

**COMMISSIONERS' MEETING  
MINUTES**

**08/05/20**

The August 5, 2020 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2<sup>nd</sup> Fl. York, PA 17401. Extra public seating was available in the 2<sup>nd</sup> Fl Ceremonial Court Room to accommodate social distancing relating to COVID-19.

**1. CALL TO ORDER**

President Commissioner Julie Wheeler called to order the August 5, 2020 meeting at 10:00 a.m.

Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Executive Assistant to the President Commissioner Rebecca Laird.

**A. Opening Ceremony/ Pledge of Allegiance**

Veteran, Don Bradley.

**B. Invocation**

Dr. Larry Walthour, Shiloh Baptist Church.

**2. PRESENTATION**

Wade Gobrecht, Asst. Director, York County Planning Commission gave a presentation on the Open Space Protection Grant Program. The application process is open until September 30<sup>th</sup>.

**3. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda Items A through C listed below.

A. Minutes from the July 29, 2020 Board of Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JA & SA, Stewartstown, PA	DEA fka DES	\$26.00
AS & ES, Felton, PA	WAS fka TML Jr.	\$35.00

C. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2020 through June 30, 2021:

**Central Pennsylvania Transportation Authority dba Rabbit Transit - 415 North Zarfoss Drive, York, PA 17404**

<u>Programs</u>	<u>Rates</u>
Single ride Bus Passes <i>(Single ride passes shall be discounted 5% if purchased in quantities over 250)</i>	\$ 1.60 each
11 ride Bus Passes, under age of 17	\$ 10.00 each
11 ride Bus Passes, over age of 17	\$ 15.00 each
31 day Bus Pass, under age of 17	\$ 35.00 each
31 day Bus Pass, over age of 17	\$ 42.00 each
<i>(Above passes shall be discounted 5% if purchased in quantities over 25 and 10% if purchased in quantities over 150.)</i>	
Rideshare	Upon request
Adjoining Counties	Upon request
Out-of-region	Upon request
<i>Out-of-region will contain a 10% admin fee to the quoted rate (Services not to exceed \$51,455.00 for fiscal year 2020-2021)</i>	

**Common Sense Adoption Services - 1215 Manor Drive, Suite 206, Mechanicsburg, PA 17055**

<u>Program</u>	<u>Rates</u>
<b>Foster Care Services</b>	
Standard Care	\$ 73.00 / Day
Moderate Care	\$ 93.00 / Day
Intensive Care	\$ 115.00/ Day

**Community Services Group, Inc. - PO Box 597, 320 Highland Drive, Mountville, PA 17554**

<u>Programs</u>	<u>Rates</u>
Individualized Foster Care	\$ 84.82 / Day
<i>(Program closing Sept. 30, 2020)</i>	
CRR Host Home Room & Board	\$ 28.87 / Day
CRR Intensive Treatment Program	\$ 28.87 / Day

**Family First Health Corporation - 116 South George Street, York, PA 17401**

<u>Program</u>	<u>Rates</u>
Nurse Family Partnership	\$ 115.00 / Hour
<i>Nurse Family Partnership Program, not to exceed \$240,000.00 for fiscal year 2020-2021.</i>	

**Family Pathways - 100 Brugh Avenue, Butler, PA 16001**

<u>Programs</u>	<u>Rates</u>
<b>Foster Care Services</b>	
Foster Care – Age 0-21	\$ 49.89/ Day
Medical Foster Care Level I	\$ 43.50/ Day
Medical Foster Care Level II	\$ 49.87/ Day
Medical Foster Care Level III	\$ 57.66/ Day
Medical Foster Care Level IV	\$ 57.66/ Day

**Mental Health Services**

Psychiatric Evaluation with Report	\$ 230.00 / Eval
Individual Therapy	\$ 15.00 / Qtr hr

Family Based Mental Health Services	\$ 28.55 / Qtr hr
Family Therapy	\$ 15.00 / Qtr hr
Mental Health Assessment	\$ 73.00 / Each
Medicine Checks	\$ 76.62 / Each

**Hoffman Homes, Inc. - 815 Orphanage Road, Littlestown, PA 17340**

<u>Programs</u>	<u>Rates</u>
Psychiatric Residential Treatment Facility	MA Funded
Residential Services (non-MA approved)	\$ 345.87 / Day
Clothing & Personal Incidentals	\$ 5.00 / Day

**Human Services Department - 100 West Market Street, Suite 401, York, PA 17401**

<u>Programs</u>	<u>Rates</u>
<b>Family Group Decision Making Services</b>	
Completed Conference	\$ 2,150.00 / Each
Engaged, but Not Completed	\$ 650.00 / Each
Denied Conference	\$ 250.00 / Each
<b>Family Team Meeting Services</b>	
Completed Family Team Meeting	\$ 1,100.00 / Each
Family Team Meeting – Follow-up	\$ 650.00 / Each

**Jeffrey W. Hermann, MD. - 730 Cricket Glen Road, Hummelstown, PA 17036**

<u>Programs</u>	<u>Rates</u>
Psychiatric Evaluation	\$ 500.00 / evaluation
Psychiatric Reevaluation	\$ 250.00 / evaluation

**Jonathan M. Gransee Psy.D. & Associates P.C. - 313 West Liberty Street, Suite 226, Lancaster, PA 17603**

<u>Programs</u>	<u>Rates</u>
Parenting Capacity Assessment	\$ 560.45 / Each
IQ Testing	\$ 168.13 / Each
Memory Testing	\$ 168.13 / Each
Adaptive Behavior Assessment	\$ 168.13 / Each
Court Appearance	\$ 110.00 / Hour
Travel Time	\$ 100.00 / Hour
No Show fee	\$ 100.00 / Each

**Pinkney's Vineyard of Faith Ministries - 3255 Cape Horn Road, PO Box 146, Red Lion, PA 17356**

<u>Programs</u>	<u>Rates</u>
The House of Ruth	
Mother Only	\$ 206.99 / Day
Mother with Baby	\$ 252.82/ Day
Mother with Two Babies	\$ 292.47 / Day
Additional Child w/Mother	\$ 55.93 / Day
<i>As per section 4.A.3.a of the Agreement, upon approval of your Agency's OCYF budget packet(s), the unit rate will be reviewed and revised should the approved OCYF budget packet(s) necessitate.</i>	

**YWCA Greater Harrisburg - 1101 Market Street, Harrisburg, PA 17103**

<u>Programs</u>	<u>Rates</u>
Supervised Visitation	\$ 30.32 / Hour
Visitation Report	\$ 15.16 / Each
Court Testimony	\$ 30.32 / Hour
No show/Cancelled visit	\$ 15.16 / Each

#### **4. BID AWARD**

##### **A. Premier Construction Group Inc, Dillsburg, Pennsylvania**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a bid award between the County of York, on behalf of the Public Works Department, and Premier Construction Group Inc, Dillsburg, Pennsylvania, the lowest responsible bidder, for the ADA Lake Redman Restroom Ramp Improvement Project, in the total amount of \$43,779.90.

#### **5. PURCHASES**

##### **A. Whitmoyer Auto Group, Mount Joy, Pennsylvania**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for one 2021 Ford Explorer, 4 wheel drive, for use by the Youth Development Center for a total cost of \$31,500.00, under a PA COSTARS contract.

##### **B. Veritas Technologies LLC, Santa Clara, California**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and Veritas Technologies LLC, Santa Clara, California, for a software license renewal for 1,800 Veritas e-mail vaulting and archiving software licenses, for a total cost of \$27,774.00.

#### **6. CONTRACT**

##### **A. Open Lattice, Inc, Redwood City, California**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Human Services Department, and Open Lattice, Inc, Redwood City, California, changing the length of the term from June 30, 2020 to December 31, 2020 with no change in available contracted funding.

#### **7. LETTERS OF AGREEMENT**

##### **A. Area Agency on Aging**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a letter of agreement between the County of York, with the York County Area Agency on Aging to serve as Contract Administrator and repository of the original signed contract and service provider agencies, as listed, for the period of July 1, 2020 through June 30, 2021.

Scott A. Beaverson -Attorney Consulting Services York, PA \$84.07 per hour, Paralegal Services \$52.54  
Polly M. Rost, PhD -Psychologist Consultant York, PA \$71.00 per hour.

**8. Data Sharing Agreement**

**A. York County Office of Children, Youth & Families**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Child Welfare Information System Data Sharing Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Commonwealth of Pennsylvania, for sharing information necessary to administer various programs for the period of October 1, 2020 through September 30, 2021.

**9. MERCHANT AGREEMENT**

**A. ALLPAID, Inc**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a merchant agreement between the County of York on behalf of the Register of Wills and Clerk of the Orphans Court and ALLPAID, Inc., to allow individuals to pay the fees associated with the services of both of the departments through electronic means, at no cost to the County. – Treasurer Bair commented this is a great move for the Register of Wills/Orphans Court Office.

**10. AWARD CONSTRUCTION**

**A. York County Morgue**

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to award construction contracts for the York County Morgue to the following contractors at the lowest bid amount shown:

a. General Construction - Keller Contracting, Inc., York	\$ 697,610.00
b. HVAC Construction – Frey Lutz Corporation, Lancaster	\$ 174,676.00
c. Plumbing Construction – SSM Industries, Inc., Pittsburgh	\$ 240,434.30
d. Electrical Construction – WYElectric LLC, Littlestown	<u>\$ 146,991.00</u>
	<u>\$1,259,711.30</u>

- John Klinedinst, County Engineer, commented on the bidding process. This is phase 2 of the relocation to the York County’s Coroner’s Office. Mark Derr, County Administrator commented that there is money in the budget allocated.

## **11. AUTHORIZATION**

### **A. CARES Funding - Broadband Internet**

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to authorize the County to seek and engage a consultant to initiate a feasibility study to analyze the provision and expansion of reliable broadband internet deployment to unserved and underserved in the County of York. The funding for the study is to be allocated as permitted under the CARES Act Funding, pursuant to the agreement entered into by York County and the Department of Community and Economic Development (DCED). Such funding for the study shall not exceed \$150,000.00. – Silas Chamberlin, York County Economic Alliance, commented that this was one of the identified needs through the YoCo Recovery Task Force. Commissioner Wheeler comment on the need for broadband with more people working from home during the pandemic.

### **B. CARES Funding – York County Department of Health**

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to authorize the County to seek and engage a consultant to initiate a feasibility study to analyze the practicality, need and benefits of the establishment and operation of a York County Department of Health, pursuant to 16 P.S. §12001, the Local Health Administration Law. The funding for the feasibility study is to be allocated as permitted under the CARES Act Funding, pursuant to the agreement entered into by York County and the Department of Community and Economic Development (DCED). Such funding for the study shall not exceed \$150,000.00. – Jenny Englerth, Family First Health, gave a presentation on the importance of a Public Health Department. Dr. Howie, WellSpan, Michael Spangler, UPMC and Maria Royce, WellSpan, all gave positive and supporting comments about the need for a York County Department of Health.

## **12. GRANTS**

### **A. Community Traffic Safety Program**

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Community Traffic Safety Program Grant, on behalf of the Center for Traffic Safety, with the Pennsylvania Department of Transportation to continue funding for the regional Community Traffic Safety Program services to a four county region of South Central Pennsylvania (Adams, Lancaster, Lebanon, York) for two federal fiscal years: October 1, 2020 through September 30, 2022 and approving Resolution 2020-24 authorizing the President Commissioner to sign the grant on behalf of York County.

## B. Impaired Driving Program

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Impaired Driving Program Grant, on behalf of the Center for Traffic Safety, with the Pennsylvania Department of Transportation to continue to provide funding for regional Impaired Driving Program services; including sobriety checkpoints, roving DUI patrols, Mobile Sobriety Awareness Patrols, and underage drinking enforcement patrols to a three-county region of South Central Pennsylvania (Adams, Lancaster, York) for two federal fiscal years; October 1, 2020 through September 30, 2022 and approving Resolution 2020-25 authorizing the President Commissioner to sign the grant on behalf of York County.

## 13. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 5, 2020 totaling \$4,640,030.17.

### Weekly Disbursement Totals for August 5, 2020

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,813,168.34
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	\$ 100.00
05	Controlled Substance	\$ 4,500.02
06	Human Services	\$ 54,156.40
07	Children & Youth	\$ 363,450.05
08	911	\$ 27,712.07
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	\$ 30,939.00
10	YC Local Use Fee	\$ 38,347.25
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 154,465.03
28	MH-IDD	\$ 828,067.58
32	YAHC Joinder Gov Capitation	\$ 5,320.00
32	YAHC Joinder Gov Reinvestment	\$ 14,330.12
35	Domestic Relations	\$ 6,639.97

36	Earn-It		
40	Weatherization Liheap	\$	26,434.52
45	Block Grant	\$	43,367.90
46	Affordable Housing	\$	28,329.41
47	Revolving Fund		
50	Continuum of Care	\$	10,292.23
51	Weatherization Doe	\$	34,965.07
71	Land Preservation Fund		
72	Tax Claim	\$	57.00
74	OPEB Trust		
75	Retirement	\$	59,152.61
80	Bonds	\$	776.37
90	Drug & Alcohol	\$	95,459.23
	<b>Total</b>		<b>\$ 4,640,030.17</b>

#### **14. REPORT OF EXECUTIVE SESSIONS**

Commissioner Wheeler reported that there were no executive sessions held since the last Commissioners Meeting.

#### **15. OTHER BUSINESS**

Commissioner Wheeler reminded the public to complete the Census 2020 by the September 30<sup>th</sup> deadline. You can complete it online or by calling the number located on the website.

Commissioner Wheeler also commented that the COVID- 19 positive rate has dropped from 5.3% to 4.4% we are below the average in the commonwealth.

#### **16. PERIOD OF PUBLIC COMMENT**

There were no public comments received.

#### **17. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 11:08a.m.

Respectfully submitted

Mark E. Derr,

Administrator /Chief Clerk