

COMMISSIONERS' MEETING

AGENDA

8/1/2018

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance – Veteran, David Copenheaver.
3. Moment of Silent Meditation/Invocation - Pastor Patrick Rooney, Retired Society of Holy Trinity.
4. Presentation - Thomas Smith, Penn State Extension - Update on the West Nile Virus in York County.
5. Motion to approve the Consent Agenda items A through H, as listed below:
 - A. Minutes from the July 18 & July 25, 2018 Commissioners' Meetings as submitted.
 - B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **CW, Lancaster, PA**, for adoption assistance at a rate of **\$31.00** per day for the adoption of **PMW fka PHF**, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.
 - C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **MF and JF, Red Lion, PA**, for adoption assistance at a rate of **\$27.99** per day for the adoption of **MEF fka MEH**, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.
 - D. Subsidized Adoption Assistance Agreement Third Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DMM and JMM, York, PA**, to reflect an increase in adoption subsidy payment for **KRM fka KJB**, the minor child, from **\$26.00** per day to **\$27.00** per day with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.
 - E. Subsidized Adoption Assistance Agreement Fourth Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DMM and JMM, York, PA**, to reflect an increase in adoption subsidy payment for **KJM fka KJB**, the minor child, from **\$35.00** per day to **\$37.00** per day with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.

F. Purchase of Service Agreement Second Amendment between the County of York, on behalf of York County Office of Children, Youth & Families and **Valley Youth House Committee, Inc. of Bethlehem, PA**, attaching Exhibit A – Program Descriptions and Exhibit B – Rate Schedule are to be added to the contracted services and rates of the original Agreement and is incorporated into and made a part of the original Agreement. This second amendment reflects the addition of In-Home placement services. No other changes were made to the Agreement.

G. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Bethany Home, Inc.**, to add the following services to Exhibit A, and compensation in the attached Exhibit B, with all other terms and conditions of the original agreement remaining in full force and effect.

<u>Program Name</u>	<u>Cost</u>
Independent Living Program	\$230.00/Day
Transitional Independent Living Program	\$230.00/Day

H. Solicitors Report as submitted.

6. Motion to approve a contract agreement between the County of York, on behalf of the York County 911 Department of Emergency Services, and **MCM Consulting Group, Inc., Saint Mary's, Pennsylvania**, to provide a complete analysis and audit, for phone line services to identify all phone lines, circuits and trunks to eliminate services not being used or needed, for a total cost of \$15,723.00.
7. Motion to approve a contract agreement between the County of York, on behalf of the Domestic Relations Department, and **Herre Consulting, Harrisburg, Pennsylvania** to provide renewal of the annual service agreement for 6 Kardex Lektriever (102-Series 2000) filing units, for a total cost of \$4,890.00, for the period of July 1, 2018 through June 30, 2019.
8. Motion to approve a contract agreement between the County of York, on behalf of the Recorder of Deeds Department, and **Optical Storage Solutions, Lebanon, Pennsylvania**, to provide Landex Software used on all of our computers to record documents and for public use, for a total cost of \$50,460.00, for the period of September 1, 2018 through August 31, 2020.
9. Motion to approve an agreement between the County of York, on behalf of the York County Planning Commission, and the Community Development Department, authorizing and directing the Commissioners to execute the following subrecipient agreement for activities funded through the **U.S Department of Housing and Urban Development, Washington, D.C.**, Community Development Block Grant Program years 2015 and 2017.

SUBRECIPIENT ENTITY	ACTIVITY	ACTIVITY AMOUNT	INCREASE/DECREASE
Housing Development Corporation	Renovation New Freedom Apartments	\$220,186.00	None
Franklintown Borough	Firehouse Street & West Ave Street Imp	\$75,000.00	None

10. Motion to approve an agreement between the County of York, on behalf of the Area Agency on Aging Department, to serve as Contract Administrator and Repository of the original signed contract and Nutrition Inc., York, PA, for Nutrition Services (meals), for the period of July 1, 2018 through June 30, 2019. Total allocation for the period is \$1,650,978.17.
11. Motion to approve a master services agreement between the County of York, on behalf of the Information and Technology Services Department, and **Momentum ECM LLC., Mechanicsburg, Pennsylvania** to provide document imaging and management services, at no cost.
12. Motion to approve a purchase between the County of York, on behalf of the Information and Technology Services Department, and **Sotiris Information Strategies, Mechanicsburg, PA**, for email security and encryption software maintenance from August 14, 2018 through August 13, 2019, for a total cost of \$11,232.00.
13. Motion to approve a purchase between the County of York, on behalf of the York County 911 Department of Emergency Services, and **New World - Tyler Technologies, Troy, Michigan**, for replacement of the 911 centers (RS6000) message switch, for a total cost of \$17,700.00.
14. Motion to approve a purchase between the County of York, on behalf of Pleasant Acres Nursing & Rehabilitation Home, and **Clark Food Service Equipment, Lancaster, Pennsylvania**, for a new Flight-Type dishwasher, including accessory options, for a total cost of \$141,095.00, under the PA Costars Contract.
15. Motion to approve a purchase between the County of York, on behalf of the Parks & Recreation Department, and **CertaPro Painter, York, PA**, to pressure wash, prepare and paint the exterior of the following places, with the costs listed below.
- Hanover Junction Train Station \$10,656.28
 - New Freedom Train Station \$10,669.35
16. Motion to approve a purchase between the County of York, on behalf of the Fleet Management Department, and **Whitmoyer Ford, Mount Joy, Pennsylvania**, for a 2018 Ford Escape SE 4 door 4X4, for a total cost of \$23,800.00, under the PA Costars Contract.

17. Motion to approve the exoneration of York County Real Estate Taxes on the property located in York City (Parcel no. 04-061-01-0010A0-00000), owned by the City of York, in the amount of \$28.44, for the period January 1, 2018 through February 28, 2018, as this is a tax-exempt entity. This exoneration is being made without prejudice and without setting any precedent for future forgiveness requests.
18. Motion to approve a grant agreement between the County of York, on behalf of the District Attorney's Office, and The **Pennsylvania Insurance Fraud Prevention Authority, Mechanicsburg, Pennsylvania**, for the continued funding of salary, benefits and miscellaneous expenses for one full-time County Detective to investigate insurance fraud within the County of York, for a total grant amount of \$111,200.00.
19. Motion to approve the submission of a grant application, on behalf of the Archives Department, to the **Pennsylvania Historical and Museum Commission, Harrisburg, Pennsylvania**, for hiring a vendor to digitize 17 prothonotary docket between the years 1766 and 1842, for the period of May 1, 2019 to May 31, 2020, for a total grant amount of \$3,032.42.
20. Motion to authorize solicitation of bids to Rehabilitate Runway 17-35 and the Main Terminal Apron at the **York County Airport**, on behalf of the York County Planning Commission, funded by a Pennsylvania Department of Transportation multi-modal grant.
21. Motion to approve **Resolution 2018-26** on behalf of the Community Development Department of the York County Planning Commission, to approve the following changes to activities approved under the York County 2014, 2015, 2016, and 2017 Action Plans, funded through the Community Development Block Grant Program U.S. Department of Housing and Urban Development, Washington, D.C.

ACTIVITY	AMOUNT	FROM	TO
West York Borough	\$160.83	Unprogrammed funds	45582011 (increase)
Felton Borough	\$80.88	Unprogrammed funds	45592259 (increase)
Wrightsville Borough	\$185.55	Unprogrammed funds	45502177 (increase)
Lower Windsor Township	\$80.88	Unprogrammed funds	45502257 (increase)
Shrewsbury Courtyards II	\$379.20	Unprogrammed funds	45502256 (increase)
Delta Borough	\$61.85	Unprogrammed funds	45502273 (increase)
Hallam Borough	\$452.29	Unprogrammed funds	45502263 (increase)
Hanover Borough	\$80.88	Unprogrammed funds	45512234 (increase)
Delta Borough & Authority	\$896.86	Unprogrammed funds	45512232 (increase)
Windsor Borough	\$287.84	Unprogrammed funds	45512238 (increase)

22. Motion to approve **Resolution 2018-27** on behalf of the Community Development Department of the York County Planning Commission to approve the following changes to the 2015 and 2017 Action Plans under the U.S. Department of Housing and Urban Development, Washington, D.C., funded Community Development Block Grant Program.

ACTIVITY	AMOUNT	FROM	TO
Franklintown Borough	\$25,744.00	45290015	45592271
Penn-Mar Organization	\$11,116.50	45512236	45210017

23. Motion to approve the **Check Register** for the week of July 25, 2018 totaling \$6,096,053.48.
24. Motion to approve the **Check Register** for the week of August 1, 2018 totaling \$3,630,914.97.
25. Report of Open Positions – Stephanie Diehl, Human Resources Department
26. Report of Executive Sessions - There were no Executive Sessions held since the last Commissioners' Meeting.
27. Other Business.
28. Period of Public Comment.
29. Motion to Adjourn.