

**COMMISSIONERS' MEETING
MINUTES**

01/15/20

The January 15, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Paul Johnson, led the Pledge of Allegiance

Sister Monica, Saint Patrick's Catholic Church, gave the invocation

B. Proclamation

Commissioner Smith read a proclamation for the 2020 Census Bureau, to ensure and promote an accurate county of County York. Anne Walko from the York County Planning Commission spoke about how important it is to be a part of the count. You can register on online by mail or telephone.

C. Presentation

Girl Scouts of America, Jess Delp, Product Program Director and Girl Scout Ave Klinedinst spoke about the Girl Scout Cookie Program and that the money raised by selling the cookies is kept local.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda items A through G as listed below:

A. Minutes from the December 18, 2019 Commissioners' Meeting's and January 6, 2020 Reorganizational Meeting.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
YH, York, PA	ZAJH fka ZAJH	\$40.00
YH, York, PA	ALW fka ALW	\$40.00
YH, York, PA	AMW fka AMW	\$40.00
MW and VW, Winston-Salem, NC	KEW fka KJM	\$27.00

- C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **KM and PM**, New Oxford, PA, to reflect the correction of the birthdate of the child **CMM fka CRR** from May 12, 2019 for May 11, 2019.
- D. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **NL**, York, PA, as host of **AL**, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years.
- E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **BS**, Carlisle, PA, amends the agreement made effective December 28, 2017 of the adoption of **JMP**, the Agreement provided for State funded subsidy due to the age of the Child being between age thirteen (13) to fifteen (15) years of age when the IV-E or State agreement completed. Due to the agreement not being completed until the Child turned sixteen (16) years of age, the Child is now eligible for the Federal funded subsidy extension due to being age sixteen (16) or over at the time the Title IV-E agreement was executed.
- F. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **PA Child Corporation** to amend the original agreement Exhibit B rate schedule adding an **ICPC Adoption Home Study program at the rate of \$500.00 per unit** with no other changes to the agreement.
- G. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

Mid-Atlantic Youth Services, Corp. - 701 Sathers Drive, Pittston, PA, 18640

<u>Programs</u>	<u>Rates</u>
Emlenton	
Secure Treatment	\$340.00
Intensive Open Residential Treatment	\$284.00
Secure Detention	\$326.50
Pittston Twp	
Secure Treatment	\$362.25
Secure Detention	\$348.75

Slippery Rock University – 104 Maltby, Suite 002, Slippery Rock, PA 16057

<u>Program</u>	<u>Rate</u>
Equine Assisted Psychotherapy (Individual)	\$40.00 per person/session

3. REAPPOINTMENTS

A. Parks Advisory Board

Commissioner Hoke made motion, seconded by Commissioner Smith and unanimously carried to approve the reappointment of the following individuals to the York County Parks Advisory Board for three-year terms effective January 1, 2020 through December 31, 2022:

Mathew Dubbs – York Township
Robert Innerst – Goldsboro Borough

B. Susquehanna Area Regional Airport Authority

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the reappointment of the following individuals to the Susquehanna Area Regional Airport Authority for a five-year term effective January 1, 2020 through December 31, 2024.

Keith Rodgers – Conewago Township
Timothy Tate – Spring Garden Township

4. CONTRACTS & AGREEMENTS

A. G.R. Sponaugle, Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and G.R. Sponaugle, Harrisburg, Pennsylvania for an additional Remote Mount Controller for one lighting panel in M-Block, for a total cost of \$10,169.00, for the period of January 15, 2020 to January 15, 2021.

B. McClure Company, Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, Pennsylvania for the replacement of one domestic hot water boiler, for a total cost of \$31,353.00, for the period of January 15, 2020 to March 13, 2020, utilizing a PA COSTAR contract.

C. Clark Service Group, Lancaster, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Prison, and Clark Service Group, Lancaster, Pennsylvania to provide a preventative maintenance and inspection of all kitchen equipment, for a total cost of \$43,810.00, for the period of January 15, 2020 to January 15, 2022.

D. U.S. Geological Survey, New Cumberland, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Board of Commissioners, and U.S. Geological Survey, New Cumberland, Pennsylvania, to extend the contract for the in-stream monitoring of pollutants affecting the Chesapeake Bay to prove/disprove the bay model and to determine the best possible location of projects to improve water quality. The contract expired in December 31, 2019. The amendment extends the contract through to December 31, 2020, and provides additional funding from U.S. Geological Survey of \$187,380.00 towards the project.

E. Millersville University

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve an agreement between the County of York, on behalf of the Office of Children, Youth and Families, and Millersville University, to place students into internships with the Office of Children Youth & Families as part of the University's Social Work Program. The internship agreement is for 5 years. There is no cost to the County related to the contract and program.

5. PURCHASES

A. CODY Systems, Pottstown, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York on behalf of the Sheriff's Office and CODY Systems, Pottstown, Pennsylvania, for CODY systems "Records Anywhere" software and hardware and the Central Booking software and hardware programs for use by the Sheriff's Office. The total cost of the system for the four year term of the agreement will be \$199,767.25, funded in the 2020 budget.

B. Dominion Voting Systems, Denver, Colorado

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York on behalf of Voter Registration and Elections, and Dominion Voting Systems, Denver, Colorado, for 65 additional tabulators/scanners and ballot boxes, 4 ADA units with carts, as well as additional firmware, software, warranties and licensing for all of the additional equipment. The year 1 cost to the County is \$218,270.00. Commencing year 2 through year 8, the licensing/warranty fees will be \$17,660.00 per year.

6. CERTIFICATION OF FUNDS

A. Agricultural Land Preservation Department

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a certification of funds on behalf of Agricultural Land Preservation Department to certify 2020 County of York funds totaling \$1,388,084.84 for the execution of agricultural conservation easement purchases under the authority of the York County Agricultural Conservation Easement Purchase Program, consistent with Public Law, Act 43, Agricultural Area Security Law, as amended.

7. GRANT

A. PA Housing Finance Agency (PHFA)

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York on behalf of the Human Services Department, and the PA Housing Finance Agency (PHFA), to provide grant funds through the Home4Good program to be used to assist re-entrant individuals from York County Prison (YCP). The grant funds in the amount of \$50,000.00 will be used to assist those re-entrants in obtaining and retaining housing upon release from YCP.

8. PROPOSAL

A. Bridge No. 226

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve C.S. Davidson's proposal for supplemental Construction Phase Services and authorize signature of the President Commissioner for the rehabilitation of County Bridge No. 226, Hull Drive over the Bermudian Creek in Washington Township, in the amount of \$12,586.33 on a time and materials, not to exceed basis.

9. PREPARATION

A. West Manheim Township

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the preparation and filing of the Petition for the redistricting of West Manheim Township from 1 to 3 districts.

10. RESOLUTION

A. Resolution 2020-01

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2020-01 amending Resolution 2019-55 a RETAP abatement on 44-50 W Market Street, York City, Residential Rent Units (parcel number 04-060-01-0009.00-C0002) to indicate that the abatement value will be the maximum amount permitted by Ordinance, which is \$500,000.00 of increased value as per the re-assessment for 10 years. Year 1 would start at 100% with a 10% decrease in abatement for each subsequent year. This property will be fully taxable in year 11.

11. MILEAGE REIMBURSEMENT RATE

A. Internal Revenue Service, Washington D.C.

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the mileage reimbursement rate for York County employees, as established by the Internal Revenue Service, Washington D.C., decreasing the rate from \$0.58 (cents) per mile to \$0.575 (cents) per mile, effective January 1, 2020. This will become effective with miles driven on or after January 1, 2020. This policy is consistent with IRS regulations.

12. TAX REFUND REGISTER

A. Register 2020-01

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2020-01 authorizing payment of York County real estate tax refunds totaling \$1,074.90.

13. CHECK REGISTER

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 24, 2019 totaling \$14,657,178.07.

Weekly Disbursement Totals for December 24, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 10,876,179.80
01	23014 ~ Records Improvement Escrow	\$ 1,908.00
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	

01	Escrow		
01	Marcellus Shale	\$	14,500.00
03	Unclaimed Money	\$	4,967.65
04	Donations		
05	Controlled Substance	\$	13,432.29
06	Human Services	\$	237,654.34
07	Children & Youth	\$	1,813,833.23
08	911	\$	158,314.42
08	911 Act 12		
09	YC Capital Reserve	\$	7,323.30
10	Liquid Fuels	\$	320.55
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	239,585.14
28	MH-IDD	\$	424,014.39
32	YAHC Joinder Gov Capitation	\$	16,412.68
32	YAHC Joinder Gov Reinvestment	\$	27,919.80
35	Domestic Relations	\$	126,617.73
36	Earn-It		
40	Weatherization Liheap	\$	40,879.39
45	Block Grant	\$	205,674.73
46	Affordable Housing	\$	24,425.93
47	Revolving Fund		
50	Continuum of Care	\$	40,802.70
51	Weatherization Doe	\$	7,117.72
72	Tax Claim		95487.25
75	Retirement	\$	24,853.39
83	2019 Capital Project Fund	\$	109,501.44
90	Drug & Alcohol	\$	147,360.20
	Total	<u>\$</u>	<u>14,657,178.07</u>

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 8, 2020 totaling \$3,092,986.98.

Weekly Disbursement Totals for January 08, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,215,805.17
01	230014 ~ Records Improvement Escrow	\$ -
01	230036 ~ ROW Automation Fees Escrow	\$ -
01	230037 ~ COC Automation Fees Escrow	\$ -
01	230039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	\$ 4,023.73
01	Ag Land Preservation	

01	Escrow		
01	Marcellus Shale		
03	Unclaimed Money		
04	Donations	\$	592.00
05	Controlled Substance	\$	628.05
06	Human Services	\$	509.99
07	Children & Youth	\$	396,467.20
08	911	\$	134,195.88
08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels	\$	25,137.07
10	YC Local Use Fee	\$	7,839.32
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance	\$	6,885.80
11	Prison Telephone		
25	Aging	\$	31,309.74
28	MH-IDD	\$	22,042.77
32	YAHC Joinder Gov Capitation	\$	3,433.01
32	YAHC Joinder Gov Reinvestment		
35	Domestic Relations	\$	177,342.74
36	Earn-It		
40	Weatherization Liheap		
45	Block Grant		
46	Affordable Housing		
47	Revolving Fund		
50	Continuum of Care		
51	Weatherization Doe		
72	Tax Claim		
75	Retirement	\$	35,994.78
80	Bonds	\$	2,162.00
90	Drug & Alcohol	\$	28,617.73
	Total	\$	3,092,986.98

Commissioner Smith made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 15, 2020 totaling \$5,247,028.31.

Weekly Disbursement Totals for January 15, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,521,372.03
01	230014 ~ Records Improvement Escrow	\$ -
01	230036 ~ ROW Automation Fees Escrow	\$ -
01	230037 ~ COC Automation Fees Escrow	\$ -
01	230039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	

01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
03	Unclaimed Money		
04	Donations		
05	Controlled Substance	\$	143,178.81
06	Human Services	\$	123,761.41
07	Children & Youth	\$	669,332.59
08	911	\$	47,225.93
08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels		
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	290,728.21
28	MH-IDD	\$	930,590.43
32	YAHC Joinder Gov Capitation	\$	5,301.06
32	YAHC Joinder Gov Reinvestment	\$	52,451.72
35	Domestic Relations		
36	Earn-It	\$	207.56
40	Weatherization Liheap	\$	97,728.19
45	Block Grant	\$	42,117.58
46	Affordable Housing	\$	9,267.00
47	Revolving Fund		
50	Continuum of Care	\$	30,396.39
51	Weatherization Doe	\$	10,247.12
72	Tax Claim		
75	Retirement	\$	177,941.21
80	Bonds		
90	Drug & Alcohol	\$	95,181.07
	Total	<u>\$</u>	<u>5,247,028.31</u>

14. REPORT OF EXECUTIVE SESSIONS

President Commissioner Wheeler reported there was an executive session held to discuss personnel issues.

15. OTHER BUSINESS

There was no other business.

16. PUBLIC COMMENT

Matthew Mann, East Prospect stated that he applied for the Voter Registration and Election but never received an acknowledgement or interview. He would like the Commissioners' to address that.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:49 a.m.

Respectfully submitted

Mark E. Derr,
Administrator /Chief Clerk