

**COMMISSIONERS' MEETING
MINUTES**

02/05/20

The February 5, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Solicitor Michelle Pokrifka, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Don Bradley, led the Pledge of Allegiance

Sharon Gardner Baha'I Faith, gave the invocation

B. Presentation

York County Charitable Trust:

Bill Morris, President of the York County Parks Foundation Charitable Trust. Inc and Tammy Klunk, Director of our Parks & Recreation Department were here to discuss the donation of 26 acres of land at Richard M. Nixon County Park.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda items A through E as listed below:

A. Minutes from the January 29, 2020 Board of Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JT and JT, York, PA	EKT fka EKW	\$25.65
JT and JT, York, PA	RKT fka RKW	\$25.65

- C. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Take Heart Counseling & Equine Assisted Therapy whereas all provisions and terms of the original Agreement shall remain in effect and unchanged with the following exceptions: The legal entity name of the Service Provider listed on the original Agreement referred to above and incorporated herein shall be changed from Take Heart Counseling & Equine Assisted Therapy to Meagan Good d/b/a Take Heart Counseling & Equine Assisted Therapy.
- D. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

Southwood Psychiatric Hospital, Inc. - 2575 Boyce Plaza Road, Pittsburgh, PA 15241

<u>Programs</u>	<u>Unit Cost</u>
Residential Treatment - CHOICES	\$ 289.00 / Day
Residential Treatment – Bed Hold	\$ 91.67 / Day

- E. Motion to approve the January 2020 budget line adjustments, as submitted by the York County Budget Director.

3. REAPPOINTMENT

A. SouthCentral Workforce Investment Board

Commissioner Smith made a motion, seconded by Commissioner Wheeler and unanimously carried to approve the reappointment of Commissioner Hoke to the SouthCentral Workforce Investment Board for a 4 year term effective January 1, 2020 through December 31, 2023.

4. CONTRACTS

A. CONTACT Helpline, Harrisburg, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Human Services Department, and CONTACT Helpline, Harrisburg, Pennsylvania, to provide information and referral services through 211, for a total cost of \$34,550.00, for the period of October 1, 2019 to March 31, 2020.

B. The City of York, York, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and The City of York, York, Pennsylvania, to provide for the technical assistance and capacity building for the Community Mobilizer dedicated to the York City Communities of Hope project, for a total cost of \$20,000.00, for the period of January 1, 2020 to December 31, 2020.

5. ACCEPTANCE

A. Richard M. Nixon County Park

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the acceptance on behalf of the Parks and Recreation Department to accept a 26 acre parcel of land located at 946 Valley Road, York, PA as parkland at Richard M. Nixon County Park donated to the County of York by the York County Parks Foundation Charitable Trust, Inc.

6. BIDS

A. Dairy Products

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Purchasing Department to solicit bids for dairy products for the York County Prison for the term of May 1, 2020 through April 30, 2021.

B. Baked Goods

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Purchasing Department to solicit bids for baked goods for the York County Prison for the term of May 1, 2020 through April 30, 2021.

7. GRANT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the submission of a Grant Application, on behalf of the Office of Emergency Management, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, Pennsylvania, for a HMRF Grant application to provide financial assistance for the Hazardous Material Response Team (HMRT) through the Local Emergency Planning Committee (LEPC) for emergency response equipment and training needs, for the period of July 1, 2020 to June 30, 2021, at no cost to the county.

8. MEMORANDUM OF UNDERSTANDING

A. Borough of North York, School District of the City of York and the County

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a memorandum of understanding, dated December 10, 2019, between the York County Rail Trail Authority (YCRTA), Borough of North York, School District of the City of York and the County to further the development of the Northern Extension of the Heritage Rail Trail, using the grant received by YCRTA. This imposes no cost or additional responsibility to the county.

9. RESOLUTION

A. Resolution 2020-04

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adopt Resolution 2020-04 on behalf of the York County 911 Communications Center to accept the Charter dated February 5, 2020 which creates the Public Safety Advisory Board and working groups.

10. CHECK REGISTER

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Check Register for the week of February 5, 2020 totaling \$8,134,441.77.

Weekly Disbursement Totals for February 5, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 6,095,435.52
01	230014 ~ Records Improvement Escrow	\$ -
01	230036 ~ ROW Automation Fees Escrow	\$ -
01	230037 ~ COC Automation Fees Escrow	\$ -
01	230039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	\$ 88.20
05	Controlled Substance	\$ 13,790.14
06	Human Services	\$ 596.44
07	Children & Youth	\$ 1,193,640.82
08	911	\$ 134,680.66
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	\$ 181,015.48
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 55,032.20
28	MH-IDD	\$ 353,960.19
32	YAHC Joinder Gov Capitation	\$ 19,200.00
32	YAHC Joinder Gov Reinvestment	\$ 27,498.40
35	Domestic Relations	\$ 2,512.11
36	Earn-It	\$ 471.38
40	Weatherization Liheap	\$ 8,600.23

45	Block Grant	\$	17,490.21
46	Affordable Housing	\$	22,962.40
47	Revolving Fund	\$	125.00
50	Continuum of Care	\$	2,999.25
51	Weatherization Doe		
72	Tax Claim		4343.14
75	Retirement		
80	Bonds		
90	Drug & Alcohol		
Total			<u><u>\$ 8,134,441.77</u></u>

11. REPORT OF OPEN POSITIONS

A report of open positions was given by Stephanie Diehl from the Human Resources Department.

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Commissioners' Meeting.

13. OTHER BUSINESS

No other business

14. PERIOD OF PUBLIC COMMENT

Joan Lanker, Cumberland County spoke about saving the Sheepford Road Bridge. She had more signatures to give the Commissioners.

Janice Links, Cumberland County spoke about saving the Sheepford Road Bridge.

Brian Emberg, HRG reported that they need to finalize the inspection report for the Sheepford Road Bridge, look at funding options estimated costs and the work that needs to be completed. Once they have this all compiled they will be presenting to the Board of Commissioner in York and Cumberland County.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully submitted

Mark E. Derr,
Administrator /Chief Clerk