

**COMMISSIONERS' MEETING
MINUTES**

08/29/18

The August 29, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Floor, York, PA 17401.

1. CALL TO ORDER

Vice President Commissioner Doug Hoke called the meeting to order at 10:00 a.m., with Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, Treasurer Barbara Bair and Commissioner Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran Patrick Rambeau led the Pledge of Allegiance.

Rev James Parker, St Paul's United Methodist Church, gave the Invocation.

2. CONSENT AGENDA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Consent Agenda, items A through G as listed below:

- A. Minutes from the August 15, 2018 Commissioners' Meeting as submitted.
- B. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and ME, York, PA, as Custodian of DTH, a minor child, authorizing custodianship subsidy payments at a rate of \$27.00 per day until the child reaches the age of 21 years.
- C. Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Pediatric Services of America, Inc. dba PSA Healthcare, Harrisburg, PA**, to provide medical assessment services at a rate of \$45.00 per hour for up to 40 hours per RN/LPN, hours in excess of 40 per RN/LPN at a rate of \$53.00 per hour, and parking reimbursement for each RN/LPN not to exceed a rate of \$45.00 a month for the period of July 1, 2018 through June 30, 2019.
- D. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and The Devereux Foundation, to add the following services to Exhibit B, with all other terms and conditions of the original agreement remaining in full force and effect.

<u>Program Name</u>	<u>Cost</u>
One-to-One Services	\$35.00/Hour

- E. 2018 budget line adjustments, as submitted by the Controller's Office, for the month of August.

F. Motion to approve a Contract Agreement between the County of York on behalf of the York County Youth Development Center, and the County of Cumberland, Carlisle, PA, for the boarding of Cumberland County Youth, at a daily rate of \$375.60, for the period July, 1 2018 through June 30, 2019.

G. Solicitors Report as submitted.

3. APPOINTMENT

A. South Central Workforce Investment Board

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the appointment of Stephen Selby, York Township, to a 3 year term, representing the Workforce sector to the South Central Workforce Investment Board, to fill a vacated position, serving Adams, Cumberland, Dauphin, Franklin, Juniata, Lebanon, Perry and York Counties. The term will start August 29, 2018 through June 30, 2021.

4. CONTRACTS

A. CDW-G, Chicago, IL

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Information and Technology Services, and CDW-G, Chicago, IL, to provide for the licensing of various Microsoft software products at a cost of \$241,803.89 per year, for the period of July 1, 2018 through June 30, 2021. All pricing provided is through the County Commissioners Association of PA (CCAP), for a total cost of \$725,411.67.

B. Pennsylvania State Police, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the District Attorney's Office, and the Pennsylvania State Police, Harrisburg, PA, to provide continued funding for one county detective, including salary and miscellaneous benefits for assignment with the Pennsylvania State Police Auto Theft Unit, for a total cost of \$125,708.00, for the period of September 1, 2018 to August 31, 2019.

C. Metro Technology Services, Inc., Wayne, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the District Attorney's Office, and Metro Technology Services, Inc., Wayne, PA, to provide software licensing and maintenance, for a total cost of \$5,058.00, for the period of September 1, 2018 to August 31, 2019.

D. Bruce Christopher Seminars, LLC, Eden Prairie, MN

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Human Resources Department, and Bruce Christopher Seminars, LLC, Eden Prairie, MN to provide two (2) 90 minute employee training sessions, addressing the topic of "The Power of Perception." To be presented on December 11, 2018, for a total cost of \$5,600.00.

E. Giselle Joseph, M.D

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Area Agency on Aging, to serve as Contract Administrator and Repository of the original signed contract and Giselle Joseph, M.D, for Physician Consulting Services, for the period of July 1, 2018 through June 30, 2019. Total allocation for the period is \$3,216.00.

F. JMT, Inc.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of the York County Planning Commission, and JMT, Inc., increasing the total funding for Professional Services to \$36,205.00. This is an increase of \$10,240.00 for the York County Prison Stormwater Management Facilities Retrofit Project, funded through a federal grant.

5. BARGAINING UNIT CONTRACT

A. American Federation of State, County and Municipal Employees

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Bargaining Unit Contract Agreement between the County of York Board of Commissioners and the American Federation of State, County and Municipal Employees (District Council 89, AFL-CIO Local 1485) for the period of January 1, 2018 to December 31, 2021.

6. PURCHASES

A. Ground Roots, Dover, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Parks and Recreation, and Ground Roots, Dover, PA, for the Purchase and install of PorousPave to the existing trail at Highpoint Scenic Vista & Recreation Area, for a total cost of \$133,174.77, under a PA COSTARS contract, paid from the 2018 budget.

B. James Craft and Son, Manchester, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Facilities Management, and Pleasant Acres Nursing & Rehabilitation Center, and James Craft and Son, Manchester, PA, for the upgrade of the remaining building automation system components to Alerton allowing remote monitoring and access to the buildings HVAC systems, for a total cost of \$10,850.00.

C. Whitmoyer Ford, Inc., Mount Joy, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Ford, Inc., Mount Joy, PA, for a Ford Explorer Base model 4WD, for a total cost of \$27,800.00, under a PA COSTARS contract.

7. SUBRECIPIENT AGREEMENT

A. U.S. Department of Housing and Urban Development, Washington, D.C

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Subrecipient Agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following agreement for activities funded through the U.S. Department of Housing and Urban Development, Washington, D.C., Community Development Block Grant Program, years 2015 and 2017:

<u>Subrecipient Entity</u>	<u>Activity</u>	<u>Activity Amount</u>	<u>Increase/Decrease</u>
Community Basics Inc	Renovation Waverly Apartments	\$56,400.00	None
Presbyterian Senior Living	Renovation Phase II Shrewsbury Courtyards II	\$161,500.00	None
Franklintown Borough	Firehouse and West Street Reconstruction	\$100,000.00	\$25,744.00 Increase

8. GRANT APPLICATION

A. Pennsylvania Board of Probation and Parole, Bureau of Probation Services, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of Adult Probation, to the Pennsylvania Board of Probation and Parole, Bureau of Probation Services, Harrisburg, PA, for a total grant amount of \$415,677.00. This is a grant application to the state for unmatched monies to offset probation officer salaries. Each year 100% of the total department salaries are requested for reimbursement.

9. REQUIRED TO SATISFY

A. PennDOT Bureau of Aviation

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve all of the items required to satisfy the Tentative Allocation (TA-MMA-2017-County of York-00006 for County of York) for issuance of a Multimodal Transportation Fund Grant Offer, from the PennDOT Bureau of Aviation, for the York Airport, pending approval of an acceptable bid on September 5, 2018.

10. LEASE AGREEMENTS

A. Public safety agencies

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the lease agreements between the County of York and public safety agencies, for new radio system end-user equipment. Agencies are as listed below:

Dover Township, Fire Department	Hanover Area, Fire & Rescue
Newcumberland, DLA Fire Department	Porters Fire Company
Southern York, Forest Fire Company	Friendship Hose Compnay, Spring Grove
Monaghan Township, Voluntary Fire	Union Fire Company, Manchester Borough
West Manchester, Fire Department	East Prospect Fire Company
Susquehanna Fire Company, York Haven	North Codorus Township Fire Department
York Area United, Fire & Rescue	York County, ATR
Eagle Fire Company	Wellsville Fire Company
Shrewsbury Voluntary Fire Company	Community Voluntary Fire of Yorkana
Paradise Township Fire	York City Fire
Newbridgeville Fire Company	Citizens Voluntary Fire Company, Fawn Grove
Goodwill Fire Company, York Township	Strinestown Voluntary Fireman's Relief
Newberry Township Fireman's Relief	Hellam Fire Company
TRI Community EMS	Community Lift Team EMS
Jacobus Lions Club, Ambulance	Red Lion Area Ambulance Association
York Regional EMS	Canadochly Valley Ambulance Club
UPMC Pinnacle, Hanover	Spring Grove, EMS
Dover Ambulance	Southwest Regional Police
Hanover Police Department	Northern York Country Regional Police
York Area Regional Police	York City Police
Fairview Police Department	Hellam Township Police Department
North Hopewell Township Police	Carrol Township Police Department
West Manchester Township Police	Penn Township Police
Spring Grove Township Police	Lower Windsor Police
York Area United EMA	Yoe Borough EMA
Dover Township EMA	Paradise Township EMA
Fairview Township EMA	Jefferson Borough EMA
Springfield Township EMA	Dover Borough EMA

11. RESOLUTION

A. 2018-28

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2018-28 on behalf of the Controller's Department and Pennsylvania School District Liquid Asset Fund. A Resolution authorizing the County of York, Pennsylvania to join with other Pennsylvania local government entities and school districts as a Settlor of the Pennsylvania School District Asset Fund for the purpose of investing funds of this County on a pooled basis with funds of other Pennsylvania local government entities and school districts.

12. TAX REFUND REGISTER

A. Register 2018-17

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2018-17 authorizing payment of York County real estate tax refunds totaling \$41,208.51.

13. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 22, 2018 totaling \$1,894,979.30.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	326,628.57
01	Payroll	4,629.21
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	176,907.62
03	Unclaimed Money	
04	Donations	6,392.85
05	Controlled Substance	35,937.78
06	Human Services	1,533.46
07	Children & Youth	694,869.91
08	911	79,181.25
08	911 Act 12	
09	YC Capital Reserve	44,199.58
10	Liquid Fuels	64,607.08
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	29,792.32
25	Aging	119,431.98
28	MH-IDD	194,903.17
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	418.47
32	YAHC Joinder Gov Reinvestment	7,731.00
35	Domestic Relations	6,103.71
36	Earn-It	
40	Weatherization Liheap	8,949.50
45	Block Grant	18,867.64
46	Affordable Housing	449.40
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	1,281.69
51	Weatherization Doe	9,801.07
72	Tax Claim	1,000.00
75	Retirement	60,893.54
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	468.50
	Total	<u>1,894,979.30</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 29, 2018 totaling \$2,964,230.11.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,257,555.26
01	Payroll	105.00
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	94,593.04
03	Unclaimed Money	
04	Donations	1,400.00
05	Controlled Substance	16,016.54
06	Human Services	27,652.78
07	Children & Youth	597,336.79
08	911	117,146.82
08	911 Act 12	
09	YC Capital Reserve	9,557.00
10	Liquid Fuels	331.40
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	232,380.92
28	MH-IDD	267,671.12
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	9,675.32
32	YAHC Joinder Gov Reinvestment	24,473.23
35	Domestic Relations	124,484.22
36	Earn-It	611.26
40	Weatherization Liheap	9,784.51
45	Block Grant	50,356.24
46	Affordable Housing	25,924.54
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	26,174.21
51	Weatherization Doe	8,044.62
72	Tax Claim	57.00
75	Retirement	15,838.55
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	47,059.74
	Total	<u><u>2,964,230.11</u></u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Hoke reported that there were no executive sessions held since the last Commissioners Meeting.

15. OTHER BUSINESS

Administrator/ Chief Clerk, Mark Derr reported that at the August 1, 2018 meeting, the Commissioners approved a motion for the purchase of a new dishwasher for Pleasant Acres Nursing and Rehabilitation Center, in the amount of \$141,095.00. We were able to renegotiate this agreement with the vendor and the purchase price was lowered to \$125,777.11 for a savings of \$15,317.89.

16. PERIOD OF PUBLIC COMMENT

There were no public comments.

17. ADJOURNMENT

That being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:16 a.m.

Respectfully submitted,

Mark E. Derr
Administrator/Chief Clerk