

# COMMISSIONERS' MEETING

## AGENDA

1/16/2019

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance - Veteran, Collins Lunger.
3. Moment of Silent Meditation/Invocation – Reverend Roberta Johnson, Chaplain at Memorial Hospital.
4. Motion to approve the Consent Agenda items A through E as listed below:

A. Minutes from the January 2, 2019 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
TF and RF, Windsor, PA	JEF fka JEF	\$27.00
TF and RF, Windsor, PA	KLF fka KLF	\$27.00
JME and CE, Spring Grove, PA	EIE fka EIC	\$40.00

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JME and CE, Spring Grove, PA	AEE fka AEC	\$40.00
KW, York, PA	ASM-W fka ASM	\$25.65

D. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following custodians of the following minor children, authorizing custodianship subsidy payments until the children reach the age of 21 years.

<u>Custodian(s)</u>	<u>Minor Child</u>	<u>Rate per day</u>
BW, Philadelphia, PA	CME	\$40.00
BW, Philadelphia, PA	JNB	\$40.00

E. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

**Big Brothers Big Sisters of York County, Inc.** – 227 West Market Street, York, PA 17401

Advertising/Activities	\$2,000.00/Month
Accepted Referral	\$1,000.00/Each
Referral Match Made	\$1,500.00/Each

(Not to exceed \$74,000.00 for fiscal year 2018-2019)

**Bayada Home Health Care, Inc.** – 1850 William Penn Way, Suite 110, Lancaster, PA 17601

Pediatric Home Health Services - Aide	\$27.36/Hour
Pediatric Home Health Services – Skilled Nurse	\$45.00/Hour

Charges will be rounded up/down to nearest ¼ hour

**Catholic Charities of the Diocese of Harrisburg, PA Inc.** – 4800 Union Deposit Road, Harrisburg, PA 17111

Specialized Foster Care	\$78.07/Day
Intensive Family Service	\$58.56/Hour

**Children’s Aid Society, Inc. Southern PA District Church of the Brethren – 343 Lincoln Way West, New Oxford, PA 17350**

The Lehman Center	
Art Therapy	\$40.95 /hour
Family Advocacy	\$33.60/ hour
Crisis Nursery	\$15.50/ hour
Parent Support Group	\$26.25/ hour

Payments made for services rendered in the above Programs, under the terms of this contract, are in accordance with the budget submitted and may not exceed \$523,093.00 for fiscal year 2018-2019.

Incredible Years	\$76.88/hour
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(Incredible Years Program total not to exceed \$75,000.00 for fiscal year 2018-2019)

**The Devereux Foundation** – 2012 Renaissance Blvd, King of Prussia, PA 19406

I/DD - Intellectual Disabilities & Developmental Disabilities Program	
Full Pay	\$318.24/Day
Placement Maintenance	\$101.85/Day
DBD - Disruptive Behavior Disorders Program	
Full Pay	\$304.00/Day
Placement Maintenance	\$156.62/Day
Children's Behavioral Health	
Clothing and Personal Allowance	\$ 4.00/Day
One-on-one supervision	\$ 36.75/Hour

(Prior written approval from a member of Senior Management is required)

**Family Care Services, Inc.** – 4385 Edenville Road, Chambersburg, PA 17202

General Foster Care	\$42.13/Day
Specialized Foster Care	\$55.17/Day
Enhanced Foster Care Level 1	\$81.37/Day
Enhanced Foster Care Level 2	\$106.95/Day
CRR Host Home	\$27.20/Day
Placement Maintenance during Child Absence	\$42.13/Day

**Hope's Haven Residential Services, LLC** – 697 Marticville Road, Pequea, PA 17565  
 Residential--Male \$252.29/Day  
 Residential---Female \$252.29/Day

**Rehab Management, Inc. dba Rehab after Work** – 18 S. George Street, Suite 401, York, PA 17401

Juvenile Drug Court & Fast Track Assessment \$120.00 / Each  
 Juvenile Drug Court & Fast Track Individual Counseling \$80.00 / Hour  
 Juvenile Drug Court & Fast Track Family Counseling \$85.00 / Hour  
 Juvenile Drug Court & Fast Track Group Counseling \$36.75 / Hour

**Valley Youth House Committee, Inc.** – 3400 High Point Boulevard, Bethlehem, PA 18017

Supervised Independent Living Program  
 SIL Plus Single \$149.66/Day  
 SIL Plus Pregnant Teen/High Structure \$192.69/Day  
 SIL Single \$120.44/Day  
 SIL Mother w/Child \$167.83/Day  
 SIL Mother w/2 Children \$206.15/Day

Adolescents Achieving Independence - Services covered by this contract agreement, will be purchased on a monthly basis at the amount of each month's actual expenditures itemized per section 4.A.4 of the Purchase of Service Agreement, to eligible York County residents. Payments made by the County to the Service provider for services rendered, under the terms of this contract, are in accordance with the budget submitted and **may not exceed \$784,007.00 for fiscal year 18-19.**

Rapid Re-Housing Program TH-RRH – HUD contract runs October 1, 2018 through June 30, 2019 for purposes of this Agreement, CYF's agreement is 7/1/2018 through 6/30/2019 \$22,911.00.

Rapid Re-Housing Program RRH – funded January 1, 2019 through June 30, 2019 for purposes of this Agreement \$10,034.50.

5. Motion to approve the appointment of Silas Chamberlin of Manchester Township, to the York County Rail Trail Authority for a five (5) year term effective February 1, 2019 through January 31, 2024.
6. Motion to approve a contract agreement between the County of York, on behalf of Adult Probation, and **County Commissioners Association of Pennsylvania, Harrisburg, Pennsylvania**, to utilize funds generated through the web reporting portal, for a total cost of \$41,365.00. CCAP is designing a check in kiosk for the Department of Probation Services Adult Office that will improve functionality and save staff time. Additionally, CCAP is building the Women's Risk and Need Assessment (WRNA) tool into the Unified Case Management System to automate this tool and allow for easy generation of outcomes data.
7. Motion to approve a contract agreement between the County of York, on behalf of Adult Probation, and **Bauman Consulting Group, LLC, Loveland, Ohio**, to provide training on use of the Women's Risk and Needs Assessment Tool for Adult Probation Officers working with female offenders, for a total cost of \$11,000.00.

8. Motion to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and **Colonel Athens, Huntington, Maryland**, to provide Leadership Training at the second quarter department head meeting on June 17th, 2019, for a total cost of \$2,750.00.
9. Motion to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and **Fifth Theory, LLC, Chicago Illinois**, to provide Assessment products to gauge job specific skills of potential candidates for merit hire positions and to utilize their appraisal products for employees/candidates being considered for hire or promotion. Merit Hire departments have been asked to include their anticipated portion of these reimbursable expenses within the individual agency budgets submitted to their state funding resource(s), for a total cost of \$18,000.00, for the period of January 1, 2019 to December 31, 2019.
10. Motion to approve a contract agreement between the County of York, on behalf of the York County Youth Development Center, and **PREA Auditors of America, LLC**, to complete an audit of the facility under the requirements of the Prison Rape Elimination Act, for a total cost of \$4,750.00.
11. Motion to approve a contract agreement between the County of York, on behalf of the York County 911 Communications Center, and **IXP Corporation, Princeton, New Jersey**, to provide a comprehensive examination of the governance, operations, technology and facility needs of the operation at a cost of \$116,800.00
12. Motion to approve amendment 1 to a lease agreement dated September 1, 2013 between the County of York, behalf of the Facilities Management Department, and **Lobar Properties LLC, Dillsburg, PA**, to extend the satellite Probation Office lease, Dillsburg, for the period September 1, 2018 through August 31, 2023 at a monthly rate of \$4,229.21 with no additional changes.
13. Motion to approve a software maintenance contract between the County of York, on behalf of the Department of Emergency Services, and **Informer Systems, San Mateo, California**, to provide scheduling software for the use of dispatchers and shift supervisors to track and award PTO requests, time and attendance and shift trades, for a total cost of \$14,126.00 for the period of February 1, 2019 through December 31, 2019.
14. Motion to approve a purchase between the County of York, on behalf of Facilities Management, and **Lobar Associates, Dillsburg, Pennsylvania**, for the replacement of the tile and carpet in the vending area/break room of the Judicial Center, utilizing the (KPN ezIQC) program, for a total cost of \$14,194.99.
15. Recess for the purpose of holding a hearing to receive public comments on the adoption proposed Ordinance 2019-01.
16. Reconvene.

17. Motion to adopt **Ordinance 2019-01** to amend Chapter 107, Article II of the York County Code, entitled Exemptions for Construction of New Dwelling Units and Rehabilitation of Existing Units and Rehabilitation of Existing Units in Deteriorating Areas, or RETAP (Real Estate Tax Abatement Program) clarifying the exemptions and processes to apply for tax abatement for construction of new dwelling units and rehabilitation of existing units in designated deteriorating areas to permit enhanced involvement by York County in the approval process.

18. Motion to adopt **Resolution 2019-01** on behalf of the Community Development Department of the York County Planning Commissioner, to approve the following changes to the U.S. Department of Housing and Urban Development, Washington, D.C, funded Community Development Block Grant Program activities, as approved in the York County 2016 and 2017 Annual Action Plans:

Activity	Amount	From	To
Hallam Borough	\$ 271.36	45502263	45200016
Hanover Borough	\$ 17,468.32	45512235	45210017
Felton Borough	\$ 27,000.00	45200016	new
Hanover Borough	\$ 10,000.00	45200016	new
Hanover Borough	\$ 20,000.00	45210017	45512234

19. Motion to approve a certification of funds on behalf of Agricultural Land Preservation to certify 2019 in County of York funds totaling \$277,320.00 for the execution of agricultural conservation easement purchases under the authority of the York County Agricultural Conservation Easement Purchase Program, consistent with Public Law, Act 43, Agricultural Area Security Law, as amended.

20. Motion to approve the below listed new or revised County of York Administrative Policies, with the effective date of February 1, 2019.

- EM – 21.1 Recruitment/Hiring
- EM – 27.1 Employment Performance Review
- EM – 28.0 Alternative Dispute Resolution
- EC – 9.2 Salary Board
- GI – 5.2 Political Activity – Code of Conduct

21. Motion to approve the utilization of an independent County-developed **Merit Hire Program** for employment and personnel administration as submitted with an effective date of February 1, 2019.

22. Motion to award the fuel delivered by tractor trailer to **Petroleum Traders, Fort Wayne, Indiana**, for the period of February 1, 2019 through January 31, 2021, per items listed below:

87 Octane fuel delivered by tractor trailer for City of York, cost is -.0029 cents per gallon.

Bio-Diesel B5 fuel delivered by tractor trailer for Springettsbury Township, cost is +.0107 cents per gallon.

23. Motion to award the fuel bid of the County of York and various Municipalities delivered by tank wagon to **Edris Oil Service, York, PA**, for the period of February 1, 2019 through January 31, 2019, as listed below:

87 Octane fuel delivered by tank wagon, cost +.25 cents per gallon above OPIS average  
89 Octane fuel delivered by tank wagon, cost +.25 cents per gallon above OPIS average  
Off-road Diesel delivered by tank wagon, cost +.25 cents per gallon above OPIS average  
Road use Diesel delivered by tank wagon cost +.20 cents per gallon above OPIS average  
Diesel Fuel Winter mix delivered by tank wagon, cost +.215 cents per gallon above OPIS average  
LS diesel fuel delivered tank wagon cost +.215 cents per gallon above OPIS average  
#2 Heating Oil delivered by tank wagon, cost +.23 cents above OPIS average  
Bio-Diesel B5 delivered by tank wagon, cost +.23 cents above OPIS average

24. Motion to approve a bid award between the County of York, on behalf of the Facilities Management Department and **Heidler Roofing, York Pennsylvania**, for the repairs and upgrades to the flat roof on the Youth Development Center utilizing the National Intergovernmental Purchasing Alliance at a cost not to exceed \$148,695.00.
25. Motion to approve a bid award between the County of York, on behalf of the Facilities Management Department and **Ream Roofing, Dallastown, Pennsylvania**, for the repairs and upgrades to the roof for District Court 19-3-06 in Spring Grove, utilizing the National Intergovernmental Purchasing Alliance at a cost not to exceed \$44,000.00.
26. Motion to award the Contract and Contract Change Order No. 1 for the 2018 York County Bridge Maintenance Program to the responsible low bidder, **CriLon Corporation** as follows:

The 2018 Bridge Maintenance Program Contract at the low bid amount of \$342,521.19.

Change Order No. 1 to the 2018 Bridge Maintenance Program Contract, removing all work at Bridge 157, reducing the total contract value to \$280,868.37. This is a Liquid Fuels expenditure.

27. Motion to approve **Tax Refund Register** 2019-01 authorizing payment of York County real estate tax refunds totaling \$943.33.
28. Motion to approve the **Check Register** for the week of January 9, 2019 totaling \$11,819,944.95.
29. Motion to approve the **Check Register** for the week of January 16, 2019 totaling \$4,599,976.35.
30. Report of Executive Sessions - There were no Executive Sessions held since the last Commissioners' Meeting.
31. Other Business.

32. Period of Public Comment.

33. Motion to Adjourn.

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