

**COMMISSIONERS' MEETING
MINUTES**

02/19/20

The February 19, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called the meeting to order at 10:01 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Controller Greg Bower, Treasurer Barbara Bair, Solicitor Michelle Pokrifka, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Don Bradley, led the Pledge of Allegiance.

B. Proclamation

Commissioner Hoke read a proclamation for the Special Olympics Indoor Winter Games 2020. Teresa Amaturio from Special Olympics Pennsylvania spoke about what games the special Olympians take part and they are located at the Expo Center, York ice Rink and Colonial Park Bowl. The event will take place March 7th and 8th. Volunteers are needed for the event, you can sign up on the website or facebook page.

C. Recognition

Commissioner Wheeler presented District Attorney Sunday Jr. with a certificate for vigorously working to maintain strong working relationships with federal, state, county, and local law enforcement agencies to investigate and prosecute violent criminals who pose a danger to the citizens of York County, Pennsylvania.

Commissioner Wheeler presented Detective Fenstermacher with a certificate for 26 years of exemplary service as a Pennsylvania State Trooper with the Pennsylvania State Police as well as 10 years of exemplary service with the York County District Attorney's Office as the head of the York County Drug Task Force.

2. CONSENT AGENDA

Commissioner Hoke made a motion, second by Commissioner Smith and unanimously carried to approve the Consent Agenda Items A through F as listed below:

A. Minutes from the February 5, 2020 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children

until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
AB, York, PA	LEB fka LMR	\$88.00
DE, Emigsville, PA	JKE fka JKB	\$26.00
DE, Emigsville, PA	LKE fka LKB	\$26.00
WL and CP, Hershey, PA	JRF fka JRF	\$33.75
TZ and EZ, Conestoga, PA	THSZ fka HSZ	\$22.00

C. Unlicensed Host Home Subsidy Agreement between the County of York on behalf of the York County Office of Children, Youth and Families and the Caregivers authorizing subsidy payments to the Host until the child reaches the age of 21 years or chooses to leave care.

<u>Caregiver</u>	<u>Youth</u>	<u>Rate per day</u>
JN, York, PA	CC	\$27.00

D. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Caregiver effective November 20, 2018 authorizing subsidy payments to the Host and Youth until the youth reaches the age of 21 years or the youth chooses to leave care.

<u>Caregiver</u>	<u>Youth</u>	<u>Host Rate per day</u>	<u>Youth Rate per day</u>
DS, Stewartstown, PA	MT	\$10.00	\$17.00

E. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Mid-Atlantic Youth Services, Corp.** to replace the original agreement Exhibit B rate schedule to reflect the addition of **Intensive Open Specialized Treatment** with no other changes to the Agreement:

<u>Programs</u>	<u>Unit Cost</u>
Emlenton	
Secure Treatment	\$340.00/Day
Intensive Open Residential Treatment	\$284.00/Day
Secure Detention	\$326.50/Day
Intensive Open Specialized Treatment	\$350.00/Day
Pittston Twp	
Secure Treatment	\$362.25/Day
Secure Detention	\$348.75/Day

As per section 4.A.3.a of the Agreement, upon approval of your Agency's OCYF budget packet(s), the unit rate will be reviewed and revised should the approved OCYF budget packet(s) necessitate.

F. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Pennsylvania Counseling Services, Inc. to replace the original agreement Exhibit B rate schedule to reflect the addition of Drug & Alcohol Evaluation and Counseling Services with no other changes to the Agreement:

<u>Programs</u>	<u>Unit Cost</u>
Check and Connect Counseling (Program Cost Not To Exceed \$333,280.00 for Fiscal year 2019-20)	\$141.10/Hour
Check and Connect Coordination For Train the Trainer program	\$53.88/Hour
 Sex Offender Services	
Initial Psychosexual Evaluation	\$515.00/Each
ABEL Assessment	\$300.00/Each
Individual/Family Therapy	\$101.00/Session
Group Therapy	\$40.00/Person/Session
Polygraph	\$325.00/Each
Family-Based Specialty Supervision Requires Family Based Service covered by MA	\$150.00/Week
Travel - inclusive of mileage/vehicle costs (To/from outpatient office to home/placement for services requested outside of the outpatient setting)	\$60.00/Hour
Court Testimony - Therapist only (Testimony, deposition, court participation, document preparation and travel time – billed in ¼ hr increments)	\$80.00/Hour
 Drug & Alcohol Services	
Intake – Adolescent	\$150.00/Each
Individual Therapy (20-30 min)	\$70.00/Session
Individual Therapy (40-50 min)	\$95.00/Session
Individual Therapy (50-60 min)	\$115.00/Session
Family Therapy (40-50 min)	\$105.00/Session
Group Therapy (60 min)	\$40.00/Hour
CRNP Psychiatric Evaluation	\$190.00/Each
Psychiatric Evaluation – Psychiatrist	\$225.00/Each
CRNP Med Check	\$75.00/Session
Med Check – Psychiatrist	\$85.00/Session
Court Testimony – Therapist only (Testimony, deposition, court participation, document preparation and travel time – billed in ¼ hr increments)	\$80.00/Hour
Travel - inclusive of mileage/vehicle costs (To/from outpatient office to home/placement for services requested outside of the outpatient setting – billed in ¼ hr increments)	\$60.00/Hour

3. CONTRACTS

A. Pennsylvania District Attorney's Institute, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and the Pennsylvania District Attorney's Institute, Harrisburg, PA, to provide a statewide automated victim information and notification system, referred to as SAVIN, at no cost to the county, for the period of January 1, 2020 to December 31, 2020.

B. PREA Auditors of America, LLC., Cypress, Texas

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and PREA Auditors of America, LLC., Cypress, Texas, to provide PREA auditing services.

C. OpenLattice, Inc., Redwood City, California

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the County of York, on behalf of the Human Services Department, and OpenLattice, Inc., Redwood City, California, to provide a secure data integration, sharing platform, data dashboard presenting data, metrics, and analysis to assist in the implementation of the Stepping Up Initiative, for a total cost of \$9,500.00, for the period of January 1, 2020 to June 30, 2020.

D. Montgomery Technology Systems, Greenville, Alabama

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Coroner's Office, and Montgomery Technology Systems, Greenville, Alabama, to provide materials and programming for the door access system for the new Coroner's Office, for a total cost of \$18,100.00, for the period of April 1, 2020 to May 1, 2020.

E. King Conservation Group

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York and King Conservation Group, weatherization contractor, to provide energy efficient measures for the York County Weatherization Program for the period of March 1, 2020 through June 30, 2020, funded in part by the Department of Energy through the Department of Community and Economic Development.

F. Esco, INC., Ephrata, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York and the York County Prison, and Esco, INC., Ephrata, Pennsylvania, for video storage, workstation and computer additions for the VMS camera system, at no cost to the county. This will be paid for by a Pennsylvania Commission of Crime and Delinquency grant.

4. BID AWARD

A. Detwiler Roofing, LLC, East Earl, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a bid award between the County of York, on behalf of the Facilities Management Department, and Detwiler Roofing, LLC, East Earl, Pennsylvania, the lowest responsible bidder, for the York County Judicial Center Roof Restoration Project in designated roof areas, in the total amount of \$328,000.00 utilizing the National IPA program.

5. PURCHASES

A. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for (4) four 2020 Ford Escapes AWD, for use by the Children, Youth & Families Department, at a cost of \$24,500.00 each for a total cost of \$98,000.00, under a PA COSTARS contract.

B. Montgomery Technology, Greenville, Alabama

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Montgomery Technology, Greenville, Alabama, for the purchase and installation of a card access system for the Prison C.E.R.T room, for a total cost of \$29,400.00.

C. The HON Company, Muscatine, Iowa

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Coroner's Office, and The HON Company, Muscatine, Iowa, for new office equipment for the new Coroner's Office, for a total cost of \$40,010.43, under a PA COSTARS contract.

D. Shipley Energy, York, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Shipley Energy, York, Pennsylvania, to secure both the Basis and NYMEX cost for the County natural gas purchase for the period January 1, 2021 through December 31, 2023, for a total cost of \$3.68 per dekatherm.

E. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Lobar Associates, Dillsburg, Pennsylvania, for replacement of Bullet Resistant Level III Glass at the Emergency Services Center, for a total cost of \$16,978.00 utilizing the KPN (eziQC) program.

6. MEMORANDUM OF UNDERSTANDING

A. Lehigh County Office of the District Attorney, Allentown, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the District Attorney's Office, and the Lehigh County Office of the District Attorney, Allentown, Pennsylvania, to provide local law enforcement agencies access to Blue Guardian, which is a component in the larger Illicit Drug Identification and Tracking System, (IDITS) developed by Lehigh County for data collection and analysis of drug-related investigations and deaths, drug trends, emergence of new drugs, and those drugs of greatest concern.

7. POLICIES

A. Human Resources

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the amended County of York Policies, on behalf of the Human Resources Department as recommended by the policy committee, effective March 1, 2020.

AW - 2.4 Family Medical Leave Act
GI - 19.1 Child Protective Services Law
EM - 21.3 Recruitment/Hiring
AW - 5.5 Leave of Absence

8. GRANTS

A. Pennsylvania Department of Agriculture, Harrisburg, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the Area Agency On Aging Department, and the Pennsylvania Department of Agriculture, Harrisburg, PA, for a total grant amount of \$3,250.00, to participate in the Senior Farmers Market Nutrition Program, to provide eligible senior citizens vouchers to purchase fresh fruits and vegetables at designated local farmers markets. It is a 5 year agreement, for the period of May 1, 2020 to April 30, 2025.

9. BID AWARD

A. Yohe Paving, Inc, Spring Grove, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a bid award between the County of York, on behalf of the Parks and Recreation Department, and Yohe Paving, Inc, Spring Grove, Pennsylvania, the lowest responsible bidder, for base contract and alternate #2 to construct an asphalt trail and parking lot at Richard M. Nixon County Park in part funded through a PA Department of Conservation and Natural Resources grant, in the total amount of \$186,442.00.

10. LICENSE AGREEMENT

A. Brian Lazzaro, 3 East Main Street, Railroad, Pennsylvania

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a license agreement between the County of York on behalf of the Parks and Recreation Department, for and Brian Lazzaro, 3 East Main Street, Railroad, Pennsylvania, to occupy facilities within the Heritage Rail Trail County Park, in Railroad, Pennsylvania for parking at an annual fee of \$366.30.

11. CHECK REGISTER

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the **Check Register** for the week of February 12, 2020 totaling \$8,134,441.77.

Weekly Disbursement Totals for February 5, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 6,095,435.52
01	230014 ~ Records Improvement Escrow	\$ -
01	230036 ~ ROW Automation Fees Escrow	\$ -
01	230037 ~ COC Automation Fees Escrow	\$ -
01	230039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	\$ 88.20
05	Controlled Substance	\$ 13,790.14
06	Human Services	\$ 596.44
07	Children & Youth	\$ 1,193,640.82
08	911	\$ 134,680.66
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	\$ 181,015.48
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 55,032.20
28	MH-IDD	\$ 353,960.19
32	YAHC Joinder Gov Capitation	\$ 19,200.00
32	YAHC Joinder Gov Reinvestment	\$ 27,498.40
35	Domestic Relations	\$ 2,512.11
36	Earn-It	\$ 471.38
40	Weatherization Liheap	\$ 8,600.23

45	Block Grant	\$	17,490.21
46	Affordable Housing	\$	22,962.40
47	Revolving Fund	\$	125.00
50	Continuum of Care	\$	2,999.25
51	Weatherization Doe		
72	Tax Claim		4343.14
75	Retirement		
80	Bonds		
90	Drug & Alcohol		
	Total		<u><u>\$ 8,134,441.77</u></u>

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 19, 2020 totaling \$2,851,870.46.

Weekly Disbursement Totals for February 19, 2020

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund		\$ 823,849.32
01	230014 ~ Records Improvement Escrow	\$ 1,908.00	
01	230034 ~ ROD Automation Fees Escrow	\$ 9,876.90	
01	230036 ~ ROW Automation Fees Escrow	\$ -	
01	230037 ~ COC Automation Fees Escrow	\$ -	
01	230039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
03	Unclaimed Money		
04	Donations		
05	Controlled Substance		\$ 270.57
06	Human Services		\$ 32,219.14
07	Children & Youth		\$ 862,591.45
08	911		\$ 4,995.75
08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels		\$ 104,019.91
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging		\$ 60,669.60
28	MH-IDD		\$ 787,914.08
32	YAHC Joinder Gov Capitation		\$ 92.37

32	YAHC Joinder Gov Reinvestment	\$	9,689.28
35	Domestic Relations	\$	1,066.79
36	Earn-It		
40	Weatherization Liheap	\$	33,515.67
45	Block Grant	\$	96,366.92
46	Affordable Housing	\$	2,834.16
47	Revolving Fund		
50	Continuum of Care	\$	326.86
51	Weatherization Doe	\$	11,774.36
72	Tax Claim		
75	Retirement		
80	Bonds	\$	382.50
90	Drug & Alcohol	\$	19,291.73
	Total		<u>\$ 2,851,870.46</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Board of Commissioners' Meeting.

13. OTHER BUSINESS

There was no other business.

14. PERIOD OF PUBLIC COMMENTS

No comments were received.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully submitted

Mark E. Derr,
Administrator /Chief Clerk