

**COMMISSIONERS' MEETING
MINUTES**

02/07/2018

The February 7, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street 2nd Floor, York PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10.01am, with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Solicitor Glen Smith, Deputy Controller Natasha Rohrbaugh, Treasurer Barb Bair and Administrative Assistant Darnell Ort present.

A. Opening Ceremony

Veteran Paul Hershey led the Pledge of Allegiance.

A moment of silence was given by Pastor Ron Oelrich, Faith UCC

2. PERIOD OF PUBLIC COMMENT

No public comments were received.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through F, as listed below:

- A. Minutes from the January 31, 2018 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the of 18 years: and a one-time payment for costs incidental to the adoption of each child no to exceed \$2,000.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per Day</u>
KW & AW, York, PA	JXW FKA ADL	\$31.00
KW & AW, York PA	CGW FKA ML	\$31.00
AP, Manchester, PA	ARP fka ARW	\$26.50
AP, Manchester, PA	AJP fka AJW	\$26.50

- C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families and AC & LC Red Lion, PA as Custodian of MCC, a minor child, authorizing custodianship subsidy payments at a rate of \$25.65 per day until the child reaches the of 21 years.
- D. Solicitor's Report, as submitted.

4. APPOINTMENTS/REAPPOINTMENTS

A. Maryland and Pennsylvania Railroad Preservation

Commissioner Hoke made a motion, seconded by Commissioner Reilly unanimously carried to reappoint the following person Dolores J. Krick of Airville to the Board of Directors of the Maryland and Pennsylvania Railroad Preservation for a term of, 1/12018-12-31-2020

5. RESOLUTIONS

A. Resolution 2018-06

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Resolution 2018-06 to recommend the PA Utility Commission deny an application by Transource of Pennsylvania LLC for the construction of a proposed 230 kV power transmission line through southeastern York County, Pennsylvania.

B. Resolution 2018-07

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Resolution 2018-07 indicating the Bishop Road Bridge will be marketed to new owners. If no ownership changes occur, Bishop Road will be closed when repairs are needed.

C. Resolution 2018-08

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Resolution 2018-08 on behalf of the Community Development Department of the York County Planning Commission, authorizing the following changes to the 2014, 2015, 2016, and 2017 Annual Action Plans, as amended, under the U.S.

Department of Housing and Urban Development, Washington, D.C., funded Community Development Block Grant program and the Emergency Solutions Grant Program.

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
West York Borough	\$157.02	45280014	45582011 (increase)
Felton Borough	\$75,000.00	45290015	New
HICDC (Housing Initiative Community Development Corp)	\$4,490.36	45200016	45502199 (increase)
Dover Township	\$376.43	45200016	45502171 (increase)
Delta Borough	\$817.34	45210017	45512232 (increase)
YWCA of Hanover	\$1000.00	45212253 (decrease)	45712253 (increase)

- D. Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Resolution 2018-09 for the York County 2018, 2019, and 2020 Three Year Project Plan for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) program activities funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

6. ACTION PLAN

A. Community Development Block Grant

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve The 2018 York County Annual Action Plan for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) federal programs. The Annual Action Plan is required to be submitted to the U.S. Department of Housing and Urban Development (HUD) for community planning and development funding. The President Commissioner is authorized and directed to execute all required documents for the submission of the plan and the administration of programs.

7. PURCHASES

A. Probation Services

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Probation Services, and Witmer Public Safety Group, Coatesville, PA, for twenty-three (23) Ballistic Vests at a cost of \$1.70 per vest for a total cost of \$15,219.10 under a PA State contract.

8. SERVICE AGREEMENT

A. Bridge Maintenance Program

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve and sign a Professional Services Agreement with C.S. Davidson, Inc., County Engineer for the design and construction management of the 2018 Bridge Maintenance Program with a maximum fee of \$58,000.00.

9. CONTRACTS

A. Facilities Management department and Western Pest Services, Lititz, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management department and Western Pest Services, Lititz, PA, for preventative pest control services at the bid County locations for The monthly fee of \$1,186.00 for the period of 3/1/2018 through 2/29/2020.

B. Office of Emergency Management and Coccardi and Associates, Mechanicsburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the Office of Emergency Management and Coccardi and Associates, Mechanicsburg, PA, to conduct a Hazardous Materials Commodity Flow Study with information to the County of York, Local Emergency Planning Committee (LEPC).

C. Bridge No. 114

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to authorize the concurrence to award for the construction contract to Lobar Site Development Corporation for the replacement of County Bridge No. 114, Valley Street, over the Codorus Creek in Glen Rock Borough, in the amount of \$1,578,328.17. The project will be funded by the Transportation Improvement Plan (TIP) (Agreement #08A066) per the current funding distribution of 80% Federal Funds, 15% State, and 5% Act 26. The project will be administered through Engineering and Construction Management System.

10. HAZARDOUS MATERIAL ASSESSMENT

A. Response Fund Grant

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Hazardous Material Assessment and Information for the Hazardous Material Response Fund Grant for the County of York, Local Emergency Planning Committee (LEPC) through the Department of Emergency Services/Office of Emergency Management. This is presented to the Commonwealth of Pennsylvania, Pennsylvania Emergency Planning Committee through the Pennsylvania Emergency Management Agency.

11. PROPOSAL

A. County Bridge No. 226

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to accept the proposal for the Final Design Supplement B from C.S. Davidson, Inc. for County Bridge No. 226, Hull Drive over the Bermudian Creek in Washington Township, in the amount of \$19,022.31. This project has been funded through the Transportation Improvement Plan (TIP) with 80% Federal, 15% State, and 5% State Act 26 Funds.

12. AGREEMENTS

A. PA Game Commission

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve and execute the extension of the PA Game Commission's Game Cooperator agreement for Apollo, Spring Valley, Rocky Ridge and Raab County Parks.

B. Facilities Management Department, and Ware Haus, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an agreement between the County of York, on behalf of the Facilities Management Department, and Ware Haus, York, PA, for the pre-design phase to enable the generation of drawings needed to seek additional funding for a facility to house the current occupants of the County Annex, at a cost not to exceed \$33,500.00.

C. Facilities Department and McClure Co., Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an agreement between the County of York, on behalf of the Facilities Department and McClure Co., Harrisburg, PA, the replacement of the burner assemblies in both Thermal Solution boilers at the Admin Center and at a cost not to exceed \$16,767.

D. Springettsbury Township and Quattro York LLC

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to enter into an Agreement for Dedication of Right-of-Way between the County of York, Springettsbury Township and Quattro York LLC, therein granting a 2,327 square foot right-of-way along the south side of Concord Road together with a 5 foot temporary construction easement consisting of 1,548 square feet in order to widen Concord Road, for the sum of \$24,329.33.

13. TAX FUND REGISTER

A. Tax Refund Register 2018-03

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2018-03 authorizing payment of York County real estate tax refunds totaling \$7,775.94.

14. CHECK REGISTER

A. Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 5, 2018 totaling \$5,438,881.92.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
		3,672,963.2
01	General Fund	8
01	Payroll	513.46
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	97,180.70
03	Unclaimed Money	737.69
04	Donations	22,137.85
05	Controlled Substance	2,966.00
06	Human Services	129.59
		1,458,762.9
07	Children & Youth	3
08	911	8,496.76
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44 Marcellus Shale Bridge	
10	Maintenance	
11	Prison Telephone	

25	Aging	44,541.95
28	MH-IDD	34,907.00
30/3		
1	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	8,384.55
35	Domestic Relations	46.79
36	Earn-It	57.00
40	Weatherization Liheap	43,150.36
45	Block Grant	15,285.39
46	Affordable Housing	383.25
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	2,838.07
72	Tax Claim	5,998.73
75	Retirement	11,956.50
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	7,444.07
		<u>5,438,881.9</u>
	Total	<u><u>2</u></u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since last Commissioners' Meeting.

16. OPEN POSITIONS REPORT

Eileen Reinoehl, York County Human Resources department, gave a report of open positions within the County of York.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Chief Richard Halpin has left the Fire School for the last time.

PAN & RC Public Meetings will be held, 02/13, 3/07, & 03/27 from 6.30pm – 7.30pm

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10.42 a.m.

Respectfully submitted,

Rebecca L. Laird
Commissioners' Liaison Officer