

**COMMISSIONERS' MEETING  
MINUTES**

**03/06/19**

The March 06, 2019 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2<sup>nd</sup> Fl. York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, and Commissioners' Liaison Officer Rebecca Laird present.

**A. Opening Ceremony**

Veteran Don Bradley, led the Pledge of Allegiance.

Pastor James Parker, United Methodist Church gave the Invocation.

**2. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through I as listed below:

- A. The minutes from the February 20, 2019 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CK and MN, Mechanicsburg, PA, to modify the Adoption Assistance and Medical Care from State Monthly Adoption Subsidy and eligibility for State Financial Medical Care to Federal Monthly Adoption Subsidy and eligibility for Medicaid for JDN fka JDZ IV, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- C. Child Accounting and Profile System (CAPS) Development of the AFCARS Upgrade between the County of York, on behalf of the York County Office of Children, Youth and Families and Avanco International, Inc., Clifton, VA, the AFCARS Upgrade will consist of Phases III and IV of the Commonwealth's AFCARS Improvement Plan (AIP) and will be completed between the period of December 2018 through June 2019. Cost has been proportionally allocated across 55 counties based on number of users in each county making York County's cost \$4,720.45.

D. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

<b>Jeffrey W. Hermann, MD</b> – 730 Cricket Glen Road, Hummelstown, PA 17036		
Psychiatric Evaluation		\$500.00 / evaluation
Psychiatric Reevaluation		\$250.00 / evaluation
<b>Lizabeth Ann Potter, MD</b> – 4325 Lewisberry Road, York, PA 17404		
Psychiatric Evaluation		\$500.00 / evaluation
Psychiatric Reevaluation		\$250.00 / evaluation
<b>Rite of Passage, Inc.</b> – 2560 Business Parkway, Suite A. Minden, NV 89423		
Silver Oak Academy		
Residential Services		\$203.03/ Day
<b>CHOR Youth &amp; Family Services, Inc.</b> – 1010 Centre Avenue, Reading, PA 19601		
Foster Care		
Traditional – Level 1		\$48.34 / Day
Specialized – Level 2		\$75.45 / Day
Mother/Baby		\$112.18 / Day
Carole and Ray Neag Center		
Residential Program – MA Approved		MA Funded
Sex Offenders Program – MA Approved		MA Funded
<b>George Junior Republic in Pennsylvania</b> – 233 George Junior Road, P.O. Box 1058, Grove City, PA 16127		
Referred Child Does Not Meet Medical Necessity Criteria for MA Funding:		
General Residential		\$162.38 / Day
Special Needs Services		\$253.06 / Day
Inpatient / Non-Hospital / D&A		\$163.20 / Day
Crisis Intervention Unit		\$194.21 / Day
Crisis Intervention – Shelter		\$159.17 / Day
Intensive Supervision		\$304.73 / Day
Community Based Group Homes		\$139.74 / Day
Diagnostic Program		\$225.77 / Day
Referred Child Meets Medical Necessity Criteria for MA Funding:		
Special Needs Services		
MA Funded Treatment Portion		MA Funded
Room & Board		\$114.39 / Day
Inpatient / Non-Hospital / D&A		
MA Funded Treatment Portion		MA Funded
Room & Board		\$ 73.75 / Day

### 3. APPOINTMENT

#### A. York /Adams MH-IDD/D&A

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the the appointment of Caanen Churukha of Dillsburg, to a three-year term as a member of the York/Admas MH-IDD/D&A Advisory Board, effective March 1, 2019.

#### **4. CONTRACTS**

##### **A. Edward McKenna, Downingtown, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of Human Services, and Edward McKenna, Downingtown, Pennsylvania, to provide Evaluation Services for families who volunteer to participate in Family Group Decision Making Conferences, for a total cost of \$25.00 per hour including travel time, for the period of February 1, 2019 to December 31, 2019.

##### **B. Teleosoft, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Prothonotary Office, and Teleosoft, York, Pennsylvania, to provide a Tax Lien Integration Module, for a total cost of \$42,000.00, for the period of March 6, 2019 to April 13, 2019.

#### **5. REVISED POLICIES**

##### **A. Human Resources Department**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the following revised County of York Administrative Forms, on behalf of the Human Resources Department, Open Records Request (County of York) now titled Right-to-Know Law form, Open Records Request Form (District Attorney) now titled Right-to-Know Law form, and Open Financial Records Request Form (Nineteenth Judicial District), with the effective date of March 6th, 2019.

#### **6. EXONERATIONS**

##### **A. York County Parks Foundation Charitable Trust Inc**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the exoneration of 2019 York County Real Estate Taxes on the following parcel in the face amount indicated for the property owned by the York County Parks Foundation Charitable Trust, Inc.:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
47-000-FL-0125.00-0000	946 Valley Road York, PA	\$500.31

## B. County of York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the exoneration of 2019 York County Real Estate Taxes on the following parcels in the face amounts indicated for the property owned by the County of York:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
31-00-KK-0134-A0-00000	Horn Farm, Hellam Twp	\$417.08
47-000-EJ-0050-00-00000	Spring Valley Park, Springfield Twp	\$893.20

## 7. SUBRECIPIENT AGREEMENTS

### A. U.S. Department of Housing and Urban Development, Washington D.C., Community Development Block Grant program

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve to approve the following subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following two amendments to the agreements for activities funded through the U.S. Department of Housing and Urban Development, Washington D.C., Community Development Block Grant program:

<u>ACTIVITY</u>	<u>CDBG ACTIVITY #</u>	<u>GRANT AMOUNT</u>	<u>CHANGE AMOUNT</u>	<u>NEW AMOUNT</u>
Yoe Borough E. Main St Curb/Sidwalk/Stormwater Imps	45522308	\$100,000.00	\$116,946.00	\$216,946.00
Yoe Borough Philadelphia St Curb/Sidwalk/Stormwater Imps	45522307	\$100,000.00	\$ 25,216.00	\$125,216.00

### B. U.S. Department of Housing and Urban Development, Washington D.C., Community Development Block Grant program and Emergency Shelter Grant program:

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the following subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following two agreements for activities funded through the U.S. Department of Housing and Urban Development, Washington D.C., Community Development Block Grant program and Emergency Shelter Grant program:

<u>ACTIVITY</u>	<u>CDBG ACTIVITY #</u>	<u>GRANT AMOUNT</u>	<u>CHANGE AMOUNT</u>	<u>NEW</u>
Felton Borough Acquisition/Demolition of 70 Main St	45512324	\$27,000.00	\$ .00	\$27,000.00
YMCA of York County Men's Shelter Operations	45722310	\$16,148.00	\$ .00	\$16,148.00

## **8. CONSULTATION SERVICES**

### **A. George Cronin PhD**

Commissioner Reilly made a motion, seonded by Commissioner Hoke and unanimously carried to approve consultation services between the County of York, on behalf of the Prison and George Cronin PhD, to provide consultation services to the York County Prison Board by evaluating and assessing prison related data to better understand recidivism. The consultation is at no cost to County of York.

## **9. TERMINATION**

### **A. Estate of Laura B. Kohr**

Commissioner Reilly made a motion, seonded by Commissioner Hoke and unanimously carried to approve Termination of the Wastewater Easements (2) that were granted to the Estate of Laura B. Kohr as part of the Settlement Agreement reached in the County of York v. Ronald C. Kohr, et al., dated October 2008.

## **10. TEMPORARY EASEMENT**

### **A. John J. Schreiber Jr., and Lela M. Schreiber**

Commissioner Reilly made a motion, seonded by Commissioner Hoke and unanimously carried to approve the purchase of Temporary Easement for Construction for \$1,900.00 from John J. Schreiber Jr., and Lela M. Schreiber in connection with the rehabilitation of Bridge #274 in New Freedom Borough

### **B. Roger A. Hoiland, Jr., and Amber S. Hoiland**

Commissioner Reilly made a motion, seonded by Commissioner Hoke and unanimously carried to approve the purchase of Temporary Easement for Construction for \$600.00 from Roger A. Hoiland, Jr., and Amber S. Hoiland in connection with the rehabilitation of Bridge #274 in New Freedom Borough.

## **11. QUIT CLAIM DEED**

### **A. Lower Chanceford Township, Airville, Pennsylvania**

Commissioner Reilly made a motion, seonded by Commissioner Hoke and unanimously carried to approve a Quit Claim Deed of Easement between the County of York, and Lower Chanceford Township, Airville, PA, to transfer ownership of Bridge No. 46, which carries an abandoned section of Eichelberger Road over Orson Run and its abutments and the support easement for such bridge to Lower Chanceford Township

## 12. REPORT OF EXPENDITURES

### A. Pennsylvania Department of Human Services, Office of Children Youth and Families

Commissioner Reilly made a motion, seonded by Commissioner Hoke and unanimously carried to ratify the approval of the 2nd Quarter 2018-2019 Report of Expenditures and Revenues, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$ 25,407,724.

## 13. CHECK REGISTER

Commissioner Reilly made a motion, seonded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 27, 2019 totaling \$6,197,950.26.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,635,440.32
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	\$ 40,878.09
03	Unclaimed Money	
04	Donations	\$ 742.41
05	Controlled Substance	\$ 17,933.99
06	Human Services	\$ 31,507.25
07	Children & Youth	\$ 780,243.66
08	911	\$ 5,688.79
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	\$ 1,928.00
10	YC Local Use Fee	\$ 3,023.31
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 304,088.30
28	MH-IDD	\$ 1,174,722.77
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	\$ 21,357.65
32	YAHC Joinder Gov Reinvestment	\$ 32,308.43

35	Domestic Relations	\$	150,502.75
36	Earn-It		
40	Weatherization Liheap	\$	17,820.58
45	Block Grant	\$	31,654.34
46	Affordable Housing	\$	1,289.87
47	Revolving Fund	\$	316.00
50	Continuum of Care	\$	7,291.74
51	Weatherization Doe		
72	Tax Claim		
75	Retirement	\$	1,801,967.67
90	Drug & Alcohol	\$	137,244.34
	<b>Total</b>		<u>\$ 6,197,950.26</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 6, 2019 totaling \$4,511,829.14.

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund		\$ 2,605,845.48
01	23014 ~ Records Improvement Escrow	\$ -	
01	23036 ~ ROW Automation Fees Escrow	\$ -	
01	23037 ~ COC Automation Fees Escrow	\$ -	
01	23039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		\$ 4,518.85
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money	\$	511.16
04	Donations	\$	290.48
05	Controlled Substance	\$	2,636.22
06	Human Services	\$	36,420.02
07	Children & Youth	\$	920,135.47
08	911	\$	71,978.88
08	911 Act 12		
09	YC Capital Reserve	\$	8,200.00
10	Liquid Fuels	\$	18,003.23
10	YC Local Use Fee	\$	9,275.16
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	67,981.69
28	MH-IDD	\$	358,186.56
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	16,530.68
32	YAHC Joinder Gov Reinvestment	\$	1,792.25

35	Domestic Relations	\$	33,787.64
36	Earn-It		
40	Weatherization Liheap	\$	25,617.18
45	Block Grant	\$	3,886.10
46	Affordable Housing	\$	20,944.40
47	Revolving Fund	\$	316.00
50	Continuum of Care	\$	16,224.19
51	Weatherization Doe	\$	5,015.23
72	Tax Claim	\$	6,412.10
75	Retirement	\$	81,894.95
90	Drug & Alcohol	\$	195,425.22
	<b>Total</b>	<u>\$</u>	<u>4,511,829.14</u>

#### **14. REPORT OF OPEN POSITION**

Stephanie Diehl, Human Resources gave a report of the open positions.

#### **15. REPORT OF EXECUTIVE SESSIONS**

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners' Meeting.

#### **16. OTHER BUSINESS**

Commissioner Byrnes thanked all volunteers from the County that look part in the Special Olympics Event this past weekend.

#### **17. PUBLIC COMMENTS**

No public comments were received.

#### **18. ADJOURNMENT**

There being no further business to come before the Board of Commissioners' at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:17 a.m.

Respectfully submitted

Mark E. Derr  
Administrator/Chief Clerk