

**COMMISSIONERS' MEETING  
MINUTES**

**05/16/18**

The May 16, 2018 York County Board of Commissioners Meeting was held at Northern York County School District, Administration building, 650 South Baltimore Street, Dillsburg, PA 17019.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/ Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower and Rebecca Laird Commissioners' Liaison present.

**A. Opening Ceremony**

Veteran Don Bradley led the Pledge of Allegiance.

Jordan and Joe students of Northern High School sang the National Anthem.

A moment of silence was held in remembrance of Officer Alex Sable, York City Police Department.

**2. PROCLAMATION**

**A. Stamp out Food Hunger**

The Board of Commissioners presented a proclamation to Daniel Clever representative for the Stamp out Food Hunger organization.

**B. Presentations**

The students of Northern York County School gave a presentation on the current projects they are working on. Principal recognized their distinguished roll students, eagle scouts and state winning sports students.

**3. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through F, as listed below.

A. Minutes from the May 2, 2018 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for

adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

| <u>Adoptive Parents</u>          | <u>Minor Child</u>     | <u>Rate per day</u> |
|----------------------------------|------------------------|---------------------|
| <b>GJ and BJ, Lewisberry, PA</b> | <b>CDJ fka CDL</b>     | <b>\$27.00</b>      |
| <b>GJ and BJ, Lewisberry, PA</b> | <b>OMJ fka OML-R</b>   | <b>\$27.00</b>      |
| <b>AH and CH, Hanover, PA</b>    | <b>LEH fka LAE</b>     | <b>\$27.00</b>      |
| <b>AH and CH, Hanover, PA</b>    | <b>KMH fka KMC</b>     | <b>\$27.00</b>      |
| <b>AM, Dillsburg, PA</b>         | <b>AMG fka ADG</b>     | <b>\$24.00</b>      |
| <b>AM, Dillsburg, PA</b>         | <b>AM-RT-G fka AMG</b> | <b>\$24.00</b>      |
| <b>AM, Dillsburg, PA</b>         | <b>AYG fka AYR</b>     | <b>\$24.00</b>      |

C. Purchase of Service Agreement between the **County of Northampton** and the County of York, on behalf of the York County Office of Children, Youth & Families, for the use of the **Northampton County Juvenile Justice Center** located at **650 Ferry Street, Easton, PA 18042**, a 36 bed facility for temporary secure placement of a child at a rate of \$250.00 per day, effective from July 1, 2017 to June 30, 2018.

D. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Resolute Acquisition Corporation**, to add the following services to Exhibit C Rate Schedule, with all other terms and conditions of the original agreement remaining in full force and effect.

| <u>Program Name</u>                          | <u>Cost</u>          |
|--|----------------------|
| <b>Vineland Adaptive Behavior Assessment</b> | <b>\$650.00/each</b> |
| <b>IQ Testing and Assessment</b>             | <b>\$250.00/each</b> |

E. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

**Bethany Home, Inc.** – 1863 Bethany Road, Womelsdorf, PA 19567

|                               |              |
|-------------------------------|--------------|
| Residential Program           | \$230.00/Day |
| Intensive Residential Program | \$230.00/Day |
| Shelter Program               | \$220.00/Day |

**Glen Mills Schools** – PO Box 5001, Concordville, PA 19331

|                      |              |
|----------------------|--------------|
| Residential Services | \$142.67/Day |
|----------------------|--------------|

F. Solicitor’s report as submitted.

#### **4. PURCHASE**

##### **A. Hondru Ford, Manheim, Pa**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the purchase between the County of York, on behalf of Fleet Management, and Hondru Ford, Manheim, Pa, for a 2018 Ford Explorer 4WD, for a total cost of \$36,529.00, under a PA COSTARS contract.

#### **5. BID AWARD**

##### **A. X-Ray Imaging Inc., Wyckoff, NJ**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award between the County of York, on behalf of the Sheriff's Department, and X-Ray Imaging Inc., Wyckoff, NJ, the lowest responsible bidder, for a 3D X-ray machine for the Human Service Center, in the total amount of \$31,135.00.

#### **6. CONTRACT**

##### **A. Metropolitan Edison Company, York, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Commissioners' Office, and Metropolitan Edison Company, York, Pennsylvania, to provide the relocation of electric utility facilities in connection with the replacement of Bridge #231 located on Milford Green Road in Washington Township, for a total cost of \$13,450.57.

#### **7. MEMORANDUM OF UNDERSTANDING**

##### **A. PFM Swap Advisors, LLC**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a memorandum of understanding to engage PFM Swap Advisors, LLC, for the purpose of performing required calculations relating to the County Swap transactions, including Swap valuations, GASB 53 and GASB 72 Compliance services for an annual fee of \$10,000 for all services outlined above.

##### **B. City of York**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a memorandum of understanding between the County of York, on behalf of the District Attorneys' Office, and the City of York, to provide one police officer to work full-time with the York County Drug Task Force.

## **8. APPOINTMENTS**

### **A. York County Land Bank Authority**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to appoint the following individuals to the York County Land Bank Authority for a term of one year beginning January 1, 2018 and ending December 31, 2018:

|                  |                                  |
|------------------|----------------------------------|
| Tom Englerth     | 127 West Market Street, York, PA |
| Frank Countess   | 135 N. George Street, York, PA   |
| Heidi Hormel     | 441 Deerfield Drive, Hanover, PA |
| Michael Black    | 325 Cottage Hill Rd., York, PA   |
| Phillip Briddell | 335 Hill-n-Dale Drive, York, PA  |
| Shanna Terroso   | 2995 Forrest Lane, York, PA      |
| Felicia Dell     | 1021 Stoverstown Road, York PA   |

## **9. GRANT**

### **A. Bureau of Justice Assistance, Washington DC**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the District Attorney, to the Bureau of Justice Assistance, Washington DC, in the amount of \$358,547.00, with no county match, for the addition of two County Detectives to assist municipal police departments in the investigation of Drug Delivery Resulting in Death cases, applicable training and a strategic planning and research partnership with an educational institution, for the period of 10/1/2018 to 9/30/2020.

## **10. AGREEMENT**

### **A. Fairview Township Police**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Mobile Data Computer Service agreement between the County of York and Fairview Township Police Department until March 31, 2023.

## **11. TAX REFUND REGISTER**

### **A. Register 2018-11**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2018-11 authorizing payment of York County real estate tax refunds totaling \$2,789.18.

## 12. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 9, 2018 totaling \$3,772,917.33.

| <u>Fund</u> | <u>Name</u>                        | <u>Amount</u>       |
|-------------|------------------------------------|---------------------|
| 01          | General Fund                       | 2,182,050.54        |
| 01          | Payroll                            |                     |
| 01          | Ag Land Preservation               |                     |
| 01          | Escrow                             |                     |
| 01          | Marcellus Shale                    |                     |
| 02          | York County Nursing Home           | 107,400.24          |
| 03          | Unclaimed Money                    |                     |
| 04          | Donations                          | 727.00              |
| 05          | Controlled Substance               | 15,770.89           |
| 06          | Human Services                     | 265,260.43          |
| 07          | Children & Youth                   | 579,326.86          |
| 08          | 911                                | 22,164.21           |
| 08          | 911 Act 12                         |                     |
| 09          | YC Capital Reserve                 | 4,701.00            |
| 10          | Liquid Fuels                       | 147,126.85          |
| 10          | YC Local Use Fee                   |                     |
| 10          | Liquid Fuels Act 44                |                     |
| 10          | Marcellus Shale Bridge Maintenance |                     |
| 11          | Prison Telephone                   |                     |
| 25          | Aging                              | 81,540.38           |
| 28          | MH-IDD                             | 234,830.38          |
| 30/31       | York/Adams HealthChoices           |                     |
| 30          | York Reinvestment                  | 3,200.00            |
| 31          | Adams Reinvestment                 |                     |
| 32          | YAHC Joinder Gov Capitation        | 8,697.71            |
| 35          | Domestic Relations                 | 14,968.74           |
| 36          | Earn-It                            |                     |
| 40          | Weatherization Liheap              | 22,578.41           |
| 45          | Block Grant                        | 56,200.36           |
| 46          | Affordable Housing                 | 1,322.82            |
| 47          | Revolving Fund                     |                     |
| 48          | Downtown Hanover                   |                     |
| 49          | ARRA Weatherization                |                     |
| 50          | Continuum of Care                  | 7,368.76            |
| 51          | Weatherization Doe                 | 17,626.69           |
| 72          | Tax Claim                          |                     |
| 75          | Retirement                         |                     |
| 83          | 2016 Capital Projects Fund         |                     |
| 84          | 911 Capital Projects Fund          |                     |
| 85          | P/A Capital Projects Fund          |                     |
| 90          | Drug & Alcohol                     | 55.06               |
|             | Total                              | <u>3,772,917.33</u> |

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 16, 2018 totaling \$9,671,511.38.

| <u>Fund</u> | <u>Name</u>                        | <u>Amount</u>       |
|-------------|------------------------------------|---------------------|
| 01          | General Fund                       | 3,118,616.58        |
| 01          | Payroll                            | 535.00              |
| 01          | Ag Land Preservation               |                     |
| 01          | Escrow                             |                     |
| 01          | Marcellus Shale                    |                     |
| 02          | York County Nursing Home           | 263,958.86          |
| 03          | Unclaimed Money                    |                     |
| 04          | Donations                          | 1,550.00            |
| 05          | Controlled Substance               | 15,058.75           |
| 06          | Human Services                     | 1,553.13            |
| 07          | Children & Youth                   | 913,198.46          |
| 08          | 911                                | 53,116.34           |
| 08          | 911 Act 12                         |                     |
| 09          | YC Capital Reserve                 | 353,565.31          |
| 10          | Liquid Fuels                       | 652.28              |
| 10          | YC Local Use Fee                   | 234,767.96          |
| 10          | Liquid Fuels Act 44                |                     |
| 10          | Marcellus Shale Bridge Maintenance |                     |
| 11          | Prison Telephone                   |                     |
| 25          | Aging                              | 10,048.98           |
| 28          | MH-IDD                             | 954,006.64          |
| 30/31       | York/Adams HealthChoices           |                     |
| 30          | York Reinvestment                  | 15,845.58           |
| 31          | Adams Reinvestment                 | 1,054.00            |
| 32          | YAHC Joinder Gov Capitation        | 1,639.63            |
| 35          | Domestic Relations                 | 458.70              |
| 36          | Earn-It                            |                     |
| 40          | Weatherization Liheap              | 21,529.11           |
| 45          | Block Grant                        | 1,844.72            |
| 46          | Affordable Housing                 | 1,016.00            |
| 47          | Revolving Fund                     | 7,085.25            |
| 48          | Downtown Hanover                   |                     |
| 49          | ARRA Weatherization                |                     |
| 50          | Continuum of Care                  | 683.92              |
| 51          | Weatherization Doe                 | 230.46              |
| 72          | Tax Claim                          | 3,473,007.95        |
| 75          | Retirement                         | 104,263.76          |
| 83          | 2016 Capital Projects Fund         |                     |
| 84          | 911 Capital Projects Fund          |                     |
| 85          | P/A Capital Projects Fund          |                     |
| 90          | Drug & Alcohol                     | 122,224.01          |
|             | Total                              | <u>9,671,511.38</u> |

### **13. REPORT OF EXECUTIVE SESSIONS**

Commissioners Byrnes reported that there were no Executive Sessions held since last Commissioners Meeting.

### **14. PERIOD OF PUBLIC COMMENT**

There were no public comments.

### **15. ADJOURNMENT**

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting 10:50 a.m.

Respectfully submitted,

Mark Derr  
Administrator/ Chief Clerk