

**COMMISSIONERS' MEETING  
MINUTES**

**06/05/19**

The June 5, 2019 York County Board of Commissioners Meeting was held at the Delta Senior Center, 5 Pendyrus Street, Delta, PA 17314.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower and Commissioners' Liaison Officer Rebecca Laird present.

**A. Opening Ceremony**

Don Bradley Retired Veteran, led the Pledge of Allegiance.

Commissioner Byrnes led a moment of silence.

**2. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through E as listed below:

- A. The minutes from the May 29, 2019 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DD and SD**, Wrightsville PA, amends the agreement made effective May 2, 2018, in that the child's adopted name is being amended from **CRW to CRD-W**, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.
- C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **TB and CB**, Gettysburg, PA for adoption assistance at a rate of \$27.00 per day for the adoption of **JAS** a minor child, until the child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.
- D. Motion to approve Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **York County Youth Development Center, York, PA** to amend and replace the Exhibit B rate schedule of the original Agreement with the addition of Transportation Services.

E. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following school districts to establish the allocations between the County and the District for transportation costs related to educational stability for children in foster care, per the Every Student Succeeds Act, for the period July 1, 2019 through June 30, 2020:

<u>School District</u>	<u>Address</u>
Southern York County School District	3280 Fissels Church Road, Glen Rock PA 17327
West Shore School District	507 Fishing Creek Road, Lewisberry PA 17339
Dover Area School District	101 Edgeway Road, Dover PA 17315

### **3. REAPPOINTMENT**

#### **A. Agricultural Land and Preservation Board**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the following reappointment on behalf of the York County Agricultural Land Preservation Board, of Daniel Innerst, Representing Farmers, to the York County Agricultural Land Preservation Board for a three year period, effective July 1, 2019 to June 30, 2022.

### **4. CONTRACTS**

#### **A. B.J. Riley, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Prison, and B.J. Riley, York, Pennsylvania, to provide a pest control contract, for a total cost of \$6,960.00, for the period of June 5, 2019 to June 5, 2020.

#### **B. Murray Securus, Lancaster, Pennsylvania,**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract & HIPPA agreement between the County of York, on behalf of the Human Resources Department, and Murray Securus, Lancaster, Pennsylvania, to provide third party claims administration for Public Entity Employment-related Practices Liability, Public Entity Management Liability, Law Enforcement Liability, General Liability, Automobile Liability and Property Protection claims, for a total cost of \$16,000.00, for the period of July 1, 2019 to June 30, 2020.

#### **C. Murray Securus, Lancaster, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and Murray Securus, Lancaster, Pennsylvania, to provide insurance broker and risk advisor services for the Property, General Liability, Auto, Professional Liability, Employment Practices Liability and Commercial Crime coverages for a total cost of \$65,000.00, for the period of July 1, 2019 to June 30, 2020.

#### **D. Cumberland County/Pennsylvania LINK, Carlisle, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Area Agency on Aging, and Cumberland County/Pennsylvania LINK, Carlisle, Pennsylvania, authorizing the participation of the York County Area Agency on Aging (YCAAA) in the Pennsylvania LINK to Aging and Disabilities Resource Program. The York County Area Agency on Aging (YCAAA) will receive reimbursement under this amended agreement for Person-Centered Counseling services which shall not exceed \$3,640 for the duration of the agreement. The agreement period runs from July 1, 2018 through June 30, 2019.

### **5. MEMORANDUM OF UNDERSTANDING**

#### **A. York County Land Bank Authority, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Memorandum of Understanding between the County of York and the York County Land Bank Authority, York, PA appointing the Authority to manage a Demolition Fund and a Demolition Program financed by a fifteen dollar (\$15.00) fee assessed on each deed or mortgage recorded on or after May 1, 2018.

### **6. PURCHASES**

#### **A. Tyler Technologies Inc., Yarmouth, Maine**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York and Tyler Technologies Inc., Yarmouth, Maine, for the conversion of the general ledger detail history for the calendar year 2019 at a total cost of \$15,000.00.

#### **B. Dominion Voting Systems, Inc., Denver, Colorado**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried a conditional approval of a purchase between the County of York on behalf of the Elections and Voter Registration Department and Dominion Voting Systems, Inc., Denver, Colorado for a voting system, voting booths, licenses and related services for a total cost of \$1,437,915.00 plus annual software and hardware licensing fees of \$147,450.00 for the period July 1, 2020 through June 30, 2028.

#### **C. Pennsylvania Chief of Police Association, Harrisburg, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Prison, and Pennsylvania Chief of Police Association, Harrisburg, Pennsylvania, for purchase of an all-in-one booking workstation, for a total cost of \$37,750.00, paid from the prison general fund budget.

#### **D. Esco Inc, Ephrata, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Prison, and Esco Inc, Ephrata, Pennsylvania, for the purchase of a Recorder Server, for a total cost of \$22,277.70, under a PA COSTARS contract, paid from the prison general fund budget.

#### **E. Witmer Public Safety, Coatesville, Pennsylvania**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Prison, and Witmer Public Safety, Coatesville, Pennsylvania, for Fire Emergency Response Team equipment, for a total cost of \$34,854.55, under a PA COSTARS contract paid from the prison general fund budget.

### **7. POLICY & PROCEDURES**

#### **A. York County Planning Commission**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the revised and updated Policy and Procedures between the County of York, on behalf of the York County Planning Commission, for the administration of the York County Home Improvement Programs effective June 5, 2019.

### **8. CONSTRUCTION CONTRACT**

#### **A. Bridge No. 274, Singer Road**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve award a construction contract to JD Eckman, Inc., for the rehabilitation of County Bridge No. 274, Singer Road, over the Heritage Rail Trail in New Freedom Borough, in the amount of \$1,180,079.98. The project will be funded by Liquid Fuels Funds.

### **9. GRANT**

#### **A. National Institute of Justice**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a non-matching grant application between the County of York, on behalf of the York County Coroner's office to the National Institute of Justice, for their program. Strengthening the Medical Examiner/Coroner System, for a maximum amount of \$100,000.00 to support office accreditation with the International Association of Coroners and Medical Examiners.

## 10. RESOLUTION

### A. Resolution 2019-20

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-20 on behalf of the Community Development Department of the York County Planning Commission, to approve the following changes to U.S. Department of Housing and Urban Development, Washington D.C., funded Emergency Solutions Grant Program Activities, as approved in the York County 2017 and 2018 Annual Action Plans:

<u>Activity</u>	<u>Amount</u>	<u>From Activity #</u>	<u>To Activity #</u>
Program Administration	\$ 8,100.00	45712250	45712252
Program Administration	\$10,000.00	45722309	45722312

## 11. TAX REFUND REGISTER

### A. Register 2019-10

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2019-10 authorizing payment of York County real estate tax refunds totaling \$750.94.

## 12. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 5, 2019 totaling \$9,827,319.52.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,336,199.15
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	\$ 400.00
05	Controlled Substance	\$ 1,957.82
06	Human Services	\$ 15,963.00
07	Children & Youth	\$ 302,284.50
08	911	\$ 64,676.71
08	911 Act 12	
09	YC Capital Reserve	\$ 57,373.00

10	Liquid Fuels	\$	206,960.20
10	YC Local Use Fee	\$	119,011.06
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone	\$	9,201.50
25	Aging	\$	160,059.73
28	MH-IDD	\$	204,809.69
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	5,470,507.06
32	YAHC Joinder Gov Reinvestment	\$	61,353.95
35	Domestic Relations		
36	Earn-It		
40	Weatherization Liheap		
45	Block Grant	\$	9,746.85
46	Affordable Housing	\$	21,024.98
47	Revolving Fund		
50	Continuum of Care		
51	Weatherization Doe		
72	Tax Claim	\$	11,098.24
75	Retirement	\$	1,774,692.08
90	Drug & Alcohol		
	<b>Total</b>		<u><u>\$ 9,827,319.52</u></u>

### 13. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes report that there were no executive sessions held since the last Commissioners' Meeting.

### 14. OTHER BUSINESS

Commissioner Byrnes report that there is no other business.

### 15. PERIOD OF PUBLIC COMMENT

No public comments were received.

## **16. ADJOURNMENT**

There being no further business to come before the Board of Commissioners' at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully Submitted

Mark E. Derr  
Administrator/ Chief Clerk