

**COMMISSIONERS' MEETING  
MINUTES**

**07/03/19**

The July 03, 2019 York County Board of Commissioners Meeting was held the York County Administrative Building, 28 E. Market St., 2<sup>nd</sup> Fl. York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Michelle Pokrifka, and Commissioners' Liaison Officer Rebecca Laird present.

**A. Opening Ceremony**

Patrick Rambeau Retired Veteran, led the Pledge of Allegiance.

Reverend Roberta Johnson, Chaplain at Memorial Hospital led the invocation.

**2. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through L as listed below:

- A. The minutes from the June 19, 2019 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **EF**, York, PA, for adoption assistance at a rate of \$26.00 per day for the adoption of **SJF fka SJY**, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.
- C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DB and CB, York, PA**, amends the agreement made effective December 5, 2018, in that the child's adopted name is being amended from **MRB to MRB**, with all other terms and conditions of the original agreement remain in full force and effect.
- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **VG, Charlotte, NC**, amends the agreement made effective May 31, 2019, in that the child's adopted name is being amended from **IES to IES**, with all other terms and conditions of the original agreement remain in full force and effect.
- E. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **WW**, Red Lion, PA, as Custodian of **TAP**, a minor child, authorizing custodianship subsidy payments at a rate of \$0.00 per day until the child reaches the age of 21 years.

F. Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Medical Bureau of Lancaster, Lancaster, PA**, to provide unlimited after hours telephone answering services at the monthly rate of \$330.00 for the period of June 1, 2019 through May 31, 2020.

G. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Pennsylvania Counseling Services, Inc., Lebanon, PA**, to amend and replace the Exhibit B rate schedule of the original Agreement with the addition of Evaluation and Counseling services.

H. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Avertest, LLC d/b/a Averhealth**, to amend and update the Exhibit A Service Fees schedule of the original Agreement.

I. Child Accounting and Profile System (CAPS) Version 15 Upgrade between the County of York, on behalf of the York County Office of Children, Youth and Families and **Avanco International, Inc.**, Fairfax, VA, effective June 1, 2019 providing the CAPS Version 15 upgrade with shared costs with 55 other CAPS counties, making our cost \$26,956.07.

J. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following school districts to establish the allocations between the County and the District for transportation costs related to educational stability for children in foster care, per the Every Student Succeeds Act, for the period July 1, 2019 through June 30, 2020:

School District	Address
Northeastern York School District	41 Harding Street, Manchester, PA 17345
West York Area School District	2605 West Market Street, York, PA 17404

K. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rate indicated, for the period of July 1, 2019 through June 30, 2020:

**County of Montgomery** – 425 Swede Street, Suite 800, Norristown, PA 19404-0311  
 Juvenile Detention \$350.00/Day

L. 2019 budget line adjustments, as submitted by the Controller for the month of June.

Department Name	Department Number	Account Description	Account Number	Account Change
Interpreters	070470	INTERPRETERS	5803725	10,000
Agency Foster Homes	070560	FOSTER HOMES	5813611	(10,000)
Other Op Cost	070490	FOSTER PARENT MISC	5803951	10,000
Agency Foster Homes	070560	FOSTER HOMES	5813611	(10,000)
PUBLIC DEFENDER	011257	ASSOCIATION DUES & EXPENS	5200214	500
PUBLIC DEFENDER	011257	PROFESSIONAL SERVICES	5200240	(500)

### **3. REAPPOINTMENT**

#### **A. South Central Workforce Investment Board**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve the reappointment of Bob Batory to represent the Business Sector of the South Central Workforce Investment Board serving Adams, Cumberland, Dauphin, Franklin, Juniata, Lebanon, Perry and York Counties, for a 3 year term effective July 1, 2019 to June 30, 2022.

### **4. CONTRACTS**

#### **A. Herre Consulting, Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a contract agreement between the County of York, on behalf of the Public Defender Department, and Herre Consulting, Harrisburg, Pennsylvania, to provide a service agreement for (2) two Lektrievers (file storage device), for a total cost of \$1,680.00, for the period of July 1, 2019 to June 30, 2020.

#### **B. Herre Consulting, Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a a contract agreement between the County of York, on behalf of the Domestic Relations, and Herre Consulting, Harrisburg, Pennsylvania to provide a service agreement for (6) six Lektrievers (file storage devices), for a total cost of \$5,040.00, for the period of July 1, 2019 to June 30, 2020.

#### **C. York County Food Bank, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and York County Food Bank, York, Pennsylvania to provide the distribution of federal commodities at the rate of 12 cents per pound, for the period of October 1, 2018 to September 30, 2019.

### **5. AGREEMENTS**

#### **A. York County Area Agency on Aging**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve the following agreements between the County of York, with the York County Area Agency on Aging to serve as Contract Administrator and repository of the original signed contract for nine (9) Agency-funded senior community centers, as listed below, for the period of July 1, 2019 to June 30, 2020. Total allocation for the period is \$797,158.00 for senior center services and \$477,022.00 for meal delivery services for a total of \$1,274,180.00.

<u>Senior Center</u>	<u>Center Services</u>	<u>Meal Delivery</u>	<u>Total Allocation</u>
<b>Delta Area</b>	\$79,815.00	\$7,544.00	\$109,446.00
*Stewartstown (Satellite LOA)	\$21,133.00		
<b>Susquehanna Area</b>	\$48,731.00	\$31,189.00	\$79,920.00
<b>September House</b>	\$80,096.00	\$53,775.00	\$133,871.00
<b>Windy Hill</b>	\$67,061.00	\$47,957.00	\$115,018.00
<b>White Rose</b>	\$129,258.00	\$100,903.00	\$251,468.00
*Crispus Attucks (Satellite LOA)	\$21,307.00		
<b>South Central</b>	\$63,075.00	\$31,073.00	\$94,148.00
<b>Northeastern Area</b>	\$50,905.00	\$52,838.00	\$103,743.00
<b>Golden Connections</b>	\$97,240.00	\$71,187.00	\$191,474.00
Yorktown (Satellite LOA)	\$23,047.00		
<b>Heritage</b>	\$77,522.00	\$79,602.00	\$195,092.00
Dillsburg Area (Satellite LOA)	\$17,870.00		
Red Land Area (Satellite LOA)	\$20,098.00		

## **B. York County Area Agency on Aging**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a Letter of Agreement between the County of York, with the York County Area Agency on Aging to serve as Contract Administrator and repository of the original signed contracts and service provider agencies, as listed, for the period of July 1, 2019 through June 30, 2020.

Scott A. Beaverson -Attorney Consulting Services York, PA \$84.07 per hour, Paralegal Services \$52.54  
Polly M. Rost, PhD -Psychologist Consultant York, PA \$71.00 per hour  
Jean A. Gabsewics Dietary Consultant York, PA \$61.20 per hour

## **C. York County Area Agency on Aging**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve agreements between the County of York, with the York County Area Agency on Aging to serve as Contract Administrator and repository of the original signed contracts and service provider agencies, as listed, for the period of July 1, 2019 to June 30, 2020. Total allocation for the period is \$2,846,998.96.

<b>Provider</b>	<b>Service</b>	<b>Location</b>	<b>Amount</b>
Golden Visions Adult Day Services	Adult Day Care	Hanover, PA	\$62,225.39
Messiah Lifeways Adult Day Services	Adult Day Care	Mechanicsburg PA	\$7,693.35
Cross Keys Village- The Brethren Home Community Adult Day Services	Adult Day Care Services	New Oxford, PA	\$15,736.60
Emerald Guardian Services, LLC.	Guardianship/Representative Payee Services	York, PA	\$49,209.00
Elder Healthcare Solutions, LLC.	Guardianship/Representative Payee Services	York, PA	\$10,088.00
Good News Consulting	Guardianship Services	York, PA	\$12,380.00
Jewish Family Services	Guardianship/Representative Payee Services	York, PA	\$14,495.00
Lifeline Systems Company	Personal Emergency Response System	Framingham, MA	\$54,400.00
VRI	Personal Emergency Response System	Franklin, OH	\$1,500.00
Response Alert, LLC.	Personal Emergency Response System	Baltimore, MD	\$11,649.00
Mid-Penn Legal Services	Legal Services	Harrisburg, PA	\$3,000.00
Rabbittransit	Transportation	York, PA	\$108,470.00
Addus Health Care	In- Home Care Services	York, PA	\$70,603.58
Faithful at Home Care, LLC .	In- Home Care Services	Lancaster, PA	\$117,925.42
ComForcare Senior Services	In- Home Care Services	York, PA	\$44,283.22
Home Helpers and Direct Link of York County	In- Home Care Services	Red Lion, PA	\$231,776.84
The Nutrition Group	Senior Center Nutrition Services	York, PA	\$1,723,834.37
Giselle Joseph, MD	Physician Consultant Services	York, PA	\$3,216.00
CareGivers America, LLC.	In- Home Care Services	Lancaster, PA	\$61,171.44
Right at Home of Southern Pennsylvania	In- Home Care Services	Lancaster, PA	\$73,757.47
VNA of Hanover and Spring Grove	In- Home Care Services	Hanover, PA	\$45,469.84
Medstaffers	In- Home Care Services	Carlisle, PA	\$121,653.18
Spiritrust Lutheran Home Care & Hospice	In- Home Care Services	Chambersburg, PA	\$2,461.26

## **D. Court Reporting Network's**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve letters of agreement between the County of York, on behalf of the Adult Probation Department and the following agencies listed below to provide Court Reporting Network's (CRN's), Driving Under the Influence (DUI) education classes, and intervention/treatment to Driving Under the Influence (DUI) clients.

Gaudenzia West  
Wellspan Behavioral Health Services  
White Deer Run  
Yorktown Psychological & Addictions Services  
Rehab After Work  
Blueprints for Addiction Recovery  
Colonial House Outpatient

True North Wellness Services  
Mazzitti & Sullivan  
New Insights II  
Pennsylvania Counseling Services  
T.W Ponessa & Assoc. Counseling  
Pyramid Health  
Open Arms Recovery Center

## **6. PURCHASES**

### **A. Whitmoyer Auto Group, Mount Joy, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for a 2019 Ford F-250 4X4, for the East York Facilities Department for a total cost of \$38,300.00, under a PA COSTARS contract.

### **B. Deere & Company, Cary, North Carolina**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Deere & Company, Cary, North Carolina, for (1) one John Deere Utility Vehicle, for the East York Maintenance Facilities Department at a total cost of \$17,613.58, under a PA COSTARS contract.

### **C. Diversified Storage Solutions Inc., Norristown, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a purchase between the County of York, on behalf of the Sheriff's Department, and Diversified Storage Solutions Inc., Norristown, Pennsylvania, for shelving and rifle racks for the expansion of the weapon storage unit, for a total cost of \$13,833.89, under a PA COSTARS contract.

### **D. CDW-G, Chicago, Illinois**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a purchase between the County of York, on behalf of the District Attorney's Office, and CDW-G, Chicago, Illinois, for the purchase of Victim/Witness hardware and software at no cost to the county.

## **7. MEMORANDUM OF UNDERSTANDING**

### **A. Cumberland County Children & Youth Services**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the York County Youth Development Center, and Cumberland County Children & Youth Services, to provide shelter service for Cumberland County youth at a daily rate of \$375.60 for the period of July 1, 2019 to June 20, 2020.

## **8. GRANT**

### **A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to approve a grant agreement between the County of York, on behalf of the District Attorney's Office, and Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, for a total grant amount of \$42,145.00, for support of the Blue Light Intelligence Unit Tools and Training project, for the period of July 1, 2019 to June 30, 2020.

### **B. York County Bar Foundation, York, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve the submission of a Grant Application, between the County of York, on behalf of the Adult Probation Department, and the York County Bar Foundation, York, Pennsylvania, in the amount of \$40,000.00, to hire a project coordinator to implement the Community Action for Recovery and Diversion initiative. The project period will be one year from July 15, 2019 through July 14, 2020.

## **9. INTER- COUNTY AGREEMENT**

### **A. Lebanon County**

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve an inter-county agreement between the County of York, on behalf of Communications 911, and Lebanon County to accept resource sharing for the VESTA 911 Phone System.

## 10. BARGAINING UNIT

### A. Pennsylvania Social Services Union, Service Employees International Union Local 668

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve a bargaining unit contract agreement between the County of York, on behalf of the Human Resources Department, and Pennsylvania Social Services Union, Service Employees International Union Local 668, for Children, Youth and Families and Area Agency on Aging for the period of January 1, 2019 through December 31, 2022.

## 11. PROPOSAL

### A. West College Ave Bridge

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve a proposal from Herbert, Rowland & Grubic, Inc., County Bridge Engineer, to provide engineering services to develop an Alternatives Analysis Report for replacement of the West College Ave. Bridge in the City of York in the amount of \$206,260.00. The project will be funded with Liquid Fuels Funds.

## 12. RESOLUTIONS

### A. 2019-23

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to adopt Resolution 2019-23 approving and adopting the 2019 York County Bridge Plan.

### B. 2019-24

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to adopt Resolution 2019-24 authorizing the County of York, on behalf of the York County Planning Commission serving as administrative agency, to renew a one (1) year management agreement with Wellsky Corporation, effective April 13, 2019 to April 12, 2020, to provide York County with a Homeless Management Information System and authorizing the President Commissioner to execute the agreement.

### C. 2019-25

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to adopt Resolution 2019-25 on behalf of the Community Development Department of the York County Planning Commission, to approve the following changes to the U.S Department of Housing and Urban Development Washington, D.C., funded Community Development Block Grant program activities, as approved in the York County 2015 and 2017 Annual Action Plans.

<u>Activity</u>	<u>Amount From</u>	<u>Activity #</u>	<u>To Activity #</u>
Franklintown B.	\$5,000.00	4590015	45592271
Felton B.	\$ 476.65	45210017	45512324

### **13. RECESS**

Commissioner Byrnes recessed the meeting at 10:20 a.m. for the purpose of holding a hearing to receive public comments on the adoption of Ordinance 2019-03.

### **14. RECONVENE**

Commissioner Byrnes reconvened the meeting at 10:22 a.m.

### **15. ORDINANCE**

#### **A. 2019-03**

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to adopt Ordinance 2019-03 amending the York County Chapter 107, Article II (RETAP), to clarify the exemptions and processes to apply for tax abatement for construction of new dwelling units and rehabilitation of existing units in designated deteriorating area.

### **16. RECESS**

Commissioner Byrnes recessed the meeting at 10:23 a.m. for the purpose of holding a hearing to receive public comments on the adoption of Ordinance 2019-04.

### **17. RECONVENE**

Commissioner Byrnes reconvened the meeting at 10:24 a.m.

### **18. ORDINANCE**

#### **A. 2019-04**

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to adopt Ordinance 2019-04 amending the York County Chapter 19, Article II, to clarify the county-wide procedure for all contracts entered into and purchases made by the County.

### **19. TAX REFUND REGISTER**

#### **A. Register 2019-12**

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve the Tax Refund Register 2019-12 authorizing payment of York County real estate tax refunds totaling \$1,231.65.

## 20. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve the Check Register for the week of June 26, 2019 totaling \$6,549,277.27.

<b>Weekly Disbursement Totals for June 26, 2019</b>				
<b>Fund</b>	<b>Name</b>			<b>Amount</b>
01	General Fund			\$ 1,807,353.05
01	23014 ~ Records Improvement Escrow	\$	-	
01	23036 ~ ROW Automation Fees Escrow	\$	-	
01	23037 ~ COC Automation Fees Escrow	\$	-	
01	23039 ~ Proth Automation Fees Escrow	\$	-	
01	Payroll			
01	Ag Land Preservation			
01	Escrow			
01	Marcellus Shale			
02	York County Nursing Home			
03	Unclaimed Money			
04	Donations			\$ 14,596.25
05	Controlled Substance			\$ 9,629.88
06	Human Services			\$ 2,349.72
07	Children & Youth			\$ 1,291,138.58
08	911			\$ 56,420.50
08	911 Act 12			
09	YC Capital Reserve			\$ 8,225.00
10	Liquid Fuels			\$ 162,310.50
10	YC Local Use Fee			\$ 69,079.12
10	Liquid Fuels Act 44			\$ 532.91
10	Marcellus Shale Bridge Maintenance			\$ 3,812.08
11	Prison Telephone			
25	Aging			\$ 124,338.92
28	MH-IDD			\$ 411,356.50
30/31	York/Adams HealthChoices			
30	York Reinvestment			
31	Adams Reinvestment			
32	YAHC Joinder Gov Capitation			\$ 6,652.30
32	YAHC Joinder Gov Reinvestment			\$ 30,718.76
35	Domestic Relations			\$ 32,875.57
36	Earn-It			
40	Weatherization Liheap			\$ 16,511.35
45	Block Grant			\$ 226,630.59
46	Affordable Housing			
47	Revolving Fund			\$ 4,745.25
50	Continuum of Care			\$ 32,824.86
51	Weatherization Doe			
72	Tax Claim			\$ 17,152.57
75	Retirement			\$ 1,778,350.88
90	Drug & Alcohol			\$ 441,672.13
	<b>Total</b>			<b>\$ 6,549,277.27</b>

Commissioner Reilly made a motion, seconded by Commissioner Hoke unanimously carried to approve the Check Register for the week of July 3, 2019 totaling \$5,966,863.72.

<b>Fund</b>	<b>Name</b>		<b>Amount</b>
01	General Fund		\$ 4,067,487.68
01	23014 ~ Records Improvement Escrow	\$ -	
01	23036 ~ ROW Automation Fees Escrow	\$ -	
01	23037 ~ COC Automation Fees Escrow	\$ -	
01	23039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		\$ 4,304.23
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money		
04	Donations		\$ 300.00
05	Controlled Substance		\$ 10,769.79
06	Human Services		\$ 292,025.55
07	Children & Youth		\$ 900,350.09
08	911		\$ 18,024.73
08	911 Act 12		
09	YC Capital Reserve		\$ 86,664.36
10	Liquid Fuels		\$ 11,266.94
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging		\$ 138,856.42
28	MH-IDD		\$ 283,191.21
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation		\$ 9,466.13
32	YAHC Joinder Gov Reinvestment		
35	Domestic Relations		\$ 3,002.15
36	Earn-It		\$ 3.47
40	Weatherization Liheap		
45	Block Grant		\$ 42,723.86
46	Affordable Housing		\$ 21,000.88
47	Revolving Fund		
50	Continuum of Care		\$ 8,497.91
51	Weatherization Doe		
72	Tax Claim		\$ 57,553.63
75	Retirement		\$ 10,924.32
90	Drug & Alcohol		\$ 450.37
	<b>Total</b>		<b>\$ 5,966,863.72</b>

## **21. REPORT OF EXECUTIVE SESSIONS**

Commissioner Byrnes report that there were no executive sessions held since the last Board of Commissioners' meeting.

## **22. REPORT OF OPEN POSITIONS**

Eileen Reinoehl from Human Resources gave a report of open positions.

## **23. OTHER BUSINESS**

Commissioner Byrnes reported that since the last Commissioners' Meeting she has visited Premier Pleasant Acres, she reported that she felt it was staffed well and the cleanliness was of the standard when the County owned Pleasant Acres. But she will continue to visit and monitor and also work with them.

## **24. PERIOD OF PUBLIC COMMENT**

No public comments were received.

## **25. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:30 a.m.

Respectfully submitted,

Mark E. Derr  
Administrator/Chief Clerk