

**COMMISSIONERS' MEETING  
AGENDA**

**7/1/2020**

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance – Veteran, Paul Johnson.
3. Moment of Silent Meditation/Invocation –
4. Presentation - Michelle Hovis, Executive Director of Human Services, will be presenting the 2020-2021 Human Services Block Grant plan.
5. Motion to approve the Consent Agenda Items A through F as listed below:
  - A. The minutes from the June 17, 2020 Board of Commissioners' Meeting as submitted.
  - B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
DH & DS, York PA	SAIJ fka SAIJ	\$33.75
DH & DS, York PA	KAW fka KAW	\$33.75
AM & JM, Angleton TX	CGM fka SLF	\$27.00
JR, York PA	ADB fka ABB	\$27.00
JR, York PA	FLB fka FLB	\$27.00
PW and LW, York PA	CMW fka CA-MB	\$11.00
PW and LW, York PA	CRW fka CB	\$40.00

- C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **TK**, York, PA as Custodian of **HNUD**, a minor child, authorizing custodianship subsidy payments at a rate of \$26.00 per day until the child reaches the age of 18 years.
- D. Service Provider Agreement and HIPAA Business Associate Agreement Addendum between County of York, on behalf of the York County Office of Children, Youth and Families and **Avanco International, Inc.**, Fairfax, VA effective July 1, 2020, to provide software licensing and support services for the Child Accounting and Profile System (CAPS) with an annual fee of **\$83,897.92**.

E. Consulting Services Addendum to Child Accounting and Profile System Application Service Provider Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Avanco International, Inc.**, Fairfax, VA, redefining a few terms in the original agreement with having following services with costs not to exceed **\$50,000.00** and hourly rates as follows:

<u>Category</u>	<u>Rate</u>
Research Analyst	\$54.50/hour
Junior Programmer	\$65.40/hour
Junior Programmer Analyst	\$73.00/hour
Programmer Analyst	\$76.20/hour
Senior Programmer Analyst	\$78.70/hour
Developer	\$92.50/hour
Senior Developer	\$111.20/hour
Project Director	\$125.00/hour

F. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of May 1, 2020 through June 30, 2020:

**Lancaster County Youth Intervention Center** – 235 Circle Avenue, Lancaster, PA 17602

<u>Programs</u>	<u>Rates</u>
Juvenile Detention	\$305.35/Day
Staff Secure Shelter	\$191.76/Day
Constant Watch – Detention /Add On	\$75.00/Day
Constant Watch – Shelter/Add On	\$75.00/Day

6. Motion to approve letters of agreement between the County of York, on behalf of the Adult Probation Department and the following agencies listed below to provide **Court Reporting Network's** (CRN's), Driving Under the Influence (DUI) education classes, and intervention/treatment to Driving Under the Influence (DUI) clients for the period of July 1, 2020 through June 30, 2021.

Gaudenzia West  
 Wellspan Behavioral Health Services  
 White Deer Run  
 Yorktown Psychological & Addictions Services  
 Rehab After Work  
 Blueprints for Addiction Recovery  
 Colonial House Outpatient

True North Wellness Services  
 Mazzitti & Sullivan  
 New Insights II  
 Pennsylvania Counseling Services  
 T.W Ponessa & Assoc. Counseling  
 Pyramid Health  
 Open Arms Recovery Center

7. Motion to approve a contract agreement amendment between the County of York, on behalf of the Area Agency on Aging Department, and **VRI, Franklin, Ohio**, for Fiscal Year 2019-2020 due to the provider exceeding their original contract amount of \$1,500.00 increasing it to \$3,950.00.

8. Motion to approve a contract agreement between the County of York on behalf of the Youth Development Center, and **Bradford County Children Youth Services** to house Bradford County Youth for \$375.60 per day for a period of July 1, 2020 through June 30, 2021.

9. Motion to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and **Mackereth Consulting, York, Pennsylvania**, to provide mentoring for county management/supervisors at the rate of \$175.00 per hour, for the period of July 1, 2020 through June 30, 2021.
10. Motion to approve a contract agreement between the County of York, on behalf of the Facilities Management Department, and Cadapult Ltd., Newark, Delaware, for internet web hosting for the Cadapult maintenance tracking system for the annual fee of \$1,825.00 and a onetime transition fee of \$875.00.
11. Motion to approve a Memorandum of Understanding between the County of York, on behalf of the Information and Technology Services Department, and **The Pennsylvania Department of State, Harrisburg, Pennsylvania**, to provide an Albert Network Security Sensor at no cost to the county.
12. Motion to approve a bridge management agreement between the County of York and the County of Adams identifying the jointly owned bridges that transverse both York and Adams Counties, designating which bridges are assigned to each county under the PennDOT Bridges Maintenance System, outlining the management responsibilities for both counties and providing that the counties agree to share equally in the management responsibility costs.
13. Motion to approve the submission of the Human Services Block Grant Plan on behalf of the **York County Human Services Department** for Fiscal Year 2020-2021, which includes funding for services related to Mental Health; Intellectual and Developmental Disabilities; Substance Use Disorders; Homeless/Near Homeless; and Low-Income, and includes a required York County match in the amount of \$592,112.00.
14. Motion to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and **CDW-G, Chicago, Illinois**, for the licensing of various Microsoft software products, for a total cost of \$241,803.89, under a PA COSTARS contract.
15. Motion to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and **CDW-G, Chicago, Illinois**, for six (6) Microsoft SQL Server Licenses, for a total cost of \$19,586.58, under a PA COSTARS contract.
16. Motion to approve a purchase between the County of York, on behalf of the District Attorney's Office, and **Phillips Workplace Interiors, Harrisburg, Pennsylvania**, for office equipment, for a total cost of \$10,234.17.

17. Motion to approve a purchase between the County of York, on behalf of the Fleet Management, and **Whitmoyer Auto Group, Mount Joy, Pennsylvania**, for three (3) 2020 Ford Escapes All Wheel Drive, for use by York County Children and Youth Department, for a total cost of \$73,500.00, under a PA COSTARS contract.
18. Motion to approve a purchase between the County of York, on behalf of the Facilities Management Department, and **McClure Company Harrisburg, Pennsylvania**, to replace 2 diverting valves and actuators and 2 isolation valves and actuators for the building cooling tower at the Judicial Center, at a cost of \$43,827.00 under a PA COSTAR contract.
19. Motion to approve a change in the Area Agency on Aging Advisory Council by-laws to include changes in meeting frequency, to increase in the number of board members, provide for a conflict of interest policy, modify the term of the board members, modify the process for bylaws amendment, along with other non-material updates.
20. Motion to authorize the approval and execution of contract agreements for the following qualified contractors to provide weatherization services for the York County Weatherization Programs for a five (5) year term effective July 1, 2020 through June 30, 2025, with a 2% pricing increase effective annually July 1 of each consecutive year.  
  
Cool Masters Cooling & Heating  
Gingerich Plumbing Heating & Air Conditioning  
Gohn & Stambaugh, Inc  
King Conservation Group  
Efficient Home LLC  
Advanced Efficiency Worx LLC  
Sands Electric
21. Motion to approve and authorize an extension to the original contract agreement between the County of York and **Lancaster Housing Opportunity Partnership's York Housing Opportunity Center**, to provide down payment and closing cost assistance for qualified First Time Homebuyers, for the York County Homebuyer Assistance Program, for an additional six (6) month period beginning July 1, 2020 through December 31, 2020.
22. Motion authorizing the County of York to proceed with the preparation of financial and legal documents and an S&P Credit Rating for the issuance of **General Obligation Bonds, Series of 2020** to advance refund the County's General Obligation Bonds, Series of 2013 for debt service savings, refund it's \$60.56 million Floating Rate Note and terminate the related swaps and fund capital projects including the purchase of the property at 2401 Pleasant Valley Road.
23. Motion to award a contract to **Ankiewicz Enterprises Inc. of Tamaqua, Pennsylvania**, for the construction of the County Complex Development public improvements contract, these improvements are associated with the transfer of the Pleasant Acres Nursing and Rehabilitation Center and the Subdivision Plan approved by Springettsbury Township at their lowest bid price of \$1,365,775.00.

24. Motion to approve the following substantial amendment to the 2019 York County Annual Action Plan in response to the **Coronavirus Aid, Relief, and Economic Security Act (CARES Act)**. The U.S. Department of Housing & Urban Development has allocated \$1,312,833.00 in Community Development Block Grant Coronavirus (CDBG-CV) funds and \$640,548 in Emergency Solutions Grant Coronavirus (ESG-CV) funds to York County. These special allocations will be used to prevent, prepare for, and respond to the Coronavirus pandemic in the community.

CDBG-CV Program - \$1,312,833  
ESG-CV Program - \$640,548  
HOME Operating Reserves Program - \$300,000  
HOME 2019 Administration - \$200,425

25. Motion to approve the appointment of Karen Mansberger as a new member to the Area Agency on Aging Advisory Council for a three (3) year term from June 1, 2020 through May 31, 2023.

26. Motion to approve **Resolution 2020-20** on behalf of the Community Development Department of the York County Planning Commission, to approve the following changes to U. S. Department of Housing and Urban Development, Washington, D. C., funded Community Development Block Grant program funded activities, as approved in the York County 2019 Annual Action Plan, as amended

<u>Activity</u>	<u>Amount</u>	<u>From Activity #</u>	<u>To Activity #</u>
Housing Assistance Delivery	\$60,000.00	45632355	45230019
Home Improvement Grants	\$60,000.00	45230019	45632356

27. Motion to approve the **Check Register** for the week of June 24, 2020 totaling \$4,476,428.83.

28. Motion to approve the **Check Register** for the week of July 1, 2020 totaling \$XXX

29. Report of Executive Sessions.

30. Other Business.

31. Period of Public Comment.

32. Motion to Adjourn.

**Weekly Disbursement Totals for June 24, 2020**

<b><u>Fund</u></b>	<b><u>Name</u></b>	<b><u>Amount</u></b>
01	General Fund	\$ 1,220,766.42
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 2,607.90
06	Human Services	\$ 6,600.00
07	Children & Youth	\$ 454,545.34

08	911	\$	36,379.19
08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels	\$	123,635.38
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	178,274.90
28	MH-IDD	\$	289,385.90
32	YAHC Joinder Gov Capitation	\$	3,587.36
32	YAHC Joinder Gov Reinvestment	\$	4,608.50
35	Domestic Relations	\$	35,338.03
36	Earn-It		
40	Weatherization Liheap	\$	1,527.09
45	Block Grant	\$	12,813.85
46	Affordable Housing		
47	Revolving Fund		
50	Continuum of Care	\$	17,036.41
51	Weatherization Doe		
71	Land Preservation Fund		
72	Tax Claim	\$	21,280.05
74	OPEB Trust		
75	Retirement	\$	2,016,818.83
80	Bonds		
90	Drug & Alcohol	\$	51,223.68
	<b>Total</b>	<u>\$</u>	<u>4,476,428.83</u>