

**COMMISSIONERS' MEETING  
MINUTES**

**05/20/20**

The May 20, 2020 a York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2<sup>nd</sup> Fl. York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Julie Wheeler called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Controller Greg Bower, Solicitor Michelle Pokrifka, Deputy Treasurer Meredith Schreffler and Commissioners' Liaison Officer Rebecca Laird present.

**A. Opening Ceremony**

Veteran Scott Cassel, Marine Corps, Executive Director of Facilities, led the Pledge of Allegiance.

**B. Invocation**

Allison Blew, York County Prothonotary, gave the invocation.

**2. PROCLAMATIONS**

Commissioner Smith read a proclamation for Mental Health Awareness Month. Michelle Hovis, Executive Director of Human Services, shared that this year's celebration will be a little different. They have a lot of online messaging and zoom classes regarding mental health to educate employees. A short video was played showing what the Human Service employees are doing to boost their mental health.

Commissioner Wheeler read a proclamation for National Public Works Week.

**3. CONSENT AGENDA**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the consent agenda items A through I as listed below:

- A. Minutes from the May 6, 2020 Board of Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
GA & DA, Seven Valleys, PA	AMA fka AMS	\$30.00
AR, Hanover, PA	JJR fka JJB	\$31.00

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following children until each child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Child</u>	<u>Rate per day</u>
MP & BP York, PA	PEP fka EMC	\$48.86

D. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **AG and JG, Grand Island, FL** who has adopted **EAG fka EKL**, amends the First Amendment to the Subsidized Adoption Assistance Agreement (the “Agreement”) made effective August 16, 2017, in that the adoption assistance subsidy per diem is being amended from Thirty-Two Dollars and Zero Cents (\$32.00) to Forty Dollars and Zero Cents (\$40.00) due to an increase in difficulty of care, with all other terms and conditions of the original agreement remain in full force and effect.

E. Subsidized Adoption Assistance Agreement Third Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **AG and JG, Grand Island, FL** who has adopted **HGG fka KOW**, amends the Second Amendment to the Subsidized Adoption Assistance Agreement (the “Agreement”) made effective May 29, 2019, in that the adoption assistance subsidy per diem rate is being amended from Fifty Dollars and Zero Cents (\$50.00) to Fifty-Five Dollars and Zero Cents (\$55.00) due to an increase in difficulty of care, with all other terms and conditions of the original agreement remain in full force and effect.

F. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and RE and SE, York, PA as Custodian of SAF, a minor child, authorizing custodianship subsidy payments at a rate of \$65.00 per day until the child reaches the age of 21 years.

G. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Caregiver effective April 16, 2020 authorizing subsidy payments to the Host and Youth until the youth reaches the age of 21 years or the youth chooses to leave care.

<u>Caregiver</u>	<u>Youth</u>	<u>Host Rate per day</u>	<u>Youth Rate per day</u>
TM, Hellam, PA	AW	\$10.00	\$17.00

H. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Adelphoi Village, Inc.** to replace the rate schedule of the original Agreement to reflect an increase in rates effective April 1, 2020, for placement services due to program changes implemented as a result of the COVID-19 pandemic with no other changes made to the Agreement:

<u>Programs</u>	<u>Rates</u>
Intensive Supervision/Shelter - Females	
7/1/2019 through 3/31/2020	\$262.98/Day
4/1/2020 through 6/30/2020	\$281.76/Day
Intensive Supervision – Mental Health Focus-Females	
7/1/2019 through 3/31/2020	\$303.88/Day
4/1/2020 through 6/30/2020	\$310.34/Day
Intensive Supervision/Shelter – Males*	
7/1/2019 through 12/31/2019	\$246.05/Day
1/1/2020 through 03/31/2020	\$256.14/Day
4/1/2020 through 6/30/2020	\$260.96/Day
Secure – Middle Creek II – Female*	
7/1/2019 through 12/31/2019	\$337.60/Day
1/1/2020 through 3/31/2020	\$341.18/Day
4/1/2020 through 6/30/2020	\$346.85/Day
Secure – Middle Creek III – Male*	
7/1/2019 through 12/31/2019	\$337.60/Day
1/1/2020 through 3/31/2020	\$341.18/Day
4/1/2020 through 6/30/2020	\$346.85/Day
Secure – Manor*	
7/1/2019 through 12/31/2019	\$337.60/Day
11/1/2020 through 3/31/2020	\$341.18/Day
4/1/2020 through 6/30/2020	\$346.85/Day
Secure Sexual Offenders – Middle Creek I – Male	
7/1/2019 through 3/31/2020	\$386.22/Day
4/1/2020 through 6/30/2020	\$395.43/Day
Substance Abuse – Male	\$267.63/Day
Sexual Offenses – Male	
7/1/2019 through 3/31/2020	\$244.58/Day
4/1/2020 through 6/30/2020	\$248.98/Day
La-Sa-Quick Residential	\$301.04/Day
Sexual Offenses – Mental Health Focus – Male	
7/1/2019 through 3/31/2020	\$303.88/Day
4/1/2020 through 6/30/2020	\$310.34/Day
Leonard C Miller – Short Term Residential/Shelter	
7/1/2019 through 3/31/2020	\$242.52/Day
4/1/2020 through 6/30/2020	\$280.81/Day
Specialized Group Living	
7/1/2019 through 3/31/2020	\$221.73/Day
4/1/2020 through 6/30/2020	\$232.08/Day
Enhanced Supervision Male – Manor	
7/1/2019 through 3/31/2020	\$304.24/Day
4/1/2020 through 6/30/2020	\$320.88/Day
Multi-Systemic Therapy	\$87.00/Day
Diagnostic Evaluation – 45 Day	\$2,730.00/Evaluation
Psychiatric Services	\$236.25/Hour

Psychological Services	\$168.00/Hour
ABEL Assessments	
\$422.30/Assessment	
Family Preservation	\$66.50/Hour

I. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

**Alternative Rehabilitation Communities, Inc.** - 2743 North Front Street, Harrisburg, PA 17110

<u>Programs</u>	<u>Rates</u>
Residential - Male - Special Needs	\$217.19/Day
Schaffner Youth Center - Shelter Services	\$399.67/Day

**Concern - Professional Services for Children, Youth and Families** - One West Main Street, Fleetwood, PA 19522

<u>Programs</u>	<u>Rates</u>
Foster Care Services	
Traditional (ages 0-21)	\$43.08/Day
Intermediate (ages 0-11)	\$71.22/Day
Intermediate (ages 12+)	\$79.96/Day
Intensive (ages 0-11)	\$88.98/Day
Intensive (ages 12+)	\$97.68/Day
Mother & Baby Treatment (ages 12-21)	\$114.08/Day
Medical Foster Care - Level I	\$88.97/Day
Medical Foster Care - Level II	\$77.97/Day
Medical Foster Care - Level III	\$57.02/Day
Medical Foster Care - Level IV	\$39.02/Day
CRR Host Home	\$24.44/Day

<b>Residential Services</b>	
CTUB - I (Lehighon Campus)	\$208.37/Day

As per section 4.A.3.a of the Agreement, upon approval of your Agency's OCYF budget packet(s), the unit rate(s) will be reviewed and revised should the approved OCYF budget packet(s) necessitate

<b>Counseling Services</b>	
SAAY Psych-Sexual Assessment	
\$145.00/Session	
SAAY Program at CTUB(Ind/Family)	\$90.00/Hour
SAAY Program – Group	
\$42.00/Client/per group/per session	

**Family Pathways** - 100 Brugh Avenue, Butler, PA 16001

<u>Programs</u>	<u>Rates</u>
<b>Foster Care Services</b>	
Foster Care – Age 0-21	\$49.89/Day

Medical Foster Care Level I	\$43.50/Day
Medical Foster Care Level II	\$49.87/Day
Medical Foster Care Level III	\$57.66/Day
Medical Foster Care Level IV	\$57.66/Day
<b>Mental Health Services</b>	
Psychiatric Evaluation with Report	\$230.00/Eval
Individual Therapy	\$15.00/Qtr hr
Family Based Mental Health Services	\$28.55/Qtr hr

#### 4. AGREEMENT

##### A. Tax Collector

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve agreements between the York County Treasurer’s Office and the listed Municipality and School District to fulfill the duties of the Tax Collector for the collection of Municipal and School Real Estate Taxes effective May 1, 2020 through December 31, 2021.

<u>Taxing Authority</u>	<u>Tax Type</u>
Paradise Township	Real Estate
Spring Grove Area School District	School Real Estate

- Deputy Treasurer Schreffler confirmed that the tax collector resigned from Paradise Township so the Treasurer’s Office will be tax collector until the next municipal election.

#### 5. APPOINTMENT

##### A. Municipal Tax Collector

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the appointment the following individual as Deputy Tax Collector to fulfill the duties of the indicated Municipal Tax Collector as may be necessary, effective May 1, 2020 through December 31, 2021.

<u>Deputy Tax Collector</u>	<u>Tax Collector Municipality</u>
Bridget James, Tax Accountant II	Paradise Township
Bridget James, Tax Accountant II	Spring Grove School District

## **6. GRANTS**

### **A. Bureau of Justice Assistance, Washington, DC**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the submission of a grant application, on behalf of the District Attorney, to the Bureau of Justice Assistance, Washington, DC, for a total grant amount of \$58,008.00, for the reimbursement of supplies purchased in response to the COVID-19 pandemic, for the period of January 20, 2020 to December 30, 2020.

- Kyle King, Chief Administrator of the District Attorney's Office, commented the grant was submitted prior to approval but York County has been awarded the \$58,008.00. The funds are awarded back to the county to cover expenses for several different departments.

### **B. U.S. Department of Justice's, Justice & Mental Health Collaboration**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to ratify the submission of a joint application between the York County Department of Human Services' Office of Mental Health & Intellectual and Developmental Disabilities and the Department of Probation Services, in the amount of \$781,999.00 to the U.S. Department of Justice's, Justice & Mental Health Collaboration grant program to fund a joint co-responder project.

- Amy Evans, Project Director, Community Action for Recovery & Diversion (CARD), commented that this is joint grant. A caseworker from the MH/IDD Department will be a primary support worker. The person will accompany a police officer to onsite calls to help deescalate situations. They will have the ability to follow up with the individuals and provide services. Often law enforcement officers do not have the time for further engagement. They will also work as a primary support for the County's Crisis Intervention Team Program. This is a competitive grant application.

## **7. RELEASE OF FUNDS**

### **A. John & Annie Esh**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to release funds in the amount of \$79,285.04 to Farm & Natural Lands Trust of York County, for acquisition of a conservation easement of 144 +/- acres in Manheim Township owned by John & Annie Esh.

## **8. RATIFY THE APPROVAL**

### **A. FY2019-2020 York County Office of Children, Youth & Families**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to ratify the approval of the FY2019-2020 Act 148 Invoice covering July 1, 2019 to March 31, 2020, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$39,966,877.

## 9. SECOND AMENDMENT MOU

### A. York County Convention and Visitor's Bureau (YCCVB)

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a second amendment to the MOU between the County of York, and the York County Convention and Visitor's Bureau (YCCVB), to reallocate the funding for the remainder of the 2019-2020 fiscal year as a result of the decrease in hotel tax revenue. This Second Amendment to the MOU has been reviewed and approved by the YCCVB Board of Directors.

- Solicitor Pokrifka commented on the proactive measures being taken, until tax revenues get back to normal.
- Commissioner Hoke has been on the CVB Board for 16 years. He discussed how hotel revenue has been adversely effected, by the COVID-19 pandemic. Because of the reduced revenue and consequences the Commissioners met with the CVB Board. It was suggested that we redirect funds from the grant fund to the Tourism Bureau, York Fair Grounds and Legacy Partners. This agreement ends June 30, 2020.

## 10. TAX REFUND REGISTER

### A. Register 2020-08

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve Tax Refund Register 2020-08 authorizing payment of York County real estate tax refunds totaling \$23,905.47.

## 11. CHECK REGISTERS

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Check Register for the week of May 13, 2020 totaling \$10,114,783.30.

### Weekly Disbursement Totals for May 13, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 9,118,070.47
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	

04	Donations		
05	Controlled Substance	\$	9,724.92
06	Human Services	\$	311.00
07	Children & Youth	\$	24,855.96
08	911	\$	4,233.18
08	911 Act 12		
09	YC Capital Reserve	\$	8,518.17
10	Liquid Fuels	\$	82.50
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	48,435.46
28	MH-IDD	\$	650,842.40
32	YAHC Joinder Gov Capitation	\$	10,311.97
32	YAHC Joinder Gov Reinvestment	\$	27,909.44
35	Domestic Relations	\$	55,715.35
36	Earn-It		
40	Weatherization Liheap	\$	15,064.83
45	Block Grant	\$	13,502.56
46	Affordable Housing		
47	Revolving Fund		
50	Continuum of Care	\$	30,318.75
51	Weatherization Doe	\$	32.21
71	Land Preservation Fund		
72	Tax Claim	\$	28.50
75	Retirement		
80	Bonds		
90	Drug & Alcohol	\$	96,825.63
	<b>Total</b>	\$	<u><u>10,114,783.30</u></u>

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Check Register for the week of May 20, 2020 totaling \$11,986,224.27.

**Weekly Disbursement Totals for May 20, 2020**

<b><u>Fund</u></b>	<b><u>Name</u></b>	<b><u>Amount</u></b>
01	General Fund	\$ 6,778,230.84
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	

01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 470.00
06	Human Services	\$ 59,170.27
07	Children & Youth	\$ 1,008,147.57
08	911	\$ 11,853.84
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	\$ 64,599.66
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 262,498.29
28	MH-IDD	\$ 1,007,341.18
32	YAHC Joinder Gov Capitation	\$ 23,712.96
32	YAHC Joinder Gov Reinvestment	\$ 16,091.45
35	Domestic Relations	\$ 139,086.92
36	Earn-It	
40	Weatherization Liheap	\$ 4,700.21
45	Block Grant	\$ 126,752.81
46	Affordable Housing	\$ 104,402.35
47	Revolving Fund	
50	Continuum of Care	\$ 11,788.72
51	Weatherization Doe	\$ 7,506.84
71	Land Preservation Fund	
72	Tax Claim	\$ 2,153,398.62
75	Retirement	\$ 47,213.17
80	Bonds	
90	Drug & Alcohol	\$ 159,258.57
	<b>Total</b>	<u>\$ 11,986,224.27</u>

## 12. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Board of Commissioners' Meeting.

### **13. OTHER BUSINESS**

Commissioner Wheeler reminded the public that the deadline to request a mail-in ballot is May 26<sup>th</sup>. The Elections Bureau has received approximately 50,000 requests so far. Ballots cannot be opened until 7:00 a.m. election day. This will make it difficult for results to be posted on election night. Changes to polling locations/consolidation of polling places updates are listed on our website. If you would like to drop off your ballot, there is a secure box in the lobby of the Administrative Building 28 E. Market Street, which has 24hr security. Any questions contact the Elections Bureau at 717-771-9604.

Sully Pinos from the York County Economic Alliance shared a new addition to the prepared York website which is Re-Open York County. Small Businesses can access resources they may need to reopen. An Economic Action Plan is in place and the community is encouraged to take a survey on the website at [www.Yorkcountyeap.org](http://www.Yorkcountyeap.org)

### **14. PUBLIC COMMENTS**

No comments were received.

### **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:41 a.m.

Respectfully submitted

Mark E. Derr,

Administrator /Chief Clerk