

**COMMISSIONERS' MEETING
MINUTES**

01/02/19

The January 2, 2019 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Commissioners' Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Don Bradley, led the Pledge of Allegiance.

Retired Father Carl Tancredi, Chaplain at York College, gave the Invocation.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through E as listed below:

A. Minutes from the December 19, 2018 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
CB, Secane, PA	JCB fka JCF	\$27.00
MC, Arendtsville, PA	AKC fka AMA	\$35.00

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
LS, Mechanicsburg, PA	EMG fka EMG	\$26.50

D. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following custodians of the following minor children, authorizing custodianship subsidy payments until the child reaches the age of 21 years.

<u>Custodian(s)</u>	<u>Minor Child</u>	<u>Rate per day</u>
GR and WH, York, PA	CNS	\$65.00

E. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

County of Chester – 313 West Market Street, West Chester, PA 19380-0991	
Detention	\$280.00 / Day
Shelter	\$185.00 / Day

Northampton County Juvenile Justice Center – 650 Ferry Street, Easton, PA 18042	
Secure Detention	\$260.00/Day

3. CONTRACTS

A. Eastern York School District, Wrightsville, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Eastern York School District, Wrightsville, PA, to provide funding to Lakeside Education Network for the provision of a three part Neurologic Trauma Informed Care Training Program.

B. West York Area School District, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and West York Area School District, York, PA, to provide funding to Lakeside Education Network for the provision of a three part Neurologic Trauma Informed Care Training Program.

C. The City of York, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and The City of York, York, PA, to provide for the technical assistance and capacity building for the Community Mobilizer dedicated to the York City Communities of Hope project, for a total cost of \$20,000.00, for the period of January 1, 2018 to December 31, 2019.

D. Center for Hope and Healing, LLC, Camp Hill, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and Center for Hope and Healing, LLC, Camp Hill, PA, to provide Trauma Workshops, for the period of October 1, 2018 to September 30, 2019.

E. Pension Technology Group, Boston, MA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Controller's Office, and Pension Technology Group, Boston, MA, to provide pension accounting software at a cost of \$130,000 with annual maintenance of \$26,000 beginning January 2020 through December 31, 2028.

4. AGREEMENTS

A. York County Tax Collectors Association

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Settlement Agreement between the County of York and the York County Tax Collectors Association, establishing operational policies and procedures for the implementation of ordinance No. 2017-1 of the County of York and establishing a revised compensation plan for the tax collectors of York County with an effective date of December 31, 2018.

B. Laurel Fire Company No.1.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the lease agreements between the County of York, and public safety agencies, for new radio system end-user equipment at Laurel Fire Company No.1.

C. Jacobus Lions Ambulance/ Laurel Fire Company No.1

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the following lease agreement amendments between the County of York and public safety agencies, for radio system end-user equipment. Agencies are as listed below.

Jacobus Lions Ambulance
Laurel Fire Company No.1

5. REVISED MANUAL

A. Purchasing manual

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a revised purchasing manual on behalf of the Purchasing Department for 2019.

6. TAX REFUND REGISTER

A. Register 2018-27

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2018-27 authorizing payment of York County real estate tax refunds totaling \$1,764.14.

7. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 26, 2018 totaling \$3,536,335.73.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	801,124.48
01	Payroll	2,088.70
01	Ag Land Preservation	5,176.50

01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	7,278.24
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	145,351.40
06	Human Services	16,738.93
07	Children & Youth	1,139,791.84
08	911	43,189.58
08	911 Act 12	
09	YC Capital Reserve	42,114.04
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	151,496.73
28	MH-IDD	243,804.58
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	10,414.58
32	YAHC Joinder Gov Reinvestment	48,233.35
35	Domestic Relations	5,055.19
36	Earn-It	
40	Weatherization Liheap	36,652.48
45	Block Grant	27,261.08
46	Affordable Housing	366.76
47	Revolving Fund	195,293.16
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	213.24
51	Weatherization Doe	152.35
72	Tax Claim	35,254.56
75	Retirement	48,533.66
90	Drug & Alcohol	530,750.30
	Total	<u>3,536,335.73</u>

8. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners' meeting.

9. OTHER BUSINESS

No other business to report.

10. PERIOD OF PUBLIC COMMENT

There were no public comments received.

11. ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:13 a.m.

Respectfully Submitted

Mark E. Derr
Administrator/Chief Clerk