

**COMMISSIONERS' MEETING  
MINUTES**

**08/21/19**

The August 21, 2019 York County Board of Commissioners Meeting was held the York County Administrative Building, 28 E. Market St., 2<sup>nd</sup> Fl. York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Commissioners' Liaison Rebecca Laird present.

**A. Opening Ceremony**

Veteran Scott Cassel Executive Director of Facilities, led the Pledge of Allegiance.

Sister Monica, St Patrick's Catholic Church, led the invocation.

**2. CONSENT AGENDA**

A. Minutes from the August 07, 2019 Commissioners Meeting as submitted:

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
RE and BE, Mount Wolf, PA	VME fka VJD	\$40.00
CA-T, York, PA	GHA fka GGH	\$27.00

C. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2019 through June 30, 2020:

**PA Child Corporation - 3301 West Market Street, York, PA 17404**

**Programs**

**A. Foster/Kinship Care Services**

	<u>Unit Cost</u>	<u>Maint</u>	<u>Admin</u>
Level 2 - Conventional Foster/Kinship Care Plus (Ages 12-21 or under 12 w/special needs)	\$94.19/Day	\$40.00/Day	\$54.19/Day
Level 3 – Mother/Baby (Ages 12-21 with infant)	\$127.37/Day	\$65.00/Day	\$62.37/Day
Level 5 - Conventional Foster Care Highest Program (Ages 0-21)	\$127.20/Day	\$55.00/Day	\$72.20/Day

**B. Emergency Caregiver Case Management**

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Program A Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral.

Level 2 - Conventional Foster Care Plus	\$54.19 / Day
Level 3 - Conventional Foster Care Plus-Mother/Baby	\$62.37 / Day
Level 5 - Conventional Foster Care Highest Program	\$72.20 / Day

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program A Foster Care Services.

**PA Child Corporation - 3301 West Market Street, York, PA 17404(cont'd)**

**C. Neurofeedback**

Office Visit	\$40.00 / Hour
Office Visit - Non-PAC	\$50.00 / Hour
Field Visit	\$70.00 / Hour
Mileage	Current Federal Rate

**D. Interstate Compact**

ICPC Full Kinship License	\$1,000.00 / Unit
ICPC Transfer or Annual Renewal	\$500.00 / Unit
ICPC Bio Parent Approval	\$500.00 / Unit
ICPC Kinship Disapproval	\$500.00 / Unit
ICPC Placement Supervision	\$200.00 / Unit

**E. Trauma Intensive Focused Family Support Service**

Services covered for this program, will be purchased on a **monthly basis**, itemized per section 4.B.4 of the Purchase of Service Agreement against the approved annualized budget, to eligible York County Children, Youth & Families' clients.

*Program Costs Not to Exceed \$419,703 for FY19/20*

**Big Brothers Big Sisters of York County, Inc. - 227 West Market Street, York, PA 17401**

<b>Programs</b>	<b>Unit Cost</b>
Advertising/Activities	\$2,000.00 / Month
Accepted Referral	\$1,000.00 / Each
Referral Match Made	\$1,500.00 / Each

*(Not to exceed \$74,000.00 for fiscal year 2019-2020)*

**Commonwealth Clinical Group, Inc. - 41 East Orange Street, Lancaster, PA 17602**

<b>Programs</b>	<b>Unit Cost</b>
Psychiatric Evaluation	\$450.00 / Each
Medication Checks	\$85.00 / Each
Specialized Services Evaluation	\$395.00 / Each
Individual/Family Counseling	\$95.00 / Hour
Group Therapy Counseling	\$35.00 / Hour
Therapeutic Polygraph Assessment	\$400.00 / Each
Abel Assessment	\$450.00 / Each

Court Testimony	\$70.00 / Hour
5329 Threat of Harm Risk Assessment	\$500.00 / Each

**Human Services Department – 100 West Market Street, Suite 401, York, PA 17401**

<b>Programs</b>	<b>Unit Cost</b>
<b>Family Group Decision Making Services</b>	
Completed Conference	\$2,150.00 / Each
Engaged, but Not Completed	\$650.00 / Each
Denied Conference	\$250.00 / Each

**Family Team Meeting Services**

Completed Family Team Meeting	\$1,100.00 / Each
Family Team Meeting – Follow-up	\$650.00 / Each

**Children’s Home of York – 77 Shoehouse Road, York, PA 17406**

**Counseling Services**

Diagnostic Counseling Service	\$ 115.00 / Day
Strengthening Families	\$ 34.52 / Hour
Integrated Practice Team	\$ 925.00 / Completed IPT Meeting

*(Not to Exceed \$300,000 for FY19/20 for Integrated Practice Team program only)*

### 3. CONTRACTS

#### A. Lakeside Education Network

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and the school districts listed below, to provide funding to Lakeside Education Network for the provision of the three-part Neurologic Trauma-Informed Care training program, focusing on students.

School Districts include:  
 Central York School District  
 Spring Grove Area School District  
 South Eastern School District  
 York Suburban School District  
 York County School of Technology

#### B. ESCO, INC, Ephrata, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Prison, and ESCO, INC, Ephrata, Pennsylvania, to provide Video Surveillance Maintenance, for a total cost of \$14,400.00, for the period of August 21, 2019 to August 21, 2020.

#### C. LexisNexis, Albany, New York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Prison, and LexisNexis, Albany, New York, to provide online law library service, for a total cost of \$3,791.00 per month, for the period of September 1, 2019 to February 28, 2022.

**D. Cummins Inc., Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Prison, and Cummins Inc., Harrisburg, Pennsylvania, to provide emergency generator planned maintenance and load bank testing, for a total cost of \$16,134.56, for the period of August 21, 2019 to August 21, 2020.

**E. Collens-Wagner Agency, Inc., York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and Collens-Wagner Agency, Inc., York, Pennsylvania, to provide Cyber Liability Insurance, for a total cost of \$29,689.00, for the period of September 6, 2019 to September 6, 2020.

**F. BFPE International, York Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Facilities Management Department, and BFPE International, York Pennsylvania to provide inspections of sprinkler systems, fire pumps, fire extinguishers, domestic back flow and fire alarm inspections, for the period of January 1, 2020 through December 31, 2022 at the following County facilities and amounts:

Administrative Center \$4,459.00	Archives \$6,626.00
Emergency Services Center \$9,959.00	Human Services Center \$2,232.00
Judicial Center \$4,219.00	Youth Development Center \$1,467.00
Substance Abuse Center \$1,582.00	

**G. Berkshire Systems Group, Inc., Reading Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Facilities Management Department, and Berkshire Systems Group, Inc., Reading Pennsylvania for the preventative maintenance and inspection services of life safety systems for the period January 1, 2020 through December 31, 2022, at the annual prices listed below under a PA COSTAR contract.

Administrative Center \$19,080.00 (yr1-3)	Emergency Services Center \$10,788.00 (yr 1-3)
Youth Development Center \$4,464.00 (yr 1-3)	Methadone Treatment Center \$7,680.00 (yr 1-3)
Substance Abuse Center \$7,080.00 (yr 1-3)	Judicial Center \$51,960.00 (yr 1-3)
Human Services Center \$6,792.00 (yr 1-3)	

## **4. AGREEMENTS**

### **A. Keefe Commissary Network (KCN) LLC., St. Louis Missouri**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an agreement between the County of York, on behalf the York County Prison Board and, Keefe Commissary Network (KCN) LLC., St. Louis Missouri, to provide prepaid debit cards to inmates at release. By providing pre-paid debit cards, it provides inmates immediate access to their funds at release enhancing community reentry.

### **B. Spring Grove Regional Parks & Recreation Center**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a rental agreement between the County of York, on behalf of the Elections/Voter Registration Department and Spring Grove Regional Parks & Recreation Center, to use the Community Room to conduct a polling worker training class on Tuesday, October 22, 2019.

### **C. Eastern York School District**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a rental agreement between the County of York, on behalf of the Elections/Voter Registration Department and Eastern York School District, to use the High School Lobby and the District Administration Staff Development Room to be used as a polling place for the November 5, 2019 General Election.

### **D. The Salvation Army, Eastern Pennsylvania & Delaware Division**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a rental agreement between the County of York, on behalf of the Elections/Voter Registration Department and The Salvation Army, Eastern Pennsylvania & Delaware Division to use the Salvation Army located at 50 E. King Street as a polling place for the November 5, 2019 General Election.

### **E. Leo Independent Fire Company Red Lion**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a rental agreement between the County of York, on behalf of the Elections/Voter Registration Department and Leo Independent Fire Company Red Lion, to be used as a polling place for the November 5, 2019 General Election.

### **F. Shahanwaz Mathias**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the release and settlement agreement between Shahanwaz Mathias the Plaintiff, the County of York and the individual Defendants, such settlement finalizing all claims and terminates the pending litigation between these parties.

## **5. PURCHASES**

### **A. Software House International, Somerset, New Jersey**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Information and Technology Services, and Software House International, Somerset, New Jersey, for a software license renewal for 1,800 Veritas e-mail vaulting and archiving software licenses, for a total cost of \$28,446.00.

### **B. CDW Government, Chicago, Illinois**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Children Youth and Families and CDW Government, Chicago, Illinois; for the purchase of 45 Surface Laptops with warranty and accessories at a cost of \$95,532.55 under a PA COSTAR contract.

### **C. Whitmoyer Auto Group, Mount Joy, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for a 2019 Ford Explorer four wheel drive, for the Conservation District for a total cost of \$29,200.00, under a PA COSTARS contract.

### **D. Phillips, Harrisburg Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Children Youth and Families and Phillips, Harrisburg Pennsylvania, for the purchase and installation of furniture in the Children, Youth and Families office at a cost, not to exceed, \$13,794.54 under a PA COSTAR contract.

## **6. PLAN**

### **A. Human Services Department Fiscal Year 2019-2020**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the Human Services Block Grant Plan on behalf of the York County Human Services Department for Fiscal Year 2019-2020, which includes funding for services related to Mental Health; Intellectual and Developmental Disabilities; Substance Use Disorders; Homeless/ NearHomeless, and Low-Income; and includes a required York County match in the amount of \$588,246.00 from the general fund budget.

## **7. AUTHORIZATION**

### **A. Housing Division, York County Planning Commission**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the authorization and execution of an extension agreement between the County of York, on behalf of the Housing Division, York County Planning Commission and the City of York, Bureau of Health to provide the administration and delivery of the Lead-Based Paint Hazard Control and Healthy Homes Grant Program, as outlined in the original agreement, dated July 1, 2017. The extension agreement will be in effect beginning July 1, 2019 through November 30, 2019.

## **8. GRANT**

### **A. South Central Counter Terrorism Task Force, Harrisburg, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of Emergency Management, and South Central Counter Terrorism Task Force, Harrisburg, Pennsylvania, as a participating county in the South Central Counter Terrorism Task Force for the performance period September 1, 2019 through August 31, 2022, for a total grant amount of \$1,569,753.00.

## **9. JOINT FUNDING AGREEMENT**

### **A. United States Department of the Interior, U.S. Geological Survey**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a joint funding agreement between the County of York and the United States Department of the Interior, U.S. Geological Survey, for Phase 1 of a project to provide real-time water quality monitoring and modeling in York County at three existing USGS streamgages during the period August 19, 2019 through December 31, 2019, in the amount of \$117,130.00. The USGS cooperative matching funds for this agreement are \$117,130.00 for a combined total of \$234,260.00. Phase 2 of the project, to be implemented in 2020, will include installation and continuous monitoring of three additional streamgages.

## **10. RESOLUTIONS**

### **A. Resolution 2019-28**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Resolution 2019-28 requesting the Public Utility Commission to order hazardous liquids pipeline operators to conduct public outreach meetings, at least once a year on a local or regional basis, for the purpose of outlining safety precautions and to address any individual citizen questions and concerns.

## **B. Resolution 2019-29**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-29 appointing Tanya L. Almoney, Assistant Administrator, and/or David Mattern, Director of Continuous Quality Improvement & Professional Services, for the York County Children Youth & Families, as designee for the Board of Commissioners for the purpose of executing contracts on behalf of Children Youth & Families that have been previously reviewed by the York County Board of Commissioners.

## **11. TAX REFUND REGISTER**

### **A. Tax Refund Register 2019-14**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2019-14 authorizing payment of York County real estate tax refunds totaling \$356.83.

## **12. CHECK REGISTER**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 14, 2019 totaling \$3,728,001.52.

### **Weekly Disbursement Totals for August 14, 2019**

<u>Name</u>		<u>Amount</u>
General Fund		\$ 1,742,158.64
23014 ~ Records Improvement Escrow	\$ -	
23036 ~ ROW Automation Fees Escrow	\$ -	
23037 ~ COC Automation Fees Escrow	\$ -	
23039 ~ Proth Automation Fees Escrow	\$ -	
Payroll		
Ag Land Preservation		
Escrow		
Marcellus Shale		
York County Nursing Home		
Unclaimed Money		
Donations		\$ 960.00
Controlled Substance		\$ 11,815.11
Human Services		\$ 5,060.94
Children & Youth		\$ 168,138.65
911		\$ 6,040.11
911 Act 12		
YC Capital Reserve		\$ 25,621.05
Liquid Fuels		\$ 340.28
YC Local Use Fee		
Liquid Fuels Act 44		
Marcellus Shale Bridge Maintenance		

Prison Telephone		
Aging	\$	159,149.93
MH-IDD	\$	1,260,010.93
York/Adams HealthChoices		
York Reinvestment		
Adams Reinvestment		
YAHC Joinder Gov Capitation	\$	20,631.51
YAHC Joinder Gov Reinvestment	\$	86,004.34
Domestic Relations	\$	2,885.00
Earn-It	\$	117.55
Weatherization Liheap	\$	13,353.91
Block Grant	\$	31,485.86
Affordable Housing		
Revolving Fund		
Continuum of Care	\$	11,664.69
Weatherization Doe	\$	9,885.34
Tax Claim	\$	28.50
Retirement		
Drug & Alcohol	\$	172,649.18
<b>Total</b>		<u><u>\$ 3,728,001.52</u></u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 21, 2019 totaling \$8,747,337.66.

**Weekly Disbursement Totals for August 21, 2019**

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 3,590,354.64
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	\$ 2.50
04	Donations	\$ 6,171.14
05	Controlled Substance	\$ 4,667.01
06	Human Services	\$ 4,565.00
07	Children & Youth	\$ 850,412.29
08	911	\$ 17,006.77
08	911 Act 12	
09	YC Capital Reserve	\$ 121,981.81
10	Liquid Fuels	\$ 15,868.44
10	YC Local Use Fee	\$ 3,145.44

10	Liquid Fuels Act 44	\$	82,185.82
10	Marcellus Shale Bridge Maintenance	\$	3,770.74
11	Prison Telephone		
25	Aging	\$	220,826.50
28	MH-IDD	\$	609,819.53
30/31	York/Adams HealthChoices		
30	York Reinvestment	\$	163.78
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	11,388.66
32	YAHC Joinder Gov Reinvestment	\$	30,716.07
35	Domestic Relations	\$	511.65
36	Earn-It		
40	Weatherization Liheap		
45	Block Grant	\$	56,585.20
46	Affordable Housing	\$	745.00
47	Revolving Fund	\$	20,445.80
50	Continuum of Care	\$	2,170.59
51	Weatherization Doe		
72	Tax Claim	\$	2,994,041.36
75	Retirement	\$	70,183.15
90	Drug & Alcohol	\$	29,608.77
	<b>Total</b>	<u>\$</u>	<u>8,747,337.66</u>

### 13. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners' Meeting.

### 14. OTHER BUSINESS

Commissioner Byrnes attended a ribbon cutting for a new store called Lidl located on Richland Ave. Commissioner Byrnes also wanted to point out that there is a scam call going out to people using the County phone line.

### 15. PERIOD OF PUBLIC COMMENT

Darrell Albright, East Manchester Township, spoke about a polling station located at 2<sup>nd</sup> Starr UCC being unsafe at night for the residents. Parking across the street and walking over the main road in the dark is dangerous. Suggestions were another polling station in the area or better lighting for the area. It is very over crowded and people can wait hours just to vote.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:46 a.m.

Respectfully submitted,

Mark E. Derr  
Administrator/Chief Clerk