

**COMMISSIONERS' MEETING
MINUTES**

04/01/20

The April 1, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Controller Greg Bower, Solicitor Michelle Pokrifka, Treasurer Barbara Bair and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran Scott Cassel, Executive Director of Facilities led the Pledge of Allegiance.

B. Invocation

John Klinedinst, C.S. Davidson Inc., gave the prayer.

2. PROCLAMATION

A. Child Abuse Prevention Month

Commissioner Smith read a proclamation declaring April as Child Abuse prevention month, Deb Harrison from the Children's Advocacy Center asked that everyone wears blue for the month of April, go to their social media page and tag a picture of yourself.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda items A through G as listed below.

A. Minutes from the March 18 & 25, 2020 Commissioners Meetings as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
OB and AB, Ethers, PA	JMB fka MJW	\$33.75
OB and AB, Ethers, PA	JJB fka JMW	\$33.75
OB and AB, Ethers, PA	LSB fka LAW	\$33.75

C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **CLG and RKE**, York, PA to modify the Adoption Assistance and Medical Care from State Monthly Adoption Subsidy and eligibility for State Medical Assistance to Federal Monthly Adoption Subsidy and eligibility for Medicaid for **PCE fka PCP**, the minor child, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.

D. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JS and MS**, Wrightsville, PA, as host of **KC**, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years.

E. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Caregiver effective February 12, 2020 authorizing subsidy payments to the Host and Youth until the youth reaches the age of 21 years or the youth chooses to leave care.

<u>Caregiver</u>	<u>Youth</u>	<u>Host Rate per day</u>	<u>Youth Rate per day</u>
BM, Lancaster, PA	CC	\$10.00	\$17.00

F. Service Provider Contract Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Preventative Aftercare, Inc. to amend the rate schedule of the original Agreement and First Amendment to reflect the change in rate of the **Truancy Prevention Program** from a rate of **\$84.85** per hour to a rate of **\$118.79** per hour, with no other changes were made to the Agreement.

G. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

Bethany Home, Inc., - 1863 Bethany Road, Womelsdorf, PA 19567

<u>Programs</u>	<u>Rates</u>
Residential Program	\$ 250.00 / Day
Intensive Residential Program	\$ 250.00 / Day
Shelter Program	\$ 250.00 / Day
Independent Living Program	\$ 250.00 / Day
Transitional Independent Living Program	\$ 240.00 / Day

As per section 4.A.3.a of the Agreement, upon approval of your Agency's OCYF budget packet(s), the unit rate will be reviewed and revised should the approved OCYF budget packet(s) necessitate.

<u>Programs</u>	<u>Rates</u>
Supervised Visitation	\$30.32/Hour
Visitation Report	\$15.16/Each
Court Testimony	\$30.32/Hour
No show/Cancelled visit	\$15.16/Each

4. APPOINTMENTS

A. York County Rail Trail Authority

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the appointment of Albert Gleichauf, York City, to the York County Rail Trail Authority for a 5 year term effective April 1, 2020 through March 31, 2024.

B. COVID-19 Emergency Disaster.

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the appointment of Mark Derr, Chief Clerk/Administrator as the designated agent of the County of York to execute all required forms and documents on behalf of the County for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for the EM-3441-COVID-19 Emergency Disaster.

5. PURCHASES

A. John Deere Company, Cary, North Carolina

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and John Deere Company, Cary, North Carolina, for a John Deere 4044R Tractor with attachments, for use by the York County Parks Department for a total cost of \$35,996.63, under a PA COSTARS contract.

B. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and **Whitmoyer Auto Group, Mount Joy, Pennsylvania**, for two (2) 2019 Ford Transit-250 Prisoner Transport Unit's, for use by York County Sheriff's Department, under a PA COSTARS contract, total cost of each vehicle is listed below:

2019 Ford Transit 250 - \$53,140.00

2019 Ford Transit 250 - \$52,960.00

C. Global Data Consultants LLC, Chambersburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and Global Data Consultants LLC, Chambersburg, Pennsylvania, for 10 Microsoft Surface books and accessories, for a total cost of \$18,989.90.

D. AARFID LLC, Eden, New York

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York on behalf of the York County Prison, and AARFID LLC, Eden, New York for 30,000 masks at a cost of \$2.40 per mask for a total cost of \$75,000.00.

6. CONTRACTS

A. C.S. Davidson Inc., York, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the Public Works Department, and C.S. Davidson Inc., York, Pennsylvania, to provide a street sign retro reflectometer assessment at all York County owned bridges to ensure they meet Federal Transpiration guidelines for signage, for a total cost of \$10,750.00.

B. Tyler Technologies Inc., Yarmouth, Maine

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Information and Technology Services Department, and Tyler Technologies Inc., Yarmouth, Maine, for a change order to the original contract at no additional costs.

7. BID AWARD

A. Collinson Inc., Uwchland, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a bid award between the County of York, on behalf of the Public Works Department, and Collinson Inc., Uwchland, Pennsylvania, the lowest responsible bidder, for Bridge 100, Graydon Rd over the East Branch of the Codorus Creek in Springfield Township, for guide rail repair in the total amount of \$10,137.50.

8. ADOPTION

A. York County Open Space and Land Preservation Committee

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the adoption of the York County Open Space and Land Preservation Committee Bylaws and Program Funding Operation Guidelines.

9. RELEASE OF FUNDS

A. KHT Real Estate LP

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the release of funds in the amount of \$9,972.00, to the Farm & Natural Lands Trust of York County, to cover additional settlement expenses in the acquisition of a donated conservation easement of 383.27 +/- acres in Manheim and West Manheim Townships owned by KHT Real Estate LP.

10. POLICY

A. Policy GI-17.1

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the extension of Policy GI-17.1 Pandemic – COVID-19 Work Operations Modifications, on behalf of the York County Board of Commissioners' extending the date through April 15.

11. RESOLUTIONS

A. Resolution 2020-09

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2020-09 authorizing signature by the President Commissioner of a Letter of Amendment to Master Reimbursement Agreement Number 08A371 for the Congestion Management Program – Traffic Signal Timing Project, extending the current time limit to ten years, terminating on August 14, 2025.

B. Resolution 2020-10 Tabled

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to TABLE Resolution 2020-10 deferring the penalties associated with real estate taxes levied and due upon tax parcels within York County until December 31, 2020. This Resolution is prospective only and is not intended to effect the existence of past due taxes, penalties or interest for real estate taxes owing prior to the date of this Resolution.

12. GRANT

A. Pennsylvania Commission on Crime and Delinquency (PCCD)

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County Department of Probation Services to the Pennsylvania Commission on Crime and Delinquency (PCCD), in the amount of \$149,974.00, with no matching amount to fund a part time Executive Director for the York County Reentry Coalition and to fund a wraparound program for individuals with families reentering the community from jail. The project period is October 1, 2020 through September 30, 2021. The breakdown of funding is as follows:

<u>County Portion</u>	
Part time Executive Director Salary	\$27,500
The Program. It's About Change Portion	
Reentry Case Manager Salary	\$45,000
Reentry Case Manager Benefits	\$11,451
Computer Equipment and Office Supplies	\$9,440
Travel Expenses	\$4,968
Mentors/Life Skills Coaches (4)	\$15,000
Incentives	\$750.00
Parenting Curriculum (Evidence Based)	\$22,025
Transportation Costs of Participants	\$1,260
Participant Basic Needs	\$1,800

13. TAX REFUND REGISTER

A. Register 2020-04

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2020-04 authorizing the payment of York County real estate tax refunds totaling \$8,469.79.

14. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 1, 2020 totaling \$10,323,131.70.

Weekly Disbursement Totals for April 1, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 8,493,096.22
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	\$ 9,786.15
01	230036 ~ ROW Automation Fees Escrow	

01	230037 ~ COC Automation Fees Escrow		
01	230039 ~ Proth Automation Fees Escrow		
01	Payroll		
01	Ag Land Preservation	\$	4,826.76
01	Escrow		
01	Marcellus Shale		
03	Unclaimed Money		
04	Donations		
05	Controlled Substance	\$	5,849.78
06	Human Services	\$	31,819.03
07	Children & Youth	\$	390,657.09
08	911	\$	135,312.67
08	911 Act 12		
09	YC Capital Reserve	\$	19,038.94
10	Liquid Fuels	\$	4,340.21
10	YC Local Use Fee	\$	9,954.90
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	281,138.88
28	MH-IDD	\$	541,088.97
32	YAHC Joinder Gov Capitation	\$	11,482.72
32	YAHC Joinder Gov Reinvestment	\$	7,490.01
35	Domestic Relations	\$	143,760.48
36	Earn-It		
40	Weatherization Liheap	\$	50,369.84
45	Block Grant	\$	18,641.27
46	Affordable Housing	\$	20,944.40
47	Revolving Fund	\$	6,870.00
50	Continuum of Care		
51	Weatherization Doe	\$	3,261.24
72	Tax Claim		
75	Retirement		
80	Bonds	\$	4,919.77
90	Drug & Alcohol	\$	138,268.52
	Total		<u><u>\$ 10,323,131.70</u></u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Board of Commissioners' Meeting.

16. OTHER BUSINESS

Robin Rohrbaugh, President/CEO from the Community Progress Counsel spoke about all of the online resources that are available and education/ webinars. 211 is a great tool to use by telephone if you do not have access to the internet. There is a Virtual Homebuyer workshop that's is also available in Spanish.

Commissioner Wheeler read a message from WellSpan Health. Thank you to all York Countians for your efforts to slow the spread of COVID-19. We are one community united.

The County, working with our partners in health care and social services, is actively preparing for the increase in the number of positive COVID-19 patients across our community, if necessary.

For example, WellSpan Health has opened care locations to provide non-emergency care for COVID-19 patients.

This is for patients who have no emergent health needs and are either confirmed or suspected to have COVID-19 can visit the following locations for non-emergency treatment of health concerns:

WellSpan OB/GYN and WellSpan Pediatric Medicine, 2050 South Queen St., York, will provide primary care services for children and all adults and is open 8 a.m. to 6 p.m. Monday through Friday, and 8 a.m. to 4 p.m. Saturday and Sunday.

We need to ensure our friends and neighbors with COVID-19 have access to the care they need, while also keeping our other care locations as safe as possible.

REMINDER: Patients who may be experiencing symptoms related to COVID-19 – including fever and cough, fever and shortness of breath, or a combination of all three – are still asked to call their primary care provider.

Individuals who do not have a primary care provider, or need additional information, are encouraged to call WellSpan's Coronavirus Information Hotline at 855-851-3641.

York County residents should not avoid seeking the care they need during COVID-19.

While we all follow recommended social distancing, community members can still schedule a telephone visit or a video visit with their provider, using the camera on a smartphone, laptop or tablet.

We need everyone to come together, as one united front, to slow the spread and keep our friends and neighbors safe

17. PERIOD OF PUBLIC COMMENT

There were no public comments received.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:50 a.m.

Respectfully submitted

Mark E. Derr,
Administrator /Chief Clerk