

**COMMISSIONERS' MEETING
MINUTES**

05/06/20

The May 6, 2020 a York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called the meeting to order at 10:08 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Controller Greg Bower, Solicitor Michelle Pokrifka, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran Scott Cassel, Marine Corps, Executive Director of Facilities, led the Pledge of Allegiance.

B. Invocation

John Klinedinst, C.S. Davidson Inc., gave the invocation.

2. CONSENT AGENDA

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the consent agenda items A through C as listed below:

A. Minutes from the April 29, 2020 Board of Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **RD, York, PA**, who has adopted **BRD fka BRL**, amends the Subsidized Adoption Assistance Agreement approved by the York County Commissioners on December 4, 2019 in that the Child's adopted name is being amended from **BRL to BRD**, with all other terms and conditions of the original agreement remain in full force and effect.

C. The budget adjustments for the month of April as submitted by the Budget Director.

3. GRANT MODIFICATION

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a grant modification between the County of York, on behalf of the Adult Probation Department, and the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, for budget line item adjustments for the continued implementation of the York County Intermediate Punishment Programs, including the Day Reporting Center in the amount of \$520,018.00 over two years, with no additional county match for the period of July 1, 2014 through June 30, 2015. – Commissioner Hoke clarified the dates are retroactive.

4. CONTRACT

A. Weatherproofing Technologies, Inc., Beachwood, Ohio

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Weatherproofing Technologies, Inc., Beachwood, Ohio, to provide 2 comprehensive roof inspections for a total cost of \$45,035.00 for the period of May 6, 2020 through May 6, 2021, utilizing the Keystone Purchasing Network contract.

5. PURCHASES

A. CM Detention Products, LLC, Shorewood Illinois

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and CM Detention Products, LLC, Shorewood Illinois, to retrofit 19 detention doors at a cost of \$133,600.00 under a PA COSTARS contract. – Commissioner Hoke commented that this was a recommendation from the Prison Board.

B. Momentum ECM LLC, Mechanicsburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and Momentum ECM LLC, Mechanicsburg, PA, for document management software license maintenance from June 25, 2020 – June 25, 2021, for a total cost of \$99,824.00, under a PA COSTARS contract. Payments will be made as follows:

50% on 5/25/2020

Remaining balance on 8/25/2020

6. SECOND AMENDMENT

A. Dominion Voting Systems, Denver, Colorado

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a second amendment to the voting system agreement between the County of York on behalf of Voter Registration and Elections, and Dominion Voting Systems, Denver, Colorado, for the purchase of 1 Image Cast Central Kit - High Speed Scanner. The license and warranty fees to start in year 2. The total cost for the High Speed Scanner is \$25,000.00. Commencing year 2 the licensing/warranty fees will be \$4,075.00 per year. – Commissioner Hoke commented that this was recommended by the Board of Elections. Solicitor Pokrifka informed that it may be covered under the Federal guidelines.

7. AGREEMENT

A. Feeser's Inc., Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Feeser's Inc., Harrisburg, Pennsylvania, to provide a Dietary Software Package for a cost of \$200.00 per month for the period of May 6, 2020 to May 6, 2021.

8. SOLICIT BIDS

A. C.S. Davidson Inc.

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve C.S. Davidson Inc., to solicit bids for the York County Morgue project.

– John Klinedinst County Engineer explained the bid process will go out to Penn Bid. This will allow them to get actual costs.

9. MEMORANDUM OF UNDERSTANDING

A. Family Engagement Unit and the York City Police Department

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the District Attorney's Office, York County Human Services Department – Family Engagement Unit and the York City Police Department, to define their respective responsibilities with regard to the Group Violence Intervention Strategy, supported through the National Network for Safe Communities to address violent crime in the community. – Commissioner Wheeler comment that the Group Violence Intervention is a great program.

10. RECEIPT OF GRANT PROCEEDS

A. Coronavirus Aid, Relief and Economic Security

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve all conditions for receipt of the grant proceeds pursuant to the Coronavirus Aid, Relief and Economic Security ("CARES") Act (Pub. L. 116-136), to be used for the prevention of, preparation for, and response to COVID-19, either domestically or internationally, for matters relating to the 2020 Federal Election Cycle.

B. Consolidated Appropriations Act of 2020

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve all conditions for receipt of the grant proceeds pursuant to the Consolidated Appropriations Act of 2020 (Public Law 116-93), to make payments to states for activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements, as authorized under sections 101, 103, and 104 of Help America Vote Act (HAVA).

11. RECESS

Commissioner Wheeler recessed the meeting at 10:20 a.m. for the purpose of holding a public hearing on the adoption of Ordinance 2020-01 which updates the York County Parks and Recreation Rules and Regulations.

Solicitor Pokrifka explained the Ordinance, the changes are updates regarding E-Bikes, Pedal cycles, Film Making and Photography. It was last updated in 2017. The Ordinance follows State and Federal mandated use.

12. RECONVENE

Commissioner Wheeler reconvened the meeting at 10:23 a.m.

13. ORDINANCE

A. Ordinance 2020-01

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the adoption of Ordinance 2020-01 which updates the York County Parks and Recreation Rules and Regulations.

14. TAX REFUND REGISTER

A. Register 2020-07

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2020-07 authorizing payment of York County real estate tax refunds totaling \$3,383.09.

15. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 6, 2020 totaling \$6,704,820.16.

Weekly Disbursement Totals for May 06, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,997,558.34
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	

03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 5,205.74
06	Human Services	
07	Children & Youth	\$ 910,133.34
08	911	\$ 70,518.79
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	\$ 5,093.85
10	YC Local Use Fee	
10	Liquid Fuels Act 44	\$ 26,897.21
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 45,091.75
28	MH-IDD	\$ 480,165.53
32	YAHC Joinder Gov Capitation	\$ 5,301.06
32	YAHC Joinder Gov Reinvestment	\$ 11,950.00
35	Domestic Relations	\$ 55,414.36
36	Earn-It	
40	Weatherization Liheap	\$ 8,110.50
45	Block Grant	\$ 36,820.63
46	Affordable Housing	\$ 4,674.14
47	Revolving Fund	
50	Continuum of Care	\$ 8,488.00
51	Weatherization Doe	
71	Land Preservation Fund	
72	Tax Claim	
75	Retirement	\$ 1,983,198.07
80	Bonds	\$ 50,198.85
90	Drug & Alcohol	
	Total	<u><u>\$ 6,704,820.16</u></u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler report that there were no Executive Sessions held since the last Board of Commissioners' Meeting.

17. OTHER BUSINESS

Sully Pinos, York County Economic Alliance gave some updates from the YCEA. Visit the website www.preparedyork.com for any information on the upcoming virtual job fair. There will be a Legislative Luncheon May 14, at noon on Facebook and Zoom. They have fixed the issue of people not being able to join the Zoom sessions.

Commissioner Wheeler stated that the Board of Commissioners' have launched a YoCo Strong Recovery Task Force, which community leaders will come together to help get York County back up and running after the current Coronavirus crisis.

Commissioner Wheeler shared that today is Nurse's Day and she wanted to thank all nurses for their work on behalf of the Board of Commissioners'.

Commissioner Hoke stated that the Board has conference calls set up with U.S Senators Toomey and Casey in the next couple of days to discuss the current issues.

18. PERIOD OF PUBLIC COMMENT

Mark Walters, Public Information Officer, read a letter that a citizen sent in – Todd Keefer, Newberry Township, Open up York County, attached is Todd's full statement.

Mark Walter then read the comments from the Facebook feed:

Lindsey O 'Laughlin, York Dispatch, will the scanner purchased for Elections be used to scan Mail-in Ballots? Commissioner Wheeler answered yes. Does the county plan to hire a forensic pathologist to do autopsies in-house at the new morgue instead of sending them to Lehigh Valley? Commissioner Wheeler will pass this question on to Coroner Pam Gay.

Janell Danner Stough, When will County employees go back to work?

Mark Walters added there will be a pop up drive thru Food Distribution at the Susquehannock High School, 3280 Fissels Church Rd, Glen Rock, PA, 17327 Saturday May 9, 12:30 p.m. – 2:00 p.m.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:40 a.m.

Respectfully submitted

Mark E. Derr,

Administrator /Chief Clerk