

**COMMISSIONERS' MEETING
MINUTES**

03/20/19

The March 20, 2019 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:02 a.m., Vice President Commissioner Doug Hoke, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran David Copenheaver, led the Pledge of Allegiance.

Reverend Keith Fair, St. Matthews, Evangelical Lutheran Church gave the Invocation.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Consent Agenda items A through k as listed below:

- A. The minutes from the March 06, 2019 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
DW, York, PA	DGW f/k/a DFS	\$25.65
DW, York, PA	BGW f/k/a BES	\$25.65
KS and KS, York, PA	MJS f/k/a MJP, JR.	\$40.00
DT, Hanover, PA	SAS-T f/k/a SAT	\$35.00
DT, Hanover, PA	EJS-T f/k/a EJS	\$35.00
JD and ED, Mount Holly Springs, PA	PJD f/k/a AJC	\$27.00
JD and ED, Mount Holly Springs, PA	BJD f/k/a LJC	\$24.00
JD and ED, Mount Holly Springs, PA	JJD f/k/a JJC	\$24.00

C. Subsidized Permanent Legal Custodianship Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following Custodians, for the following minor children to reflect a change from Federal eligibility to State eligibility, with all other terms and conditions of the original agreement remaining in full force and effect.

<u>Custodians</u>	<u>Minor Child</u>
RD and DD, York, PA	OM
RD and DD, York, PA	JM III

D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, to modify from State Monthly Adoption Subsidy and Nonrecurring expenses to Federal Monthly Adoption Subsidy and Nonrecurring expenses for the following minor children, with all other terms and conditions of the original agreement remaining in full force and effect.

<u>Adoptive Parents</u>	<u>Minor Child</u>
JL, Jr. and TB	BNK f/k/a BNK
JL, Jr. and TB	DALK f/k/a DALK

E. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and MD, York, PA, to reflect an increase in adoption subsidy payments for ZGDD f/k/a ZGD, the minor child, from \$31.00 per day to \$35.00 per day

F. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DD and LD, Herndon, PA, to reflect a change from Federal Monthly Adoption Subsidy eligibility to State Monthly Adoption eligibility for CDD f/k/a CDG, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.

G. Motion to approve Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Children’s Home of York, York, PA** to amend the original agreement Exhibit B rate schedule in its entirety by replacing it with the new Exhibit B below with no other changes to the agreement.

A. Counseling Services	
Diagnostic	\$115.00 / Day
Strengthening Families	\$34.52 / Hour
Integrated Practice Team	Not to Exceed \$240,000.00 for FY18-19*

**Services for the Integrate Practice Team program covered by this contract agreement, will be purchased on a monthly basis at the amount of each month’s actual expenditures itemized per section 4.A.4 of the Purchase of Service Agreement, to eligible York County residents.*

B. Foster Care Services

Level 1 – Foster Care (Ages 0-2)	\$54.37 / Day
Level 2 – Specialized Foster Care (Ages 3-13)	\$68.66 / Day
Level 3 – Specialized Foster Care (Ages 14-18)	\$71.82 / Day
Level 4 – Mother & Infant (Ages 12-18)	\$89.54 / Day
Emergency Respite Foster Care (Ages 0-18)	\$109.59 / Day

C. Emergency Caregiver Case Management

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Program B Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral. (These rates are based off of the FY17/18 budget packet approved through OCYF.)

Level 1 –Kinship Care (Ages 0-2)	\$22.16 / Day
Level 2 –Kinship Care (Ages 3-13)	\$34.91 / Day
Level 3 --Kinship Care (Ages 14-18)	\$32.35 / Day

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program B Foster Care Services.

D. Residential Services

Male Group Home - George Street (Ages 16-18)	\$173.40 / Day
Girl Center – MA Approved (Ages 13-18)	MA Funded
RISE Program	\$1,456.65 / Day

H. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

The Impact Project – 407 Chestnut Street, Emmaus, PA 18049

Specialized Foster Care I	\$ 66.39 / Day
Specialized Foster Care II	\$ 84.60 / Day
Project Life (Pre-Independent Living)	\$ 96.22 / Day
Mother and Child Foster Care	\$121.22 / Day
Sex Offenders-Step Down Program Level I	\$137.20 / Day
Sex Offenders-Step Down Program Level II	\$130.94 / Day

Pressley Ridge – 500 Corporate Drive, Suite 400, Pittsburgh, PA 15237

Foster Care Services

Level I	\$51.52 / Day
Level 2	\$81.76 / Day
CRR Host Home (Non-MA Approved)	\$218.00 / Day

CRR Host Home (Room & Board only)	\$25.00 / Day
In-Home Services	
Advocacy	\$67.12 / Hour
Therapy	\$67.64 / Hour

- I. Motion to approve the 2018 budget line adjustments, as submitted by the Controller's Office, for year-end 2018.
- J. Motion to approve the 2019 budget line adjustments, as submitted by the Controller's Office, for the month of February.
- K. Motion to approve the 2019 budget line adjustments, as submitted by the Controller's Office, for the month of January.

3. CONTRACTS

A. Great Lakes Training, Inc, Center for Strength-Based Strategies, Mason, Michigan

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Adult Probation Office, and Great Lakes Training, Inc, Center for Strength-Based Strategies, Mason, Michigan, to provide 4 two day trainings on Motivational Interviewing 101 to all adult probation staff. Additional space was available to include staff from Children, Youth and Families and the York County Prison, for a total cost of \$20,302.00, for the period of April 1, 2019 to April 11, 2019.

B. Esco Inc., Ephrata, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Prison, and Esco Inc., Ephrata, Pennsylvania, to provide and install 15 additional security cameras, for a total cost of \$17,508.38, for the period of April 30, 2019 to May 31, 2019.

C. G.R. Sponaugle, Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Prison, and G.R. Sponaugle, Harrisburg, Pennsylvania, to provide installation of an additional emergency power breaker panel, for a total cost of \$9,634.00, for the period of April, 1 2019 to April 30, 2019.

D. McClure Co., Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Prison, and McClure Co., Harrisburg, Pennsylvania to provide and install a new domestic hot water boiler, for a total cost of \$41,007.00, for the period of May 1, 2019 to May 31, 2019.

E. Advanced Efficiency Worz LLC

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve Contract Agreement with Advanced Efficiency Worz LLC., and York Home Performance to provide weatherization services for the York County Weatherization Program for the period of March 1, 2019 through June 30, 2019 with one (1) year optional renewal term.

4. AGREEMENTS

A. Murray Insurance Associates, Inc., T/A Murray Securus, Lancaster, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve an agreement between the County of York and Murray Insurance Associates, Inc., T/A Murray Securus, Lancaster, Pennsylvania, appointing Murray as the County's Broker of Record to locate appropriate property, casualty and related lines of insurance coverages with the exclusion of Fiduciary and Cyber Liability coverages.

B. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve an agreement between the County of York, on behalf of the Facilities Management Department and Lobar Associates, Dillsburg, Pennsylvania, for the removal and replacement of masonry on the east wall of 745 W Mason Avenue (District Court 19-1-05) at an amount not to exceed \$25,064.80, utilizing the Keystone Purchasing Network (ezIQ) program.

C. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve an agreement between the County of York, on behalf of the Facilities Management Department and Lobar Associates, Dillsburg, Pennsylvania, for the construction of walls and installation of doors as the department entrance for MH/IDD in the Human Services Center, at a cost not to exceed \$10,809.00.

5. GRANTS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the submission of a Grant Application, on behalf of the Prison, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, for a total grant amount of \$400,000.00. This grant will fund Vivitrol injections for individuals struggling with opioid addiction reentering the community from prison, for the period of April 1, 2019 to December 31, 2019.

B. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the submission of a Grant Application, on behalf of the Emergency Management, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, Pennsylvania, to provide financial assistance for the Hazardous Material Response Team (HMRT) through the Local Emergency Planning Committee (LEPC) for emergency response equipment and training needs, at no cost, for the period of July 1, 2019 to June 30, 2020.

C. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the submission of a Grant Application, on behalf of the District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, for a total grant amount of \$42,144.75, for Blue Light: Intelligence Unit Tools and Training project.

D. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the submission of a Grant Application, on behalf of the District Attorney's Office to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, Pennsylvania, to provide support for a county initiative to respond to the opioid epidemic. To redirect individuals with substance use disorder from the legal system into treatment and recovery efforts, for a total grant amount of \$150,000.00 effective March 18, 2019 over a 2 year period.

6. PURCHASES

A. CDW-G, Chicago, IL

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Purchase between the County of York, on behalf of Information and Technology Services, and CDW-G, Chicago, IL, for the purchase of one hundred and forty-six (146) Microsoft Surface Books, for a total cost of \$178,850.00, under a PA COSTARS contract.

B. Barley Farms LP

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the purchase on behalf of the York County Agricultural Land Preservation Board of an agricultural conservation easement by the Commonwealth of Pennsylvania, for 188.677 acres of farmland located in Chanceford Township, owned by Barley Farms LP, in the lump sum amount of \$521,314.55 of state funds.

7. TAX REFUND REGISTER

A. Register 2019-04

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Tax Refund Register 2019-04 authorizing payment of York County real estate tax refunds totaling \$848.08.

8. CHECK REGISTER

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week of March 13, 2019 totaling \$3,032,860.43.

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund		\$ 1,781,130.88
01	23014 ~ Records Improvement Escrow	\$ -	
01	23036 ~ ROW Automation Fees Escrow	\$ -	
01	23037 ~ COC Automation Fees Escrow	\$ -	
01	23039 ~ Proth Automation Fees Escrow	\$ -	
01	Payroll		
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money		
04	Donations		
05	Controlled Substance	\$	33,431.17
06	Human Services	\$	6,327.00
07	Children & Youth	\$	285,044.52
08	911	\$	21,056.37
08	911 Act 12		
09	YC Capital Reserve	\$	93,900.00

10	Liquid Fuels	\$	1,100.00
10	YC Local Use Fee		
10	Liquid Fuels Act 44		
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone	\$	90,955.00
25	Aging	\$	89,014.63
28	MH-IDD	\$	429,260.82
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	80.25
32	YAHC Joinder Gov Reinvestment	\$	12,732.04
35	Domestic Relations		
36	Earn-It		
40	Weatherization Liheap	\$	31,612.28
45	Block Grant	\$	95,175.25
46	Affordable Housing	\$	147.49
47	Revolving Fund		
50	Continuum of Care	\$	5,073.74
51	Weatherization Doe		
72	Tax Claim	\$	636.05
75	Retirement	\$	56,182.94
90	Drug & Alcohol		
	Total	\$	3,032,860.43

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week of March 20, 2019 totaling \$8,841,750.47.

<u>Fund</u>	<u>Name</u>		<u>Amount</u>
01	General Fund	\$	4,727,663.45
01	23014 ~ Records Improvement Escrow	\$	-
01	23036 ~ ROW Automation Fees Escrow	\$	-
01	23037 ~ COC Automation Fees Escrow	\$	-
01	23039 ~ Proth Automation Fees Escrow	\$	-
01	Payroll		
01	Ag Land Preservation		
01	Escrow		
01	Marcellus Shale		
02	York County Nursing Home		
03	Unclaimed Money		
04	Donations	\$	1,352.24
05	Controlled Substance	\$	5,344.54
06	Human Services	\$	43,348.92
07	Children & Youth	\$	968,467.27
08	911	\$	98,920.97
08	911 Act 12		
09	YC Capital Reserve		
10	Liquid Fuels	\$	176,332.07
10	YC Local Use Fee	\$	589.44

10	Liquid Fuels Act 44	\$	961.34
10	Marcellus Shale Bridge Maintenance		
11	Prison Telephone		
25	Aging	\$	58,423.56
28	MH-IDD	\$	556,364.33
30/31	York/Adams HealthChoices		
30	York Reinvestment		
31	Adams Reinvestment		
32	YAHC Joinder Gov Capitation	\$	1,781.68
32	YAHC Joinder Gov Reinvestment	\$	15,915.24
35	Domestic Relations	\$	708.54
36	Earn-It		
40	Weatherization Liheap	\$	5,682.35
45	Block Grant	\$	41,696.49
46	Affordable Housing	\$	49.20
47	Revolving Fund		
50	Continuum of Care	\$	24,886.40
51	Weatherization Doe	\$	16,443.12
72	Tax Claim	\$	1,863,261.91
75	Retirement	\$	120,772.02
90	Drug & Alcohol	\$	112,785.39
	Total	\$	8,841,750.47

9. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners' Meeting.

10. OTHER BUSINESS

There was no other business to report.

11. PERIOD OF PUBLIC COMMENT

There were no comments received.

12. ADJOURNMENT

There being no further business to come before the Board of Commissioners' at this time, Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully submitted

Mark E. Derr
Administrator/Chief Clerk

