

**COMMISSIONERS' MEETING
MINUTES**

06/17/20

The June 17, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called the meeting to order at 10:00 a.m.

Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Controller Greg Bower, Solicitor Michelle Pokrifka, Treasurer Barbara Bair, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony/ Pledge of Allegiance.

Veteran, Don Bradley.

B. Invocation

Michael Jefferson, Crispus Attucks.

2. PRESENTATION

Kevin Schreiber, President/CEO of the York County Economic Alliance gave a presentation on the YOCO Recovery Task Force Report. The full report can be found on www.preparpedyork.com

3. CONSENT AGENDA

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the consent agenda items A through D as listed below:

A. Minutes from the June 3, 2020 Board of Commissioners Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
ME, Chambersburg, PA	AAM fka AAM	\$24.00
ME, Chambersburg, PA	SAM fka SAM	\$24.00

C. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Family Pathways**,

located at **100 Brugh Avenue, Butler, PA 16001** to replace the original agreement Exhibit B rate schedule to reflect the addition of **Mental Health, Therapy and Medicine Check Services** with no other changes to the Agreement.

<u>Programs</u>	<u>Unit Cost</u>
Foster Care Services	
Foster Care – Age 0-21	\$49.89/Day
Medical Foster Care Level I	\$43.50/Day
Medical Foster Care Level II	\$49.87/Day
Medical Foster Care Level III	\$57.66/Day
Medical Foster Care Level IV	\$57.66/Day
Mental Health Services	
Psychiatric Evaluation with Report	\$230.00/Eval
Individual Therapy	\$15.00/Qtr hr
Family Based Mental Health Services	\$28.55/Qtr hr
Family Therapy	\$15.00/Qtr hr
Mental Health Assessment	\$73.00/Each
Medicine Checks	\$76.62/Each

D. Budget adjustments for the month of May 2020 as submitted by the York County Budget Director.

4. PURCHASE

A. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, the vehicles and amounts are as listed below, purchased under a PA COSTARS contract.

Two (2) 2020 Ford Explorers for the York County Coroner's Office for a total cost of \$80,600.00
 One (1) 2020 Chevrolet Tahoe for the York County Sheriff's Department for a total cost of \$58,072.38

5. CONTRACTS

A. Community Progress Council, Inc., York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the County of York, on behalf of the Human Services Department, and the Community Progress Council, Inc., York, Pennsylvania, to provide community mobilizer and case management services through the Communities of Hope for the Hannah Penn Neighborhood, for a total cost of \$90,000.00, for the period of July 1, 2020 to June 30, 2021.

B. Collens-Wagner Agency, Inc., York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and Collens-Wagner Agency, Inc., York, Pennsylvania, to provide Fiduciary Liability Insurance, for a total cost of \$16,600.00, for the period of June 18, 2020 to June 18, 2021.

C. Murray, Lancaster, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement for the new policy year between the County of York, on behalf of the Human Resources Department, and Murray, Lancaster, Pennsylvania, to provide broker services and insurance coverage for public entity employment-related practices liability, law enforcement liability, general liability, automobile liability and property protection claims, for a total cost of \$593,293.00, for the period of June 30, 2020 to June 30, 2021.

- Deputy Administrator Kristy Bixler, stated why Murray was chosen and not a local provider.

D. ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and the ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office (ICE), to provide an increase in the bed day rate to \$108.00 and a guaranteed minimum payment for 500 detainees for one year, from June 1, 2020 to June 1, 2021.

- Commissioner Hoke stated that the Prison Board recommended the change.

E. JG Contracting Company, Carnegie, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Department of Emergency Services, and JG Contracting Company, Carnegie, Pennsylvania, for Antenna/Line Relocations for the East Manchester Water Tank for a total cost of \$83,880.00 for the period of June 18, 2020 to August 1, 2020.

- Mark Derr, County Administrator stated that the Water Company needs to repair and maintain the towers, this is for the equipment to be removed and then replaced after the maintenance work has been completed. One tower will be done at a time.

6. TIME EXTENSION

A. JD Eckman's

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve JD Eckman's contract time extension request (Change Order No. 4) and authorize the signature of the President Commissioner for the rehabilitation of County Bridge No. 274, Singer Road over the Heritage Rail Trail in New Freedom Borough, extending the completion date by eighty-eight (88) days to September 9, 2020.

- John Klinedinst commented that this is near completion.

7. AGREEMENT

A. Mount Wolf Borough and Northeastern School District

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve an agreement between the County of York on behalf of the York County Treasurer's Office, and Mount Wolf Borough and Northeastern School District to fulfill the duties of Tax Collector for the collection of Real Estate and School Taxes effective May 1, 2020 through December 31, 2020.

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to amend the date from December 31, 2020 to December 31, 2021.

- Barbara Bair, County Treasurer, commented that they will be taking over the duties of Tax Collector for Mount Wolf Borough and Northeastern School District.

8. REAPPOINTMENT

A. Housing and Community Development Loan Committee

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the reappointment of Heather M. Kreiger, Brokerage Advisor, York County to the Housing and Community Development Loan Committee for a three year term beginning August 1, 2020 through July 31, 2023.

9. AGREEMENT FOR ASSIGNMENT

A. 946 Valley Road, Springfield Township

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the agreement for assignment of sewage capacity reservation between the York County Parks Foundation Charitable Trust Inc., Assignor, and the County of York, assignee, to assign and transfer the one (1) EDU (equivalent dwelling unit) of sewer capacity for use with the property located at 946 Valley Road, Springfield Township. The annual cost for the one (1) EDU is approximately \$880.00.

– Solicitor Pokrifka responded to Commissioners Hoke's question regarding the acquisition of the EDU. The Solicitor explained that retaining an EDU at this area adjacent to Nixon Park for future use and development would be a benefit the park and the public's use of the park.

10. EXECUTION

A. CARES Rental Relief Program

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the execution of the letter appointing, the Community Progress Council, Inc., York County's Community Action Agency, as the approved and official applicant for funding for the CARES Rental Relief Program, which is a required part of the grant application which is filed on behalf of the Human Services Department.

11. GRANT

A. State Food Purchase Program

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the County of York to enter into a grant agreement on behalf of the Human Services Department, and the Pennsylvania Department of Agriculture to administer the State Food Purchase Program for York County.

12. RESOLUTIONS

A. Resolution 2020-17

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve Resolution 2020-17 authorizing the issuance by the York County Industrial Development Authority of up to \$325,000 of tax-exempt financing to Alexander P. and Anissa R. Cantey for the purpose of acquiring a farm located at 510 Windsor Road, York, Windsor Township, York County, Pennsylvania, as authorized under federal tax law as a qualifying first time farmer.

- Kenetha Hansen explained about the farm purchase program for first time farmers.

B. Resolution 2020-18

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve Resolution 2020-18 authorizing the issuance by the York County Industrial Development Authority of up to \$552,000 of tax-exempt financing to Eric and Bethany Good for the purpose of acquiring a farm located at 4840 Biesecker Road, Thomasville, Dover Township, York County, Pennsylvania, as authorized under federal tax law as a qualifying first time farmer.

13. TAX REFUND REGISTER

A. Register 2020-10

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2020-10 authorizing payment of York County real estate tax refunds totaling \$10,877.12.

14. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 10, 2020 totaling \$2,465,934.16.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 672,791.95
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	\$ 3,607.73
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 428.06
06	Human Services	\$ 2,736.00
07	Children & Youth	\$ 160,838.74
08	911	\$ 42,363.24
08	911 Act 12	
09	YC Capital Reserve	\$ 16,431.78
10	Liquid Fuels	\$ 3,106.45
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 148,538.76
28	MH-IDD	\$ 443,536.10
32	YAHC Joinder Gov Capitation	\$ 5,001.34
32	YAHC Joinder Gov Reinvestment	\$ 16,201.46
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	\$ 212.94
46	Affordable Housing	\$ 1,718.72
47	Revolving Fund	
50	Continuum of Care	
51	Weatherization Doe	\$ 42.19
71	Land Preservation Fund	
72	Tax Claim	\$ 1,400.00
74	OPEB Trust	\$ 758,815.44
75	Retirement	\$ 10,514.14
80	Bonds	\$ 86,144.62
90	Drug & Alcohol	\$ 91,504.50
	Total	\$ 2,465,934.16

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 17, 2020 totaling \$16,895,314.92.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 5,529,384.81
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	
06	Human Services	\$ 49,628.78
07	Children & Youth	\$ 841,315.45
08	911	\$ 7,799.18
08	911 Act 12	
09	YC Capital Reserve	\$ 3,377.00
10	Liquid Fuels	\$ 61,391.93
10	YC Local Use Fee	\$ 42,560.00
10	Liquid Fuels Act 44	\$ 72,467.77
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 147,644.12
28	MH-IDD	\$ 321,909.62
32	YAHC Joinder Gov Capitation	\$ 7,119,676.31
32	YAHC Joinder Gov Reinvestment	\$ 58,231.36
35	Domestic Relations	\$ 19,516.76
36	Earn-It	
40	Weatherization Liheap	\$ 3,290.61
45	Block Grant	\$ 169,408.83
46	Affordable Housing	\$ 490.59
47	Revolving Fund	
50	Continuum of Care	\$ 10,113.62
51	Weatherization Doe	\$ 6,921.61
71	Land Preservation Fund	\$ 123,041.70
72	Tax Claim	\$ 1,841,729.00
74	OPEB Trust	
75	Retirement	\$ 17,861.15
80	Bonds	\$ 270,693.80
90	Drug & Alcohol	\$ 176,860.92
	Total	<u><u>\$ 16,895,314.92</u></u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Board of Commissioners' Meeting.

16. OTHER BUSINESS

Commissioner Wheeler discussed the creation of a new position entitled Chief Opportunity Officer/Trainer. The position will be responsible for developing and maintaining a diversity, equity and inclusion program for the County. Approval of the position is on the Salary Board Meeting Agenda.

Felicia Dell, Director of the York County Planning Commission, spoke about the Planning Commission and what it does for the citizens of York County. Felicia announced that she will be recommending to the Planning Commission Board for approval a new position entitled Equity, Diversion and Inclusion Community Planner.

17. PERIOD OF PUBLIC COMMENT

The following individuals spoke about the importance of the new positions and thanked the Commissioner's.

Kerry Kirkland, Deputy Secretary for Diversity and Inclusion with the State's Department of General Services.

Dr Larry Walthour, Shiloh Baptist Church.

Sal Galdamez, York XL.

Sandy Walker, York City Council.

Abe Amoros, Amoros Communications.

Delma Rivera- Lytle, A Diversity Education Specialist.

Bill Yanovitch, Chair of York County Economic Alliance Board and Chief Human Resources Officer at Kinsley Enterprises.

18. RECESS

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to recess the meeting at 11:05 a.m. until June 22, 2020 at 10:00 a.m.

Respectfully submitted

Mark E. Derr,

Administrator /Chief Clerk

MAY BUDGET TRANSFERS

DEPT	ACCOUNT TITLE	ORG	OBJECT	COMMENT	DR AMOUNT	CR AMOUNT
DA	OFFICE SUPPLIES	01258900	560550	VW Printing - Rack Cards		750
DA	PRINTING	01258900	520215	VW Printing - Rack Cards	750	
CONTINGENCY	CONTINGENCY	01990400	570420	Pymt York City Treasurer 2019		40,000
TREASURER	PYMTS. TO CITY TREAS.	01109100	520462	Pymt York City Treasurer 2019	40000	
PARKS	SEWER	01607110	550208		1000	
PARKS	ARBOR SUPPLIES	01607109	560520			1,000
TREASURER	PROF. SERVICES	01109100	540240	Report Design	2340	
TREASURER	CY R/E COMMISSIONS	01109100	520454	Report Design		2,340
VOTER'S	ELECTION SECURITY GRANT	01105000	540358	Budget Grant Funds	236600	
VOTER'S	ELECTION SECURITY GRANT	01105000	440318	Budget Grant Funds		236,600
VOTER'S	CARES ACT GRANT FUNDS	01105000	540359	Budget Grant Funds	202700	
VOTER'S	CARES ACT GRANT FUNDS	01105000	440319	Budget Grant Funds		202,700
CONTINGENCY	CONTINGENCY	01990400	570420	Retirement account short		63,275
HR	RETIREMENT EMPLOYER CONTRB.	01124200	510254	Retirement account short	63275	
CONTINGENCY	CONTINGENCY	01990400	570420	Cover retirement		1,000
HR	RETIREMENT EMPLOYER CONTRB.	01124200	510254	Cover retirement	1000	
PRISON	CONTRACTED SERVICE AGREEMENT	01309900	540236	CLEAN Circuit Invoice 20/21	3500	
PRISON	MILEAGE REIMB.	01309900	520221	CLEAN Circuit Invoice 20/21		3,500
PARKS	COMMUNICATIONS	01607104	550203		1600	
PARKS	ARBOR SUIPLIES	01607104	560520			1,600
DA	TRAINING	01258900	520211	Victim Witness Subscriptions		100

DA	SUBSCRIPTIONS	01258900	560502	Victim Witness Subscriptions	100	
DA	MILEAGE REIMB.	01258900	520221	IFPA Vehicle Lease		7,317
DA	VEHICLE LEASE	01258900	530433	IFPA Vehicle Lease	7317	
DA	EMPLOYEE TRAVEL EXPS.	01258900	520231	IFPA Vehicle Fuel		900
DA	VEHICLE FUEL	01258900	520232	IFPA Vehicle Fuel	900	
PRISON	NON IT OFFICE EQUIPMENT	01309900	560510	OIS Grant Equip	50000	
PRISON	PRESCRIPTION DRUGS	01309900	560574	OIS Grant Equip		50,000
PRISON	PROFESSIONAL SERVICES	01309400	540240	CLEAN 20-21 Invoice		800
PRISON	CONTRACTED SERVICE AGREEMENT	01309400	540236	CLEAN 20-21 Invoice	800	
PROBATION	COMMUNITY SERVICES	01302900	520388	IP Consultant Admin		20,000
PROBATION	CONTRACTED SERVICE AGREEMENT	01302900	540236	IP Consultant Admin	20000	
PROBATION	DRUG TESTING SUPPLIES	01302900	560246	AOPC Grant		400
PROBATION	SUPPORTIVE SERVICES	01302900	520625	AOPC Grant	300	
PROBATION	HYGIENE SUPPLIES	01302900	560508	AOPC Grant	100	