

COMMISSIONERS' MEETING

AGENDA

12/18/2019

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance – Veteran, Terry Gendron, Director of Veterans Affairs.
3. Moment of Silent Meditation/Invocation – Sharon Gardner, Baha’I Faith.
4. Check Presentation of \$20,000.00 for the Pleasant Acres Nursing and Rehabilitation Axillary Fund.
5. Motion to approve the Consent Agenda items A through C as listed below:
 - A. The minutes from the December 4, 2019 Commissioners’ Meeting as submitted.
 - B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
RW and CW, Manchester, PA	ALW fka ALS	\$25.65
RW and CW, Manchester, PA	HPW fka HAS	\$25.65
RW and CW, Manchester, PA	IRW fka IRS	\$25.65

- C. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Caregiver effective October 16, 2019 authorizing subsidy payments to the Host and Youth until the youth reaches the age of 21 years or the youth chooses to leave care.

<u>Caregiver</u>	<u>Youth</u>	<u>Host Rate per day</u>	<u>Youth Rate per day</u>
MS, Marietta, PA	CC	\$10.00	\$17.00

6. Motion to approve the appointment of John Klinedinst to the York County Solid Waste & Refuse Authority Board for a 5 year term effective January 1, 2020 through December 31, 2024.

7. Motion to approve the appointments of the following individuals to the Maryland and Pennsylvania Railroad Preservation Authority effective January 1, 2020. The names and terms are listed below.

Mark Platts – 5 year term expires 12-31-2023
David Hawkins – 5 year term expires 12-31-2024
David Glenn to fill vacancy left by John Finlayson – Term expires 12-31-2020
Mindy Crawford to fill vacancy left by Dolores Krick – Term expires 12-31-2022

8. Motion to approve the appointments of the following individuals to the Blighted Property Review Committee effective January 1, 2020. The names and terms are listed below.

Nanette Dunford of Hanover – 3 year term
Dianne Price of Red Lion – 3 year term
Connie Stokes of Dallastown – 3 year term

9. Motion to approve the appointment of Thomas Englerth of Spring Garden Township, to the York County Redevelopment Authority for a 4 year term beginning January 1, 2020 through December 31, 2023.

10. Motion to approve the following appointments to the York County Planning Commission for 4 year terms. Names and Regions are as listed.

Region 3 - Greater York West - Walter Kuhl, West Manchester Township
Region 5 - Southwest - James Morris, Codorus Township
At-Large - Sean Kenny, York Township

11. Motion to approve a contract agreement between the County of York, on behalf of the Adult Probation Department, and **County Commissioners Association of Pennsylvania, Harrisburg, Pennsylvania**, to provide event notifications using the Unified Case Management System as a platform. Costs will be covered partially by the Records Improvement Fund and partially through the Probation Web Portal fees, for a total cost of \$18,000.00.

12. Motion to approve a contract on behalf of the York County Weatherization Program with the Energy Doctor, to provide Quality Control Inspection Services on an as needed basis for the **York County Weatherization Program** at a rate of 10% of the total job cost or \$400.00 whichever is greater. With a trip charge of \$70.00 per inspection, for a period of one (1) year effective January 1, 2020 through December 31, 2020.

13. Motion to approve a contract extension to the original contract between the County of York and Lancaster Housing Opportunity Partnership's and York Housing Opportunity Center, to provide administration and delivery services for the **York County Homebuyer Assistance Program**, for an additional six (6) month period beginning January 1, 2020 ending June 30, 2020.

14. Motion to approve an execution of a second extension to a contract agreement between the County of York, on behalf of the Housing Division, York County Planning Commission and the York City Bureau of Health, to provide the administration and delivery of the **Lead Based Paint Hazard Control and Healthy Homes Grant Program**, as outlined in the original contract agreement, dated July 1, 2017. The extension agreement is for an additional 7 months, effective beginning December 1, 2019 through June 30, 2020.
15. Motion to approve a contract extension between the County of York, on behalf of the York County Prison, and **Immigration and Customs Enforcement (ICE), Washington, D.C.**, extending the contract agreement to December 31, 2024, with all other terms and conditions remaining the same. The contract extension allows for the continued negotiation of a new Intergovernmental Service Agreement under the 2019 Performance Based National Detention Standards.
16. Motion to approve a contract with **Moetivations, Inc., Littleton, Colorado**, to provide call reviews and quality assurance scoring and quality improvement recommendations for the emergency medical protocol, for the 911 Quality Assurance and Quality Improvement Department. The contract term is one year and the cost is \$4,154.00 per month for a minimum of 2% of the monthly phone calls, or a minimum of 250 call reviews each month, for a maximum annual cost of \$49,848.00
17. Motion to approve a contract agreement between the County of York, on behalf of the Information and Technology Services Department, and **SAGE Technology Solutions, Mount Joy, Pennsylvania**, to provide video services for Commissioners meetings, for a total cost of \$5,110.00, for the period of January 1, 2020 to December 31, 2020.
18. Motion to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and **Midwest Employers Casualty Company, Chesterfield, Missouri**, to provide Excess Workers' Compensation insurance coverage, for a total cost of \$113,718.00, for the period of January 1, 2020 to January 1, 2021.
19. Motion to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and **Murray Insurance Associates, Lancaster, Pennsylvania**, to provide Workers Compensation, Self-Insurance Claims, Administration and Risk Management services, for a total cost of \$55,000.00, for the period of January 1, 2020 to December 31, 2020.
20. Motion to approve a contract agreement between the County of York, on behalf of the Domestic Relations Department, and **Attorney Jeffrey Marshall, York, Pennsylvania**, to provide required legal representation for Title IV-D cases as indicated in the Cooperative Agreement, for a total cost of \$85.00 per hour, for the period of January 1, 2020 to December 31, 2020.

21. Motion to approve contract change order No. 2 for the 2018 York County Adjacent Box Beam Bridge Maintenance Program with CriLon Corporation in the amount of \$2,643.90 for repairs to the southeast wingwall at **York County Bridge 105**. (Stewartstown Road over Deer Creek, Shrewsbury and Hopewell Townships). This increases the total contract price from \$998,814.76 to \$1,001,458.66. Payment is from the Liquid Fuels Account.

22. Motion to approve a contract agreement between the County of York, on behalf of the Facilities Management Department, and **Schaad Detective Agency, Inc., York Pennsylvania**, to provide uniformed guard services for the Pleasant Valley Road Building, Human Services Building and the Judicial Center, for the period of January 1, 2020 through December 31, 2020. Rates are as shown.

Guards not operating specialized equipment

A) \$16.85 per hour, per guard regular rate

B) \$25.28 per hour, per guard holiday rate

Guards operating metal detectors and x-ray machine

A) \$17.85 per hour, per guard regular rate

B) \$26.78 per hour, per guard holiday rate

23. Motion to approve an agreement between the County of York, on behalf of the York County Treasurer's Office and **South Eastern School District**, to fulfill the duties of Fawn Grove Borough Tax Collector for the collection of 2020 and 2021 Real Estate Taxes effective January 1, 2020 through December 31, 2021 and authorize the Treasurer to sign all documents related to the agreement.

24. Motion to approve an agreement between the County of York, on behalf of the York County Treasurer's Office and the **Pennsylvania Fish and Boat Commission** to appoint the York County Treasurer as an issuing agent to sell fishing licenses and permits for a period of five (5) years with the agreement continuing annually thereafter until termination and authorize Treasurer to sign all documents related to the agreement.

25. Motion to ratify a supplemental agreement to a KPN contract approved June 19, 2019, between the County of York, on behalf of the Facilities Management Department, and **Lobar Associates, Dillsburg, Pennsylvania**, for an additional split system sealing of ductwork, acoustical ceiling work and sprinkler system modifications at the Pleasant Valley Road facility in the amount of \$47,925.08 under a KPN contract.

26. Motion to approve the following purchases between the County of York, on behalf of the Fleet Management, and **Whitmoyer Auto Group, Mount Joy, Pennsylvania**, for the following vehicles, under a PA COSTARS contract. The model, department and amount are as listed.

- 2021 Ford F-750 Truck, for the Public Works Department. \$136,200.00
- (2) 2020 Ford F-150 for the Coroner's Office \$97,400.00
- 2020 F-550 Ford Dump Truck for the Public Works Department \$86,600.00

27. Motion to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and **PremierComm, Lancaster, Pennsylvania**, for Nimble storage solution hardware, software maintenance agreement from January 6, 2020 to December 31, 2023, for a total cost of \$17,155.00.
28. Motion to approve a purchase between the County of York, on behalf of the Information and Technology Services, and **PremierComm, Lancaster, Pennsylvania**, for Nimble storage solution hardware, software maintenance agreement from December 16, 2019 to December 31, 2023, for a total cost of \$14,053.00.
29. Motion to ratify a purchase between the County of York, on behalf of the Facilities Management Department, and **The HON Company, Muscatine, Iowa**, for systems furniture for the new Conflict Counsel Office, for a total cost of \$10,420.57, under a PA COSTARS contract.
30. Motion to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and **CDW-G, Chicago, Illinois**, for an Information Technology Asset Tracking Software License, for a total cost of \$14,535.00, under a PA COSTARS contract.
31. Motion to approve a memorandum of understanding between the County of York, on behalf of the Human Resources Department, and **PSSU SEI Local 668, AFL-CIO Probation & Parole and Domestic Relations Unit, Harrisburg, Pennsylvania**, for the period of January 1, 2020 through December 31, 2023.
32. Motion to approve a memorandum of understanding between the County of York, and the Children's Advocacy Center Board of Directors to provide funding up to \$1,500,000.00 from the **HealthChoices Reinvestment Fund** allocated for the purchase and renovation of a co-located space, pending the compliance by all parties to the terms of the memorandum of understanding.
33. Motion to authorize the Parks and Recreation Department, to solicit bids for the construction of the **Hollow Creek Greenway Trail** through Nixon Park, funded in part by a PA Department of Conservation and Natural Resources Grant.
34. Motion to approve a bid award between the County of York, on behalf of the Department of Veterans Affairs, and **Metro Flags, Inc., Wharton, New Jersey**, the lowest responsible bidder, for the purchase of 34,560 flags for veteran's graves on Memorial Day 2020, in the total amount of \$20,044.80.
35. Motion to approve the following revised policy on behalf of the Human Resources Department, with an effective date of January 1, 2020.

- Travel, Staff Development and Meals Policy, MI – 1.8

36. Motion to approve a subrecipient agreement on behalf of the Community Development Department of the **York County Planning Commission**, authorizing and directing the Commissioners' to execute the following amendment to an agreement for an activity funded through the U.S. Department of Housing and Urban Development, Washington D.C., Emergency Solutions Grant Program:

YWCA Emergency Shelter Operations | Activity # 45722310 | from September 30, 2019 to December 31, 2019

37. Motion to approve the release of the Stormwater Authority Implementation Plan Final Report, and to use information within the plan, with the assistance of the York County Public Information Officer (Mark Walters), in a public outreach campaign calling for volunteers to help implement the Clean Water Action Plan.
38. Motion to approve the release of funds in the amount of \$23,000.00 to Farm & Natural Lands Trust of York County, for acquisition of a conservation easement of 64.69 +/- acres in North Codorus Township owned by Douglas L. & Sherry L. Stambaugh.
39. Motion to approve the release of funds in the amount of \$9,000.00 to Farm & Natural Lands Trust of York County to cover settlement expenses in the acquisition of a donated conservation easement of 383.27 +/- acres in Manheim and West Manheim Townships owned by KHT Real Estate LP.
40. Motion to approve the release of funds in the amount of \$6,000.00 to Farm & Natural Lands Trust of York County to cover settlement expenses in the acquisition of a donated conservation easement of 171.23 +/- acres in West Manheim Township and a portion in Adams County owned by Sheppard et al Trust.
41. Motion to ratify the approval of the 1st Quarter 2019-2020 Report of Expenditures, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$13,292,433.
42. Motion to adopt **Resolution 2019-51** on behalf of the Community Development Department of the York County Planning Commission, to approve the following changes to the U. S. Department of Housing and Urban Development, Washington D.C., funded Community Development Block Grant Program Activities, as approved in the York County 2017 and 2018 Annual Action Plan, as amended; and 2018 Continuum of Care Program year activities are as listed in the agenda:

<u>Activity</u>	<u>Amount</u>	<u>From Activity</u>	<u>To Activity</u>
W York B.	\$495.96	45210017	45512321
Dallastown B.	\$7,994.50	45220018	45522301
CoC ST	\$1,906.50	Grant Administration (County)	Grant Administration (Bell)
CoC MT	\$5,000.00	Grant Administration (County)	Grant Administration (Bell)

43. Motion to adopt **Resolution 2019-52** a LERTA abatement on 44-50 W Market Street, York City, Wellspan, (Parcel Number 04-060-01-0009.00-C0001) The abatement value will be 287,244 of assessment value for 10 years. Year 1 would start at 100% with a 10% decrease in abatement for each subsequent year. This property will be fully taxable in year 11.
44. Motion to adopt **Resolution 2019-53** a LERTA abatement on 25-27 W Market Street, York City, Fig and Barrel Restaurant. (Parcel Number 03-040-01.0007.A0-C0001.) The abatement value will be 194,270 of assessment for 10 years. Year 1 would start at 100% with a 10% decrease in abatement for each subsequent year. This property will be fully taxable in year 11.
45. Motion to adopt **Resolution 2019-54** a LERTA abatement on 335-351 W Market Street, York City, Office Building. (Parcel Number 05-081-03-0008.00-C0001). The abatement value will be 492,930 of assessment for 10 years. Year 1 would start at 100% with a 10% decrease in abatement for each subsequent year. This property will be fully taxable in year 11.
46. Motion to adopt **Resolution 2019-55** a RETAP abatement on 44-50 W Market Street, York City. Residential rental units above Wellspan. (Parcel Number 04-060-01-0009.00-C0002). The abatement value will be 585,886 of assessment for 10 years. Year 1 would start at 100% with a 10% decrease in abatement for each subsequent year. This property will be fully taxable in year 11.
47. Motion to adopt **Resolution 2019-56** a RETAP abatement on 25-27 W Market Street, York City. Residential rental units above Fig and Barrel Restaurant. (Parcel Number 03-040-01-0007.A00-C0002). The abatement value will be 273,630 of assessment for 10 years. Year 1 would start at 100% with a 10% decrease in abatement for each subsequent year. This property will be fully taxable in year 11.
48. Motion to adopt **Resolution 2019-57** a RETAP abatement on 335-351 W Market Street, York City. Residential rental units above office building. (Parcel Number 05-081-03-0008.00-C0002). The abatement value will be 451,940 of assessment for 10 years. Year 1 would start at 100% with a 10% decrease in abatement for each subsequent year. This property will be fully taxable in year 11.
49. Recess for the purpose of holding a public hearing for the adoption of Ordinance 2019-06 which establishes the real estate tax rates for general purposes for the tax year 2020.
50. Reconvene.
51. Motion to adopt **Ordinance 2019-06** which establishes the real estate tax rates for general purposes for the tax year 2020.

52. Motion to adopt the 2020 York County Budget setting the real estate millage at 5.9 mills. This includes a .1 or 1/10th mill tax increase for land preservation and .09 or 9/100^{ths} of a mill for dedicated library tax:

General Fund Budget	\$244,921,194
Special Revenue Funds Budget	\$268,844,781
Fiduciary Funds Budget	\$ 61,202,916
Liquid Fuels Tax Fund Budget	\$ 4,762,014
Total	<u>\$579,730,905</u>

53. Motion to approve **Tax Refund Register** 2019-23 authorizing payment of York County real estate tax refund totaling \$6,236.40.

54. Motion to approve the **Check Register** for the week of December 11, 2019 totaling \$3,267,100.48.

55. Motion to approve the **Check Register** for the week of December 18, 2019 totaling \$6,002,859.52.

56. Report of Executive Sessions - There were no Executive Sessions held since the last Commissioners' Meeting.

57. Other Business.

58. Period of Public Comment.

59. Motion to Adjourn.

Weekly Disbursement Totals for December 11, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 2,025,474.98
01	23014 ~ Records Improvement Escrow	\$ 198.81
01	23036 ~ ROW Automation Fees Escrow	
01	23037 ~ COC Automation Fees Escrow	
01	23039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	\$ 135.00
05	Controlled Substance	\$ 14,905.72
06	Human Services	\$ 4,230.00
07	Children & Youth	\$ 509,493.20
08	911	\$ 205,195.08
08	911 Act 12	
09	YC Capital Reserve	\$ 97,872.87
10	Liquid Fuels	\$ 642.45
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	\$ 79,746.62
28	MH-IDD	\$ 134,843.59
32	YAHC Joinder Gov Capitation	\$ 354.74
32	YAHC Joinder Gov Reinvestment	\$ 14,280.00
35	Domestic Relations	\$ 18,388.12
36	Earn-It	
40	Weatherization Liheap	\$ 27,916.79
45	Block Grant	\$ 22,960.37
46	Affordable Housing	\$ 20.82
47	Revolving Fund	\$ 95.25
50	Continuum of Care	\$ 128.10
51	Weatherization Doe	
72	Tax Claim	28.5
75	Retirement	\$ 19,747.31
83	2019 Capital Project Fund	\$ 17,091.85
90	Drug & Alcohol	\$ 73,549.12
	Total	\$ 3,267,100.48

Weekly Disbursement Totals for December 18, 2019

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,118,889.65
01	23014 ~ Records Improvement Escrow	
01	23036 ~ ROW Automation Fees Escrow	
01	23037 ~ COC Automation Fees Escrow	
01	23039 ~ Proth Automation Fees Escrow	
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	\$ 63,001.39
06	Human Services	
07	Children & Youth	\$ 936,026.75
08	911	\$ 7,040.49
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	\$ 2,203.91
10	YC Local Use Fee	\$ 26,602.18
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	\$ 303,788.73
11	Prison Telephone	
25	Aging	\$ 111,999.61
28	MH-IDD	\$ 812,119.39
32	YAHC Joinder Gov Capitation	\$ 57.62
32	YAHC Joinder Gov Reinvestment	\$ 248.46
35	Domestic Relations	\$ 16,544.63
36	Earn-It	
40	Weatherization Liheap	\$ 16,227.77
45	Block Grant	\$ 88,699.42
46	Affordable Housing	
47	Revolving Fund	\$ 7,175.00
50	Continuum of Care	\$ 8,661.90
51	Weatherization Doe	\$ 860.65
72	Tax Claim	575937.87
75	Retirement	\$ 1,904,247.63
83	2019 Capital Project Fund	
90	Drug & Alcohol	\$ 2,526.47
	Total	\$ 6,002,859.52