

# COMMISSIONERS' MEETING

## AGENDA

12/19/2018

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance - Veteran, David Copenheaver.
3. Moment of Silent Meditation/Invocation - Sister Monica, Saint Patrick's Catholic Church.
4. Presentation - Kathy Seilhamer from First Energy Foundation will be presenting a check in the amount of \$10,000.00 to support the York County Rail Trail Authority purchase of 8.5 miles of dormant Genesee Wyoming rail-York Railway rail line.

Proclamation – The Board of Commissioners will present Kathy Seilhamer a Proclamation for her time and dedication to FirstEnergy and the residents of York County on her retirement.

5. Motion to approve the Consent Agenda items A through F as listed below.
  - A. Minutes from the December 5, 2018 Commissioners Meeting and the December 10, 2018 Special Commissioners Meeting as submitted.
  - B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

| <u>Adoptive Parents</u>        | <u>Minor Child</u> | <u>Rate per day</u> |
|--------------------------------|--------------------|---------------------|
| PM and KM, York, PA            | KMM fka WEAR       | \$22.00             |
| TG and HG, Hanover, PA         | BEG fka BMC        | \$27.00             |
| TG and HG, Hanover, PA         | BMG fka BMC        | \$27.00             |
| TG and HG, Hanover, PA         | DLG fka DLS        | \$27.00             |
| JL Jr and TB, Wrightsville, PA | BNK fka BNK        | \$22.00             |
| JL Jr and TB, Wrightsville, PA | DALK fka DALK      | \$25.65             |

- C. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Caregiver effective November 20, 2018 authorizing subsidy payments to the host and youth until the youth reaches the age of 21 years or the youth chooses to leave care.

| <u>Caregiver</u> | <u>Youth</u> | <u>Host Rate per day</u> | <u>Youth Rate per day</u> |
|------------------|--------------|--------------------------|---------------------------|
| JE, York, PA     | PC           | \$10.00                  | \$17.00                   |

- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **EB and JF, Hanover, PA** to reflect an increase in adoption subsidy payment for **AJB fka APW**, the minor child, from **\$27.00** per day to **\$31.00** per day, based on the Difficulty of Care Assessment, with all other terms and conditions of the original agreement remaining in full force and effect.
- E. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Perseus House**, to add the following services to Exhibit A and compensation in the attached Exhibit B, with all other terms and conditions of the original agreement remaining in full force and effect.

| <u>Program Name</u>             | <u>Cost</u>         |
|---------------------------------|---------------------|
| <b>Perseus House RTF – Male</b> | <b>\$275.16/Day</b> |

- F. Motion to ratify the approval of the 1<sup>st</sup> Quarter 2018-2019 Report of Expenditures and Revenues, on behalf of the York County Office of Children, Youth & Families, to the **Pennsylvania Department of Human Services, Office of Children Youth and Families**, in the amount of **\$12,484,953**.
- G. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

**The Bair Foundation of Pennsylvania** – 241 High Street, New Wilmington, PA 16142

|                                                       |             |
|-------------------------------------------------------|-------------|
| Foster Care Services                                  |             |
| Supported Foster Care                                 | \$74.00/Day |
| Medically Needy Foster Care I & II                    | \$62.00/Day |
| Medically Needy Foster Care III & IV                  | \$66.97/Day |
| Supported Foster Care – Mother & Non-Dependent Infant | \$89.77/Day |
| Structured Intervention Foster Care                   | \$78.50/Day |
| Teen/Sibling Care                                     | \$75.00/Day |

Emergency Caregiver Case Management

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Program A Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral.

|                                                       |             |
|-------------------------------------------------------|-------------|
| Supported Foster Care                                 | \$40.25/Day |
| Medically Needy Foster Care I & II                    | \$39.50/Day |
| Medically Needy Foster Care III & IV                  | \$44.47/Day |
| Supported Foster Care – Mother & Non-Dependent Infant | \$40.91/Day |
| Structured Intervention Foster Care                   | \$43.50/Day |

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program A Foster Care Services.

**Bell Socialization, Inc.**, - 160 South George Street, York, PA 17401

|               |                                         |
|---------------|-----------------------------------------|
| Next Steps    | \$101.00/Day of occupancy per apartment |
| Possibilities | \$85.00/Day of occupancy per apartment  |

**Total contract for these two Programs should not exceed \$186,792.00 for fiscal year 2018-19.**

**Bethany Christian Services of Central PA** – 1681 Crown Avenue, Suite 201, Lancaster, PA 17601

|                                                                                  |              |
|----------------------------------------------------------------------------------|--------------|
| Level 1 Foster Care: Ages 0 - 2                                                  | \$30.20/Day  |
| Level 2 Foster Care: Ages 2 – 18 with mild behaviors, disabilities               | \$39.91/Day  |
| Level 3 Foster Care: Ages 0 - 18 with moderate behaviors, disabilities           | \$67.18/Day  |
| Level 4 Foster Care: Ages 0 – 18 with moderate to severe behaviors, disabilities | \$79.59/Day  |
| Level 5 Foster Care: Ages 0-21 with severe behaviors, disabilities               | \$126.55/Day |

**The Bradley Center, Inc.** – 5180 Campbells Run Road, Pittsburgh, PA 15205

|                                                        |              |
|--------------------------------------------------------|--------------|
| Intensive Residential Robinson (Non MA Approved)       | \$350.00/Day |
| Intensive Residential Robinson (MA Approved/MA Funded) | \$0.00/Day   |

**Central Pennsylvania Transportation Authority dba Rabbitransit** – 415 North Zarfoss Drive, York, PA 17404

|                                                                               |              |
|-------------------------------------------------------------------------------|--------------|
| Single ride Bus Passes                                                        | \$1.60/Each  |
| Single ride passes shall be discounted 5% if purchased in quantities over 250 |              |
| 11 ride Bus Passes, under age of 17                                           | \$10.00/Each |
| 11 ride Bus Passes, over age of 17                                            | \$15.00/Each |
| 31 day Bus Pass, under age of 17                                              | \$35.00/Each |
| 31 day Bus Pass, over age of 17                                               | \$42.00/Each |

Above passes shall be discounted 5% if purchased in quantities over 25 and 10% if purchased in quantities over 150.

Rideshare Upon request

Adjoining Counties Upon request

**(Not to exceed \$38,592.00 for fiscal year 2018-2019)**

**Children's Home Society of North Carolina, Inc.**, - 604 Meadow Street, Greensboro, NC 27405

|                                                             |                |
|-------------------------------------------------------------|----------------|
| Monthly Supervision – Admin Only                            | \$15.62/Day    |
| Outpatient Therapy                                          | \$90.00/Hour   |
| Placement Fee                                               | \$750.00/Each  |
| Adoption Legal Assistance                                   | \$275.00/Each  |
| Pre-Placement Assessment for pre-adoptive family-Home Study | \$1600.00/Each |

**Common Sense Adoption Services** – 3001 Market Street, Camp Hill, PA 17011

|                                                                       |              |
|-----------------------------------------------------------------------|--------------|
| Foster Care Services                                                  |              |
| Basic Care – Children ages 0-11                                       | \$68.72/Day  |
| Basic Care – Children ages 11-19 (Age 21 if full-time student)        | \$70.78/Day  |
| Intermediate Care – Children ages 0-11                                | \$87.82/Day  |
| Intermediate Care – Children ages 11-19 (Age 21 if full-time student) | \$89.88/Day  |
| Advanced Care – Children ages 0-19 (Age 21 if full-time student)      | \$113.38/Day |

**Diakon Child Family & Community Ministries** – 1022 North Union Street, Middletown, PA 17057

|                                           |             |
|-------------------------------------------|-------------|
| Foster Care Services                      |             |
| Traditional Foster Care – Level I         | \$59.28/Day |
| Specialized Foster Care – Level II        | \$77.93/Day |
| Treatment Foster Care – Level III         | \$94.72/Day |
| Medically Fragile Foster Care – Level I   | \$77.16/Day |
| Medically Fragile Foster Care – Level II  | \$69.86/Day |
| Medically Fragile Foster Care – Level III | \$60.14/Day |
| Medically Fragile Foster Care – Level IV  | \$46.26/Day |

|                                                         |                       |
|---------------------------------------------------------|-----------------------|
| General Supervision Visits (3 provided) – ICPC required | \$1500.00/Child       |
| Additional Visits with Reports required -               | \$500 per visit/Child |
| Additional Visits, no report required -                 | \$250 per visit/Child |

**Emergency Caregiver Case Management**

Children placed in the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level and the unit rate of cost listed under Program A Foster Care Services, effective day 1 the child is in the Emergency Caregiver Home

**Diakon Child Family & Community Ministries** (continued) – 1022 North Union Street, Middletown, PA 17057

Children in placement outside of the Emergency Caregiver Home:

Provider shall be reimbursed for the appropriate foster care level at the following foster care administrative rates effective day 1 of the referral.

|                                    |             |
|------------------------------------|-------------|
| Level I - Traditional Foster Care  | \$33.28/Day |
| Level II - Specialized Foster Care | \$46.93/Day |
| Level III - Treatment Foster Care  | \$61.72/Day |

Upon approval of the home and placement of the child into the home, the provider shall be reimbursed for the appropriate foster care level at the foster care service rate listed under Program A Foster Care Services.

|                                                 |               |
|-------------------------------------------------|---------------|
| In-Home Services                                |               |
| Weekend Alternative Program                     | \$173.43/Day  |
| Sex Offender Intake Assessment w/ABEL           | \$736.70/Each |
| Sex Offender Intake Assessment                  | \$545.70/Each |
| Bridge Program                                  | \$49.97/ Day  |
| Specialized In-Home Treatment for Sex Offenders | \$96.70/Day   |
| Centre Point Day Program                        | \$169.22/Day  |
| Bridge & Center Point Day Treatment Combination | \$199.84/Day  |
| Diakon PREP                                     | \$159.30/Day  |

**Glen Mills Schools** – P.O. Box 5001, Concordville, PA 19331

|                      |              |
|----------------------|--------------|
| Residential Services | \$146.95/Day |
|----------------------|--------------|

**Triad Treatment Specialists Inc.** – 1743 Rohrerstown Road, Lancaster, PA 17601

|                                       |               |
|---------------------------------------|---------------|
| Intake Assessment                     | \$85.00/Hour  |
| Sex Offender Group Therapy            | \$30.00/Hour  |
| Individual Therapy                    | \$85.00/Hour  |
| Polygraph Examination                 | \$350.00/Each |
| ABEL Assessment of Sexual Interest    | \$350.00/Each |
| Sexual Offender/Risk Assessment       | \$325.00/Each |
| Psychosexual/Victimization Assessment | \$325.00/Each |
| Family Therapy                        | \$85.00/Hour  |
| Court Testimony                       | \$85.00/Hour  |
| Non-Offending Parent Evaluation       | \$325.00/Each |

|                                           |               |
|-------------------------------------------|---------------|
| Threat of Harm Assessment                 | \$500.00/Each |
| Threat of Harm with Abel Assessment       | \$750.00/Each |
| Additional Collateral Contacts/Interviews | \$100.00/Each |

**TrueCore Behavioral Solutions** – 3109 W. Dr. Martin Luther King, Jr. Blvd., Suite 650, Tampa, FL 33607

|                               |              |
|-------------------------------|--------------|
| Coal Township Youth Academy 1 | \$240.00/Day |
| Coal Township Youth Academy 2 | \$240.00/Day |

**Youth Transit Authority** – P.O. Box 190, Hummelstown, PA 17036

|                                                                     |              |
|---------------------------------------------------------------------|--------------|
| One Transportation Specialist and<br>Vehicle for Low Risk Transport | \$55.00/Hour |
|---------------------------------------------------------------------|--------------|

|                                                                       |              |
|-----------------------------------------------------------------------|--------------|
| Two Transportation Specialists and<br>Vehicle for High Risk Transport | \$75.00/Hour |
|-----------------------------------------------------------------------|--------------|

Tolls Cash Price of Tolls

Meals, up to allowable rates, for Transport and Specialists when required

Breakfast - \$10.00      Lunch - \$15.00      Dinner - \$25.00  
(Receipts required for Tolls/Meals)

6. Motion to approve the following reappointments to the Blighted Property Review Committee each for a 3 year term starting January 1, 2019 ending December 31, 2021.

Tom Englerth – Spring Garden Township  
Mark Derr – East Manchester Township  
Joiann Galiano – Rapho Township

7. Motion to approve the following reappointments to the York County Solid Waste and Refuse Authority each for a 5 year term starting January 1, 2019 ending December 31, 2024.

James Arvin II – Hellam Township  
Matt Sommer - Springettsbury Township  
Patrick Ball – East Berlin Township

8. Motion to approve the reappointments of the following members to the York County Planning Commission for a four (4) year term, starting January 1, 2019 through December 31, 2022.

Region 1: Matthew Chronister, 11 Farmington Drive, Jacobus, PA 17407  
Region 2: Brian Brenneman, 33 East Frederick Street, Dallastown, PA 17313  
Region 3: Kevin Clark, 297 Nace Road, Airville, PA 17302

9. Motion to approve the following reappointments to the York County Land Bank Authority. Names and terms are as listed below:

Felicia Dell | 1021 Stoverstown Rd. York | January 1, 2019 – December 31, 2021  
Shanna Terroso | 2995 Forrest Lane, York | January 1, 2019 – December 31, 2021  
Frank Countess | 135 North George Street, York | January 1, 2019 – December 31, 2022  
Heidi Hormel | 441 Deerfield Dr, Hanover | January 1, 2019 – December 31, 2022  
Phillip Briddell | 335 Hill-n-Dale Dr. York | January 1, 2019 – December 31, 2023  
Tom Englerth | 127 West Market Street, York | January 1, 2019 – December 31, 2023  
Michael Black | 325 Cottage Hill Rd, York | January 1, 2019 – December 31, 2023

10. Motion to approve the appointment of Cynthia Page to the York County Industrial Development Authority for a three (3) year term, starting January 1, 2019 through December 31, 2021.

11. Motion to approve a contract agreement amendment between the County of York, on behalf of Area Agency On Aging, and **Mid-Penn Legal Services, Harrisburg, PA**, to increase the total agreement amount from \$1,500.00 to \$3,000.00 for fiscal year 2018-2019.

12. Motion to approve a contract agreement between the County of York, on behalf of Court Administration, and J. Richard Robinson, Esq., Joshua Neiderhiser, Esq., William Graff, Esq., Ronald J Gross, Esq., Seamus D. Dubbs, Esq., Thomas W. Gregory, Esq., Christopher D. Moore, Esq., Lori A. Yost, Esq., Heather A. Reiner, Esq., Alisa N. Livaditis, Esq., York, PA, to provide legal representation to qualified individuals for whom the Public Defender of York County is precluded from providing representation due to conflict of interest, payable in a monthly amount of \$4,628.00 for an annual cost of \$55,536.00 per attorney.

13. Motion to approve a contract agreement between the County of York, on behalf of Court Administration and Heather Orisko, Esq. and John Bergdoll, Esq., York, PA, to provide legal representation to qualified individuals of indigent clients in Mental Health proceedings, payable in a monthly amount of \$1,794.00 for an annual cost of \$21,528.00 per attorney.

14. Motion to award a construction contract to Deblin Inc. for the rehabilitation of County **Bridge No. 226, Hull Drive**, over the Bermudian Creek in Washington Township, in the amount of \$1,499,477.47. The project will be funded by the Transportation Improvement Program (TIP) as per the current funding distribution of 80% Federal Funds, 15% State, and 5% Act 26. The project will be administered through ECMS.
15. Motion to approve a contract agreement between the County of York, on behalf of Human Services, and **CONTACT Helpline, Harrisburg, PA**, to provide updating of York County social service information in the PA211 database, for a total cost of \$49,310.00, for the period of October 1, 2018 to April 30, 2019.
16. Motion to approve a contract agreement between the County of York, on behalf of Human Services, and **Bilingual Conexion, York, PA** to provide Translation Service and Cultural Competency Training Development/Presentation, for the period of October 1, 2018 to September 30, 2019.
17. Motion to approve a contract agreement between the County of York, on behalf of 911 Communications, and **Codorus State Park, Hanover, PA**, to provide Mobile Data Computer service, for a mobile police car, for the period of January 1, 2019 to March 31, 2023.
18. Motion to approve a contract agreement between the County of York, on behalf of the Domestic Relations Department, and **Jeffrey Marshall, York, PA**, to provide legal services to Domestic Relations clients in accordance with the Department of Human Services Title IV-D Cooperative Agreement, for a cost of \$75.00 per hour, for the period of January 1, 2019 to December 31, 2019.
19. Motion to approve a contract between the County of York on behalf of the 911 Communications Center, and **Frontier Communications Corporation, Norwalk, CT**, to provide services and equipment for the 911 Vesta Telephone System, for a total cost of \$91,100.20, for the period beginning December 22, 2018 and ending June 22, 2019.
20. Motion to approve a lease amendment one, to a lease dated October 27, 2003, between the County of York, on behalf of the Facilities Management Department, and **Ocean Dream Property, Inc. York, PA**, for 4,379 square feet of space located at 232 S. George Street York, PA for the period of January 1, 2019 through December 31, 2023, at a monthly rate of \$5,407.51 with a 2.5% annual escalator and all CAM costs at the expense of the landlord with no additional changes.
21. Motion to approve the authorization of the Housing Division of the York County Planning Commission to enter into a contract agreement with the City of York, on behalf of the **Bureau of Housing Services**, to provide administration and delivery service for the City's Owner Occupied Rehabilitation Program as specified in the agreement, for a term of one (1) year effective January 1, 2019 through December 31, 2019.

22. Motion to approve the authorization of the Housing Division of the York County Planning Commission to enter into a contract agreement with the City of York, on behalf of the **Bureau of Housing Services**, to perform Uniform Physical Condition Inspections for the City's First Time Homebuyer Assistance Program as specified in the agreement for a term of one (1) year effective January 1, 2019 through December 31, 2019.
23. Motion to approve the authorization of the Housing Division of the York County Planning Commission to enter into a contract agreement with the City of York, on behalf of the **Bureau of Housing Services**, to perform Occupancy Monitoring and Physical Inspection services for the City's HOME assisted housing units as specified in the agreement for a term of one (1) year effective January 1, 2019 through December 31, 2019.
24. Motion to approve a bargaining unit contract agreement between the County of York Board of Commissioners, and **York County Detectives Association** for the period of January 1, 2019 to December 31, 2022.
25. Motion to approve a purchase between the County of York, on behalf of the York County Prison, and **JWC Environmental, Santa Ana, CA**, for a Sewer Grinder, for a total cost of \$10,760.76, funded from the maintenance and repairs fund.
26. Motion to approve a purchase between the County of York, on behalf of Fleet Management, and **Whitmoyer Auto Group, Mount Joy, PA**, for three (3) 2019 Chevrolet Equinox (AWD 4dr) vehicles to be used by the York County Children & Youth Department at a cost of \$23,910.00 per vehicle., for a total cost of \$71,730.00, under a PA COSTARS contract.
27. Motion to approve a purchase between the County of York, on behalf of Information and Technology Services, and **CDW-G, Chicago, IL**, for the purchase of one hundred and twenty seven (127) Dell Thin Clients with warranty, for a total cost of \$34,671.00.
28. Motion to approve a purchase for hardware, software license and implementation services and a three-year support agreement between the County of York, on behalf of the York County Information Technology department, and **PremierComm, Lancaster, PA**, for a disk based backup solution, for a total cost of \$214,075.00 with the Records Improvement Committee to fund twenty-five percent (25% - \$53,518.75).
29. Motion to approve a settlement agreement and general release on behalf of the York County Board of Commissioners' Office, and Glenn Smith, for payment of salary and healthcare benefits through December 31, 2018.
30. Motion to accept an Agricultural Conservation Easement Donation, valued at \$134,344.00 for the consideration of \$1.00 from Michael L. and Susan M. Wilt for their 40.22 acre crop and beef farm on behalf of the County of York, acting through the York County Agricultural Land Preservation Board.

- 31. Motion to approve a release and settlement agreement in the amount of \$12,000.00 between Plaintiff Melissa Dyann Penn and Defendant, County of York.
- 32. Motion to approve the below listed new or revised County of York Administrative Policies, with the effective date of December 19th, 2018.

MI 24.1 – Bring Your Own Device

MI 36.0 – Contract Policy and Procedure and Contract Review Form.

- 33. Motion to approve a Bid Award between the County of York, on behalf of the Veterans Affairs Department, and Metro Flags, Inc., Wharton, NJ, the lowest responsible bidder, for purchase of 35,000 flags for veteran’s graves on Memorial Day 2019, in the total amount of \$20,300.00.
- 34. Motion to approve the 2019 Forensic Pathology Associates (FPA), Health Network Laboratories (HNL) agreement entered into with the York County Coroner, with \$1,945 per routine autopsy services with some bundled toxicology services plus additional for testing beyond routine, if indicated, to take effect January 1, 2019 through December 31, 2020.
- 35. Motion to adopt the 2019 York County Budget with no tax increase, which represents 5.8 mills for real estate tax and includes .09 mills of dedicated library tax:

|                              |                       |
|------------------------------|-----------------------|
| General Fund Budget          | \$ 252,639,298        |
| Proprietary Funds Budget     | \$ 1,500,000          |
| Special Revenue Funds Budget | \$ 253,968,359        |
| Fiduciary Funds Budget       | \$ 59,020,100         |
| Liquid Fuels Tax Fund Budget | <u>\$ 6,377,990</u>   |
|                              | <u>\$ 573,505,747</u> |

- 36. Motion to approve the mileage reimbursement rate for York County employees, as established by the Internal Revenue Service, Washington D.C., increasing the rate from \$0.545 (cents) per mile to \$0.58 (cents) per mile, effective January 1, 2019. This will become effective with miles driven on or after January 1, 2019. This policy is consistent with IRS regulations.
- 37. Motion to approve **Tax Refund Register** 2018-26 authorizing payment of York County real estate tax refunds totaling \$1,989.35.
- 38. Motion to approve **Check Register** for the week of December 12, 2018 totaling \$4,395,549.11.
- 39. Motion to approve **Check Register** for the week of December 19, 2018 totaling \$16,686,403.80.
- 40. Report of Executive Sessions - There were no Executive Sessions held since the last Commissioners' Meeting.
- 41. Other Business.
- 42. Period of Public Comment.

43. Motion to Adjourn.

DRAFT