

**COMMISSIONERS' MEETING
MINUTES**

09/04/19

The September 4, 2019 York County Board of Commissioners Meeting was held the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Commissioners' Liaison Rebecca Laird present.

A. Opening Ceremony

Veteran Paul Johnson led the Pledge of Allegiance.

Sharon Gardner, Baha'i Faith, led the invocation.

B. Presentation

Rebecca Zelner from Marsy's Law presented District Attorney Dave Sunday with a Guardian of Victims' Rights Award.

Patty McCandless, Director of Agricultural Land Preservation presented the Open Space Protection Survey, please visit www.yorkopenspace.org and take the survey, the deadline is September 20, 2019.

John Frey, PFM & David Payne, PNC Capital Markets. Presented the Refunding of Series of 2014 General Obligation Bonds.

C. Proclamation

Commissioner Byrnes read a proclamation for Childhood Cancer month. Bill Kohler lost his son to childhood cancer and is trying to bring more awareness to the disease.

2. CONSENT AGENDA

A. Minutes from the August 21, 2019 Commissioners Meeting as submitted:

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
PD and CP, York, PA	ARJD fka ARK	\$26.00
PD and CP, York, PA	CLED fka CLK	\$26.00
PD and CP, York, PA	SAHD fka SAK	\$26.00

C. Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

Bell Socialization Services, Inc. - 160 South George Street, York, PA 17401

<u>Programs</u>	<u>Rates</u>
Next Steps	\$117.00/Day of occupancy per apartment
Possibilities	\$89.00/Day of occupancy per apartment
Total contract for these two Programs should not exceed \$200,312.00 for fiscal year 2019-20.	

Beth Anne Sanders, M.S.W., L.S.W., CCTP - 509 Sandbank Road, Mount Holly Springs, PA 17065

<u>Programs</u>	<u>Rates</u>
EMDR THERAPY	\$38.00/hour
Mileage – actual to/from client session	Current Federal rate

Catholic Charities of the Diocese of Harrisburg, PA; Inc. - 4800 Union Deposit Road, Harrisburg, PA 17111

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint. Rate</u>
A. Foster Care		
Specialized Foster Care	\$78.07/Day	\$8.00/Day
B. In-Home Services		
Intensive Family Service	\$62.00/Hour	
Psychiatric Evaluation	\$400.00/Each	
Medicine Check	\$150.00/Half Hour	
Individual Counseling	\$100.00/Hour	

Central PA Transportation Authority dba Rabbit Transit - 415 North Zarfoss Drive, York, PA 17404

<u>Programs</u>	<u>Unit Cost</u>
Single ride Bus Passes	\$1.60 each
Single ride passes shall be discounted 5% if purchased in quantities over 250	
11 ride Bus Passes, under age of 17	\$10.00 each
11 ride Bus Passes, over age of 17	\$15.00 each
31 day Bus Pass, under age of 17	\$35.00 each
31 day Bus Pass, over age of 17	\$42.00 each
Above passes shall be discounted 5% if purchased in quantities over 25 and 10% if purchased in quantities over 150.	
Rideshare	Upon request
Adjoining Counties	Upon request
Out-of-region	Upon request
Out-of-region will contain a 10% admin fee to the quoted rate (Services not to exceed \$51,455.00 for fiscal year 2019-2020)	

CH Pennsylvania under 21 dba Covenant House of Pennsylvania – 31 Armat Street, Philadelphia, PA 19144

<u>Programs</u>	<u>Unit Cost</u>
Shelter/York Residential	\$116.52/Day
Outreach and Drop In Center	\$68.25/Day
Shelter and Drop-In Programs combined, not to exceed \$450,353.52 for fiscal year 2019-2020.	

Children's Aid Society, Inc. Southern PA - 343 Lincoln Way West, New Oxford, PA 17350

<u>Programs</u>	<u>Unit Cost</u>
The Lehman Center	
Art Therapy	\$40.95/hour
Family Advocacy	\$33.00/hour
Crisis Nursery	\$16.50/hour
Parent Support Group	\$27.56/hour

Payments made for services rendered in the above Programs, under the terms of this contract, are in accordance with the budget submitted **and may not exceed \$553,704.00 for fiscal year 2019-2020.**

Clear Vision Residential Treatment Services, Inc. - 456 Saegers Station Road, Montgomery, PA 17752

<u>Programs</u>	<u>Unit Cost</u>
Group Home - Independent Living Program	\$191.71/Day
Residential Program	\$195.68/Day

Community Services Group, Inc. – PO Box 597, 320 Highland Drive, Mountville, PA 17554

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint. Rate</u>
Individualized Foster Care	\$88.86/Day	\$37.00/Day
CRR Host Home – Room and Board	\$28.87/Day	\$28.87/Day

Diakon Child, Family & Community Ministries – 1022 North Union Street, Middletown, PA 17057

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint</u>
Foster Care Services		
Traditional Foster Care – Level I	\$ 59.28/Day	\$ 26.00/Day
Specialized Foster Care – Level II	\$ 77.57/Day	\$ 31.00/Day
Treatment Foster Care – Level III	\$ 93.25/Day	\$ 33.00/Day
Medically Fragile Foster Care – Level I	\$ 76.64/Day	\$ 35.00/Day
Medically Fragile Foster Care – Level II	\$ 69.86/Day	\$ 38.00/Day
Medically Fragile Foster Care – Level III	\$ 54.95/Day	\$ 41.00/Day

Diakon Child, Family & Community Ministries – 1022 North Union Street, Middletown, PA 17057 (cont.)

Medically Fragile Foster Care – Level IV	\$ 46.26/Day	\$ 44.00/Day
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ICPC required

General Supervision Visits (3 provided) -	\$1500.00 per child
Additional Visits with Reports required -	\$500.00 per visit per child
Additional Visits, no report required -	\$250.00 per visit per child

As per section 4.A.3.a of the Agreement, upon approval of your Agency's OCYF budget packet, the unit rate will be reviewed and revised should the approved OCYF budget packet necessitate.

Emergency Caregiver Case Management

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Program A Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral.

Level I - Traditional Foster Care	\$33.28/Day
Level II - Specialized Foster Care	\$46.93/Day
Level III - Treatment Foster Care	\$61.72/Day

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program A Foster Care Services. Admin rates are subject to State Budget approval and will match Title IV-E Administrative calculation once approval has been provided.

In-Home Services

Weekend Alternative Program	\$173.43/Day
Sex Offender Intake Assessment w/ABEL	\$736.70/Each
Sex Offender Intake Assessment	\$545.70/Each
Polygraph Testing	\$306.00/Hour
Bridge Program	\$49.97/Day
Specialized In-Home Treatment for Sex Offenders	\$96.70/Day
Centre Point Day Program	\$169.22/Day
Bridge & Center Point Day Treatment Combination	\$199.84/Day
Diakon PREP	\$159.30/Day

Incredible Years \$85.00/hour
(Incredible Years Program total not to exceed \$100,000.00 for fiscal year 2019-2020)

Family First Health Corporation - 116 South George Street, York, PA 17401

<u>Program</u>	<u>Unit Cost</u>
Nurse Family Partnership	\$115.00/Hour
Nurse Family Partnership Program, not to exceed \$240,000.00 for fiscal year 2019-2020	

Folium Inc. dba Laurel Life Services – 7564 Brown's Mill Road, Chambersburg, PA 17202

<u>Programs</u>	<u>Unit Cost</u>
JUMP – Individual	\$70.00/Hour
JUMP – Group	\$18.00/Hour
Brief Treatment	\$78.50/Hour
Forensic Evaluation	\$400.00/Each

Court Testimony – Doctoral Level \$101.00/Hour

Folium Inc. dba Laurel Life Services – 7564 Brown’s Mill Road, Chambersburg, PA 17202 (cont.)

Court Testimony – Masters Level – Licensed \$86.00/Hour
Court Testimony – Masters/Bachelors Level – Unlicensed \$77.00/Hour
Trauma Informed C.A.R.E \$74.66/Hour

Hugh S. Smith, Ph.D. & Associates, P.C. - 1834 Oregon Pike, Suite 4, Lancaster, PA 17601

<u>Programs</u>	<u>Unit Cost</u>
Comprehensive Psychological Evaluation	
Non-MA Approved	\$675.00/Evaluation
Portion not billable to MCO	\$82.75/Hr

Supplemental add-ons – in conjunction with above services
Fire Risk Assessment \$180.00/Evaluation

Impact Project, Inc. – 407 Chestnut St, Emmaus PA 17102

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint.Rate</u>
Specialized Foster Care	\$66.39/Day	\$33.00/Day
Specialized Foster Care II	\$84.60/Day	\$35.00/Day
Project Life (Pre-Independent Living)	\$96.22/Day	\$35.00/Day
Mother and Child Foster Care	\$121.22/Day	\$47.00/Day
Sex Offenders-Step Down Program Level I	\$137.20/Day	\$42.50/Day
Sex Offenders-Step Down Program Level II	\$130.94/Day	\$42.50/Day

JusticeWorks YouthCare, Inc. – 1500 Ardmore Boulevard, Suite 410, Pittsburgh, PA 15221

<u>Programs</u>	<u>Rates</u>
Intensive In-Home Family	\$65.64 / Hour
Girls Empowerment Movement	\$65.64 / Hour
GEM Group Therapy	\$20.40 / Hour
Nurturing Parent	\$78.00 / Hour
Seeking Safety	\$78.00 / Hour

Not to Exceed \$218,400 for FY19/20 for Seeking Safety program only

Jeffrey W. Hermann, MD - 730 Cricket Glen Road, Hummelstown, PA 17036

<u>Programs</u>	<u>Rates</u>
Psychiatric Evaluation	\$500.00/evaluation
Psychiatric Reevaluation	\$250.00/evaluation

Lakeland Hospital Acquisition LLC dba Lakeland Behavioral Health System – 440 South Market Avenue, Springfield MO 65806

<u>Programs</u>	<u>Unit Cost</u>
Residential Treatment Services	
Administrative Cost - Room & Board	\$135.00 / Day
Maintenance Cost – Care & Treatment	\$315.00 / Day

1:1 Supervision Services \$23.00 / Hr
(Prior written approval from a member of CYF Senior Management is required)

Lizabeth Ann Potter, MD – 4325 Lewisberry Road, York, PA 17404

<u>Programs</u>	<u>Rates</u>
Psychiatric Evaluation	\$500.00/evaluation
Psychiatric Reevaluation	\$250.00/evaluation

Mark A Chapman, MA - 39 Mayberry Lane, Mechanicsburg, PA 17050

<u>Programs</u>	<u>Unit Cost</u>
Forensic Evaluation	
Non-MA Approved	\$420.00/Evaluation
Best Practice*	\$170.00/Evaluation
*(Portion owed by the Agency when MA Approved is billed outside of 15 day time frame)	
Intellectual Screener	\$180.00/Evaluation
Psychosexual Assessment	\$180.00/Evaluation
Court Testimony	\$225.00/Hr

Merakey Montgomery County – 906 Bethlehem Pike, Erdenheim, PA 19038

<u>Programs</u>	<u>Rates</u>	<u>Maint.Rate</u>
Foster Care	\$87.46/Day	\$40.00/Day

Merakey Pennsylvania – 4251 Crums Mill Road, Harrisburg, PA 17112

<u>Programs</u>	<u>Unit Cost</u>	<u>Maint. Rate</u>
Foster Care Services		
CRR Host Home – MA Eligible Treatment	MA Funded	
CRR Host Home – Room & Board	\$29.29/Day	\$25.00/Day
Foster Care Plus – Dauphin, York	\$91.00/Day	\$40.00/Day
Foster Care Plus – Schuylkill Mountain	\$91.00/Day	\$35.00/Day
Enhanced Foster Care Plus	\$120.21/Day	\$65.00/Day
Foster Care Plus – Mother w/ Child	\$132.91/Day	\$70.00/Day
Foster Care Plus – Mother w/2 Children	\$170.86/Day	\$100.00/Day
Respite Care	\$96.80/Day	\$40.00/Day
Therapeutic Family Care – Mother w/Infant	\$72.20/Day	\$60.00/Day

Pennsylvania Comprehensive Behavioral Health Services, LLC

<u>Programs</u>	<u>Unit Cost</u>
Advocacy Program	\$23.32 / Hour
Wrap-Around Services-MA Approved	MA Funded
Forensic Interviews	\$420.00/Each
In-Person Testimony – Dr. Bitner	\$165.00/Hour
Telephonic Testimony – Dr. Bitner	\$100.00/Hour

Pennsylvania Counseling Services, Inc. – 200 North 7th Street, Lebanon, PA 17406

<u>Programs</u>	<u>Rate</u>
Check and Connect Counseling <i>(Program Cost Not To Exceed \$333,280.00 for Fiscal year 2019-20)</i>	\$141.10/Hour
Check and Connect Coordination For Train the Trainer program	\$53.88/Hour
Sex Offender Services	
Initial Psychosexual Evaluation	\$515.00/Each
ABEL Assessment	\$300.00/Each
Individual/Family Therapy	\$101.00/Session
Group Therapy	\$40.00/Person/Session
Polygraph	\$325.00/Each
Family-Based Specialty Supervision	\$150.00/Week
Requires Family Based Service covered by MA	

Pennsylvania Counseling Services, Inc. – 200 North 7th Street, Lebanon, PA 17406 (cont'd)

Travel - inclusive of mileage/vehicle costs (To/from outpatient office to home/placement for services requested outside of the outpatient setting)	\$60.00/Hour
Court Testimony - Therapist only (Testimony, deposition, court participation, document preparation and travel time – billed in ¼ hour increments)	\$80.00/Hour

Preventative Aftercare, Inc. – 233 George Junior Road, PO Box 1058, Grove City, PA 16127

<u>Programs</u>	<u>Unit Cost</u>
Preventative Aftercare Counseling	\$83.70/Hour
Truancy Prevention	\$84.85/Hour
Truancy program not to exceed \$501,000.00 in Fiscal Year 2019-20	

Progressive Life Center, Inc. – 1704 17th Street NE, Washington, DC 20002

<u>Programs</u>
Home Builders Program
Services covered by this contract agreement, will be purchased on a monthly basis at the amount of each month's actual expenditures itemized per section 4.A.4 of the Purchase of Service Agreement, to eligible York County residents. Payments made by the County to the Service provider for services rendered, under the terms of this contract, are in accordance with the budget submitted <i>and may not exceed \$573,235.00 for fiscal year 19-20</i>

Rite of Passage, Inc. - 2560 Business Parkway, Suite A, Minden, NV 89423

<u>Programs</u>	<u>Unit Cost</u>
Silver Oak Academy	
Residential Services	\$203.03/Day

River Rock Day Treatment, Inc. - 2124 Ambassador Circle, Lancaster, PA 17603	
<u>Programs</u>	<u>Unit Cost</u>
River Rock Day Treatment	\$ 100.56/Day

Triad Treatment Specialists, Inc. – 1743 Rohrerstown Road, Lancaster PA 17601	
<u>Programs</u>	<u>Unit Cost</u>
Intake Assessment	\$85.00/Hour
Sex Offender Group Therapy	\$30.00/Hour
Individual Therapy	\$85.00/Hour
Polygraph Examination	\$350.00/Each
ABEL Assessment of Sexual Interest	\$350.00/Each
Sexual Offender/Risk Assessment	\$325.00/Each
Psychosexual/Victimization Assessment	\$325.00/Each
Family Therapy	\$85.00/Hour
Court Testimony	\$85.00/Hour
Non-Offending Parent Evaluation	\$325.00/Each
Threat of Harm Assessment	\$500.00/Each
Threat of Harm with Abel Assessment	\$750.00/Each
Additional Collateral Contacts/Interviews	\$100.00/Hour

TrueNorth Wellness Services – 625 West Elm Avenue, Hanover, PA 17331	
<u>Programs</u>	<u>Unit Cost</u>
Functional Family Therapy	\$37.50/Quarter Hour
Functional Family Therapy – MA Funded	MA Funded

United Way of York County - 800 East King Street, York, PA 17403	
<u>Programs</u>	<u>Unit Cost</u>
Youth Court Alliance	
Referral	\$75.50/Each
Enrollment	\$312.75/Each
Re-Engagement	\$392.00/Each
Participant in Youth Court	\$686.75/Each
Withdrawn from Youth Court	\$263.50/Each
Technical Assistance	\$65.25/Hour
<i>Youth Court Alliance Program not to exceed \$308,405.00 for fiscal year 2019-2020</i>	

York County Youth Development Center – 3564 Heindel Road, York, PA 17402	
<u>Programs</u>	<u>Unit Cost</u>
Shelter Care	\$375.60/Day
Emergency Shelter Care	\$375.60/Day
Transportation*	\$27.05/hour/staff
Mileage	Current Federal Reimbursement Rate
<i>*Transportation services are for non-YDC youth only</i>	

3. CONTRACTS

A. York County Rail Trail Authority

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve the reappointment of Mack Johnson, York City, to the York County Rail Trail Authority for a 5 year term effective September 1, 2019 to August 31, 2024.

4. CONTRACTS

A. WellSpan Medical Group

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve an agreement between the County of York, on behalf of the Commissioners' Office, and WellSpan Medical Group appointing Matthew Howie, M.D., as Chief Health Strategist for York County, at no cost to the County of York.

B. Lobar Associates, Dillsburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve an agreement between the County of York, on behalf of the Facilities Management Department and Lobar Associates, Dillsburg, PA, for the manpower and equipment needed to repair mortar and caulk joints on the rear stair tower at the Human Services Center at a cost not to exceed \$17,646.31 utilizing the KPN eZIQC program.

C. Pennsylvania Association of Area Agencies on Aging, Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve a contract agreement between the County of York, on behalf of the Area Agency on Aging, and Pennsylvania Association of Area Agencies on Aging, Harrisburg, Pennsylvania, to provide a Mutual Non-Disclosure Agreement effective July 29, 2019. This agreement covers proprietary work involved in the development of an application for enrollment services to the Pennsylvania Department of Human Services.

D. Penn Waste, York, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve a contract agreement between the County of York, on behalf of the Facilities Management Department, and Penn Waste, York, Pennsylvania, as the lowest responsible bidder, to provide trash and recycling services for all facilities effective January 1, 2020 through December 31, 2022 in the amount of \$209,313.68.

E. County of Cumberland

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve a contract agreement between the County of York, on behalf of the County of Cumberland, authorizing the participation of the York County Area Agency on Aging in the Pennsylvania Link to Aging and Disabilities Resources Program. The York County Area Agency on Aging will receive reimbursement under this agreement for OPTIONS Counseling Services which shall not exceed \$1,760.00 for the duration of the agreement. The agreement period runs from July 1, 2019 through June 30, 2020.

F. CODY RMS (Records Management System)

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve a contract between the County of York, on behalf of York County 911 Communications, and CODY RMS (Records Management System), CAD XML interface with Tyler Technologies 911 CAD System, to provide record keeping and data export for Law Enforcement at a cost of \$36,000.00.

G. Dr. Benjamin Neve, PhD, PMP

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve a consultant agreement, between the County of York on behalf of the Commissioners' Office, and Dr. Benjamin Neve, PhD, PMP to provide services to the Chief Health Strategist for project management, process improvement, data collection and analysis at the rate of \$150 per hour, no more than 10 hours/week for the period of August 1, 2019 until July 31, 2020.

H. 2019 JAG

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve an agreement between the County of York and the City of York allocating the proceeds of the 2019 JAG grant in the amount of \$38,960.00 to the City of York to cover the purchase of computers and accessories, riot gear, video surveillance equipment, taser cartridges, and other equipment that impacts the County of York such as Community Policing Activities and Gang Prevention Initiatives.

5. PURCHASES

A. CDW-G, Chicago, Illinois

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried approve a purchase between the County of York, on behalf of the Area Agency on Aging, and CDW-G, Chicago, Illinois, for 25 Microsoft Surfacebooks, 32 Dell laptops with docking stations and accessories, for a total cost of \$90,783.32.

B. George Ely Associates, Inc, Carlisle, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase between the County of York, on behalf of the Parks and Recreation Department, and George Ely Associates, Inc, Carlisle, Pennsylvania, for 24 - eight foot long picnic tables made from recycled plastic for use in park pavilions, for a total cost of \$28,770.00, under a PA COSTARS contract.

C. Steelcase, Grand Rapids Michigan

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Steelcase, Grand Rapids Michigan, for the necessary parts needed to convert and reuse existing systems furniture for the Pleasant Valley Road project at a cost of \$17,091.85 under a PA COSTAR contract.

D. HON Company, Muscatine, Iowa

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and the HON Company, Muscatine, Iowa, for the office and systems furniture for the Pleasant Valley Road project at a cost of \$337,573.79 under a PA COSTARS contract.

E. Versteel, Jasper, Indiana

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Versteel, Jasper, Indiana, for the conference and board room tables and installation for the Pleasant Valley Road project at a cost of \$19,380.10, under a PA COSTARS State contract.

F. Philips Workplace Interiors, Harrisburg Pennsylvania,

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Philips Workplace Interiors, Harrisburg Pennsylvania, for the design phase 1 of the Pleasant Valley Road project and manpower for the reconfiguration of existing systems furniture to allow for its reuse in the amount of \$10,650.00.

6. MEMORANDUM OR UNDERSTANDING

A. Access York

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the Prothonotary's Office and Access York, a YWCA York Program, and YWCA Hanover Safe Home program. This MOU confirms that the PFA Office will continue to be supervised by the Prothonotary's office. That the PFA Office will continue to be staffed by volunteers from YWCA York and YWCA Hanover Safe Home, and that the County of York shall continue to provide space for the PFA Office and to provide some budgetary items for the office to continue to ensure that these necessary services will be available to the public at the Judicial Center.

7. LICENSE AGREEMENT

A. Amanda and Damon Poulin, owners of Mile 23 LLC Bed and Breakfast

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a license agreement between the County of York, on behalf of the Parks and Recreation Department, and Amanda and Damon Poulin, owners of Mile 23 LLC Bed and Breakfast, Railroad, Pennsylvania, to occupy facilities within the Heritage Rail Trail County Park, in Railroad, Pennsylvania for customer parking at an annual fee of \$366.30.

8. RENEWAL

A. CGA Law Firm PC

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the execution of the renewal agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and CGA Law Firm PC, to provide legal services for the administration of the County's Housing Assistance Programs for a term of one year beginning October 1, 2019 through September 30, 2020, at a rate of \$200.00 per hour, on an as needed basis.

B. Abstracting Company of York County

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the execution of the renewal agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and **Abstracting Company of York County**, to provide title certification services for the administration of the County's Housing Assistance Programs for a term of one year beginning October 1, 2019 through September 30, 2020, at a rate of \$125.00 per appraisal per search.

C. Absolute Real Estate Appraisals

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the execution of the renewal agreement between the County of York, on behalf of the Housing Division of the York County Planning Commission, and Absolute Real Estate Appraisals, to provide appraisal services for the administration of the County's Housing Assistance Programs for a term of one year beginning October 1, 2019 through September 30, 2020, at a rate of \$325.00 per appraisal and \$0.50 per mile for each visit.

9. EXTENSION

A. Lancaster Housing Opportunity Partnership's and York Housing Opportunity Center

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to authorize an extension to the original contract agreement between the County of York and Lancaster Housing Opportunity Partnership's and York Housing Opportunity Center, to provide administration and delivery services for the York Homebuyer Assistance for an additional four (4) month period beginning September 1, 2019 and ending on December 31, 2019.

10. RATIFY

A. Needs Based Plan and Budget

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to ratify and approve the submission of the 2020-2021 Children, Youth and Families Needs Based Plan and Budget, on behalf of the York County Office of Children, Youth and Families, to the Pennsylvania Department of Human Services, Office of Children, Youth and Families, Harrisburg, PA, in the amount of \$61,821,487.00 for the period of July 1, 2020 through June 30, 2021.

11. EXPENDITURES AND REVENUES

A. Children, Youth and Families

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Final 2018-2019 Quarterly Report of Expenditures and Revenues to the Pennsylvania Department of Human Services, Office of Children Youth and Families, on behalf of the York County Children, Youth and Families, for the YTD amount of \$52,513,372.00

12. RESOLUTIONS

A. Resolution 2019-30

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adopt and execute a Resolution 2019-30 agreeing to enter into a First Amendment to the Stonebridge Tax Increment Financing District Project Plan for Johnson Controls International PLC, and taking and authorizing other action in connection therewith.

B. Resolution 2019-31

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adopt Resolution 2019-31 authorizing the issuance by the General Authority of Southcentral Pennsylvania in an aggregate amount not to exceed \$1,900,000 of tax-exempt financing to Family First Health Corporation for the purpose of (i) the refinance of existing debt related to building improvements for the Corporation's George Street Center located at 116 South George Street, York, York County, Pennsylvania; and (ii) the payment of certain costs of issuance related thereto the project.

C. Resolution 2019-32

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adopt Resolution 2019-32 authorizing the execution of the Declaration of Termination and Release Agreement recognizing that Housing Initiatives Community Development Corporation (HICDC) has satisfied the requirements set forth in the original grant agreement dated April 11, 2006.

13. TAX REFUND REGISTER

A. Register 2019-15

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve Tax Refund Register 2019-15 authorizing payment of York County real estate tax refunds totaling \$27,874.53.

14. CHECK REGISTERS

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week of August 28, 2019 totaling \$6,715,737.17.

Weekly Disbursement Totals for August 28, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,508,157.13
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	\$ 4,142.23
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	\$ 109,428.35
05	Controlled Substance	\$ 60,730.58
06	Human Services	\$ 47,684.01
07	Children & Youth	\$ 1,534,735.32
08	911	\$ 32,529.64
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 85,275.67
28	MH-IDD	\$ 283,298.02
32	YAHC Joinder Gov Capitation	\$ 5,907.10
32	YAHC Joinder Gov Reinvestment	\$ 1,934.90
35	Domestic Relations	\$ 124,652.06
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	\$ 29,768.48
46	Affordable Housing	

47	Revolving Fund		
50	Continuum of Care	\$	11,651.90
51	Weatherization Doe		
72	Tax Claim	\$	546.00
75	Retirement	\$	1,799,001.76
90	Drug & Alcohol	\$	76,294.02
	Total		<u>\$ 6,715,737.17</u>

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week of September 4, 2019 totaling \$5,744,098.48.

Weekly Disbursement Totals for September 4, 2019

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund		\$ 2,563,021.65
01	23014 ~ Records Improvement Escrow	\$ -	
01	23036 ~ ROW Automation Fees Escrow	\$ -	
01	23037 ~ COC Automation Fees Escrow	\$ -	
01	23039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money	\$	100.00
04	Donations		
05	Controlled Substance	\$	828.93
06	Human Services	\$	33,819.02
07	Children & Youth	\$	541,272.50
08	911	\$	27,421.50
08	911 Act 12		
09	YC Capital Reserve	\$	1,540.00
10	Liquid Fuels	\$	10,656.28
10	YC Local Use Fee	\$	17,866.69
10	Liquid Fuels Act 44	\$	8,989.50
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	120,227.14
28	MH-IDD	\$	2,274,056.57
32	YAHC Joinder Gov Capitation	\$	6,406.12
32	YAHC Joinder Gov Reinvestment	\$	585.80
35	Domestic Relations	\$	1,305.00
36	Earn-It	\$	1,075.67
40	Weatherization Liheap	\$	2,369.88
45	Block Grant	\$	20.88
46	Affordable Housing	\$	23,566.45
47	Revolving Fund		
50	Continuum of Care	\$	34,614.96

51	Weatherization Doe	\$	9,411.17
72	Tax Claim	\$	252.54
75	Retirement	\$	30,613.82
90	Drug & Alcohol	\$	34,076.41
	Total	\$	<u>5,744,098.48</u>

15. REPORT OF OPEN POSITIONS

Eileen Reinhoehl, from the Human Resources Department gave a report of open positions.

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes report that there were no executive sessions held since the last Commissioners' Meeting.

17. OTHER BUSINESS

No other business to be reported.

18. PERIOD OF PUBLIC COMMENTS

No comments were received

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:17 a.m.

Respectfully submitted,

Mark E. Derr
Administrator/Chief Clerk