

**COMMISSIONERS' MEETING  
MINUTES**

**07/31/19**

The July 31, 2019 York County Board of Commissioners Meeting was held the York County Administrative Building, 28 E. Market St., 2<sup>nd</sup> Fl. York, PA 17401.

**1. CALL TO ORDER**

Vice President Commissioner Doug Hoke called the meeting to order at 10:00 a.m., Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, and Commissioners' Liaison Rebecca Laird present.

**A. Opening Ceremony**

Veteran Paul Hershey, led the Pledge of Allegiance.

Retired Reverend Patrick Rooney, Lutheran Church, led the invocation.

**2. CONSENT AGENDA**

A. Minutes from the July 17 & 24 Commissioners Meeting as submitted:

B. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and VG, Charlotte, NC to correct that the child, IES fka IES, is eligible for Federal Adoption Subsidy and is therefore automatically eligible for Medicaid, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.

C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CB, Secane, PA to modify the Adoption Assistance and Medical Care from State Monthly Adoption Subsidy to Federal Monthly Adoption Subsidy and eligibility for Medicaid for JCB fka JCF, the minor child, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.

D. Letter of Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Pediatric Services of America, Inc. dba Aveanna Healthcare, Harrisburg, PA, 17100 for the period of July 1, 2019 through June 30, 2020; to provide medical assessment services at the following rates:

Up to forty (40) hours per RN/LPN	\$45.00/hour
Hours in excess of forty (40) hours per RN/LPN	\$53.00/hour
Parking reimbursement for each RN/LPN	Not to exceed \$45.00/month
County Holidays per 2019-20 schedule	\$45.00/hour for a max of 8 hrs/holiday

E. Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Bilingual Conexion, 155 South Queen Street, York, PA, 17401, to provide Interpretation and Translation Services, as documented in the 2019-20 Pricing Schedule for the period of July 1, 2019 through June 30, 2020.

### **3. CONTRACTS**

#### **A. Higher Information Group, Harrisburg, Pennsylvania**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the County of York, on behalf of the Archives Department, and Higher Information Group, Harrisburg, Pennsylvania, to provide onsite shredding, for a total cost of \$0.033/ lb., for the period of August 1, 2019 to July 31, 2020.

#### **B. Optical Storage Solutions, Lebanon, Pennsylvania,**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the Recorder of Deeds Department, and Optical Storage Solutions, Lebanon, Pennsylvania, to provide Landex Software licenses, Hardware Support, and Annual Hot Site Services, for a total cost of \$48,210.00, for the period of September 1, 2019 to August 31, 2020.

#### **C. Kofile Technologies**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve a contract addendum for the statement of work between the County of York on behalf of the Register of Wills Department, and Kofile Technologies for scanning files from 1991-1994 at a cost of \$98,560.00 paid from the automation fund.

### **4. GRANT**

#### **A. Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve a grant agreement between the County of York, on behalf of the Prison, and Pennsylvania Commission on Crime and Delinquency, Harrisburg, Pennsylvania, for a total grant amount of \$384,432.00, to provide Vivitrol for the Re-entry program, for the period of July 31, 2019 to June 30, 2021.

## **5. AMENDMENT**

### **A. Dauphin County**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve a date amendment between the County of York, on behalf of the Youth Development Center, and Dauphin County for placement of juvenile detainees in the York County Youth Development Center from April 1, 2019 to June 30, 2020.

## **6. RATIFIATION**

### **A. Kofile Technologies**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve the ratification of addendum for renewal and extension of the support and maintenance for CountyFusion Records Management Software, between the County of York, on behalf of the Register of Wills Department and, **Kofile Technologies** to provide maintenance and support effective January 1, 2020 for a period of 60 months, in the amount of \$18,460.00 per year.

## **7. BRIDGE MANGEMENT AGREEMENT**

### **A. Cumberland County**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve a Bridge Management Agreement between the County of York and the County of Cumberland, identifying the several jointly owned bridges that traverse both York and Cumberland Counties, designating which bridges are assigned to each county under the PennDOT Bridges Maintenance System, outlining the management responsibilities for both counties and providing that the counties agree to share equally in the management responsibility costs.

## **8. LEASE AGREEMENT**

### **A. Barren Road Hopewell Township**

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve an amendment to the lease agreement with Stewartstown Borough Authority, to rent space on the water tower located at Barren Road, Hopewell Township, for 911 radio equipment. This amendment is to recoup the overpayments, from the period of 2007 through August 2018.

## 9. PROPOSAL

### A. 2019 Bridge Replacement Program

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve Herbert, Rowland & Grubic, Inc.'s proposal to provide engineering services including survey, design, permitting, construction bidding, and construction oversight services for the **2019 Bridge Replacement Program** in the amount of \$2,800,000.00. The three bridges included in the project include:

York County Bridge No. 55 - Superstructure Replacement - Carries Forge Hill Road over Cabin Creek in Lower Windsor Township.

York County Bridge No. 89 - Full Replacement - Carries Twin Arch Road over the South Branch of Codorus Creek in Springfield and North Codorus Townships.

York County Bridge No. 273 - Full Replacement - Carries Chestnut Grove Road over Stony Run in Carroll Township. These projects will be funded with the County's Liquid Fuels, Act 44/Act 89 and/or \$5 Registration Fee funds.

## 10. CHECK REGISTERS

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve the Check Register for the week of July 24 totaling \$5,355,825.36.

### Weekly Disbursement Totals for July 24, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,705,918.76
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	\$ 12,594.10
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 19,586.99
06	Human Services	
07	Children & Youth	\$ 1,193,662.75
08	911	\$ 51,836.11
08	911 Act 12	
09	YC Capital Reserve	\$ 31,900.00
10	Liquid Fuels	\$ 319,928.37
10	YC Local Use Fee	\$ 21,249.71
10	Liquid Fuels Act 44	\$ 71,422.91

10	Marcellus Shale Bridge Maintenance	\$	278.40
11	Prison Telephone		
25	Aging	\$	230,287.56
28	MH-IDD	\$	354,871.48
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	11,567.38
32	YAHC Joinder Gov Reinvestment	\$	33,086.56
35	Domestic Relations	\$	139,736.76
36	Earn-It		
40	Weatherization Liheap	\$	17,780.87
45	Block Grant	\$	97,060.12
46	Affordable Housing	\$	4,292.57
47	Revolving Fund		
50	Continuum of Care	\$	220.86
51	Weatherization Doe	\$	1,080.96
72	Tax Claim	\$	1,880.09
75	Retirement	\$	11,066.80
90	Drug & Alcohol	\$	24,515.65
	<b>Total</b>	<b>\$</b>	<b>5,355,825.76</b>

Commissioner Reilly made a motion seconded by Commissioners Hoke and unanimously carried to approve the Check Register for the week July 31, 2019 totaling \$6,821,964.36.

### Weekly Disbursement Totals for July 31, 2019

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund		\$ 2,584,583.61
01	23014 ~ Records Improvement Escrow	\$ -	
01	23036 ~ ROW Automation Fees Escrow	\$ -	
01	23037 ~ COC Automation Fees Escrow	\$ -	
01	23039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		\$ 3,838.23
01	Ag Land Preservation		\$ 4,289.30
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money		
04	Donations		\$ 273.48
05	Controlled Substance		\$ 48,458.73
06	Human Services		\$ 69,286.20
07	Children & Youth		\$ 786,904.10
08	911		\$ 14,043.80
08	911 Act 12		
09	YC Capital Reserve		\$ 26,314.75
10	Liquid Fuels		\$ 38,652.01

10	YC Local Use Fee		
10	Liquid Fuels Act 44	\$	1,226.10
10	Marcellus Shale Bridge Maintenance	\$	3,320.00
11	Prison Telephone		
25	Aging	\$	101,196.65
28	MH-IDD	\$	1,084,237.65
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	19,127.30
32	YAHC Joinder Gov Reinvestment	\$	32,037.00
35	Domestic Relations	\$	18,909.50
36	Earn-It		
40	Weatherization Liheap	\$	11,603.73
45	Block Grant	\$	36,924.33
46	Affordable Housing	\$	682.50
47	Revolving Fund		
50	Continuum of Care	\$	8,077.88
51	Weatherization Doe		
72	Tax Claim	\$	3,968.47
75	Retirement	\$	1,799,137.78
90	Drug & Alcohol	\$	124,871.26
	<b>Total</b>		<u>\$ 6,821,964.36</u>

## 11. REPORT OF EXECUTIVE SESSIONS

Commissioner Hoke reported that there were no executive sessions held since that last Commissioners' Meeting.

## 12. OTHER BUSINESS

No other business to be reported.

## 13. PERIOD OF PUBLIC COMMENT

There were no comments received.

## 14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:10 a.m.

Respectfully submitted,

Mark E. Derr  
Administrator/Chief Clerk