

**COMMISSIONERS' MEETING
MINUTES**

04/15/20

The April 15, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Controller Greg Bower, Treasurer Barbara Bair, Solicitor Michelle Pokrifka, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran Scott Cassel, Executive Director of Facilities led the Pledge of Allegiance.

B. Invocation

Laura Shue, Recorder of Deed's Office, gave the prayer.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the April 1, and April 8, 2020 Board of Commissioners' Meetings as submitted.

3. BUDGET ADJUSTMENTS

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the budget adjustments for the month of March 2020 as submitted by the Budget Director.

4. CONTRACTS

A. Pennsylvania Care Partnership, Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement and data sharing agreement between the County of York, on behalf of the Human Services Department, and Pennsylvania Care Partnership, Harrisburg, Pennsylvania, to provide system of care activities with the overall goal of eliminating barriers for children and youth involved in the mental health and other human service systems, for a total cost of \$400,000.00, for the period of September 30, 2019 to September 29, 2020, funded from a grant with no county monetary match.

B. Effectv, New York, New York

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Effectv, New York, New York, to provide advertising about mental health awareness and resources for Mental Health Awareness Month and CO-VID response messaging, for a total cost of \$10,010.00, for the period of April 15, 2020 to June 30, 2020.

5. FIRST AMENDMENT

A. TextBehind Inc., Maryland

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a first amendment between the County of York, on behalf of the York County Prison and, TextBehind Inc., Maryland, for an Inmate Regular Mail Service change. This Service change allows for inmate mail to be printed on prison grounds compared to receiving printed mail by FedEx overnight, at no cost to the county, effective April 15, 2020.

6. SETTLEMENT AGREEMENT

A. Alicia Lacy

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a settlement agreement on behalf of the Human Resources Department for Alicia Lacy vs. County of York, Pennsylvania.

7. BID AWARDS

A. Rutters Dairy Inc., York, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of the York County Prison, and Rutters Dairy Inc., York, Pennsylvania the lowest responsible bidder, for dairy products for the York County Prison, in the total amount of \$595,097.36, for the period of May 1, 2020 to April 30, 2021.

B. Bimbo Bakeries USA, Inc., Albany, New York

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of the York County Prison, and Bimbo Bakeries USA, Inc., Albany, New York, the lowest responsible bidder, for baked goods for the York County Prison, in the total amount of \$209,670.76, for the period of May 1, 2020 to April 30, 2021.

8. RESOLUTIONS

A. Resolution 2020-11

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the adoption of Resolution 2020-11, on behalf of the Community Development Department of the York County Planning Commission, the following change to U. S. Department of Housing and Urban Development, Washington, D. C., funded Community Development Block Grant program activity, approved in the York County 2017 and 2018 Annual Action Plan, as amended; and, 2018 Continuum of Care program year activities:

| <u>Activity</u> | <u>Amount</u> | <u>From Activity #</u> | <u>To Activity #</u> |
|----------------------------------|---------------|------------------------|----------------------|
| YMCA/Southern Community Services | \$25,000.00 | 45230019 | 45132368 |

B. Resolution 2020-12

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the adoption of Resolution 2020-12 for the County of York, establishing the succession of authority for the continuity of government in a disaster emergency.

9. TAX REFUND REGISTER

A. Register 2020-05

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2020-05 authorizing payment of York County real estate tax refunds totaling \$3,461.19.

10. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 15, 2020 totaling \$5,081,076.77.

Weekly Disbursement Totals for April 15, 2020

| <u>Fund</u> | <u>Name</u> | <u>Amount</u> |
|-------------|---------------------------------------|-----------------|
| 01 | General Fund | \$ 2,556,653.21 |
| 01 | 230014 ~ Records Improvement Escrow | |
| 01 | 230034 ~ ROD Automation Fees Escrow | |
| 01 | 230036 ~ ROW Automation Fees Escrow | |
| 01 | 230037 ~ COC Automation Fees Escrow | |
| 01 | 230039 ~ Proth Automation Fees Escrow | |
| 01 | Payroll | |
| 01 | Ag Land Preservation | |

| | | | |
|----|------------------------------------|-----------|---------------------|
| 01 | Escrow | | |
| 01 | Marcellus Shale | | |
| 03 | Unclaimed Money | | |
| 04 | Donations | | |
| 05 | Controlled Substance | \$ | 13,185.58 |
| 06 | Human Services | \$ | 5,571.00 |
| 07 | Children & Youth | \$ | 755,068.72 |
| 08 | 911 | \$ | 1,545.38 |
| 08 | 911 Act 12 | | |
| 09 | YC Capital Reserve | \$ | 7,692.07 |
| 10 | Liquid Fuels | \$ | 564.60 |
| 10 | YC Local Use Fee | | |
| 10 | Liquid Fuels Act 44 | | |
| 10 | Marcellus Shale Bridge Maintenance | | |
| 11 | Prison Telephone | | |
| 25 | Aging | \$ | 208,934.20 |
| 28 | MH-IDD | \$ | 941,761.49 |
| 32 | YAHC Joinder Gov Capitation | \$ | 10,864.86 |
| 32 | YAHC Joinder Gov Reinvestment | \$ | 18,096.48 |
| 35 | Domestic Relations | \$ | 146,336.92 |
| 36 | Earn-It | | |
| 40 | Weatherization Liheap | \$ | 35,087.52 |
| 45 | Block Grant | \$ | 211,561.40 |
| 46 | Affordable Housing | | |
| 47 | Revolving Fund | | |
| 50 | Continuum of Care | \$ | 10,047.78 |
| 51 | Weatherization Doe | \$ | 34.18 |
| 71 | Land Preservation Fund | \$ | 74,972.00 |
| 72 | Tax Claim | | |
| 75 | Retirement | \$ | 58,410.93 |
| 80 | Bonds | | |
| 90 | Drug & Alcohol | \$ | 24,688.45 |
| | Total | <u>\$</u> | <u>5,081,076.77</u> |

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Commissioners' Meeting.

12. OTHER BUSINESS

Sully Pinos, York County Economic Alliance spoke about their website www.preparedyork.com. Webinars helping with unemployment are available at noon today also in Spanish. Employers that are essential businesses are able to advertise their job openings.

Virtual job fairs will soon be available. Small business loan help is available applications so far are at 36,000.

Commissioner Wheeler wanted to remind everyone of the numbers for incident command 717-840-2990, WellSpan hotline 855-851-3641 and UPMC nurse advice line 1-866-968-7731.

The American Hospital Association has instituted a one hundred million mask challenge both WellSpan and UPMC are partnering. York County has donated 1,000 masks to WellSpan and 1,000 to UMPC

13. PERIOD OF PUBLIC COMMENTS

Lindsey O'Laughlin comment through Facebook, will the change to the TextBehind contract make it easier for inmates to receive their messages/mail more quickly? What was the impetus for the change?

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:22 a.m.

Respectfully submitted

Mark E. Derr,

Administrator /Chief Clerk