

**COMMISSIONERS' MEETING  
MINUTES**

**11/20/19**

The November 20, 2019 York County Board of Commissioners Meeting was held at the York County Administrative Building 28. E Market Street York PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:03 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, and Liaison Rebecca Laird present.

**A. Opening Ceremony**

Veteran Jeffrey Stubbs, Maintenance Supervisor, led the Pledge of Allegiance.

Sister Monica, ST. Patrick's Catholic Church led a moment of silent.

**B. Presentation**

Mark Walters, Public Information Officer, presented the Rail Trail Video, produced by Lazzaro Creative of Railroad, PA.

Michelle Hovis, Executive Director of Human Services, recognized Laura Pisano, Children, Youth and Families as Case Worker of the Year.

**2. CONSENT AGENDA**

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through F as listed below.

A. Minutes from the November 6, 2019 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
AA and MA, New Oxford, PA	CAE fka CAA	\$24.00
JG, York, PA	MM fka TSW	\$27.00
AM and HM, Reading, PA	SDM fka DAW	\$47.00

C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **NL**, York, PA as Custodian of **TL**, a minor child, authorizing custodianship subsidy payments at a rate of \$29.65 per day until the child reaches the age of 21 years.

D. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and NL, East Berlin, PA as Custodian of **Eajs**, a minor child, authorizing custodianship subsidy payments at a rate of \$25.65 per day until the child reaches the age of 18 years.

E. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Preventative Aftercare, Inc.** to amend the original agreement Exhibit B rate schedule in its entirety by replacing it with the new Exhibit B below with no other changes to the agreement.

<u>Programs</u>	<u>Unit Cost</u>
Preventative Aftercare Counseling	\$83.70 / Hour
Truancy Prevention	\$84.85 / Hour
<b>Truancy program not to exceed \$501,000.00 in Fiscal Year 2019-20</b>	
Drug and Alcohol Wellness Counseling	\$104.32 / Hour
Group Counseling invoiced at the hourly rate, per counselor for the group session	

F. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

**CHOR Youth & Family Services, Inc.** - 1010 Centre Avenue, Reading, PA 19601

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint.</u>
Foster Care		
Traditional – Level 1	\$ 49.30 / Day	\$ 25.50 / Day
Specialized – Level 2	\$ 76.96 / Day	\$ 29.50 / Day
Mother/Baby	\$114.42 / Day	\$ 61.00 / Day
Carole and Ray Neag Center		
Residential Program – MA Approved	MA Funded	
Sex Offenders Program – MA Approved	MA Funded	

As per section 4.A.3.a of the Agreement, upon approval of your Agency's OCYF budget packet, the unit rate will be reviewed and revised should the approved OCYF budget packet necessitate.

**The Devereux Foundation, dba Devereux Advanced Behavioral Health** - 2012 Renaissance Blvd, King of Prussia, PA 19406

<u>Programs</u>	<u>Unit Cost</u>
I/DD - Intellectual Disabilities & Developmental Disabilities Program	
Full Pay	\$325.00 / Day
Placement Maintenance	\$106.94 / Day
Children's Behavioral Health	
Clothing and Personal Allowance	\$4.00 / Day
One-on-one supervision	\$40.00 / Hour
(Prior written approval from a member of Senior Management is required)	

Diversified Treatment Alternative Centers, LLC - 2363 Lakewood Road, Toms River, NJ 08755

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint.</u>
<b>Foster Care Services</b>		
Specialized Foster Care	\$ 75.98 / Day	\$42.97 / Day
CRR/Host Home – Room & Board	\$ 22.50 / Day	\$22.50 / Day
<b>Residential Services</b>		
Specialized Residential Treatment – Lewisburg/Danville	\$205.55 / Day	
Specialized Residential Treatment – Coal Township	\$265.00 / Day	
Managed Care MNC Psychiatric Evaluation (Eval to convert to MA)	\$295.00 / Each	

### 3. CONTRACTS

#### A. Great Lakes Training, Inc., Mason, Michigan

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Adult Probation Department, and Great Lakes Training, Inc., Mason, Michigan, to provide Motivational Interviewing Coaching Training, for a total cost of \$5,473.00.

#### B. Great Lakes Training, Inc., Mason, Michigan

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Adult Probation Department, and Great Lakes Training, Inc., Mason, Michigan to provide Motivational Interviewing Train the Trainer Training for Juvenile Probation Staff, for a total cost of \$14,206.00.

#### C. Ergo Metrics, Lynnwood, Washington

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Ergo Metrics, Lynnwood, Washington, to provide a Licensing agreement to provide software for standard and diagnostic scoring of prospective correction officer applicants, for a total cost of \$3,000.00.

#### D. iSolved HCM, Salt Lake City, Utah

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Payroll Department, and iSolved HCM, Salt Lake City, Utah, to provide cloud based time keeping software on a month to month basis in the amount of \$2.00 per employee per month.

#### **E. Communities in Schools, Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Communities in Schools, Harrisburg, Pennsylvania, for Communities in Schools to hire a Community Mobilizer that will work to further develop the Communities of Hope Initiative, which is a cross-systems, community based model, endorsed by Casey Family Programs, for a total cost of \$62,000.00, for the period of July 1, 2019 to June 30, 2020.

#### **F. CONTACT Helpline, Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and CONTACT Helpline, Harrisburg, Pennsylvania, to provide Information and Referral Services through 211, for a total cost of \$34,820.00, for the period of July 1, 2019 to June 30, 2020 paid from the Human Services Development Fund.

#### **G. Mason Dixon Community Services, Delta**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Mason Dixon Community Services, Delta, Pennsylvania, to provide individual shelter nights for the homeless population, for a total cost of \$10,000.00, for the period of July 1, 2019 to June 30, 2020, paid from the Housing Assistance Program.

#### **H. YWCA of York, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and YWCA of York, York, Pennsylvania, to provide for the provision of Bridge Housing, for a total cost of \$150,914.00, for the period of July 1, 2019 to June 30, 2020, paid from the Housing Assistance Program.

#### **I. Bell Socialization Services, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Bell Socialization Services, York, Pennsylvania, to provide services within the following cost centers the period of July 1, 2019 to June 30, 2020, paid from the Human Services Development Fund:

Homeless Assistance Program Transitional Housing services in the amount of \$138,194;  
Homeless Assistance Program Emergency Shelter services in the amount of \$182,865;  
Homeless Assistance Program- Rental Assistance Program in the amount of \$106,459;  
Homeless Assistance Program-Individual Shelter Nights services in the amount of \$10,000;  
Human Services Development Fund-Generic Case Management services in the amount of \$338,956.

#### **J. Jacobus Borough, Jacobus, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Parks Department, and Jacobus Borough, Jacobus, Pennsylvania, to insure the proper maintenance of the onsite Best Management Practice's (BMP's) constructed by the County as part of the stormwater management site plan for the parking lot construction at Nixon Park. There is no cost associated with the agreement other than the routine maintenance costs of the BMP's.

#### **K. Thomson Reuters, Eagan, Minnesota**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the Office of Conflict Counsel, and Thomson Reuters, Eagan, Minnesota, to provide a legal research data base for 3 years at a cost of \$852.60 per month for the first year with a 3% increase in the following 2 years, effective January 1, 2020.

### **4. GRANT**

#### **A. 2020 Mosquito-Borne Disease Program**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the Mosquito Disease Control, to the PA Department of Environmental Protection, Harrisburg, Pennsylvania, in the amount of \$146,928.00, with a County match of \$20,091.00, for a total grant amount of \$167,019.00, for the 2020 Mosquito-Borne Disease Program. The 2020 program activities will provide county-wide monitoring, surveillance and control of mosquito populations, to reduce the risk of West Nile Virus (and other potential diseases) being transmitted to humans. Additionally for 2020 there will be limited tick surveillance in spring and fall, with ticks being tested for known pathogens, for the period of January 1, 2020 to December 31, 2020.

### **5. EASEMENT**

#### **A. Eastern York County School District**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a perpetual non-exclusive easement agreement between the County of York and Eastern York County School District, to provide access to maintain telecommunications equipment and emergency services equipment and fixtures located within the easement area. The use of this easement is at no cost to the County.

## **6. PROFESSIONAL SERVICES**

### **A. MCM Consulting Group, Inc., State College Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services agreement between the County of York, on behalf of the York County 911 Communications Center, and MCM Consulting Group, Inc., State College Pennsylvania, for 911 planning to assist York County with the completion of all Act 12 funding requirements on an annual basis at a cost of \$22,000.00.

## **7. PURCHASE**

### **A. Lobar Associates Dillsburg, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a purchase between the County of York, on behalf of the Facilities Management Department, and Lobar Associates Dillsburg, Pennsylvania, for the purchase, shipping, installation and training for an x-ray machine and metal detector for the Pleasant Valley Road Building in the amount of \$37,541.59 under the KPN program.

## **8. RECOMMENDATION**

### **A. Opioid litigation**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the recommendation from outside counsel to “Opt In” to the Negotiating Class for settlement purposes in the Opioid litigation matter.

## **9. RESOLUTIONS**

### **A. Resolution 2019-48**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-48 appointing Evelyn Cruz, Fiscal Officer III, for the York County Children, Youth and Families, as designee for the Board of Commissioners’ for the purpose of executing contracts on behalf of Children, Youth and Families that have been previously reviewed by the York County Board of Commissioners’.

### **B. Resolution 2019-49**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-49 authorizing the issuance by the York County Industrial Development Authority in an amount not to exceed \$600,000 of tax-exempt financing to Aaron S. and Salomie B. Lapp for the purpose of acquiring a farm located at 392 East Walnut Grove Road, Fawn Township, York County, Pennsylvania, as authorized under federal tax law as a qualifying first time farmer.

## 10. 2020 PRELIMINARY BUDGET

Administrator, Mark Derr presented the preliminary 2020 York County Budget representing 5.90 mills of real estate tax, including .09 mills of dedicated tax for libraries, and .10 mills for land preservation. This represents a tax increase of 1/10<sup>th</sup> of a mill or .10 mills.

## 11. RESOLUTION 2019-50

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-50 creating a York County Open Space and Land Preservation Committee.

## 12. TAX REFUND REGISTER

### A. Register 2019-21

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2019-21 authorizing payment of York County real estate refunds totaling \$2,846.31.

## 13. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 13, 2019 totaling \$2,770,926.46.

### Weekly Disbursement Totals for November 13, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,489,249.22
01	23014 ~ Records Improvement Escrow	
01	23036 ~ ROW Automation Fees Escrow	
01	23037 ~ COC Automation Fees Escrow	
01	23039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 10,608.69
06	Human Services	\$ 11,601.01
07	Children & Youth	\$ 102,552.91
08	911	\$ 4,304.17

08	911 Act 12		
09	YC Capital Reserve	\$	2,940.00
10	Liquid Fuels	\$	57,710.69
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	64,564.61
28	MH-IDD	\$	682,836.71
32	YAHC Joinder Gov Capitation	\$	6,200.00
32	YAHC Joinder Gov Reinvestment	\$	4,835.00
35	Domestic Relations	\$	1,496.73
36	Earn-It		
40	Weatherization Liheap		
45	Block Grant	\$	175,115.82
46	Affordable Housing	\$	22.46
47	Revolving Fund	\$	220.25
50	Continuum of Care	\$	2,420.95
51	Weatherization Doe	\$	5,212.44
72	Tax Claim	\$	4,952.20
75	Retirement	\$	8,528.09
90	Drug & Alcohol	\$	135,554.51
	<b>Total</b>	<b>\$</b>	<b>2,770,926.46</b>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 20, 2019 totaling \$6,297,594.84.

**Weekly Disbursement Totals for November 20, 2019**

<b><u>Fund</u></b>	<b><u>Name</u></b>	<b><u>Amount</u></b>
01	General Fund	\$ 3,094,388.68
01	23014 ~ Records Improvement Escrow	\$ 491.73
01	23036 ~ ROW Automation Fees Escrow	
01	23037 ~ COC Automation Fees Escrow	\$ 120.00
01	23039 ~ Proth Automation Fees Escrow	\$ 515.70
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 13,407.62
06	Human Services	

07	Children & Youth	\$	1,098,389.30
08	911	\$	9,749.31
08	911 Act 12		
09	YC Capital Reserve	\$	4,412.52
10	Liquid Fuels	\$	11,784.22
10	YC Local Use Fee	\$	6,994.97
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance	\$	5,507.55
11	Prison Telephone		
25	Aging	\$	192,364.86
28	MH-IDD	\$	614,891.02
32	YAHC Joinder Gov Capitation	\$	16,913.17
32	YAHC Joinder Gov Reinvestment	\$	24,829.11
35	Domestic Relations	\$	166,053.71
36	Earn-It		
40	Weatherization Liheap		
45	Block Grant	\$	223,739.96
46	Affordable Housing	\$	2,601.71
47	Revolving Fund	\$	7,447.50
50	Continuum of Care	\$	25,074.26
51	Weatherization Doe		.
72	Tax Claim	\$	693,588.02
75	Retirement	\$	24,674.92
90	Drug & Alcohol	\$	60,782.43
	<b>Total</b>	\$	<u>6,297,594.84</u>

#### 14. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no Executive Sessions held since the Board of Commissioners' Meeting.

#### 15. OTHER BUSINESS

Motion to authorize the execution and a contract agreement between the County of York and Efficient Home LLC., energy improvement contractor, to provide energy efficient measures for the York County Weatherization Program for the period of November 20, 2019 through June 30, 2020.

Commissioner Byrnes stated that the 2020 Budget will be on the December 18, 2019 agenda for the final approval and adoption.

#### 16. PERIOD OF PUBLIC COMMENT

There were no public comments received.

## **17. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:17 a.m.

Respectfully submitted,

Mark E. Derr  
Administrator/Chief Clerk