

# COMMISSIONERS' MEETING

## AGENDA

5/2/2018

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance - Veteran Paul Johnson.
3. Moment of Silent Meditation/Invocation - Sharon Gardner. Member of Baha'i Faith.
4. Presentation – Proclamation – Give Local York.  
Presentation – Drug Detection Project.
5. Motion to approve the Consent Agenda items A through H, as listed below:
  - A. Minutes from the April 18, 2018 Commissioners' Meeting as submitted.
  - B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
SM and RW, York, PA	DIEM fka DIP	\$31.00
  - C. Unlicensed Host Home Subsidy Agreement between the County of York on behalf of York County Office of Children, Youth and Families and VM, Wrightsville, PA, the Host of AH, the dependent youth, effective April 5, 2018, that authorizes subsidy payments to the Host at \$10.00/day and to the Youth at \$17.00/day until the youth reaches the age of 21 years or chooses to leave care.
  - D. Child Accounting and Profile System (CAPS) CWIS 2.0 Upgrades between the County of York, on behalf of the York County Office of Children, Youth and Families and **Avanco International, Inc.**, Fairfax, VA, effective February 1, 2018 through June 30, 2018 providing the CAPS CWIS 2.0 Upgrades with shared costs with 56 other CAPS counties, making our cost \$18,881.80.

- E. Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Dorothy Livaditis, Esquire, York, PA, to provide Legal Services at a rate of \$100.00 per hour for lead attorneys, independent contractors at a rate of \$80.00 per hour; paralegals at a rate of \$50.00 per hour; for the period of January 1, 2018 through December 31, 2018.
- F. A motion to approve, on behalf of the York County Office of Children, Youth & Families, the 2nd Quarter 2017-2018 Report of Expenditures and Revenues to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$24,545,300.00.
- G. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

**Bethany Christian Services of Western PA** – 10521 Perry Highway, Suite 200; Wexford, PA 15090

Level 1: Ages 0 – 2	\$31.90/Day
Level 2: Ages 2 – 18	\$40.08/Day
Challenging Behaviors/Medical Needs	\$53.56/Day

**The Children’s Aid Society of Franklin County** - 255 Miller Street, Chambersburg, PA 17201

Residential Services	\$159.70/Day
Shelter	\$180.20/Day
Diagnostic	\$180.20/Day
Diagnostic Assessment – Add On	\$63.05/Day

**Clear Vision Residential Treatment Services, Inc.** - 456 Saeger Station Road, Montgomery, PA 17752

Group Home - Independent Living Program	\$188.88/Day
Residential Program	\$192.79/Day

**The Devereux Foundation** - 2012 Renaissance Blvd, King of Prussia, PA 19406

I/DD - Intellectual Disabilities & Developmental Disabilities Program	
Full Pay	\$312.00/Day
Placement Maintenance	\$101.85/Day
DBD - Disruptive Behavior Disorders Program	
Full Pay	\$304.00/Day

Placement Maintenance	\$156.62/Day
Children's Behavioral Health	
Clothing and Personal Allowance	\$4.00/Day

**Grafton School, Inc. dba Grafton Integrated Health Network - 120 Bellview Avenue, Winchester, VA 22601**

Residential Treatment Services	
Room & Board	\$111.00/Day
Daily Supervision	\$305.86/Day
Case Management	\$39.00/Day
Supplemental Therapy	\$92.00/Day
Additional Professional Services	\$70.71/Day
Education Services	\$243.00/Academic Day
One on One Residential	\$40.00/Hour
Transportation	\$0.535/Mile
Staff Time	\$40.00/Hour

**Mark A Chapman, MA - 39 Mayberry Lane, Mechanicsburg, PA 17050**

Forensic Evaluation	
Non-MA Approved	\$420.00/Evaluation
Best Practice*	\$170.00/Evaluation

\*(Portion owed by the Agency when MA Approved is billed outside of 15 day time frame)

**National Mentor Healthcare, LLC dba Pennsylvania MENTOR, Inc. - 450 Parkway Dr., Suite 204, Broomall, PA 19008**

Foster Family Care	\$82.50/Day
Pre-placement Respite Visit	\$85.00/Day
Transition/Step Down Program	\$105.00/Day
Respite Visit	\$80.00/Day
Emergency Respite Visit	\$99.00/Day
CRR Host Home-C&Y Funded Room and Board Portion	\$14.69/Day

H. Solicitor's report, as submitted.

- Motion to approve a purchase between the County of York, on behalf of Fleet Management, and **Hondru Ford, Manheim, Pa**, for a 2018 Dodge Ram 2500 4X4 Truck includes Leer Fiberglass topper and Western Plow, at a cost of \$37,180.00, under a PA COSTARS contract.

7. Motion to approve a purchase between the County of York, on behalf of Fleet Management, and **Hondru Ford, Manheim, Pa**, for a 2018 Ford Transit Van, at a cost of \$56,760.24, under a PA COSTARS contract.
8. Motion to approve a purchase between the County of York, on behalf of Fleet Management, and **Hondru Ford, Manheim, Pa**, for a 2019 Ford 4 Wheel Drive Truck, at a cost of \$50,895.00, under a PA COSTARS contract.
9. Motion to approve a purchase between the County of York, on behalf of Information and Technology Services, and **CDW-G, Chicago, IL**, for Purchase of 30 desktops for 911 at a cost of \$26,250, 13 laptops at a cost of \$9,568, 14 desktops at a cost of \$7,966. These are all part of the 2018 budget, for a total cost of \$47,742.00.
10. Motion to approve a purchase/installation between the County of York, on behalf of the York County Prison for 2 Cleveland Range Kettles, from **Clark Food Service Equipment** for a total cost of \$29,139.84, under DGS State Contract (#4400011918).
11. Motion to approve a purchase between the County of York, on behalf of the Adult Probation Department, and **Philips Workplace Interiors, Middletown, PA**, for 4 desks and 25 chairs, for a total cost of \$14,978.12.
12. Motion to approve a purchase between the County of York, on behalf of Information and Technology Services, and **Continental Technologies Inc., Hunt Valley, MD**, for Cisco Firewall and Support, for a total cost of \$10,300.81.
13. Motion to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services, and **Tower Services Unlimited, Harrisburg, PA**, for the decommission and removal of obsolete equipment from 911 tower sites, for a total cost of \$71,640.00.
14. Motion to approve a purchase between the County of York, on behalf of Parks and Recreation, and **York Materials Group, York, PA**, for 170 T - 25 mm asphalt and 85T - 9.5 mm asphalt delivered to the Rail Trail, for a total cost of \$14,424.50, under a PA COSTARS contract.
15. Motion to approve a contract agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the **Nursing Home, and Jennifer Fittery, Manheim, PA**, to provide CPR Training and Certification Classes to PANRC, for a total cost of \$1,500.00, for the period of 5/1/2018 to 11/30/2018.
16. Recess for the purpose of holding a hearing to receive public comments on the York County Human Services Plan.
17. Reconvene.

18. A motion to approve the submission of the 2018-2019 **York County Human Services Plan**. The plan includes program and allocation details for the following funding streams: Mental Health Services-Community Programs; Intellectual Disabilities-Community Base Program; Homeless Assistance Program; Human Services Development Fund; and Act 152/BHSI Drug and Alcohol Program.
19. Motion to approve a contract agreement and HIPAA Business Associate Agreement between the County of York, on behalf of Area Agency on Aging, and **Care Givers America, LLC, Clarks Summit, Pennsylvania**, to provide in-home care services, for a total cost of \$57,375.31, for the period of 5/1/2018 to 6/30/2018.
20. Motion to approve a contract agreement between the County of York, on behalf of Public Relations, and **Bold Creative Media, York, PA** to provide video production services, for a total cost of \$9,000.00.
21. Motion to approve a contract agreement between the County of York, on behalf of Solicitors Office, and **ROCK, York, PA**, to provide a buyer/agent agreement for the potential purchase or lease of real estate.
22. Motion to approve a contract agreement between the County of York, on behalf of Facilities Management, and **Lobar Associates, Dillsburg, PA** to provide replacement carpet in the Domestic Relations office located in the Judicial Center under the KPN ezIQC program, for a total cost of \$63,238.04.
23. Motion to approve a contract between the County of York, on behalf of the York County Planning Commission, and the York County Weatherization Program with the Energy Doctor, to provide Quality Control Inspection services on an as needed basis for the **York County Weatherization program**, at a rate of 10% of the total job cost or \$400, whichever is greater per inspection with an additional \$70.00 per day travel/trip charge. The original agreement will be for a period of one-year effective 5/1/2018 through 4/30/2019 with an option for additional one year extension periods upon mutual agreement.
24. Motion to approve Resolution 2018-18 with the following change to the activity approved in the 2014, 2015, 2016 and 2017 York County Action Plans and funded through the Community Development Block Program, **U.S. Department of Housing and Urban Development, Washington, D.C.**

ACTIVITY	AMOUNT	FROM	TO
West York B.	\$216.48	Unprogrammed funds	45582011 (Increase)
Felton B.	\$618.56	Unprogrammed funds	45592259 (Increase)
Windsor T.	\$15.81	Unprogrammed funds	45502258 (Increase)
Delta B.	\$64.18	Unprogrammed funds	45512232 (Increase)
Hanover B.	\$185.56	Unprogrammed funds	45512234 (Increase)

25. Motion to approve a HIPAA Business Associate Agreement between the County of York on behalf of Information and **Technology Services, and Momentum ECM LLC.**, Mechanicsburg, PA, to provide HIPAA Business Associate agreement for document management services.
26. Motion to approve an application on behalf of Parks and Recreation for the submittal of a **Lower Windsor Township zoning hearing board application.** The department desires to improve the access and site features of the existing Native Lands Heritage Trail.
27. Motion to appoint the following individuals as **Deputy Tax Collector** to fulfill the duties of the indicated Municipal Tax Collector as may be necessary, effective May 2, 2018 through December 31, 2021.

Deputy Tax Collector

Tax Collector Municipality

Gail Prego, Shrewsbury Township  
 Martha Miller, East Hopewell Township  
 Kristine Keener, Dover Township  
 Sherry Thompson, Heidelberg Township  
 Christine Mentzer, Paradise Township  
 Linda Shaub, Dallastown Borough  
 Judith Kroh, Shrewsbury Borough  
 Brian Dell, Jacobus Borough  
 Janny Graham, Spring Grove Borough  
 Barb Miller, East Manchester Township  
 Andrew Shaffer, Spring Grove Borough  
 Stephanie Mundorf, New Salem Borough

Codorus Township  
 East Hopewell Township  
 Manchester Township  
 North Codorus Township  
 Paradise Township  
 York Township  
 Glenn Rock Borough  
 Jacobus Borough  
 Jefferson Borough  
 Railroad Borough  
 Spring Grove Borough  
 Seven Valleys Borough

28. Motion to approve the **2018 budget line adjustments**, as submitted by the Controller's Office, for the month of April.
29. Motion to approve **Tax Refund Register** 2018-10 authorizing payment of York County real estate tax refunds totaling \$2,213.04.
30. Motion to approve the **Check Register** for the week of April 25, 2018 totaling 22,061,987.56.
31. Motion to approve the **Check Register** for the week of May 2, 2018 totaling \$6,800,088.77.
32. Motion to approve the transfer of ownership of Pleasant Acres Nursing and Rehabilitation Center.

33. Report of Executive Sessions - There were no Executive Sessions held since the last Commissioners' Meeting.

34. Other Business.

35. Period of Public Comment.

36. Motion to Adjourn.

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