

**COMMISSIONERS' MEETING
MINUTES**

05/30/18

The May 30, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Solicitor Glenn Smith, Controller Greg Bower, Treasurer Barbara Bair, and Rebecca Laird Commissioners' Liaison present.

A. Opening Ceremony

Veteran David Copenheaver led the Pledge of Allegiance.

Sister Monica, Saint Patrick's Catholic Church, gave the Invocation.

2. PRESENTATIONS

A. Proclamation for Stepping Up

The Board of Commissioners presented a proclamation for Stepping Up. Stepping Up is a national recognized organization to help keep people with mental illnesses out of our jails.

B. York County Library System was presented with their \$200,000.00 monthly check

The Board of Commissioners welcomed the President of York County Libraries Robert Lambert, Chair- Elect, Eugene Dragonosky and VP Finance & Advancement, Susan Davidson-Linton. Commissioners Byrnes presented them with their monthly \$200,000.00 check of taxpayer's money. Commissioner Byrnes also spoke about a possible pilot program working with the libraries to train their employees to respond to opioid overdoses. A big percentage of overdoses happen in libraries.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through J as listed below.

A. Minutes from May 16, 2018 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until

each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
TP and JP, Marietta, PA	DAP fka DNW	\$24.00
RR, York, PA	MSR fka MJW	\$27.00
AL, Manchester, PA	CML fka CMR	\$26.50
SS and KS, East Berlin, PA	RWS fka WSE	\$27.00

- C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **TH and TH, Fawn Grove, PA**, as Custodian of **KAMS**, a minor child, authorizing custodianship subsidy payments at a rate of \$1.00 per day until the child reaches the age of 21 years.
- D. Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and Herre Consulting, Harrisburg, PA to provide electronic filing services for the period of July 1, 2018 through June 30, 2019 for an annual rate of \$3,260.00.
- E. Letter of Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following school districts to establish the allocations between the County and the District for transportation costs related to educational stability for children in foster care, per the Every Student Succeeds Act, for the period July 1, 2018 through June 30, 2019:

<u>School District</u>	<u>Address</u>
Central York School District	775 Marion Road, York, PA
Eastern York School District	120 S. 3rd Street, Wrightsville, PA
Hanover Public School District	401 Moul Avenue, Hanover, PA
Northeastern School District	41 Harding Street, Manchester, PA
Northern York County School District	650 South Baltimore Street, Dillsburg, PA
South Eastern School District	377 Main Street, Fawn Grove, PA
South Western School District	225 Bowman Road, Hanover, PA
Spring Grove Area School District	110 West College Avenue, Spring Grove, PA
York Suburban School District	1800 Hollywood Drive, York, PA

- F. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

Community Specialists Corporation dba The Academy – 900 Agnew Road, Pittsburgh, PA 15227	
New Outlook Academy – Shelter Program	\$273.00/Day
New Outlook Academy – Residential	\$213.71/Day
New Outlook Academy – Drug and Alcohol	\$270.30/Day

- G. Approved a contract agreement between the County of York, on behalf of the York County Youth Development Center, and the County of Bradford, Towanda, PA, for boarding Bradford County youth at the daily rate of \$375.60, for the period of July 1, 2017 through June 30, 2018.
- H. Approved a contract agreement between the County of York , on behalf of he York County Youth Development Center, and the County of Adams, Gettysburg, PA for boarding Adams County youth at a daily rate of \$375.60, for the period of July 1, 2018 through June 30, 2019.
- I. Approved a contract agreement between the County of York, on behalf of the York County Youth Development Center, and the County of Montour, Danville, PA for boarding Montour County youth at a daily rate of \$375.60, for the period of July 1, 2017 through June 30, 2018.
- J. Solicitors' report as submitted.

4. GRANTS

A. Public Library Facilities Application

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and execute the Keystone Grant for Public Library Facilities Application for a capital grant for the Martin Library Association and York County Library System. The County of York will serve as the Municipal Applicant for this grant.

B. The York County Bar Foundation

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, between the County of York, on behalf of Adult Probation, to the York County Bar Foundation, York, PA, in the amount of \$35,000.00, for a total grant amount of \$35,000.00, for Grant funding that will be used to hire a consultant to evaluate the current structure of the criminal justice system in order to allow for early identification and diversion into treatment for eligible offenders, for the period of 6/25/2018 to 12/30/2019.

5. AGREEMENTS

A. County Industrial Development Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and execute the cooperation agreement between the County of York and the York County Industrial Development Authority for a Redevelopment Assistance Capital Program grant for the Martin Library Association and York County Library Systems.

B. Communities in Schools of Pennsylvania, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of Human Services, and Communities in Schools of Pennsylvania , Harrisburg, PA to provide a Service Provider Contract Agreement between the County of York, on behalf of York County Human Services Department, and Communities in Schools of Pennsylvania, Harrisburg, Pennsylvania, for the period of February 1, 2018 to June 30, 2018 for the provision of Community Mobilizer services for the Communities of Hope initiative in an amount not to exceed \$32,925.00, for the period of 5/11/2018 to 06/30/2018.

C. Aging Well, LLC

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York on behalf of Area Agency On Aging and Aging Well LLC for the provision of Medicaid Assessment. This agreement will be in effect for a three year period beginning on March 15th, 2018. The York County Area Agency on Aging will receive a reimbursement of \$237.13 per completed Medicaid assessment under this agreement.

D. Township of Paradise

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Intergovernmental Cooperation Agreement between the Township of Paradise and the County of York appointing the York County Uniform Construction Code Board of Appeals to hear appeals from the decisions of the Township of Paradise Codes Administrator.

6. PROPOSAL

A. County Bridge (No. 177), Baker Road Dover, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve C.S Davidson's proposal for Part 2 Preliminary Engineering and Part 3 Final Design Services fee of \$437,477.53 and for approval of the Engineering Agreement for the replacement of County Bridge (No. 177), Baker Road over the little Conewago Creek in Dover and West Manchester Townships. We anticipate the project will be funded by the Transportation Improvement Program (TIP) with 80% Federal Funds, 15% State and 5% Local Funds.

7. INSTALLATION

A. Security Fence Co

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the installation of 20 feet of chain link fencing on behalf of the York County Prison, from Security Fence Co, for a total cost not to exceed \$9,180.00.

8. PURCHASE

A. Mumentrum ECM, LLC

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of Information and Technology Services, and Momentum ECM, LLC, Mechanicsburg, PA, for Development of a Human Resources document management application. The Records Improvement Committee will provide \$17,358.00 towards the project, for a total cost of \$17,359.50.

9. SETTLEMENTS

A. Buono v. York County Prison

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a settlement agreement, at the recommendation of the York County Prison Board of Inspectors, in response to a pending lawsuit captioned Buono v. York County Prison Board et al, in the amount of \$25,000.00.

B. Steiner v. York County Prison

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a settlement agreement, at the recommendation of the York County Prison Board of Inspectors, in response to a pending lawsuit captioned Steiner v. York County Prison Board et al, in the amount of \$16,500.00.

10. RECESS

Commissioner Byrnes recessed the meeting at 10:26 a.m. for the purpose of holding a hearing to receive public comments on the adoption of Ordinance 2018-04.

11. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:27 a.m.

12. ORDINANCES

A. 2018-04

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the adoption of Ordinance 2018-04, on behalf of Solicitors Office, to Eliminate Personal Property Tax as Set Forth in Chapter 145-6 of the York County Code.

13. POLICY

A. Public Comment Policy

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt a Public Comment Policy on behalf of the Solicitors Office, pursuant to the Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq).

14. APPOINTMENT

A. York County Ag Land & Preservation Board

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve and appoint Edwin Livingston to the York County, Agricultural Land Preservation Board, on behalf of York County, to fill a vacancy on the board, representing Citizens-at-large, to a three year term, May 1, 2018 through April 30, 2021.

15. BID AWARD

A. Ecotone, Inc

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a bid award between the County of York and Ecotone, Inc, for construction of the York County Prison Stormwater Management Facilities Retrofit Project at a total cost of \$157,737.25, to be funded through a federal grant.

16. WRITE OFFS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the write off of resident accounts from Pleasant Acres Nursing and Rehabilitation Center that have exhausted collectability per Glenn Smith, York County Solicitor.

Emrich	\$22,777.34
Alter	\$45,434.75
Maurer	\$22,396.67
Nugent	\$37,182.43
Sutton	\$48,794.44
Ludwig	\$20,716.65
Hillman	\$70,720.21
Dauchex	\$17,508.25
Rice	\$23,877.38
Nagle	\$117,153.14

17. TAX REFUND REGISTER

A. Register 2018-12

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register, 2018-12 authorizing payment of York County real estate tax refunds totaling, \$7,394.19.

18. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 23, 2018 totaling \$3,182,917.35.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,400,583.29
01	Payroll	325.00
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	335,167.78
03	Unclaimed Money	
04	Donations	9,405.00
05	Controlled Substance	20,810.40
06	Human Services	50,339.15
07	Children & Youth	312,833.73
08	911	10,921.70
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	28,666.04
10	YC Local Use Fee	28,107.60
10	Liquid Fuels Act 44	1,157.69
10	Marcellus Shale Bridge Maintenance	7,535.54
11	Prison Telephone	
25	Aging	269,291.33
28	MH-IDD	251,611.82
30/31	York/Adams HealthChoices	
30	York Reinvestment	9,503.38
31	Adams Reinvestment	573.42
32	YAHC Joinder Gov Capitation	13,036.72
35	Domestic Relations	1,492.69
36	Earn-It	
40	Weatherization Liheap	39,969.86
45	Block Grant	144,433.84

46		Affordable Housing	
47		Revolving Fund	8,688.20
48		Downtown Hanover	
49		ARRA Weatherization	
50		Continuum of Care	8,481.92
51		Weatherization Doe	3,697.81
72		Tax Claim	
75		Retirement	29,962.10
83		2016 Capital Projects Fund	
84		911 Capital Projects Fund	
85		P/A Capital Projects Fund	
90		Drug & Alcohol	196,321.34
		Total	3,182,917.35

Commissioner Reilly made a motion, seconded Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 30, 2018 totaling \$3,727,716.02.

<u>Fund</u>		<u>Name</u>	<u>Amount</u>
01		General Fund	772,062.18
01		Payroll	15,920.40
01		Ag Land Preservation	
01		Escrow	
01		Marcellus Shale	
02		York County Nursing Home	
03		Unclaimed Money	
04		Donations	7,786.25
05		Controlled Substance	4,389.61
06		Human Services	6,296.48
07		Children & Youth	1,412,124.52
08		911	31,943.16
08		911 Act 12	
09		YC Capital Reserve	
10		Liquid Fuels	217.40
10		YC Local Use Fee	
10		Liquid Fuels Act 44	
10		Marcellus Shale Bridge Maintenance	
11		Prison Telephone	
25		Aging	101,088.23
28		MH-IDD	1,238,794.44
30/31		York/Adams HealthChoices	
30		York Reinvestment	22,261.00
31		Adams Reinvestment	
32		YAHC Joinder Gov Capitation	676.18

35		Domestic Relations	5,612.27
36		Earn-It	
40		Weatherization Liheap	21,253.61
45		Block Grant	4,957.90
46		Affordable Housing	175.00
47		Revolving Fund	
48		Downtown Hanover	
49		ARRA Weatherization	
50		Continuum of Care	57.87
51		Weatherization Doe	19,117.95
72		Tax Claim	1,955.95
75		Retirement	61,018.14
83		2016 Capital Projects Fund	
84		911 Capital Projects Fund	
85		P/A Capital Projects Fund	
90		Drug & Alcohol	7.48
		Total	3,727,716.02

19. REPORT OF EXECUTIVE SESSIONS

Commissioners Byrnes reported that there were no Executive Sessions held since last Commissioners Meeting.

20. OTHER BUSINESS

Commissioner Byrnes gave an update that Premier Healthcare Management have met with the residents and families at PAN&RC weekly, and June 4, 2018 they are scheduled to meet with the staff.

21. PERIOD OF PUBLIC COMMENT

There were no public comments.

22. ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting 10:37 a.m.

Respectfully submitted,

Mark Derr
Administrator/ Chief Clerk