

**COMMISSIONERS' MEETING
MINUTES**

07/17/19

The July 17, 2019 York County Board of Commissioners Meeting was held the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Administrative Assistant Darnell Ort present.

A. Opening Ceremony

Dave Brady, Retired Veteran, led the Pledge of Allegiance.

Sharon Gardner, member of Baha'i Faith, led the invocation.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through G as listed below:

A. Minutes from the July 3, 2019 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
MD and SD, Elizabethtown, PA	NJRRD fka NJRLR	\$26.00
TC and TC, York, PA	KBC fka KMA	\$33.75

C. Subsidized Adoption Assistance Agreement Fourth Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DMM and JMM**, York, PA to reflect an increase in adoption subsidy payments for **KRM fka KJB**, the minor child, from \$27.00 per day to \$31.00 per day, based upon the Difficulty of Care Assessment, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.

- D. Subsidized Adoption Assistance Agreement Fourth Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DMM and JMM**, York, PA to reflect an increase in adoption subsidy payments for **KIM fka KLB**, the minor child, from \$31.00 per day to \$35.00 per day, based upon the Difficulty of Care Assessment, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.
- E. Subsidized Permanent Legal Custodianship Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **KN and WN**, Wrightsville, PA, as Custodian of **NAN**, a minor child, to correct that the Youth is eligible for State funded subsidy extension due to being age 16 or over when the State agreement was executed.
- F. Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Herre Consulting, PO Box 62263, Harrisburg, PA, 17106**, to provide a maintenance contract for the Lektriever Electronic Filing System, at the annual rate of \$3,360.00 for the period of July 1, 2019 through June 30, 2020.
- G. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

Summit School, Inc. dba Summit Academy – 900 Agnew Road, Pittsburgh, PA 15227	
Residential Services	\$157.75 / Day
Drug & Alcohol	\$221.73 / Day
Inpatient Drug & Alcohol	MA Funded

3. GRANT AGREEMENTS

A. **Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a grant agreement between the County of York, on behalf of the District Attorney's Office, and the **Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania**, for a total grant amount of \$148,058.00, for the development of an evidence based law enforcement assisted diversion model for low-level justice involved offenders who are at high risk of opioid overdose, for the period of July 1, 2019 to June 30, 2021.

B. **Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application between the County of York, on behalf of the District Attorney's Office, and the **Pennsylvania Commission on Crime and**

Delinquency (PCCD), Harrisburg, Pennsylvania, in the amount of \$247,058.00, for a York County Assistant District Attorney to be cross-designated as a Special Assistant United States Attorney (SAUSA) in order to address the common goal of sustainable reductions in firearms, drug and violent/group crimes in the City of York and York County at large, for the period of October 1, 2019 to September 30, 2021.

4. CONTRACTS

A. bswift, LLC, Chicago, Illinois

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and **bswift LLC, Chicago, Illinois** to provide the employee benefit site used to manage enrollment and transmit data to vendors at no cost to the County, for the period of August 17, 2019 to August 16, 2020.

5. CONTRACT AMENDMENT

A. Global Tel*link, Reston, Virginia

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Prison, and **Global Tel*link, Reston, Virginia**. This amendment allows for the payment of costs and fines at 3 kiosks located in the York County Prison and the York County Judicial Center.

6. PURCHASES

A. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and **Whitmoyer Auto Group, Mount Joy, Pennsylvania**, for two (2) 2019 Ford F-150 crew cab SSV trucks, for the 911 Emergency Center for a cost of \$34,945.00 each for a total cost of \$69,890.00, under a PA COSTARS contract.

B. Maple Spring Farms Partnership

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York on behalf of York County Agricultural Land Preservation Board, and **Maple Spring Farms Partnership**, for an agricultural conservation easement on 209.744 acres of farmland located in Chanceford and Lower Chanceford Townships, for the lump sum amount of \$566,308.80 using 2017-2019 county allocations. A like kind exchange agreement applies.

7. RESOLUTION

A. 2019-26

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to amend the fees currently collected by the York County Coroner's Office for reports or documents requested by nongovernmental agencies in order to investigate a claim asserted under policy of insurance or to determine liability for the death of the deceased as modified by the amendment to Title 16 P.S.C.A. §1252-B.

8. TAX REFUND REGISTER

A. Register 2019-13

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2019-13 authorizing payment of York County real estate tax refunds totaling \$81.70.

9. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve the Check Register for the week of July 10, 2019 totaling \$3,161,319.29.

Weekly Disbursement Totals for July 10, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,027,982.27
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	\$ 25.00
05	Controlled Substance	\$ 865.68
06	Human Services	\$ 61,687.84
07	Children & Youth	\$ 255,441.63
08	911	\$ 25,919.39

08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels	\$	77,435.12
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	19,989.76
28	MH-IDD	\$	398,124.78
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	3,832.76
32	YAHC Joinder Gov Reinvestment	\$	11,600.00
35	Domestic Relations	\$	272.88
36	Earn-It		
40	Weatherization Liheap	\$	9,409.35
45	Block Grant	\$	141,501.28
46	Affordable Housing	\$	292.50
47	Revolving Fund	\$	7,855.25
50	Continuum of Care		
51	Weatherization Doe		
72	Tax Claim	\$	6,754.23
75	Retirement		
90	Drug & Alcohol	\$	112,329.57
	Total		\$ 3,161,319.29

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 17, 2019 totaling \$8,535,653.74.

Weekly Disbursement Totals for July 17, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 3,654,694.71
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	\$ 8,700.00

05	Controlled Substance	\$	8,318.35
06	Human Services	\$	1,097.84
07	Children & Youth	\$	755,025.72
08	911	\$	155,733.80
08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels		
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	134,934.77
28	MH-IDD	\$	506,394.46
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	12,590.92
32	YAHC Joinder Gov Reinvestment	\$	17,236.16
35	Domestic Relations	\$	521.87
36	Earn-It		
40	Weatherization Liheap	\$	6,866.46
45	Block Grant	\$	81,199.69
46	Affordable Housing		
47	Revolving Fund	\$	4,783.00
50	Continuum of Care	\$	42,099.22
51	Weatherization Doe		
72	Tax Claim	\$	2,828,671.06
75	Retirement	\$	229,402.16
90	Drug & Alcohol	\$	87,383.55
	Total	\$	<u><u>8,535,653.74</u></u>

10. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Board of Commissioners' meeting.

11. OTHER BUSINESS

There was no other business to be reported.

12. PERIOD OF PUBLIC COMMENT

No public comments were received.

13. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:13 a.m.

Respectfully submitted,

Mark E. Derr
Administrator/Chief Clerk