

**COMMISSIONERS' MEETING
MINUTES**

11/06/19

The November 6, 2019 York County Board of Commissioners Meeting was held at the York County Administrative Building 28. E Market Street York PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, and Liaison Rebecca Laird present.

A. Opening Ceremony

Veteran Paul Johnson led the Pledge of Allegiance.

Commissioner Susan Byrnes led a moment of silent.

2. CONSENT AGENDA

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through D as listed below.

A. Minutes from the October 30, 2019 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
SB and LB, York Haven, PA	KJB fka KJL	\$24.00
TN, York, PA	CMA fka CMA	\$26.00
DS and BS, York, PA	PMS fka LJW	\$27.00
DS and DS, Moncks Corner, SC	TJS fka TJS	\$27.00
SW and TW, York, PA	JMW fka JML	\$24.00
PW and LW, York, PA	NLW fka NRA	\$40.00

C. Motion to approve a Memorandum of Agreement and a Business Associate Agreement between the County of York, on behalf of York County Children, Youth and Families and the Solicitor supporting the County Agency; Diakon-SWAN, LLC; and Diakon's subcontractor, Family Design Resources, York, PA to provide SWAN Legal Services for the period of July 1, 2019 through June 30, 2020.

D. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

Community Specialists Corporation dba The Academy - 900 Agnew Road, Pittsburgh, PA 15227

<u>Programs</u>	<u>Unit Cost</u>
New Outlook Academy – Shelter Program	\$ 289.63 / Day
New Outlook Academy – Residential	\$ 226.72 / Day
New Outlook Academy – Drug and Alcohol	\$ 286.76 / Day

As per section 4.A.3.a of the Agreement, upon approval of your Agency’s OCYF budget packet(s), the unit rate will be reviewed and revised should the approved OCYF budget packet(s) necessitate.

Hope’s Haven Residential Services, LLC - 697 Marticville Road, Pequea, PA 17565

<u>Programs</u>	<u>Unit Cost</u>
Residential--Male	\$ 252.29 / Day
Residential---Female	\$ 252.29 / Day

As per section 4.A.3.a of the Agreement, upon approval of your Agency’s OCYF budget packet(s), the unit rate will be reviewed and revised should the approved OCYF budget packet(s) necessitate.

KidsPeace National Centers, Inc - 4085 Independence Drive, Schnecksville, PA 18078

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint.</u>
Foster Care Services		
Regular	\$ 57.42 / Day	\$ 20.00 / Day
Specialized	\$ 97.94 / Day	\$ 28.00 / Day
Intensive	\$109.21 / Day	\$ 30.00 / Day
Intake	\$ 92.31 / Day	\$ 24.00 / Day
Mother and Baby	\$119.30 / Day	\$ 40.00 / Day
CRR Host Home – MA Approved	\$ 14.98 / Day	\$ 14.98 / Day

KidsPeace National Centers, Inc - 4085 Independence Drive, Schnecksville, PA 18078 (Cont.)

Orchard Hills Campus

Clinical Shelter Care	\$339.74 / Day
Residential Care	\$339.74 / Day

Community Residential Services: Non-MA Funded Children

Sexualized Issues	\$ 339.74 / Day
Therapeutic/Intensive	\$ 339.74 / Day
Trauma Care	\$ 339.74 / Day
KidsHope	\$ 339.74 / Day

Community Residential Services: MA Funded Children Only

Personal Care (Clothing, Allowance, & Transport)	\$3.00 / Day
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3. CONTRACT

A. Chard Snyder and Associates, Inc., Mason, Ohio

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Human Resources Department, and Chard, Snyder and Associates, Inc., Mason, Ohio, to amend the administrative services agreement to include COBRA administration, for the period of January 1, 2020 through December 31, 2021.

4. PURCHASES

A. PA Chiefs of Police Association, Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Adult Probation Department, and PA Chiefs of Police Association, Harrisburg, Pennsylvania, for a Live Scan Machine, for a total cost of \$19,000.00.

B. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for a 2020 F-150 Pickup Truck, for use by the York County Public Works Department for a total cost of \$35,200.00, under a PA COSTARS contract.

C. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for four (4) 2019 Ford Escapes, for use by Fleet Managements vehicle pool division for a cost of \$23,500.00 each for a total cost of \$94,000.00, under a PA COSTARS contract.

D. Y & S Yamaha, Spring Grove, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Parks and Recreation Department, and Y & S Yamaha, Spring Grove, Pennsylvania, for a 2019 Alumacraft (MV1756SSLW) Boat for use by the Park Rangers, for a total cost of \$15,949.00.

5. AUTHORIZATION

A. County Bridge No. 274, Singer Road

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve the authorization of the signature of the President Commissioner to approve the supplemental engineering services and contract extension associated with the additional steel repairs for County Bridge No. 274, Singer Road, in New Freedom Borough and approve Change Order No. 2 extending the completion of construction to June 13, 2020.

6. RIGHT-OF-WAY

A. Bridge 177 Baker Road

Commissioner Reilly made a motion seconded by Commissioner Hoke and unanimously carried to approve Right-of-Way Acquisition Plans for York County Bridge No. 177, Baker Road over the Little Conewago Creek in Dover and West Manchester Townships, and authorize signature of the President Commissioner.

7. CHANGE ORDER

A. York County Bridge 105 Stewartstown Road

Commissioner Reilly made a motion seconded by Commissioner Hoke and unanimously carried to approve Contract Change Order No. 1 for the 2018 York County Adjacent Box Beam Bridge Maintenance Program which increases the Contract Time from 180 days to 220 days to allow for completion of work at York County Bridge 105, Stewartstown Road over Deer Creek in Hopewell and Shrewsbury Townships, at no additional cost.

8. RELEASE FUNDS

A. John G & Annie E. Esh

Commissioner Reilly made a motion seconded by Commissioner Hoke and unanimously carried to approve the release funds in the amount of \$33,500.00 to Farm & Natural Lands Trust of York County for acquisition of conservation easement of 86.39 +/- acres in Shrewsbury Township owned by John G & Annie E. Esh.

B. Georges Court LLC

Commissioner Reilly made a motion seconded by Commissioner Hoke and unanimously carried to approve the release funds in the amount of \$30,000.00 to Farm & Natural Lands Trust of York County for acquisition of conservation easement of 75.9 +/- acres in Shrewsbury Township owned by Georges Court LLC.

9. LETTER OF AGREEMENT

A. Tyler Technologies, Moraine, Ohio

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement between the County of York, on behalf of the York County Assessment Office and Tyler Technologies, Moraine, Ohio, for the implementation of a Public Portal for York County residents to be able to view the assessment records of properties within the County. This service will cost \$36,225.00 for the software implementation, half of which will be paid through the Records Improvement Committee. An additional \$20,150.00 hosting fee for a total cost to the county of \$38,262.50.

B. Tyler Technologies, Moraine, Ohio

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement between the County of York, on behalf of the York County Assessment Office and Tyler Technologies, Moraine, Ohio, for the implementation of Field Mobile for York County Assessors to be able to update data while in the field. This will improve efficiencies and cut down on physical paper use in our office. This service will cost \$62,850.00 for the software implementation, half of which will be paid through the Records Improvement Committee. An additional \$19,045.00 hosting fee for a total cost to the county of \$50,470.00.

10. TAX REFUND REGISTER

A. Register 2019-20

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2019-20 authorizing payment of York County real estate tax refunds totaling \$281.11.

11. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the check register for the week of November 6, 2019 totaling \$5,555,859.16.

Weekly Disbursement Totals for November 6, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 3,580,653.32
01	23014 ~ Records Improvement Escrow	
01	23036 ~ ROW Automation Fees Escrow	
01	23037 ~ COC Automation Fees Escrow	

01	23039 ~ Proth Automation Fees Escrow		
01	Payroll	\$	4,023.73
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money		
04	Donations	\$	100.00
05	Controlled Substance	\$	11,166.86
06	Human Services	\$	39,884.33
07	Children & Youth	\$	781,971.71
08	911	\$	142,991.56
08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels	\$	66,946.09
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	242,469.03
28	MH-IDD	\$	357,397.89
32	YAHC Joinder Gov Capitation	\$	18,915.80
32	YAHC Joinder Gov Reinvestment	\$	27,230.91
35	Domestic Relations	\$	121,857.98
36	Earn-It		
40	Weatherization Liheap	\$	6,015.14
45	Block Grant	\$	29,558.35
46	Affordable Housing	\$	22,231.80
47	Revolving Fund		
50	Continuum of Care	\$	10,845.57
51	Weatherization Doe	\$	2,698.44
72	Tax Claim		
75	Retirement		
90	Drug & Alcohol	\$	88,900.65
	Total	\$	<u>5,555,859.16</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes report that there were no Executive Sessions held since the last Board of Commissioners' Meeting.

13. OTHER BUSINESS

Commissioner Byrnes reported that there is going to be a Baileys Bus full of Veteran's going to the Marine Cor Museum on November 12th, departing at 7:00 a.m. retuning 6:00 p.m.

14. PERIOD OF PUBLIC COMMENT

No comments were received.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:26 a.m.

Respectfully submitted,

Mark E. Derr
Administrator/Chief Clerk