

**COMMISSIONERS' MEETING
MINUTES**

04/17/19

The April 17, 2019 York County Board of Commissioners Meeting was held at Red Lion Area High School 200 Horace Mann Avenue, Red Lion, PA 17356.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:04 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran Don Bradley, led the Pledge of Allegiance.

A moment of silence was held for the 3 fallen marines.

Red lion High School Madrigal Choir sang the National Anthem and gave a presentation.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Consent Agenda items A through E as listed below:

A. The minutes from the April 3, 2019 Commissioners' Meeting as submitted.

B. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Board of Child Care of the United Methodist Church, Inc. dba United Methodist Home for Children, Mechanicsburg, PA to reflect a change in the legal entity name of the Service Provider from United Methodist Home for Children, Inc., to Board of Child Care of the United Methodist Church, Inc. with all other terms and conditions of the original agreement remaining in full force and effect.

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00.

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
HS and TS	IMS fka CLE	\$40.00
HS and TS	VRS fka PBE	\$40.00

D. Subsidized Permanent Legal Custodianship Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and SS and TP, Dover, PA, to reflect a change to the agreement made effective November 21, 2018, in that the Custodian Subsidy and Medical Care for minor child CTK is being amended from State Monthly Subsidy and Medicaid to Federal Monthly Subsidy and State Medical Assistance.

E. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

Bethany Home, Inc. – 1863 Bethany Road, Womelsdorf, PA 19567	
Residential Program	\$230.00/Day
Intensive Residential Program	\$230.00/Day
Shelter Program	\$220.00/Day
Independent Living Program	\$230.00/Day
Transitional Independent Living Program	\$230.00/Day
Beth Ann Sanders, M.S.W. – 509 Sandbank Road, Mount Holly Springs, PA 17065	
EMDR THERAPY	\$38.00 / hour
Mileage – actual to/from client session	Current Federal Rate

3. CONTRACT

A. Ergo Metrics, Lynnwood, Washington

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Prison, and Ergo Metrics, Lynnwood, Washington, to provide a software licensing agreement, for a total cost of \$3,000.00, for the period of April 3, 2019 to May 8, 2019.

B. George Gronin, PhD, Philadelphia, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement and HIPAA business associate agreement between the County of York, on behalf of the Prison, and George Gronin, PhD, Philadelphia, Pennsylvania, to provide HIPPA compliance data for persons in custody for recidivism analysis, at no cost to the County.

C. Rochester Midland, Rochester, New York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Prison, and Rochester Midland, Rochester, New York, to provide water treatment for HVAC equipment, for a total cost of \$14,976.00, for the period of April 17, 2019 to March 31, 2022.

D. Varipro Benefits Administrators, Grand Rapids, Michigan

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of Human Resources Department, and Varipro Benefits Administrators, Grand Rapids, Michigan, to provide processing of non-Medicare eligible claims as submitted by County retirees currently covered through the supplemental retiree plan, for \$30 per claim with a minimum of \$300 per month for the period of May 1, 2019 to April 30, 2020.

E. Tyler Technology Inc, Troy Michigan

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York on behalf of the 911 Communications Department, and Tyler Technology Inc, Troy Michigan, to have the MSP training server rebuilt at a cost of \$2,320.00.

F. Lazzaro Creative, Inc., Railroad, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Public Relations Department, and Lazzaro Creative, Inc., Railroad, Pennsylvania, to provide videography and supporting services to promote the Heritage Rail Trail County Park for destination branding. \$10,000.00 of this contract is funded by a grant from Explore York's Tourism Grant Program, for a total cost of \$16,500.00, for the period of April 22, 2019 to November 20, 2019.

4. AGREEMENTS

A. Park Foundation Charitable Trust

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an assignment and termination of easement agreement between the County of York, on behalf of the York County Parks Foundation Charitable Trust, and Springfield Township, for the area known as the Hollow Creek Greenway, which is part the premises purchased by the Park Foundation Charitable Trust located at 946 Valley Road. This terminates all obligations, rights and title that Springfield Township has in the Hollow Creek Greenway Easement, and assigns to the County of York all rights, title and obligations of maintenance related to the Hollow Creek Greenway Easement.

B. Crilon Corp, Somerset, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an agreement between the County of York, on behalf of the Parks Department, and Crilon Corp, Somerset, Pennsylvania, for debris removal at bridge 188, in the amount of \$15,186.99.

C. C.S.Davidson Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an agreement between the County of York, on behalf of the Prison and C.S.Davidson Inc., York, PA to conduct a feasibility study regarding relocating the Coroner's Office into existing Prison space at a cost not to exceed \$15,000.00.

5. GRANT

A. Bureau of Justice Assistance (BJA), Washington D.C

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's Office, and Bureau of Justice Assistance (BJA), Washington D.C, in the amount of 359,990.50 with no county match, to provide one (1) Assistant District Attorney, training, travel, overtime, guidance, oversight and applicable research, for the period of October 1, 2019 through September 30, 2021.

6. MEMORANDUM OF UNDERSTANDING

A. King & Associates, Dallastown, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the Prison, and King & Associates, Dallastown, Pennsylvania, to provide bookkeeping services for the annual commissary audit for year ended 2018.

B. Commonwealth of PA, Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of Communications 911, and Commonwealth of PA, Harrisburg, Pennsylvania, to provide site sharing specifications for the Commonwealth of PA to co-locate their P-25 radio equipment at Gatchelville and Red Lion in the shelter owned by the County of York.

C. Commonwealth of PA, Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of Communications 911, and Commonwealth of PA, Harrisburg, Pennsylvania, to provide an agreement for the Commonwealth to connect directly to the County of York microwave network supporting P-25 radio communications.

D. Commonwealth of PA, Harrisburg, Pennsylvania

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the Communications 911, and Commonwealth of PA, Harrisburg, Pennsylvania, to provide the clarification and understanding of the County of York P-25 radio equipment used and maintenance responsibilities in the State owned tower site shelter.

7. BIDS

A. Bimbo Bakeries, Albany, New York

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to award the bid between the County of York, on behalf of the York County Prison, and Bimbo Bakeries, Albany, New York, for the period of May 1, 2019 through April 30, 2020 for the approximate weekly cost of \$4,675.20.

B. Rutter's Dairy, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to award the bid between the County of York, on behalf of the York County Prison, and Rutter's Dairy, York, PA, for the period of May 1, 2019 through April 30, 2020 for the approximate weekly cost of \$13,185.90.

8. APPOINTMENTS

A. York county agricultural land preservation board

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a reappointment of the following individual on behalf of the York County Agricultural Land Preservation Board, Andrew Baumgardner to serve a three year term, Representing Farmers; term effective June 1, 2019 to May 31, 2022.

B. York county area agency on aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the appointment the following officers for the York County Area Agency on Aging for a two-year term running from January 1, 2019 through December 31, 2020.

Robert Jensenius: Chair
Dr. Robert Fawcett: Vice-Chair
Carol Lyons: Secretary

C. York County Area Agency on Aging's Advisory Council

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the following reappointments to the York County Area Agency on Aging's Advisory Council:

Phyllis Seelig
Jacquelin Harrington
Sharon (Bixler) Eyster
Robert Jensenius
Dr. Robert Fawcett
Carol Lyons

D. York County Area Agency on Aging's Advisory Council newly appointed

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the appointment of the following as members of the York County Area Agency on Aging's Advisory Council. Their three year term will run from April 1, 2019 through March 31, 2022.

Tami Barley
Paige Payne
Sherry Welsh

9. RESOLUTION

A. Resolution 2019-13

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Resolution 2019-13 on behalf of the Development Department of the York County Planning Commission, to approve the following changes to grants approved in the 2015, 2016, 2017, and 2018 York County Action Plans and funded through the Community Development Block Grant Program, U.S. Department of Housing and Urban Development, Washington D.C.

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Manchester Borough	\$540.26	Unprogrammed funds	45592272 (increase)
Felton Borough	\$684.71	Unprogrammed funds	45592259 (increase)
Wrightsville Borough	\$768.04	Unprogrammed funds	45502177 (increase)
Lower Windsor Township	\$484.79	Unprogrammed funds	45502257 (increase)
Windsor Township	\$469.13	Unprogrammed funds	45502258 (increase)
Hanover Borough	\$1,885.78	Unprogrammed funds	45512234 (increase)
Windsor Borough	\$544.76	Unprogrammed funds	45512238 (increase)
West York Borough	\$869.83	Unprogrammed funds	45512321 (increase)
Dallastown Borough	\$49.03	Unprogrammed funds	45522301 (increase)
Glen Rock Borough	\$98.37	Unprogrammed funds	45522303 (increase)
Spring Grove Borough	\$336.56	Unprogrammed funds	45522306 (increase)
Yoe Borough	\$2.90	Unprogrammed funds	45522307 (increase)

10. SUBRECIPIENT AGREEMENTS

A. York County Planning Commission

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the following subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners' to execute the following amendments to the agreements for activities funded through the U.S. Department of Housing and Urban Development, Washington, D.C., Community Development Block Grant Program:

<u>ACTIVITY</u>	<u>ACTIVITY #</u>	<u>GRANT</u> <u>AMOUNT</u>	<u>COMPLETION</u> <u>DATE</u>	<u>NEW DATE</u>
Bell Socialization Services ESG RRH Rental Assistance	45712252	\$136,300.00	March 31, 2019	September 30, 2019
Bell Socialization Services ESG Homeless Prevention	44712251	\$ 4,425.00	March 31, 2019	September 30, 2019
West York Borough Hoke Run Study	45312230	\$ 10,000.00	March 31, 2019	September 30, 2019
Wrightsville Borough Locust Street Improvements	45502177	\$100,000.00	March 31, 2019	September 30, 2019
Wrightsville Borough Locust Street Improvements	45512236	\$190,000.00	March 31, 2019	September 30, 2019
West York Borough Pedestrian Imp at Square	45582011	\$170,000.00	March 31, 2019	September 30, 2019
West York Borough Pedestrian Imp at Square	45572059	\$184,897.96	March 31, 2019	September 30, 2019

11. TAX REFUND REGISTER

A. Register 2019-06

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2019-06 authorizing payment of York County real estate tax refunds totaling \$28,171.34.

12. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 10, 2019 totaling \$11,236,865.49.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 9,924,177.51
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	\$ 200.00
05	Controlled Substance	\$ 47,223.20
06	Human Services	\$ 79,532.98
07	Children & Youth	\$ 170,109.33
08	911	\$ 40,945.89
08	911 Act 12	
09	YC Capital Reserve	\$ 150,866.41
10	Liquid Fuels	\$ 16,557.92
10	YC Local Use Fee	\$ 6,802.50
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 153,228.25
28	MH-IDD	\$ 335,285.28
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	\$ 3,665.83
32	YAHC Joinder Gov Reinvestment	\$ 8,800.00
35	Domestic Relations	\$ 55,494.66
36	Earn-It	
40	Weatherization Liheap	\$ 33,841.09
45	Block Grant	\$ 42,553.06
46	Affordable Housing	
47	Revolving Fund	
50	Continuum of Care	\$ 8,640.45
51	Weatherization Doe	\$ 5,502.28
72	Tax Claim	\$ 105,484.54
75	Retirement	\$ 45,628.78
90	Drug & Alcohol	\$ 2,325.53
	Total	\$ 11,236,865.49

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 17, 2019 totaling \$15,468,736.93.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 3,852,419.87
01	23014 ~ Records Improvement Escrow	\$ -
01	23036 ~ ROW Automation Fees Escrow	\$ -
01	23037 ~ COC Automation Fees Escrow	\$ -
01	23039 ~ Proth Automation Fees Escrow	\$ -
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	\$ 31,880.85
04	Donations	\$ 36.39
05	Controlled Substance	
06	Human Services	\$ 28,462.46
07	Children & Youth	\$ 977,337.30
08	911	\$ 7,247.68
08	911 Act 12	
09	YC Capital Reserve	\$ 29,480.10
10	Liquid Fuels	\$ 11,958.73
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 80,680.58
28	MH-IDD	\$ 819,193.32
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	\$ 5,561,723.15
32	YAHC Joinder Gov Reinvestment	\$ 15,510.42
35	Domestic Relations	\$ 5,347.52
36	Earn-It	
40	Weatherization Liheap	\$ 27,813.32
45	Block Grant	\$ 5,655.88
46	Affordable Housing	
47	Revolving Fund	\$ 8.00
50	Continuum of Care	\$ 17,518.02
51	Weatherization Doe	\$ 2,513.51
72	Tax Claim	\$ 3,659,851.19
75	Retirement	\$ 59,839.55
90	Drug & Alcohol	\$ 274,259.09
	Total	\$ 15,468,736.93

13. EXECUTIVE SESSION

Commissioner Byrnes reported that there were no Executive Sessions held since the last Commissioners' Meeting.

14. OTHER BUSINESS

There was no other business to report.

15. PERIOD OF PUBLIC COMMENT

There were no public comments received.

16. ADJOURNMENT

There being no more business to come before the Board of Commissioners' at this time Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:50 a.m.

Respectfully Submitted

Mark E. Derr
Administrator/Chef Clerk