

**COMMISSIONERS' MEETING
MINUTES**

10/30/19

The October 30, 2019 York County Board of Commissioners Meeting was held the Hanover Borough Municipal Building, 44 Frederick Street Hanover, PA 17331.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:05 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, and Liaison Rebecca Laird present.

A. Opening Ceremony

Veteran Scott Cassel, Director of Facilities led the Pledge of Allegiance.

Commissioner Susan Byrnes led a moment of silent.

B. Presentation

York County Planning Commission - In July 2019, the York County Land Protection Committee partnered with Vinny Cannizzaro from The Arthur J. Glatfelter Institute for Public Policy at York College, Pennsylvania, to conduct a survey on Open Space Protection in York County. Mr. Cannizzaro presented the results of the survey.

Kevin Schreiber, President and CEO of the York County Economic Alliance will be presenting a review of the year.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through H as listed below:

A. Minutes from the October 16, 2019 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DS and BS, Yoe, PA to modify the Adoption Assistance and Medical Care from Federal Monthly Adoption Subsidy and eligibility for Medicaid to State Monthly Adoption Subsidy and eligibility for State Medical Assistance for LGS fka JTW, the minor child, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.

C. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and CP, Stewartstown, PA, as host of DP, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years.

D. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

BAYADA Home Health Care, Inc. – 1850 William Penn Way, Suite 110, Lancaster, PA 17601

<u>Programs</u>	<u>Unit Cost</u>
Pediatric Home Health Services - Aide	\$27.36 / Hour
Pediatric Home Health Services – Skilled Nurse	\$45.00 / Hour
Charges will be rounded up/down to nearest ¼ hour	

Edison Court, Inc. - 1283 Almshouse Road, Doylestown, PA 18901

<u>Programs</u>	<u>Unit Cost</u>
Secure Care Services	
Mathom House - East	
Full Cost	\$367.23 / Day
Maintenance (R&B)	\$ 87.40 / Day
Community Residential Services	
Mathom House – West	
Full Cost	\$367.23 / Day
Maintenance (R&B)	\$ 87.40 / Day
Easton Manor	
Full Cost	\$353.50 / Day
Maintenance (R&B)	\$210.06 / Day
PATHS – PRTF	
Full Cost	\$389.50 / Day
Maintenance (R&B)	\$276.75 / Day

Northampton County Juvenile Justice Center - 650 Ferry Street, Easton, PA 18042

<u>Programs</u>	<u>Unit Cost</u>
Secure Detention	\$ 265.00 / Day

Pathways Adolescent Center, Inc. – 370 N. Seneca Street, Oil City, PA 16301

<u>Programs</u>	<u>Unit Cost</u>
Community Residential Services	
Pathways I	\$ 147.09 / Day
Pathways II	\$ 147.09 / Day
New Beginnings for Girls	\$ 152.35 / Day
Transitional Living 2	\$ 141.84 / Day
Transitional Living 3	\$ 141.84 / Day
New Beginnings Transitional Living	\$ 185.00 / Day

Pinkney’s Vineyard of Faith Ministries – 3255 Cape Horn Road, PO Box 146, Red Lion, PA 17356

<u>Programs</u>	<u>Unit Cost</u>
The House of Ruth	
Mother Only	\$ 150.40 / Day
Mother with Baby	\$ 194.86 / Day

Mother with Two Babies	\$ 233.84 / Day
Additional Child w/Mother	\$ 41.77 / Day

As per section 4.A.3.a of the Agreement, upon approval of your Agency's OCYF budget packet(s), the unit rate will be reviewed and revised should the approved OCYF budget packet(s) necessitate.

3. APPOINTMENTS

A. Conservation Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the appointment of Daniel Innerst, to the Conservation Board as Farm Director for a 4 year term, starting January 1, 2020 through December 31, 2023.

B. Conservation Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the appointment of Rochelle Black, to the Conservation Board as Public Director for a 4 year term, starting January 1, 2020 through December 31, 2023.

C. York County Rail Trail Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the reappointment of Ann Yost to the York County Rail Trail Authority for a five year term effective November 1, 2019 to October 31, 2024.

4. CONTRACTS

A. Swank Motion Pictures, Inc., St. Louis, Missouri

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Swank Motion Pictures, Inc., St. Louis, Missouri, to provide copyrighted motion pictures for inmate viewing, for a total cost of \$8,907.50, paid from the inmate welfare fund, for the period of October 1, 2019 to September 30, 2020.

B. Lifeline Systems Company, Framingham, Massachusetts

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the County of York, on behalf of the Area Agency on Aging Department, and Lifeline Systems Company, Framingham, Massachusetts, to provide a Personal Emergency Response Service, at no cost to the county.

C. Compucharts Copywide Solutions, Medina, Ohio

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Information and Technology Services, and Compucharts Copywide Solutions, Medina, Ohio, to provide one year hardware support for desktop/scanner and peripheral maintenance, for a total cost of \$61,916.72, for the period of November 1, 2019 to October 31, 2020.

D. Pennsylvania State Police, Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Communications 911 Department, and the Pennsylvania State Police, Harrisburg, Pennsylvania, amending the responsible party for generator preventative maintenance to (PSP) Pennsylvania State Police.

5. COOPERATION AGREEMENTS

A. York County Industrial Development Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and execute cooperation agreements between the County of York, on behalf of the York County Industrial Development Authority for Redevelopment Assistance Capital Program Grants for the following projects:

- York County Libraries Capital Project (York County Library System, Martin Library Association, Kaltreider-Benfer Library, and Kreutz Creek Library)
- Yorktowne Hotel Redevelopment Project (York County Industrial Development Authority)

B. York County Redevelopment Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and execute cooperation agreements between the County of York and the Redevelopment Authority of the County of York for Redevelopment Assistance Capital Program Grants for the following projects:

- Primary Crusher Replacement project (Magnesita Refractories Company)
- Keystone Kidspace - Revitalization of York Armory Property project (Keystone Kidspace)
- York Jewish Community Center Early Childhood Education Southern Branch project (York Jewish Community Center)
- Knowledge Park at York College of Pennsylvania project (York College of Pennsylvania)
- York's Northern Gateway - Station House project (Northern Gateway, LLC)
- 34 Frederick St: Downtown Hanover Redevelopment project (34 Hanover Plaza, LLC)

6. SUBRECIPIENT AGREEMENTS

A. York County Planning Commission

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the following subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners' to execute the agreements for activities included in the 2019 Community Development Block Grant and 2019 Emergency Solutions Grant Programs funded through the U. S. Department of Housing and Urban Development, Washington D.C.:

<u>SUBRECIPIENT</u>	<u>ACTIVITY NAME</u>	<u>AMOUNT</u>
<u>CDBG</u>		
Springettsbury Township	Comprehensive Plan Updates	\$ 20,000.00
Dover T. /Dover B.	Joint Comprehensive Plan Update	\$ 5,000.00
York Co. Planning Comm.	County Comprehensive Plan Update	\$ 20,000.00
Dallastown Borough	E. Maple St. (Pleasant to Park) C/S Imp.	\$100,000.00
Dallastown Borough	E. Maple St. C/S (Park to High) Imp.	\$100,000.00
Glen Rock Borough	Hanover St C/S Imp. (Phase 2)	\$200,000.00
Hanover Borough	West Hanover Street Park Imp.	\$150,000.00
Manchester Borough	ADA Curb Cuts (Parkview and High Sts)	\$100,000.00
Wellsville Borough	Warrington Street Sidewalk Imp	\$100,000.00
Windsor Borough	Gay St. C/S & Storm Sewer Imp.	\$100,000.00
Penn Mar Organization	ADA Improvements to Client Housing	\$ 25,000.00
Jewish Community Center	Diversity Education Program	\$ 15,000.00
Bell Socialization Services	Renter Counseling	\$ 30,000.00
Lancaster Housing Opportunities Partnership	York Housing Opportunities Center/ YHAP Delivery	\$ 20,000.00
Lancaster Housing Opportunities Partnership	York Housing Opportunities Center/ Housing Counseling	\$ 20,000.00
Mason Dixon Community Services	Emergency Family Services/Delta	\$ 30,000.00
YMCA Southern Branch	Emergency Family Services/SCS	\$ 25,000.00
York Co. Human Services Dept.	Family Group Decision Making	\$ 15,000.00
York Co. Literacy Council	Adult Learner Services Coordination	\$ 15,000.00
<u>ESG</u>		
Bell Socialization Services	Rapid Re-housing Rental Assistance	\$138,468.00
Bell Socialization Services	Homeless Prevention Rental Assistance	\$ 4,425.00
YMCA of York	Emergency Shelter Operation	\$ 8,871.00
YWCA of York	Emergency Shelter Operations	\$ 17,679.00

7. EXTEND GRANT APPLICATION

A. York Building Products Co., Inc

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve and extend the grant application and administration agreement between the County of York, the County Planning Commission, and York Building Products Co., Inc. for one additional year, to November 4, 2020, in order to finalize the rehabilitation of the York Airport runway project and close out all details for the grant.

B. Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania, in the amount of \$247,058.00, with no county match, to provide one (1) Senior Deputy Prosecutor who will be designated as a Special Assistant United States Attorney (SAUSA), and one (1) part-time Family Engagement Unit (FEU) Facilitator for the period of October 1, 2019 to September 30, 2021.

8. PROFESSIONAL SERVICES AGREEMENT

A. A. D. Marble and Company Inc., King of Prussia, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services agreement on behalf of the Facilities Management Department, and A. D. Marble and Company Inc., King of Prussia, Pennsylvania, for the recordation of the Strickler Farm House located on York County Prison property at a cost of \$14,632.00.

9. MEMORANDUM OF UNDERSTANDING

A. Charitable Endowment Fund.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, Premier Healthcare, the County of York Human Services Fund and the Pleasant Acres Auxiliary with regard to the Pleasant Acres Charitable Endowment Fund.

10. RESOLUTIONS

A. Resolution 2019-41

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-41 on behalf of the Assessment Office, to approve a LERTA abatement on 34 Fredrick Street, Hanover. The abatement will start at 100% of the improvement value and decrease in 10% increments through year 10, becoming fully taxable in year 11.

B. Resolution 2019-42

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-42 appointing Mark E. Derr, Chief Clerk, Kristy L. Bixler, Assistant Chief Clerk – Administration, and Thomas A. Hoover, Assistant Chief Clerk – Finance, as designees for the Board of Commissioners’ for the purpose of executing contracts that have been previously reviewed and approved by the York County Board of Commissioners’.

C. Resolution 2019-43

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-43 and a certificate of approval to allow SpiritTrust utheran, a nonprofit corporation, to move forward with the refunding of tax exempt obligations of SpiritTrust Lutheran through the Cumberland County Municipal Authority for SpiritTrust facilities located in several counties including York County.

D. Resolution 2019-44

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-44 authorizing Mark E. Derr, Chief Clerk, Kristy L. Bixler, Assistant Chief Clerk – Administration, and Thomas A. Hoover, Assistant Chief Clerk – Finance, to execute agreements within the Engineering and Construction Management System on behalf of the County of York.

E. Resolution 2019-45

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-45 establishing the Selection Committee of the Pleasant Acres Charitable Endowment Fund. The Selection Committee shall consist of a County Commissioner; 2 appointees of the County Commissioners; 2 individuals appointed by Premier Healthcare LLC; 1 member of the Pleasant Acres Auxiliary; and 1 community member appointed jointly by the County Commissioners; and Premier Healthcare LLC.

F. Resolution 2019-46

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-46 on behalf of the Community Development Department of the York County Planning Commission, to approve the following changes to activity amounts approve in the 2016, 2017 and 2018 York County Action Plans and funded through the Community Development Block Grant Program, U.S. Department of Housing and Urban Development, Washington D.C.:

<u>Activity</u>	<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
Wrightsville Borough	\$185.93	Unprogrammed funds	45502177 (increase)
Hanover Borough	\$61.99	Unprogrammed funds	45512234 (increase)
West York Borough	\$1,642.42	Unprogrammed funds	45512321 (increase)
Windsor Borough	\$1,158.09	Unprogrammed funds	45512238 (increase)
Dallastown Borough	\$274.52	Unprogrammed funds	45522301 (increase)
Glen Rock Borough	\$637.17	Unprogrammed funds	45522303 (increase)
Spring Grove Borough	\$1,005.58	Unprogrammed funds	45522306 (increase)
Yoe Borough	\$1,741.15	Unprogrammed funds	45522307 (increase)

G. Resolution 2019-47

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-47 on behalf of the Community Development Department of the York County Planning Commission, to approve the following change to a U.S. Department of Housing and Urban Development, Washington D.C., funded community Development Block Grant Program Activity, approved in the York County 2017 Annual Action Plan as amended:

<u>Activity</u>	<u>Amount</u>	<u>From Activity #</u>	<u>To Activity #</u>
Windsor B.	\$16,408.60	45592238	45210017

11. TAX REFUND REGISTER

A. Register 2019-19

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2019-19 authorizing payment of York County real estate tax refunds totaling \$6,930.28.

12. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 23, 2019 totaling \$9,458,653.82.

Weekly Disbursement Totals for October 23, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,346,443.41
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	\$ 25,000.00
	York County Nursing Home	
03	Unclaimed Money	
04	Donations	657.51
05	Controlled Substance	\$ 10,417.29
06	Human Services	
07	Children & Youth	\$ 834,180.18
08	911	\$ 178,080.67
08	911 Act 12	
09	YC Capital Reserve	\$ 54,733.89
10	Liquid Fuels	\$ 34,773.98
10	YC Local Use Fee	
10	Liquid Fuels Act 44	\$ 201,731.41
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 56,336.71
28	MH-IDD	\$ 620,212.44
32	YAHC Joinder Gov Capitation	\$ 5,749,384.19
32	YAHC Joinder Gov Reinvestment	\$ 10,289.96
35	Domestic Relations	\$ 20,988.11
36	Earn-It	
40	Weatherization Liheap	\$ 11,098.65
45	Block Grant	\$ 32,620.47
46	Affordable Housing	\$ 4,869.84
47	Revolving Fund	
50	Continuum of Care	\$ 13,111.75
51	Weatherization Doe	\$ 7,625.84
72	Tax Claim	\$ 57.00
75	Retirement	\$ 144,328.92
90	Drug & Alcohol	\$ 101,711.60
	Total	\$ 9,458,653.82

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 30, 2019 totaling \$5,673,792.14.

Weekly Disbursement Totals for October 30, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 749,578.67
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ 4,100.00
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	\$ 2,000.00
05	Controlled Substance	\$ 3,066.17
06	Human Services	\$ 215,335.06
07	Children & Youth	\$ 724,050.09
08	911	\$ 21,190.89
08	911 Act 12	
09	YC Capital Reserve	\$ 87,822.75
10	Liquid Fuels	\$ 8,250.40
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 158,081.36
28	MH-IDD	\$ 1,570,137.80
32	YAHC Joinder Gov Capitation	\$ 5,428.82
32	YAHC Joinder Gov Reinvestment	\$ 5,744.78
35	Domestic Relations	\$ 286.73
36	Earn-It	
40	Weatherization Liheap	\$ 8,516.45
45	Block Grant	\$ 62,946.02
46	Affordable Housing	\$ 383.97
47	Revolving Fund	\$ 8,345.25
50	Continuum of Care	\$ 442.78
51	Weatherization Doe	\$ 10,156.98
72	Tax Claim	
75	Retirement	\$ 1,903,642.92
90	Drug & Alcohol	\$ 128,384.25
	Total	\$ 5,673,792.14

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes report that there were no executive sessions held since the last Board of Commissioners' Meeting.

14. OTHER BUSINESS

Phil Briddell from Susquehanna Real Estate spoke about the outside Lighting at the Admin Center. On Friday November 1st they will be lighting the pillars outside of the court as the finishing touch the lighting on the Admin Center.

Commissioner Byrnes read the press release about York County's 911 Director.

The York County Board of Commissioners accepted the resignation of York County 911 Director Jacqueline Brininger on Oct. 29, 2019.

Brininger was hired on June 7, 1999. She held positions including dispatcher, shift supervisor and lead shift supervisor during her 20 years with the department. She had served as director since April 1, 2015. The commissioners thank her for her many years of service.

The county has begun its selection process to fill the director position as quickly as possible. The first responder community and 911 staff will assist in this process.

President Commissioner Susan Byrnes has agreed to assume the leadership position at the 911 center. She will work alongside the 911 administration and consulting team until a permanent director is appointed.

15. PERIOD OF PUBLIC COMMENT

Alan Vandersloot of West York Borough thanked the Commissioners for a resolution that they passed to help Fairview 6 Pennsylvania with the redistricting. York County's Resolution helped towards the change.

Mark Walter, Communications Director urged all the people who can vote to go out on November 5th and vote.

Terry Downs asked questions on the Strickler House motion.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:18 a.m.

Respectfully submitted,

Mark E. Derr
Administrator/Chief Clerk