

**COMMISSIONERS' MEETING
MINUTES**

05/29/19

The May 29, 2019 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Scott Cassel, Executive Director of Facilities, led the Pledge of Allegiance.

Pastor Tanya Brubaker, Calvary and Grace United Methodist Churches led the invocation.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Consent Agenda items A through H as listed below:

A. The minutes from the May 15, 2019 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
CC and RC, Orrtanna, PA	JBC fka JCH	\$26.00
MH and BH, Spring Grove, PA	GEH fka GEA	\$27.00
HM and BN, Etters, PA	GCMN fka GNZ	\$27.00
HM and BN, Etters, PA	DDMN fka DMD	\$27.00

C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and AM, York, PA, to reflect an increase in adoption subsidy payments for FMRM fka FMA, the minor child, from \$26.50 per day to \$31.00 per day, due to an increase of difficulty of care, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.

- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and ML and WL, Red Lion, PA, to reflect an increase in adoption subsidy payments for MEL fka MEM, the minor child, from \$21.00 per day to \$31.00 per day, due to an increase of difficulty of care, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.
- E. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and AG and JG, Grand Island, FL, to reflect an increase in adoption subsidy payments for HGG fka KOW, the minor child, from \$37.00 per day to \$50.00 per day, due to an increase of difficulty of care, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.
- F. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CW and JW, York, PA, to reflect an increase in adoption subsidy payments for DDHW fka DWH, the minor child, from \$26.50 per day to \$35.00 per day, due to an increase of difficulty of care, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.
- G. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

Community Specialists Corporation dba The Academy – 900 Agnew Road, Pittsburgh, PA 15227	
New Outlook Academy – Shelter Program	\$281.19 / Day
New Outlook Academy – Residential	\$220.12 / Day
New Outlook Academy – Drug and Alcohol	\$278.41 / Day
Lakeland Hospital Acquisition LLC dba Lakeland Behavioral Health System – 440 South Market Avenue, Springfield, MO 65806	
Residential Treatment Services	
Administrative Cost - Room & Board	\$135.00/Day
Maintenance Cost – Care & Treatment	\$315.00/Day
Families United Network, Inc. – 276 Ashler Manor Drive, Muncy, PA 17756	
Foster Care Services	
Outcome Focused Foster Care - Child (ages 0-10)	\$ 61.83 / Day
Outcome Focused Foster Care - Child (ages 11-+)	\$ 61.83 / Day
Outcome Focused Foster Care - Mother/Child	\$111.39/ Day
Outcome Focused Foster Care -Urgent Placement	\$ 76.76 / Day
Outcome Focused Foster Care - Respite	\$ 47.31 / Day
Outcome Focused Foster Care - Transitional	\$ 73.12 / Day
Outcome Focused Foster Care - Intensive	\$ 95.86 / Day
Specialized Level I - Medical	\$ 49.61 / Day
Specialized Level II - Medical	\$ 48.84 / Day
Specialized Level III - Medical	\$ 36.63 / Day
Specialized Level IV - Medical	\$ 27.82 / Day

Residential Services	
Arborvale	
Community Residential Care: Life Readiness	\$177.19 / Day
Ashler Manor Dormitory	
Outcome Focused Group Home - Level I	\$193.48 / Day
Outcome Focused Group Home - Level II	\$202.01 / Day
Emergency Shelter Care	\$177.03 / Day
Ashler Manor - Community Residential Care: Life Readiness	
Outcome Focused Group Home - Level I	\$193.48 / Day
Outcome Focused Group Home - Level II	\$202.01 / Day
Transitional Living Program	\$130.00 / Day
White Rose Manor Life Readiness	
Level I	\$193.48 / Day
Transitional Living Program	\$130.00 / Day
Drug Testing Services	
Drug Testing	\$ 85.64 / Hour
Additional Lab Fee for Mephedron (MDPV)	\$ 26.01 / Each

Emergency Caregiver Case Management

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral.

Outcome Focused Foster Care - Child (ages 0-10)	\$37.83 /Day
Outcome Focused Foster Care - Child (ages 11-+)	\$35.83 / Day
Outcome Focused Foster Care - Mother/Child	\$72.39 / Day

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program Foster Care Services.

H. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following school districts to establish the allocations between the County and the District for transportation costs related to educational stability for children in foster care, per the Every Student Succeeds Act, for the period July 1, 2019 through June 30, 2020:

<u>School District</u>	<u>Address</u>
Central York School District	775 Marion Road, York PA 17406
South Eastern School District	377 Main Street, Fawn Grove PA17321
Spring Grove Area School District	100 East College Avenue, Spring Grove PA 17362
York City School District	31 North Pershing Avenue, York PA 17401
Eastern York School District	120 South 3rd Street, Wrightsville PA 17368

3. CONTRACTS

A. Adams County Children and Youth Services

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a contract agreement between the County of York, on behalf of the Youth Development Center, and Adams County Children and Youth Services, Gettysburg, Pennsylvania to house Adams County youth at the Youth Development Center at a daily rate of \$375.60 for the period of July 1, 2019 to June 30, 2020.

B. Palmetto Posting of 150 E Henry Street, Suite 300, Spartanburg, South Carolina

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a contract between the County of York on behalf of the Assessment Department, and Palmetto Posting of 150 E Henry Street, Suite 300, Spartanburg, South Carolina for the posting of Tax Sale properties in the county of York at a rate of \$25 per visit for Return of Claim, Notice of Sale and Personal Service. The contract is renewable under these terms for an additional 3 years through June 2023.

4. MEMBERSHIP AGREEMENT

A. Maglocen, Newtown, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a membership agreement between the County of York, on behalf of the Prison, and Maglocen, Newtown, Pennsylvania, for prison investigations at a total cost of \$400.00, for the period of May 29, 2019 to May 29, 2020.

5. BID AWARD

A. Collinson, Inc, Uwchland, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a bid award and contract agreement between the County of York, on behalf of Parks and Recreation, and Collinson, Inc, Uwchland, Pennsylvania, the lowest responsible bidder, for Guide Rail Repair at Bridge 157, in the total amount of \$16,325.00.

6. AUTHORIZE

A. US Army Corps of Engineers

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to authorize the Director of the York County Planning Commission to execute the agreement with the US Army Corps of Engineers to continue the development of a database and mapping of the York County Storm Sewer System, and to budget \$75,000.00 in the 2020 York County Budget as non-federal cash match requirement for the section 22 Planning Assistance to States Program.

7. PURCHASE

A. SAGE Technology Solutions, Mount Joy, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase and services agreement between the County of York, on behalf of the York County Information Services Department, and SAGE Technology Solutions, Mount Joy, Pennsylvania, for replacement to the Administrative Center Conference room audio visual equipment for a total cost of \$32,954.77.

B. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for two (2) 2019 Ford Explorer's, for use by the Pool Fleet Program for a total cost of \$55,800.00, under a PA COSTARS contract.

C. McClure Company, Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Department, and McClure Company, Harrisburg, Pennsylvania, to install an Encelium Building lighting control system at the Judicial Center, for a cost not to exceed \$91,000.00 under PA COSTARS contract (008-376).

8. RECESS

Commissioner Byrnes recessed the meeting at 10:15 a.m. for the purpose to hold a hearing to receive public comments on the 2019-2020 Human Services Block Grant Plan by Michelle Hovis, Executive Director of the Human Services Department.

9. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:23 a.m.

10. POST CONSTRUCTION

A. Post Construction Stormwater Plan Operations

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Post Construction Stormwater (PCSM) Plan Operations, and maintenance (O&M) Plan, Declaration of Restrictions related to the stormwater basin retrofit BMPs constructed on the York County Prison site.

11. CONTRIBUTION

A. York County Crisis Intervention

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a contribution between the County of York on behalf of the York County Prison to the York County Crisis Intervention Team in the amount of \$15,000.00.

12. EXONERATION

A. Felton Borough

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to exonerate county taxes, penalties and interest on the following parcels for the years and face amounts as indicated below for property owned by Felton Borough, Felton, PA:

	Tax	Penalty	Interest	Total
620000100220000000				
2016	502.53	50.25	116.20	668.98
2017	564.86	56.46	74.56	695.88
Total	1067.39	106.71	190.76	1364.86

13. APPOINTMENT

A. Tax Collector

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to appoint the following Tax Collector through December 31, 2019, pursuant to the provisions of the Commonwealth of Pennsylvania Local Tax Collection Law of 1945 (P.L. 1050):

Tax Collector

Diana Kauffman
PO Box 91
Codorus, PA 17311

Municipality

Jefferson Borough

14. RESOLUTIONS

A. 2019-17

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adopt Resolution 2019-17 on behalf of the Assessment Office, for a LERTA abatement on the final condos at 1 W Market St. which comprises the new State Liquor Store. Giving a total abatement of \$97,238.00 assessed value at 100% year one decreasing by 10% each year until fully taxable in year 11.

C0103 Prior Value \$16,514 - New Value \$81,620 = Abatement \$65,106
C0105 Prior Value \$8,188 - New Value \$40,320 = Abatement \$32,132

B. 2019-18

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adopt Resolution 2019-18 appointing the County Administrator/Chief Clerk as designee for the Board of Commissioners' for the purpose of executing contracts on behalf of Children Youth & Families that have been previously reviewed by the York County Board of Commissioners.

C. 2019-19

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adopt Resolution 2019-19 on behalf of the Housing Division of the York County Planning Commission, to approve the allocation of \$25,000.00 of the County's 2018 HOME Program Funding, through an amendment of the Annual Action Plan, to Creating Opportunities in Neighborhood Environments, to support operating cost associated with producing affordable housing opportunities in the County of York for low-to-moderate income individuals and families.

15. TAX REFUND REGISTER

A. Register 2019-09

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve Tax Refund Register 2019-09 authorizing payment of York County real estate tax refunds totaling \$22,337.17.

16. CHECK REGISTER

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week of May 22, 2019 totaling \$6,855,327.44.

Weekly Disbursement Totals for May 22, 2019

<u>Name</u>		<u>Amount</u>
General Fund		\$ 4,455,957.37
23014 ~ Records Improvement Escrow	\$ -	
23036 ~ ROW Automation Fees Escrow	\$ -	
23037 ~ COC Automation Fees Escrow	\$ -	
23039 ~ Proth Automation Fees Escrow	\$ -	
Payroll		
Ag Land Preservation		
Escrow		
Marcellus Shale		
York County Nursing Home		
Unclaimed Money		
Donations		\$ 1,350.00
Controlled Substance		\$ 25,073.26
Human Services		\$ 24,526.93
Children & Youth		\$ 632,764.50
911		\$ 184,207.67
911 Act 12		
YC Capital Reserve		\$ 119,177.27
Liquid Fuels		\$ 129,333.12
YC Local Use Fee		\$ 8,337.41
Liquid Fuels Act 44		\$ 84,793.70
Marcellus Shale Bridge Maintenance		
Prison Telephone		
Aging		\$ 40,188.03
MH-IDD		\$ 629,640.45
York/Adams HealthChoices		
York Reinvestment		
Adams Reinvestment		
YAHC Joinder Gov Capitation		\$ 705.51
YAHC Joinder Gov Reinvestment		\$ 5,960.14
Domestic Relations		\$ 6,462.95
Earn-It		
Weatherization Liheap		\$ 9,041.30
Block Grant		\$ 29,083.25
Affordable Housing		
Revolving Fund		\$ 125.00
Continuum of Care		\$ 8,708.60
Weatherization Doe		
Tax Claim		\$ 92,744.66
Retirement		
Drug & Alcohol		\$ 367,146.32
	Total	\$ 6,855,327.44

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week May 29, 2019 totaling \$3,539,493.18.

Weekly Disbursement Totals for May 29, 2019

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund		\$ 606,784.33
01	23014 ~ Records Improvement Escrow	\$ -	
01	23036 ~ ROW Automation Fees Escrow	\$ -	
01	23037 ~ COC Automation Fees Escrow	\$ -	
01	23039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		\$ 4,304.23
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money		
04	Donations		\$ 3,016.00
05	Controlled Substance		\$ 12,830.53
06	Human Services		\$ 6,656.90
07	Children & Youth		\$ 1,377,964.46
08	911		\$ 38,565.78
08	911 Act 12		
09	YC Capital Reserve		\$ 99.50
10	Liquid Fuels		\$ 26,689.55
10	YC Local Use Fee		
10	Liquid Fuels Act 44		\$ 53,730.93
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging		\$ 292,150.86
28	MH-IDD		\$ 528,472.31
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation		\$ 28,032.50
32	YAHC Joinder Gov Reinvestment		\$ 26,884.16
35	Domestic Relations		\$ 160,003.01
36	Earn-It		\$ 21.52
40	Weatherization Liheap		\$ 22,986.54
45	Block Grant		\$ 260,763.89
46	Affordable Housing		\$ 999.00
47	Revolving Fund		
50	Continuum of Care		\$ 9,232.00
51	Weatherization Doe		
72	Tax Claim		\$ 8.02
75	Retirement		\$ 55,953.28
90	Drug & Alcohol		\$ 23,343.88
	Total		\$ 3,539,493.18

17. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners' Meeting.

18. OTHER BUSINESS

There is no other business to be reported.

19. PERIOD OF PUBLIC COMMENT

No comments were received.

20. ADJOURNMENT

There being no more business to come before the Board of Commissioners' at this time Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adjourn the meeting at 10:30 a.m.

Respectfully Submitted

Mark E. Derr

Administrator/Chief Clerk