

**COMMISSIONERS' MEETING
MINUTES**

06/19/19

The June 19, 2019 York County Board of Commissioners Meeting was held the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Collins Lunger Retired Veteran, led the Pledge of Allegiance.

Reverend James Parker, St. Paul's United Methodist Church, led the invocation.

B. Presentations

Ann Kunkel from WellSpan spoke about the ALPHA initiative, the Archives Recuperative Care Program and OMEGA Bed Program. The Board of Commissioners' presented a proclamation to WellSpan for the "Living Vision Award".

Lisa Sofia CEO of Premier Pleasant Acres gave an 8 month update.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through F as listed below:

A. The minutes from the June 5, 2019 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CK and MN, Mechanicsburg, PA, amends the agreement made effective December 6, 2018, in that the child's adopted name is being amended from JDZ-IV to JDHN, with all other terms and conditions of the original agreement remain in full force and effect.

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
MB and CB, Dallastown, PA	BAB fka BAW	\$30.00
CVD and AVD, Etters, PA	ZCL fka ZCL	\$24.80
HS and TS, York, PA	BMS fka BFMM JR	\$33.00

D. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Catholic Charities of the Diocese of Harrisburg, PA, Inc.**, to amend and replace the Exhibit B rate schedule of the original Agreement with the addition of counseling services.

E. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

CONCERN – Professional Services for Children, Youth and Families, One West Main Street, Fleetwood, PA 19522

<u>Programs</u>	<u>Unit Cost</u>
Foster Care Services	
Traditional (ages 0-21)	\$ 40.08 / Day
Intermediate (ages 0-11)	\$ 68.22 / Day
Intermediate (ages 12+)	\$ 76.96 / Day
Intensive (ages 0-11)	\$ 85.98 / Day
Intensive (ages 12+)	\$ 94.68 / Day
Mother & Baby Treatment (ages 12-21)	\$129.39 / Day
Medical Foster Care - Level I	\$ 85.97 / Day
Medical Foster Care - Level II	\$ 74.97 / Day
Medical Foster Care - Level III	\$ 54.02 / Day
Medical Foster Care - Level IV	\$ 36.02 / Day
CRR Host Home	\$ 24.44 / Day
Residential Services	
CTUB - I (Lehighton Campus)	\$202.26 / Day
CTUB - II (Coatesville Campus)	\$202.26 / Day
Counseling Services	
SAAY Psych-Sexual Assessment	\$145.00 / Session
SAAY Program at CTUB(Ind/Family)	\$ 90.00 / Hour
SAAY Program – Group	\$ 42.00 / Session / Client

F. The 2019 budget line adjustments, as submitted by the Controller's Office, for the month of May.

<u>Department Name</u>	<u>Department Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Account Change</u>
CENTRAL TELEPHONE	010116	WAGES – PER DIEM	5000105	44,678
CENTRAL TELEPHONE	010116	SALARIES OF STAFF	5000103	(44,678)
YOUTH DEVELOPMENT CENTER	012303	ADVERTISING	5200201	5
YOUTH DEVELOPMENT CENTER	012303	SPEC TRAINING & STAFF DEV	5200211	(5)
YOUTH DEVELOPMENT CENTER	012303	EDUCATIONAL SUPPLIES	5600530	9
YOUTH DEVELOPMENT CENTER	012303	RECREATIONAL MATERIALS	5600514	(9)

3. RESOLUTIONS

A. Resolution 2019-21

Commissioner Hoke made a motion, seconded y Commissioner Reilly and unanimously carried to adopt resolution 2019-21 authorizing the issuance by the York County Industrial Development Authority of up to \$543,000.00 of tax-exempt financing to Daniel S. and Anna M. Stoltzfus for the purpose of acquiring a farm located at 220 Thompson Road, Delta, Lower Chanceford Township, York County, Pennsylvania, as authorized under federal tax law as a qualifying first time farmer.

B. Resolution 2019-22

Commissioner Hoke made a motion, seconded y Commissioner Reilly and unanimously carried to adopt resolution 2019-22 appointing Mark Derr, Chief Clerk/Administrator, to serve as representative for the County of York on a planning committee for the purpose of discussing amending a Tax Increment Financing (TIF) district for Johnson Controls, Inc. in Hopewell Township.

4. PURCHASES

A. CDW-G, Chicago, Illinois

Commissioner Hoke made a motion, seconded y Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and **CDW-G, Chicago, Illinois**, for the licensing of various Microsoft Software Products, for a total cost of \$241,803.89, under a PA COSTARS contract.

B. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the following purchases between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for the following vehicles, with the departments and prices listed below, under PA COSTARS contracts.

<u>Department</u>	<u>Vehicle</u>	<u>Price</u>
Juvenile Probation	2020 Ford Police Interceptor	\$36,700.00
Facilities Maintenance	2019 F-150 with snow plow & spreader	\$35,200.00
Mosquito Disease	2019 Ford Ranger Pickup	\$26,300.00
MH/IDD	(4) 2020 Ford Escapes	\$92,400.00

C. B Moyer Radio, Palmyra, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Communications 911 Department, and B Moyer Radio, Palmyra, Pennsylvania, for Legacy Radio Equipment upgrades, for a total cost of \$53,039.22, under a PA COSTARS contract.

D. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Sheriff’s Department, and Lobar Associates, Dillsburg, Pennsylvania, for the expansion of the York County Sheriff Department’s Weapon Storage Unit, at a cost of \$40,477.31.

E. CDW-G, Chicago, Illinois

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of Children Youth and Families and CDW-G, Chicago, Illinois, for a Kodak (i4650) document scanner at a cost not to exceed \$12,600.00.

F. Contact Helpline, Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Human Services Department, and Contact Helpline, Harrisburg, Pennsylvania, extending the contract end date to September 30, 2019 and increasing the contract amount to \$80,000.00.

E. Area Agency on Aging

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of Area Agency on Aging, and the following agency-funded service providers, to increase their maximum service rates at the costs indicated below, for the fiscal year 2018-2019:

<u>Provider</u>	<u>From</u>	<u>To Amount</u>
Response Alert, LLC, Baltimore, MD	\$ 9,000.00	\$ 12,000.00
Windy Hill Senior Center, Spring Grove, PA	\$ 31,217.00	\$ 46,921.00
VNA of Hanover and Spring Grove, Hanover, PA	\$ 33,416.27	\$ 46,916.00
Emerald Guardian Services, LLC, York, PA	\$ 30,045.00	\$ 48,547.00
Golden Connections Community Center, Red Lion, PA	\$ 59,883.00	\$ 67,927.00
South Central Senior Center Inc., New Freedom, PA	\$ 26,785.00	\$ 30,790.00
CareGivers America LLC, Lancaster, PA	\$ 41,518.49	\$ 59,389.00
Cross Keys Village, The Brethren Home, New Oxford, PA	\$ 7,200.00	\$ 15,225.00
Susquehanna Area Senior Center, Wrightsville, PA	\$ 24,887.00	\$ 30,943.00

F. McClure Co., Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and McClure Co., Harrisburg, Pennsylvania to provide a water line repair, for a total cost of \$15,120.00.

G. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, for a minor grant modification to reallocate unexpended equipment funds to the supplies category for funding of project technical solutions.

H. Montgomery Technology Systems, Greenville, Alabama

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Montgomery Technology Systems, Greenville, Alabama, to provide Door Control Maintenance, for a total cost of \$17,376.00, for the period of July 1, 2019 to July 1, 2020.

I. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract between the County of York on behalf of the Facilities Management Department, and Lobar Associates, Dillsburg, Pennsylvania, for general contracting, plumbing and HVAC improvements for the 1st floor east wing at 2401 Pleasant Valley Road, York, PA, in the amount of \$583,009.11 utilizing the KPN (ezLQC) program.

J. I.B. Abel Inc., York Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management Department, and I.B. Abel Inc., York Pennsylvania, for the required electrical improvements for the 1st floor east wing at 2401 Pleasant Valley Road, York PA, in the amount of \$149,024.08, utilizing the KPN (ezLQC) program.

5. AGREEMENTS

A. York County Industrial Development Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a perpetual non-exclusive agreement between the County of York, and the York County Industrial Development Authority, for vehicular access to the area located between the York County Administrative Center at 28 E. Market Street and the Yorktowne Hotel at 48 E. Market Street, which connects East Market Street and Mason Alley.

B. York County Industrial Development Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a parking lot lease agreement between the County of York and the York County Industrial Development Authority, for use of a parking lot to be constructed on Mason Alley.

C. CBL & Associates Management, Inc, Chattanooga, Tennessee

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease agreement between the County of York, on behalf of the Facilities Management Department, and CBL & Associates Management, Inc, Chattanooga, Tennessee, for the rental of 17,948 square feet of space located at 2899 Whiteford Road, York, PA, for the period of October 1, 2019 through September 30, 2029, to replace current Archives storage overflow from the Annex and to house the voting equipment and provide an elections work area for a base annual cost of \$63,000.00 with a bi-annual 3% increase.

6. MEMORANDUM OF UNDERSTANDING

A. County of Lebanon Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Youth Development Center, and the County of Lebanon, Pennsylvania, to provide shelter services for Lebanon County youth at a daily rate of \$375.60 for the period of May 31, 2019 to June 30, 2020.

B. County of Dauphin Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Youth Development Center, and the County of Dauphin Pennsylvania, to provide shelter service for Dauphin County youth at a daily rate of \$375.60 for the period of July 1, 2019 to June 20, 2020.

C. Bradford County Human Services, Towanda, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the Youth Development Center, and Bradford County Human Services, Towanda, Pennsylvania, to house Bradford County youth at the Youth Development Center at a daily rate of \$375.60 for the period July 2018 to June 30, 2019.

D. Administrative Office of Pennsylvania Courts, (AOPC), Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York on behalf of the Adult Probation Department, and the Administrative Office of Pennsylvania Courts, (AOPC), Harrisburg, Pennsylvania, establishing the rights and responsibilities of each party and the terms and conditions of the grant agreements which provide funds to support the programs and services for the following Problem Solving Courts:

York County DUI Wellness Court	\$ 10,500.00
York County Heroin/Opioid Wellness Court	\$ 10,500.00
York County Juvenile JUMP Wellness Court	\$ 12,000.00
York County Juvenile Wellness Court	\$ 10,500.00
York County Mental Health Wellness Court	\$ 10,500.00
York County Veterans Wellness Court	\$ 12,000.00

7. CHANGE ORDER

A. Administrative Office of Pennsylvania Courts, (AOPC), Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a change order for the final contract price between the County of York, on behalf of C.S. Davidson, Inc., and Lobar Site Development, Dillsburg, Pennsylvania, for the replacement of Bridge 231 - Milford Green Rd., decreasing the original contract price from \$699,649.32 to a final contract price of \$697,063.34, a difference of \$2,585.98. This bridge replacement was funded with the \$5 Local Use Fees.

8. POLICY & PROCEDURES

A. Human Resources

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a revised County Policy on behalf of the Human Resources Department, with an effective date of June 19, 2019.

AW-1.2 - Bereavement Leave

9. APPOINTMENT

A. York County Area Agency on Aging's Advisory Council

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an appointment on behalf of the Area Agency on Aging Department, Staci Rogers, as a member of the York County Area Agency on Aging's Advisory Council, for a three-year term effective July 1, 2019 through June 30, 2022.

10. GRANTS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant application between the County of York, on behalf of the District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, to continue a (PCCD JAG) grant that will cover costs relating to annual CLEAN Circuit Service and Livescan maintenance in the amount of \$10,000.00 with no county match.

B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant application between the County of York, on behalf of the District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, to continue a (PCCD JAG) grant that covers some hardware, training, travel and software, in the amount of \$69,955.00 with no county match.

C. Insurance Fraud Prevention Authority (IFPA), Mechanicsburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant application between the County of York, on behalf of the District Attorney's Office, and the Insurance Fraud Prevention Authority (IFPA), Mechanicsburg, Pennsylvania, to fund an Insurance Fraud Detective, for a total cost of \$111,200.00, funded by the IFPA at no cost to the county.

11. PROFESSIONAL SERVICES AGREEMENT

A. C.S Davidson

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services agreement with C.S Davidson Inc., York, Pennsylvania, for the design of a morgue at a fee of \$155,000.00. The costs will be paid from York County Capital Reserve Fund.

12. PLAN

A. Emergency Management

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a plan between the County of York, on behalf of the Office of Emergency Management, for the 2019 Emergency Operations Plan (EOP). This outlines how the County Government complies with, and implements the specific aspects of the Pennsylvania Emergency Management Services Code.

13. RELEASE AND SETTLEMENT

A. Jeffrey M. Fleckenstein et al

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the release and settlement agreement between the Estate of Cherylann J. Dowell, through her Administrator, Jeffrey M. Fleckenstein et al., the Plaintiffs, York County, York County Prison Board of Inspectors and the individual Defendants, such settlement finalizing all claims and terminates the pending litigation between these parties.

14. RATIFY

A. Children Youth and Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve and ratify the 3rd Quarter 2018-2019 Report of Expenditures and Revenues, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$32,517,563.00.

15. TAX REFUND REGISTER

A. Register 2019-11

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2019-11 authorizing payment of York County real estate tax refunds totaling \$1,164.26.

16. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 12, 2019 totaling \$13,874,480.61.

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund		\$ 12,893,434.22
01	23014 ~ Records Improvement Escrow	\$ -	
01	23036 ~ ROW Automation Fees Escrow	\$ -	
01	23037 ~ COC Automation Fees Escrow	\$ -	
01	23039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		\$ 80,000.00
02	York County Nursing Home		
03	Unclaimed Money		
04	Donations		\$ 212.50

03	Unclaimed Money		
04	Donations	\$	14,128.62
05	Controlled Substance	\$	25,236.62
06	Human Services	\$	24,321.66
07	Children & Youth	\$	1,172,242.90
08	911	\$	1,973.98
08	911 Act 12		
09	YC Capital Reserve	\$	55,800.00
10	Liquid Fuels	\$	235,691.75
10	YC Local Use Fee		
10	Liquid Fuels Act 44	\$	85,460.27
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	497,644.82
28	MH-IDD	\$	699,581.98
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	11,554.97
32	YAHC Joinder Gov Reinvestment	\$	11,890.20
35	Domestic Relations	\$	166,647.36
36	Earn-It		
40	Weatherization Liheap	\$	5,930.45
45	Block Grant	\$	214,280.80
46	Affordable Housing		
47	Revolving Fund		
50	Continuum of Care	\$	9,166.50
51	Weatherization Doe		
72	Tax Claim	\$	2,205,100.58
75	Retirement	\$	78,066.67
90	Drug & Alcohol	\$	245,880.94
	Total		<u>\$ 7,326,416.60</u>

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes report that there were no executive sessions held since the last Commissioners' Meeting.

18. OTHER BUSINESS

There was no other business to be reported.

19. PERIOD OF PUBLIC COMMENTS

Various residents of York County spoke about Premier Pleasant Acres, they voiced their concerns since the takeover by Premier Healthcare.

20. ADJOURNMENT

There being no further business to come before the Board of Commissioners' at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:32 a.m.

Respectfully Submitted

Mark E. Derr
Administrator/ Chief Clerk