

**COMMISSIONERS' MEETING
MINUTES**

02/06/19

The February 6, 2019 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:02 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Paul Hershey, led the Pledge of Allegiance.

Reverend Kevin Shively, St Matthews Lutheran Church gave the Invocation.

2. PRESENTATIONS

A. The 2019 One Book, One Community:

Our Region Reads presented by Karen Hostetter, Library Manager at Red Land Community Library. This annual adult reading initiative recommends a compelling book that links the community in a common conversation. One Book has been held throughout Central PA since 2004.

B. United Way of York County

2018 County of York Campaign results and thank you for participation.

C. LERTA Tax Application

Chris Naylor, Barley Snyder spoke to the Board of Commissioners' about Brunswick Drive – Non-Profit Healthcare Provider.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through B as listed below:

A. Minutes from the January 30, 2019 Commissioners' Meeting as submitted.

B. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

| | |
|---|-----------------|
| Community Service Foundation – PO Box 283, Pipersville, PA 18947 | |
| Foster Care | \$ 125.97 / Day |
| READY Program (FKA: Day Treatment) | \$ 111.11 / Day |
| Youth Advocate Programs, Inc. – 2007 North Third Street, Harrisburg, PA 17102 | |
| Group Advocacy Program (0-7.5 hrs/week) | \$24.49/HR |
| Group Advocacy Program (7.5-15 hrs/week) | \$24.49/HR |
| Individual Advocacy Program ((0-7.5 hrs/week) | \$31.50/HR |
| Individual Advocacy Program (7.5-15 hrs/week) | \$31.50/HR |
| Alternative Rehabilitation Communities, Inc. – 2743 North Front Street, Harrisburg, PA 17110 | |
| Residential--Male | \$201.59/Day |
| Residential---Female | \$201.59/Day |
| Residential---Male---Special Needs | \$217.19/Day |
| Schaffner Youth Center - Shelter Services | \$399.67/Day |
| Edison Court, Inc. – 1283 Almshouse Road, Doylestown, PA 18901 | |
| Secure Care Services | |
| Mathom House - East | |
| Full Cost | \$367.23 / Day |
| Maintenance (R&B) | \$ 87.40 / Day |
| Community Residential Services | |
| Mathom House – West | |
| Full Cost | \$367.23 / Day |
| Maintenance (R&B) | \$ 87.40 / Day |
| Easton Manor | |
| Full Cost | \$353.50 / Day |
| Maintenance (R&B) | \$210.06 / Day |
| PATHS – PRTF | |
| Full Cost | \$389.50 / Day |
| Maintenance (R&B) | \$276.75 / Day |
| JusticeWorks YouthCare, Inc. – 1500 Ardmore Boulevard, Suite 410, Pittsburgh, PA 15221 | |
| Intensive In-Home Family | \$65.64 / Hour |
| Girls Empowerment Movement | \$65.64 / Hour |
| GEM Group Therapy | \$20.40 / Hour |
| Nurturing Parent | \$78.00 / Hour |

4. CONTRACTS

A. York Suburban School District, York, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of Human Resources, and York Suburban School District, York, Pennsylvania, to provide for use of York Suburban High School's auditorium on April 16, 2019 from 6:30pm to 9:00pm for a York County Employee Event, for a total cost of \$765.00.

B. Our York Media, LLC, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve contract agreement between the County of York, on behalf of the Public Relations Department, and Our York Media, LLC, York, PA, to provide six online story packages throughout 2019 about York County government, how it functions and its employees, for a yearly total cost of \$9,840.00, effective February 6, 2019 through December 31, 2019.

5. PURCHASES

A. Bob Barker Company, Inc., Fuquay-Varina, North Carolina

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Youth Development Center, and Bob Barker Company, Inc., Fuquay-Varina, North Carolina, for Endurance Beds for C-Unit resident bedrooms, for a total cost of \$10,920.00.

B. Tactical Distributors, Virginia Beach, Virginia

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the District Attorney's Office, and Tactical Distributors, Virginia Beach, Virginia, for multicam tactical gear for a total cost of \$19,287.50.

C. Lobar Associates, Dillsburg, Pennsylvania

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department and Lobar Associates, Dillsburg, Pennsylvania, for the replacement of the first floor carpet at the Archives Facility at a cost not to exceed \$25,367.23, utilizing the Keystone Purchasing Network (eziQC) program.

6. RECESS

Commissioner Byrnes called to recess the meeting at 10:25 a.m. for the purpose of holding a public hearing on the proposed Resolution 2019-04 concerning the York County 2018 Hazard Mitigation Plan.

7. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:38 a.m.

8. RESOLUTIONS

A. Resolution 2019-04

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-04 approving and adopting an amendment to the York County Comprehensive Plan that adds the York County 2018 Hazard Mitigation Plan, dated December 2018, as a component of the Comprehensive Plan, replacing the York County 2013 Hazard Mitigation Plan.

B. Resolution 2019-05

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-05 approving the following change to U.S. Department of Housing and Urban Development, Washington, D.C., funded Community Development Block Grant program activities, as approved in the York County 2018 Annual Action Plan.

| <u>Activity</u> | <u>Amount</u> | <u>From</u> | <u>To</u> |
|--------------------|---------------|-------------|-----------|
| Affordable Housing | \$ 142,162.00 | 45622317 | 45220018 |
| Yoe Borough | \$ 25,216.00 | 45220018 | 45522307 |
| Yoe Borough | \$ 116,946.00 | 45220018 | 45522308 |

C. Resolution 2019-06

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2019-06 approving the following changes to activities approved under the York County 2015, 2016, 2017, and 2018 Action Plans funded through the U.S. Department of Housing and Urban Development, Washington D.C. Community Development Block Grant program.

| <u>Activity</u> | <u>Amount</u> | <u>From</u> | <u>To</u> |
|---------------------------|---------------|--------------------|---------------------|
| Felton Borough | \$350.16 | Unprogrammed funds | 45592259 (increase) |
| Franklinton Borough | \$286.49 | Unprogrammed funds | 45592271 (increase) |
| Wrightsville Borough | \$271.56 | Unprogrammed funds | 45502177 (increase) |
| Windsor Township | \$127.33 | Unprogrammed funds | 45502258 (increase) |
| Delta Borough | \$480.22 | Unprogrammed funds | 45502273 (increase) |
| Hanover Borough | \$254.66 | Unprogrammed funds | 45512234 (increase) |
| Delta Borough & Authority | \$1,241.27 | Unprogrammed funds | 45512232 (increase) |
| Windsor Borough | \$159.16 | Unprogrammed funds | 45512238 (increase) |
| West York Borough | \$95.50 | Unprogrammed funds | 45512321 (increase) |
| Hanover Borough | \$222.83 | Unprogrammed funds | 45512235 (increase) |
| Spring Grove Borough | \$128.10 | Unprogrammed funds | 45522306 (increase) |

9. SUBRECIPIENT AGREEMENTS

A. Community Development Department of the York County Planning Commission

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the following subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the County of York Commissioners' to execute the following agreements for a activity funded in program year 2017 through the U. S. Department of Housing and Urban Development, Washington, D.C., Community Development Block Grant program.

| <u>Activity</u> | <u>Amount</u> | <u>Activity#</u> |
|---|---------------|------------------|
| West York Borough Pedestrian Improvements at Square | \$100,000.00 | 45512232 |

10. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 6, 2019 totaling \$3,247,076.80.

| <u>Fund</u> | <u>Name</u> | | <u>Amount</u> |
|-------------|--------------------------------------|------|-----------------|
| 01 | General Fund | | \$ 2,281,716.79 |
| 01 | 23014 ~ Records Improvement Escrow | \$ - | |
| 01 | 23036 ~ ROW Automation Fees Escrow | \$ - | |
| 01 | 23037 ~ COC Automation Fees Escrow | \$ - | |
| 01 | 23039 ~ Proth Automation Fees Escrow | \$ - | |
| 01 | Payroll | | |
| 01 | Ag Land Preservation | | |
| 01 | Escrow | | |
| 01 | Marcellus Shale | | |
| 02 | York County Nursing Home | \$ | 3,411.02 |
| 03 | Unclaimed Money | | |
| 04 | Donations | \$ | 375.00 |
| 05 | Controlled Substance | \$ | 10,522.44 |
| 06 | Human Services | \$ | 19,470.06 |
| 07 | Children & Youth | \$ | 340,718.10 |
| 08 | 911 | \$ | 55,749.37 |
| 08 | 911 Act 12 | | |
| 09 | YC Capital Reserve | | |
| 10 | Liquid Fuels | \$ | 119,350.07 |
| 10 | YC Local Use Fee | | |
| 10 | Liquid Fuels Act 44 | | |
| 10 | Marcellus Shale Bridge Maintenance | | |
| 11 | Prison Telephone | | |
| 25 | Aging | \$ | 81,490.12 |
| 28 | MH-IDD | \$ | 158,979.64 |
| 30/31 | York/Adams HealthChoices | | |
| 30 | York Reinvestment | | |
| 31 | Adams Reinvestment | | |
| 32 | YAHC Joinder Gov Capitation | \$ | 8,422.66 |
| 32 | YAHC Joinder Gov Reinvestment | \$ | 32,030.13 |
| 35 | Domestic Relations | \$ | 6,321.30 |
| 36 | Earn-It | \$ | 50,202.13 |
| 40 | Weatherization Liheap | | |
| 45 | Block Grant | \$ | 32,930.03 |
| 46 | Affordable Housing | \$ | 20,944.40 |
| 47 | Revolving Fund | | |
| 50 | Continuum of Care | \$ | 19,530.90 |
| 51 | Weatherization Doe | \$ | 59.78 |
| 72 | Tax Claim | | |
| 75 | Retirement | \$ | 4,808.49 |
| 90 | Drug & Alcohol | \$ | 44.37 |

Total

\$ 3,247,076.80

11. REPORT OF OPEN POSITION

Eileen Reinoehl, Human Resources gave a report of the open positions.

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners' Meeting.

13. OTHER BUSINESS

Mark Walters, Director of Communications spoke about the August 31st 2018 flooding and how they are still recovering from the disaster that occurred. If anyone wants to make a donation for the residents please contact the Office of Emergency Management 717-840-2990 or Servants Inc. 717-378-0336.

14. PERIOD OF PUBLIC COMMENTS

There were no public comments.

15. ADJOURNMENT

There being no further business to come before the Board of Commissioners' at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:46 a.m.

Respectfully Submitted

Mark E. Derr
Administrator/ Chief Clerk