

**COMMISSIONERS' MEETING  
MINUTES**

**03/04/20**

The March 4, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2<sup>nd</sup> Fl. York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Julie Wheeler called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Controller Greg Bower, Solicitor Michelle Pokrifka, and Commissioners' Liaison Officer Rebecca Laird present.

**A. Opening Ceremony**

Veteran, Patrick Rambeau, led the Pledge of Allegiance.

**B. Invocation**

Sister Monica, Saint Patrick's Catholic Church.

**2. PRESENTATION**

Michelle Hovis, Executive Director of Human Services recognized the Trauma Leadership Team and congratulated them for passing their exam.

**3. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda Items A through H as listed below:

A. Minutes from the Commissioners Meeting February 19, 2020 as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
CH and BJH, Stewartstown, PA	JLEH fka JLB	\$27.00

- C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DF and BJF, York, PA**, who have adopted **OAJF** fka **OAR**, amends the agreement made effective April 4, 2018, in that the Child's adopted name is being amended from **OAJF** to **OAF** and the Adoptive Parents' address is being amended from **4020 West Market Street, York, Pennsylvania 17408** to **3065 Brookfield Drive, York Pennsylvania 17404**, with all other terms and conditions of the original agreement remain in full force and effect.
- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **RD, York, PA**, who have adopted **BRL** fka **BRL**, amends the Subsidized Adoption Assistance Agreement approved by the York County Commissioners on December 4, 2019, in that the Adoption Assistance Agreement parties are being amended from **Rebecca Delatos and Robert Delatos** to reflect **Rebecca Delatos** only as the Adoptive parent.
- E. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **GR and WH, York, PA** as Custodian of **JDW**, a minor child, authorizing custodianship subsidy payments at a rate of \$65.00 per day until the child reaches the age of 21 years.
- F. Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the **University of Pittsburgh, Pittsburgh, PA**, for the participation of student **Katrina Dawn Mock, Caseworker**, in the **CWEL** program through the School of Social Work, Pittsburgh, PA, to provide Child Welfare Education Leadership graduate education, beginning **February 11, 2020** and ending upon graduation.
- G. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

**Outside In School of Experiential Education, Inc.** - 196 Hamill School Road, Bolivar, PA 15923

<u>Programs</u>	<u>Rates</u>
Voyagers Residential Program	\$266.58/Day
Pathway to Recovery SA Program	\$290.00/Day
Outside In Sanction Program (2-day increment)	\$290.00/Day

- H. February 2020 budget line adjustments as submitted by the York County Budget Director.

#### **4. APPOINTMENTS**

##### **A. Kristina Wilt**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the appointment of Kristina L. Wilt to serve as Chairwoman of the York County Ag Land Preservation Board for 2020.

**B. Kevin Mulholland**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the appointment Kevin Mulholland of Dillsburg PA to complete a three year term on the York County Ag Land Preservation Board, currently vacant, Representing Citizens At Large, for the term of May 1, 2018 through April 31, 2021.

**C. Special Legal Counsel**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the appointment of a special legal counsel list to represent the County of York in various areas of law, when necessary.

**5. EXONRATIONS**

**A. 202 York County Real Estate Taxes**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the exoneration of 2020 York County Real Estate Taxes on the following parcels in the face amount indicated for the property owned by the County of York:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
31-000-KK-0134.A0-00000	Horn Farm, Hellam TWP	\$424.27
47-000-EJ-0050.00-00000	Spring Valley Park, Springfield TWP	\$908.60
78-000-01-0179.00-L0001	117 N Front Street	\$393.83
46-000-KJ-0078.00-C0001	Annex Pleasant Acres Rd	\$23,007.88

**6. ALLOCATION**

**A. Hanover Area Little League**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the allocation of 2020 Marcellus Shale funds in the amount of \$17,200.00 to the Hanover Area Little League.

**7. CONTRACTS**

**A. Mid-Penn Legal Services, Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Area Agency On Aging Department, and Mid-Penn Legal Services, Harrisburg, Pennsylvania, to increase the total agreement amount from \$3,000.00 to \$10,000.00 for fiscal year 2019-2020.

## **B. Bilingual Conexion, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Bilingual Conexion, York, Pennsylvania, to provide translation and training services for the period of March 1, 2020 to February 28, 2021, at the following rates:

Translation services- \$65.00/hr  
Document translation- 0.10 cents/word  
Training development- not to exceed \$1,170.00  
Training presentations- \$130.00 per session

## **C. Lakeside Educational Network, North Wales, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Lakeside Educational Network, North Wales, Pennsylvania, to provide trauma training for county and system partners for the period of March 1, 2020 to February 28, 2021, at the following rates:

2-hour training workshops- not to exceed \$1,700.00/ workshop or \$2,700.00 for two workshops in one day  
Intensive trauma training- not to exceed \$13,500.00 for 6 sessions and \$22,500.00 for twelve sessions  
Consultant/Coaching fees- not to exceed \$500.00/hr.  
Pre-recorded videos- not to exceed \$2,500.00 per school  
Neurologic training program- not to exceed \$4,000.00 per session

## **D. York Professional Baseball Club, LLC, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of Human Services Department, and York Professional Baseball Club, LLC, York, Pennsylvania, to provide use of the York Revolution Stadium and amenities to bring awareness to mental health issues and available resources, for a total cost of \$3,500.00, for the period of May 8, 2020 to May 15, 2020.

## **E. Tyler Technologies Inc., Yarmouth, Maine**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Information and Technology Services Department, and Tyler Technologies Inc., Yarmouth, Maine, for a change order to the original contract with no additional costs.

#### **F. Simpson, Gumpertz and Heger INC., Washington D.C**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the Facilities Management Department and Simpson, Gumpertz and Heger INC., Washington D.C., for the inspection of three domes at the York County Administrative Center to address immediate needs, if present, and to create a plan for ongoing maintenance and inspections at a cost not to exceed \$18,500.00.

#### **G. Jason R. Brubaker and Dulcimer H. Brubaker, East Berlin, PA**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve an agreement between the County of York, Jason R. Brubaker and Dulcimer H. Brubaker, East Berlin, PA and Deblin, INC., Mechanicsburg, PA for the extension of a temporary construction easement and associated conditions for the repair and reconstruction of Hull Drive Bridge #226.

### **8. PURCHASES**

#### **A. Berkshire Systems Group Inc, Reading, Pennsylvania**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Berkshire Systems Group Inc, Reading, Pennsylvania, to supply and install the replacement of the Aiphone call box system at all exterior doors and gates at the York County Emergency Services Center. This Project was budgeted as a Capital Project for 2020, for a total cost of \$25,370.00, under a PA COSTARS contract.

#### **B. Global Data Consultants LLC, Chambersburg, Pennsylvania**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and Global Data Consultants LLC, Chambersburg, Pennsylvania, for 58 Dell Wyse Thin Clients, for a total cost of \$17,274.14.

## **9. FIRST AMENDMENT**

### **A. Dominion Voting Systems, Denver, Colorado**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a first amendment to the Voting System Agreement between the County of York on behalf of Voter Registration and Elections, and Dominion Voting Systems, Denver, Colorado, for the purchase of 65 additional tabulators/scanners and ballot boxes, 4 ADA units with carts, 2 high speed media reader workstations, an additional high speed scanner for absentee/vote by mail ballots and additional firmware, software, warranties and licensing for the equipment.

This amendment increases the \$218,270 of equipment approved at the 1/25/2020 meeting to a revised total of \$247,682.50, an increase of \$29,412.50. It also increases the licensing/warranty fees commencing year 2 through year 8 to \$25,810.00 per year, an increase of \$8,150.00 per year.

## **10. VOLUNTARY COMMUNITY CONTRIBUTION**

### **A. UPMC Memorial**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Voluntary Community Contribution Agreement on behalf of the Commissioner's Office and UPMC Memorial. The agreement between the County of York and UPMC Memorial is for the voluntary payment in lieu of taxes in the amount of \$257,520 per year from 2020 through 2024, renewable annually thereafter. Agreement also states a 2019 payment pro-rated at \$85,840.00.

## **11. RATIFY**

### **A. FY2019-2020**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the approval of the FY2019-2020 Act 148 Invoice covering October 1, 2019 through December 31, 2019, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$27,020,821.00.

## **12. CHECK REGISTER**

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the check register for the week of February 26, 2020 totaling \$7,611,496.49.

**Weekly Disbursement Totals for February 26, 2020**

<b><u>Fund</u></b>	<b><u>Name</u></b>	<b><u>Amount</u></b>
01	General Fund	\$ 2,206,555.17
01	230014 ~ Records Improvement Escrow	\$ 562.32
01	230036 ~ ROW Automation Fees Escrow	\$ -
01	230037 ~ COC Automation Fees Escrow	\$ -
01	230039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 737.67
06	Human Services	\$ 18,519.82
07	Children & Youth	\$ 1,142,692.99
08	911	\$ 33,977.64
08	911 Act 12	
09	YC Capital Reserve	\$ 94,660.44
10	Liquid Fuels	\$ 19,155.62
10	YC Local Use Fee	\$ 10,383.06
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 129,334.69
28	MH-IDD	\$ 386,685.89
32	YAHC Joinder Gov Capitation	\$ 797.65
32	YAHC Joinder Gov Reinvestment	\$ 2,540.48
35	Domestic Relations	\$ 289.07
36	Earn-It	
40	Weatherization Liheap	\$ 50,515.03
45	Block Grant	\$ 53,435.59
46	Affordable Housing	\$ 21,835.20
47	Revolving Fund	
50	Continuum of Care	\$ 9,067.86
51	Weatherization Doe	\$ 8,286.28
72	Tax Claim	\$ 1,352,221.49
75	Retirement	\$ 1,876,829.26
80	Bonds	
90	Drug & Alcohol	\$ 192,975.59
	<b>Total</b>	<b>\$ 7,611,496.49</b>

### **13. REPORT OF OPEN POSITIONS**

Eileen Reinoehl from the Human Resources Department will give the open positions.

### **14. REPORT OF EXECUTIVE SESSIONS**

Commissioner Wheeler reported that there was an executive session held to discuss personnel issues.

### **15. OTHER BUSINESS**

A Motion was approved at the meeting on February 19, 2020 to replace glass at the Emergency Services Center. The vendor was Lobar Associates and the amount was \$16,978.00. We have re-evaluated the situation and now have a new, lower quote of \$5,142.02.

Motion was made by Commissioner Smith, seconded by Commissioner Hoke and unanimously carried to approve the new lower quote of \$5,142.02.

### **16. PERIOD OF PUBLIC COMMENT**

Commissioner Wheeler commented on the Coronavirus. The county is monitoring all the state websites and will keep the county update to date and informed.

Joan Lanker, spoke about the Sheepford Road Bridge, they are still waiting on the final report from HRG. They now have 1,000 signatures. They have 2 puzzles printed of the bridge that they are going to

### **17. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully submitted

Mark E. Derr,  
Administrator /Chief Clerk