized per section 4.A.4 of the Purchase of Service Agreement, to eligible York County residents. Payments made by the County to the Service provider for services rendered, under the terms of this contract, are in accordance with the budget submitted and may not exceed **\$293,401.18** for fiscal year 2020-21.

EquiTeam Support Services - 1200 South Pleasant Avenue, Dallastown, PA 17313

<u>Programs</u>	<u>Rates</u>
Equine Assisted Psychotherapy (Individual)	\$ 80.00 / Hour
Equine Assisted Psychotherapy / Family – Couples	\$ 80.00 / Hour
Equine Assisted learning - Group Therapy	\$ 20.00 / Hour
Neurofeedback	\$ 120.00 / Session
DDP	\$ 80.00 / Hour

Substance Abuse Services, Inc dba RASE Project - 100 North Cameron Street, Suite 401E, Harrisburg, PA, 17101

Program
RASE – Recovery Specialist

Services covered by this contract agreement, will be purchased on a monthly basis at the amount of each month’s actual expenditures itemized per section 4.A.4 of the Purchase of Service Agreement, to eligible York County residents. Payments made by the County to the Service provider for services rendered, under the terms of this contract, are in accordance with the budget submitted and may not exceed **\$59,923.00** for fiscal year 20-21

United Way of York County - 800 East King Street, York, PA 17403

Program
Youth Court Alliance

Services covered by this contract agreement, will be purchased on a monthly basis at the amount of each month's actual expenditures itemized per section 4.A.4 of the Purchase of Service Agreement, to eligible York County residents. Payments made by the County to the Service provider for services rendered, under the terms of this contract, are in accordance with the budget submitted and may not exceed **\$334,813.26** for fiscal year 2020-21.

York County Children's Advocacy Center - 28 South Queen Street, York, PA 17403

<u>Programs</u>	<u>Rates</u>
Forensic Interviews	\$ 183.00 / Hour
Sexual Exploitation Assessment	\$ 183.00 / Hour
Court Testimony	\$ 100.00 / Hour

3. CONTRACTS & AGREEMENTS

A. York County Food Bank, York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and York County Food Bank, York, Pennsylvania to provide the distribution of federal commodities at the rate of 12 cents per pound, for the period of March 1, 2020 to February 28, 2021.

B. Unisys Corporation, Blue Bell, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Information and Technology Services Department, and Unisys Corporation, Blue Bell, Pennsylvania, to provide file storage services for the storage of PDF-A archival documents, for a total cost of \$923.10, for the period of August 10, 2020 to November 9, 2020.

C. BSwift LLC, Chicago, Illinois

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and BSwift LLC, Chicago, Illinois to provide the employee benefit site used to manage enrollment and transmit data to vendors, for the period of August 17, 2020 to August 16, 2021.

D. Priority Dispatch Corporation, Salt Lake City, Utah

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Department of Emergency Services, and Priority Dispatch Corporation, Salt Lake City, Utah, for professional services in providing randomized quality assurance reviews for a total cost of \$46,800.00 for the period of one year.

E. Agency-funded Senior Community Centers

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve agreements between the County of York, with the York County Area Agency on Aging, to serve as Contract Administrator and repository of the original signed contract for nine (9) Agency-funded senior community centers, as listed below, for the period of July 1, 2020 to June 30, 2021. Total allocation for the period is \$802,485.00 for senior center services and \$467,088.00 for meal delivery services for a total of \$1,269,573.00. – Commissioner Hoke commented these are standard renewals.

FY2020-2021 Aging Senior Community Center Renewals

<u>Senior Center</u>	<u>Center Services</u>	<u>Meal Delivery</u>	<u>Total Allocation</u>
Delta Area	\$79,692.00	\$9,974.00	\$109,429.00
*Stewartstown (Satellite LOA) \$19,763.00			
South Central	\$57,135.00	\$34,183.00	\$91,318.00
Susquehanna Area	\$52,370.00	\$29,725.00	\$82,095.00
September House	\$79,644.00	\$47,912.00	\$127,556.00
Windy Hill	\$73,624.00	\$48,877.00	\$122,501.00
White Rose	\$126,978.00	\$94,325.00	\$244,577.00
*Crispus Attucks (Satellite LOA) \$23,274.00			
Northeastern Area	\$50,037.00	\$52,208.00	\$102,245.00
Golden Connections	\$94,856.00	\$70,418.00	\$187,312.00
* Yorktown (Satellite LOA) \$22,038.00			
Heritage	\$78,875.00	\$79,466.00	\$202,540.00
(inclusive of Dillsburg HDM + Heritage)			
*Dillsburg Area (Satellite LOA) \$17,731.00			
*Red Land Area (Satellite LOA) \$26,468.00			

LOA=Letter of Agreement, they are our Satellite Centers

***Dillsburg is the only Satellite that has an HDM program**

F. Service Provider Agencies

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve agreements between the County of York, with the York County Area Agency on Aging to serve as contract administrator and repository of the original signed contract and service provider agencies, as listed, for the period of July 1, 2020 to June 30, 2021. Total allocation for the period is \$2,577,792.73.

Y2020-2021 Aging Contract Renewals

Provider	Service	Location	Amount
Golden Visions Adult Day Services	Adult Day Care	Hanover, PA	\$53,040.40
Messiah Lifeways Adult Day Services	Adult Day Care	Mechanicsburg PA	\$1,000.00
Emerald Guardian Services, LLC.	Guardianship/Representative Payee Services	York, PA	\$65,293.00
Jewish Family Services	Guardianship/Representative Payee Services	York, PA	\$14,148.00
Response Alert, LLC.	Personal Emergency Response System	Baltimore, MD	\$10,077.00
Mid-Penn Legal Services	Legal Services	Harrisburg, PA	\$7,500.00
Rabbittransit	Transportation	York, PA	\$105,489.00
Addus Health Care	In- Home Care Services	York, PA	\$28,803.18
Faithful at Home Care, LLC .	In- Home Care Services	Lancaster, PA	\$88,527.79
ComForcare Senior Services	In- Home Care Services	York, PA	\$30,630.45
Home Helpers and Direct Link of York County	In- Home Care Services	Red Lion, PA	\$189,552.36
CareGivers America, LLC.	In- Home Care Services	Lancaster, PA	\$47,263.52
VNA of Hanover and Spring Grove	In- Home Care Services	Hanover, PA	\$36,198.14
Medstaffers	In- Home Care Services	Carlisle, PA	\$82,478.96
SpiriTrust Lutheran Home Care & Hospice	In- Home Care Services	Chambersburg, PA	\$1,000.00
Servants	Home Modifications	Red Lion, PA	\$1,000.00
The Nutrition Group	Senior Center Nutrition Services	York, PA	\$1,815,790.93

G. Legal Representation – Conflict Counsel

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve an agreement between the County of York on behalf of the Office of Conflict Counsel and the below listed attorneys, to provide legal representation to qualified individuals in criminal proceedings conducted in York County at a rate of \$27,768.00 annually (\$2,314.00 per month) effective August 1, 2020, with the first monthly payment due in August 2020. The initial term is for one year and continues annually unless terminated by either party. – Solicitor Pokrifka commented these are the last 3 attorneys to return their signed contracts.

Alisa N. Livaditis, Esquire
J. Richard Robinson, Esquire
William H. Graff, Esquire

4. GRANT

A. Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the submission of a grant application, on behalf of the District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania, for a total grant amount of \$224,671.00, for equipment and supplies needed to address identified technological gaps, for the period of January 20, 2020 to January 19, 2022. – Kyle King, Administrator for the District Attorney commented about the grant, this is a partnership with Probation Services. The grant is a competitive grant.

5. APPOINTMENT

A. York County Agricultural Land Preservation Board

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the appointment of Eric Bacon to the York County Agricultural Land Preservation Board representing Elected Officials for a three year term, beginning September 1, 2020 through August 31, 2023.

6. SOLICIT BIDS

A. FUEL

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Purchasing Department to solicit bids for various fuel needs for the County of York and participating municipalities for a two year contract starting February 1, 2021. – Mark Derr, County Administrator commented this is a standard procedure.

7. COOPERATIVE AGREEMENT

A. Domestic Relations Department

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a cooperative agreement between the County of York, on behalf of the Domestic Relations Department and the Pennsylvania Department of Human Services, the York County Commissioners' and the York County Court of Common Pleas President Judge to establish five year period funding sources, work responsibilities, performing requirements and audit oversight of the York County Domestic Relations Department for the period of October 1, 2020 through September 30, 2025. – Theresa Gross, Director of Domestic Relations, commented that there are no changes to the agreements.

8. RESOLUTIONS

A. Resolution 2020-21

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2020-21 on behalf of the Community Development Department of the York County Planning Commission to approve the following changes to activities funded through the Community Development Block Grant Program, U. S. Department of Housing and Urban Development, Washington, D.C., as approved in the 2019 York County Action Plan as amended:

<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
Dallastown Borough	\$845.84	45230019	45532376
Manchester Borough	\$358.42	45230019	45532381
Wellsville Borough	\$227.75	45230019	45532378

B. Resolution 2020-22

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2020-22 consent to issuance of up to \$35,000,000 of tax-exempt and, or, taxable bonds by the Cumberland County Municipal Authority for the benefit of Messiah University to be used for (i) the refunding of all of the outstanding Pennsylvania Higher Educational Facilities Authority Revenue Bonds (Association of Independent Colleges and Universities of Pennsylvania Financing Program – Messiah College Project), Series 2001 I-3 and I-4; (ii) the refunding of a portion of the outstanding Pennsylvania Higher Educational Facilities Authority Revenue Bonds (AICUP Financing Program – Messiah College Project), Series 2012 LL3; (iii) a portion of the cost of construction and equipping of a new Welcome and Admissions Center; (iv) miscellaneous capital expenditures on the University's campus; and (v) the payment of certain costs of issuing the Bonds. The issuance will not increase the indebtedness of the County of York. – Kimberly Magrini, Messiah University, called in via the phone line to comment on the resolution.

C. Resolution 2020-23

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to adopt Resolution No. 2020-23 which allocates a portion of the CARES Act Fund received by York County to a grant relief program entitled the YoCo Strong Restart Fund. The County will be assisted by the YCEA and the Community First Fund in providing administrative services to applicants of the Restart Fund Grant program. The resolution also permits the County to provide direct funding for economic relief to the eligible organizations as outlined in the CARES Act. – Kevin Schreiber, CEO/President of the York County Economic, gave a presentation on how local businesses and nonprofits can qualify for the grants. Discussion occurred regarding allocation amounts. The consensus was to place \$14M in the Restart Fund for small business and nonprofit grants.

9. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 22, 2020 totaling \$7,949,032.22.

Weekly Disbursement Totals for July 22, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 5,918,967.98
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	\$ 3,450.00
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	\$ 200.00
05	Controlled Substance	\$ 20,450.93
06	Human Services	\$ 47,201.69
07	Children & Youth	\$ 888,265.79
08	911	\$ 251,538.27
08	911 Act 12	
09	YC Capital Reserve	\$ 4,100.00
10	Liquid Fuels	\$ 29,847.69
10	YC Local Use Fee	
10	Liquid Fuels Act 44	\$ 31,670.64
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	
28	MH-IDD	\$ 200,434.27
32	YAHC Joinder Gov Capitation	\$ 22,934.62

32	YAHC Joinder Gov Reinvestment	\$	176,852.12
35	Domestic Relations	\$	17,127.94
36	Earn-It	\$	156.79
40	Weatherization Liheap	\$	12,319.14
45	Block Grant	\$	29,042.90
46	Affordable Housing	\$	78.20
47	Revolving Fund		
50	Continuum of Care	\$	224.58
51	Weatherization Doe	\$	1,815.83
71	Land Preservation Fund		
72	Tax Claim		
74	OPEB Trust		
75	Retirement	\$	70,916.08
80	Bonds		
90	Drug & Alcohol	\$	221,436.76
	Total		\$ 7,949,032.22

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 29, 2020 totaling \$5,961,575.48.

Weekly Disbursement Totals for July 29, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,789,547.51
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 13,804.51
06	Human Services	\$ 4,252.70
07	Children & Youth	\$ 910,906.03
08	911	\$ 35,496.25
08	911 Act 12	
09	YC Capital Reserve	\$ 35,200.00
10	Liquid Fuels	\$ 5,434.20
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 244,811.93
28	MH-IDD	\$ 357,780.81

32	YAHC Joinder Gov Capitation	\$	31,820.83
32	YAHC Joinder Gov Reinvestment		
35	Domestic Relations	\$	115,098.56
36	Earn-It		
40	Weatherization Liheap		
45	Block Grant	\$	131,124.63
46	Affordable Housing	\$	4,255.07
47	Revolving Fund		
50	Continuum of Care	\$	36,518.62
51	Weatherization Doe		
71	Land Preservation Fund		
72	Tax Claim		
74	OPEB Trust		
75	Retirement	\$	1,900,886.03
80	Bonds		
90	Drug & Alcohol	\$	344,637.80
	Total		<u>\$ 5,961,575.48</u>

10. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there was an executive session to discuss open positions and pending litigation.

11. OTHER BUSINESS

Commissioner Wheeler commented that the York County Planning Commission Board approved the new position for Chief Opportunity Officer/Trainer. Commissioner Wheeler also commented that the COVID-19 stats for York County are on a downward trend this week.

12. PERIOD OF PUBLIC COMMENT

There were no comments received.

13. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:55 a.m.

Respectfully submitted

Mark E. Derr,

Administrator /Chief Clerk