

**COMMISSIONERS' MEETING
MINUTES**

12/05/18

The December 5, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:02 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Assistant Solicitor Michelle Pokrifka, Controller Greg Bower, Treasurer Barbara Bair and Commissioners Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Paul Hershey, led the Pledge of Allegiance.

Pastor Tanya Brubaker, Calvary and Grace United Methodist Church, gave the Invocation.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through F as listed below:

A. Minutes from November 21, 2018 Commissioners' Meeting as submitted.

B. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following custodians of the following minor children, authorizing custodianship subsidy payments until the child reaches the age of 21 years.

<u>Custodian(s)</u>	<u>Minor Child</u>	<u>Rate per day</u>
BJH and BH, Red Lion, PA	KLR	\$31.00
RD and DD, Red Lion, PA	OM	\$27.00
RD and DD, Red Lion, PA	JM III	\$27.00

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until the child reaches the age of **21** years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JB and CB, Manchester, PA	KRB fka KLP	\$27.00
DB and CB, York, PA	MEB fka EBB	\$31.00

D. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of **18** years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
DB and CB, York, PA	ITB fka EJB	\$31.00
DB and CB, York, PA	PJB fka EJB	\$31.00
DB and CB, York, PA	MRB fka ECB	\$31.00

E. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

Mark A. Chapman, MA – 39 Mayberry Lane, Mechanicsburg, PA 17050

Forensic Evaluation	
Non-MA Approved	\$420.00/Evaluation
Best Practice*	\$170.00/Evaluation

*(Portion owed by the Agency when MA Approved is billed outside of 15 day time frame)

CH Pennsylvania Under-21 dba Covenant House Pennsylvania—31 Armat Street, Philadelphia, PA 19144

Covenant House Shelter and Drop-In Programs combined, not to exceed **\$455,532.00** for the Fiscal year 2018-19

Commonwealth Clinical Group, Inc. – 41 East Orange Street, Lancaster, PA 17602

Psychiatric Evaluation	\$450.00/Each
Medication Checks	\$85.00/Each
Specialized Services Evaluation	\$395.00/Each
Individual/Family Counseling	\$95.00/Hour
Group Therapy Counseling	\$35.00/Hour
Therapeutic Polygraph Assessment	\$400.00/Each
Abel Assessment	\$450.00/Each
Court Testimony	\$50.00/Hour
5329 Threat of Harm Risk Assessment	\$500.00/Each

Drug and Alcohol Rehabilitation Service, Inc. – 1290 Prospect Road, Columbia, PA 17512

Manos House	\$107.74/Day
Manos House – MA Funded	\$0.00/Day
Supervised Independent Living	\$127.77/Day
Supervised Independent Living – MA Funded	\$0.00/Day

Folium, Inc. dba Laurel Life Services – 7564 Brown's Mill Road, Chambersburg, PA 17202

JUMP – Individual	\$68.00/Hour
JUMP – Group	\$16.65/Hour
RISE – Individual	\$68.00/Hour
RISE – Group	\$16.65/Hour
Brief Treatment	\$78.50/Hour
Forensic Evaluation	\$400.00/Each
Court Testimony – Doctoral Level	\$101.00/Hour
Court Testimony – Masters Level – Licensed	\$86.00/Hour
Court Testimony – Masters/Bachelors Level – Unlicensed	\$77.00/Hour

The Children's Institute of Pittsburgh – 1405 Shady Avenue, Pittsburgh, PA 15217

Project STAR – Beaver County and Pittsburgh	
Level I	\$67.43/Day
Level II	\$84.88/Day
Level III	\$111.21/Day
Level IV	\$140.68/Day

Grafton School, Inc. dba Grafton Integrated Health Network – 120 Bellview Avenue, Winchester, VA 22601

Residential Treatment Services	
Room & Board	\$111.00/Day
Daily Supervision	\$305.86/Day
Case Management	\$39.00/Day
Supplemental Therapy	\$92.00/Day
Additional Professional Services	\$70.71/Day
Education Services	\$250.00/Academic Day
One on One Residential	\$40.00/Hour
Transportation	\$0.535/Mile
Staff Time	\$40.00/Hour

Hugh S. Smith, Ph.D. & Associates, P.C. – 1834 Oregon Pike, Suite 4, Lancaster, PA 17601

Comprehensive Psychological Evaluation	
Non-MA Approved	\$675.00/Evaluation
Portion not billable to MCO	\$82.75/Hour
Supplemental add-ons – in conjunction with above services	
Fire Risk Assessment	\$180.00/Evaluation
Intellectual Screener	\$180.00/Evaluation
Psychosexual Assessment	\$180.00/Evaluation
Court Testimony	\$225.00/Hour

Pathways Adolescent Center, Inc – 370 N. Seneca Street, Oil City, PA 16301

Community Residential Services	
Pathways I	\$143.50/Day
Pathways II	\$143.50/Day
New Beginnings for Girls	\$148.63/Day
Transitional Living 2	\$138.38/Day
Transitional Living 3	\$138.38/Day
New Beginnings Transitional Living	\$185.00/Day

Perseus House, Inc – 1511 Peach Street, Erie, PA 16501

Residential Services	
Andromeda House – Intensive Treatment - Girls	\$238.43/Day
Perseus House – Intensive Treatment – Boys	\$264.67/Day
RTF Brighter Horizon – Girls	\$327.51/Day
RTF Andromeda House – Girls	\$297.67/Day
RTF Perseus House – Boys	\$564.56/Day
Shelter Program	\$196.52/Day
Florence Crittenton Program – Mother/Baby	\$282.58/Day
Florence Crittenton Program – Mother Only	
MA Approved Residential Services	
Andromeda House – Intensive Treatment - Girls	\$0.00/Day
Perseus House – Intensive Treatment – Boys	\$0.00/Day
RTF Brighter Horizon – Girls	\$0.00/Day
RTF Andromeda House – Girls	\$0.00/Day
RTF Perseus House – Boys	\$0.00/Day

Resolute Acquisition Corporation – 320 North Tibbs Avenue, Indianapolis, IN 46222

Residential Treatment Facility – Out of State	\$435.00/Day
Vineland Adaptive Behavior Assessment	\$650.00/Each
IQ Testing	\$250.00/Each

Southwood Psychiatric Hospital, Inc. – 2575 Boyce Plaza Road, Pittsburgh, PA 15241	
Residential Treatment	\$275.00/Day
Residential Treatment – Bed Hold	\$91.67/Day
York County Children’s Advocacy Center – 28 South Queen Street, York, PA 17403	
Forensic Interviews	\$183.00/Hour
Sexual Exploitation Assessment	\$183.00/Hour
York County Human Services Department – 100 West Market Street, Suite 401, York, PA 17401	
Family Group Decision Making Services	
Completed Conference	\$2,000.00/Each
Engaged, but Not Completed	\$650.00/Each
Denied Conference	\$250.00/Each
Family Team Meeting Services	
Completed Family Team Meeting	\$1,500.00/Each
Denied Family Meeting	\$250.00/Each
York County Youth Development Center – 3564 Heindel Road, York, PA, 17402	
Shelter Care	\$375.60/Day
Emergency Shelter Care	\$375.60/Day

F. 2018 Budget line adjustments, as submitted by the Controller’s Office for the month of November.

3. CONTRACTS

A. Lakeside Education Network, North Wales, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Services Department, and **Lakeside Education Network, North Wales, PA**, to provide Trauma Training for County and System Partners for the period of October 1, 2018 through September 30, 2019, at the following rates:

- 2-Hour Trauma training workshops- not to exceed \$1,700/workshop or \$2,700 for two workshops in one day.
- Intensive Trauma Training- not to exceed \$52,000.
- Consultant/Coaching Fees- not to exceed \$500/hour.
- 4-Hour Neurologic Training Program- not to exceed \$4,000/ session.
- Trauma Training Pre-Recorded Video- not to exceed \$2,500 per school district.

B. Bell Socialization Services, Inc., York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the Human Services Department, and Bell Socialization Services, Inc., York, PA, the service, amounts and increases are listed below:

Service	From	Increase
Homeless Assistance Program Transitional Housing Services	\$153,279.67	\$15,085.76
Homeless Assistance Program Emergency Shelter	\$219,288.92	\$36,423.92
Homeless Assistance Program Rental Assistance	\$93,454.16	\$6,995.16
Homeless Assistance Program Individual Shelter Nights Program	\$14,237.04	\$4,237.04
Human Services Development Fund Generic Case Management	\$357,650.77	\$18,694.77

C. Midwest Employers Casualty Company, Chesterfield, MO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and Midwest Employers Casualty Company, Chesterfield, MO to provide Excess Workers' Compensation coverage, for a total cost of \$115,281.00, for the period of January 1, 2019 to January 1, 2020.

D. Leadership Techniques, LLC, Frederick, MD

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of Human Resources, and **Leadership Techniques, LLC, Frederick, MD** to provide a training, "Delivering Outstanding Customer Service," to the Assessment Department on January 23, 2019, for a total cost of \$2,450.00.

C. Lighthouse Services, Inc., Blue Bell, PA

Commissioner Hoke made a motion seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Solicitor's Office, and Lighthouse Services, Inc., Blue Bell, PA to provide anonymous reporting services for county employees, for a total cost of \$1,523.00, for the period of January 1, 2019 to January 1, 2020.

4. AGREEMENTS

A. Teamsters Local Union 776

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bargaining unit contract agreement between the County of York Board of Commissioners (York County Youth Development Center) and **Teamsters Local Union 776** for the period of January 1, 2019 to December 31, 2022.

B. Herbert, Rowland & Grubic Inc., Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a supplemental engineering agreement between the County of York and, **Herbert, Rowland & Grubic Inc., Harrisburg, PA** for services associated with but not covered by the National Bridge Inspection Contract. Fees will be based upon hourly rates as defined in the Engineer's Standard Fee Schedule.

C. Canon Solutions America, Inc., Melville, NY

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a managed print services agreement between the County of York, on behalf of the York County Information and Technology Services Department, and Canon Solutions America, Inc., Melville, NY, for maintenance and supplies, except paper and staples for laser printers at the rate of:

Black and White Impressions	\$.0075
Color Impressions	\$.06

For the period of January 1, 2019 – December 31, 2021.

D. Vanguard Cleaning Systems for Central and Western, PA, Mechanicsburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an agreement between the County of York, on behalf of the Facilities Management Department and, Vanguard Cleaning Systems for Central and Western, PA, Mechanicsburg, PA for the weekly cleaning services at 18 MDJ offices at a monthly rate of \$4,560.00.

E. Public safety agencies

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the lease agreements between the County of York and public safety agencies, for new radio system end-user equipment. Agencies are as listed below:

Shrewsbury Township	Rose Fire Company, New Freedom
Eureka Fire EMS, Stewartstown	West York Ambulance

F. Public safety agencies

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the following lease agreement amendments between the County of York and public safety agencies, for radio system end-user equipment. Agencies are as listed below:

Paradise Township EMA	West Manchester Township Fire
Eureka Fire & EMS Stewartstown North	Codorus Township Fire
Friendship Fire, Hellam	

G. Heritage Rail Trail County Park

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a license agreement on behalf of Parks and Recreation for the occupancy of the Heritage Rail Trail County Park, by Columbia Gas of PA, for the installation of 423' underground gas line between Main Street and Water Street, Glen Rock, PA, for a lump sum of \$5,000.00.

H. Fraser Advanced Information Systems, West Reading, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a multi-function printer equipment lease agreement between the County of York, on behalf of the York County Information and Technology Services Department, and **Fraser Advanced Information Systems, West Reading, PA** for equipment, maintenance and supplies, except paper for 120 units at a total cost of \$222,025.22, for the period of January 1, 2019 to December 31, 2023. Impressions will be billed at actual at the following rates:

Black and White Impressions	\$.0029
Color Impressions	\$.029

5. SOFTWARE LICENSE

A. CDW-G, Chicago, IL

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a software license between the County of York, on behalf of the York County Information Services Department, and **CDW-G, Chicago, IL**, For 1,400 Carbon Black End Point Protection Software from January 1, 2019 through December 31, 2019, for a total cost of \$30,900.00.

6. TAX FORGIVENESS

A. Capital Area Christian Church, York Haven, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the forgiveness of County taxes on the following tax exempt parcel for the year and face amount indicated below for property owned by Capital Area Christian Church, York Haven, PA. This exoneration is being made without prejudice and without setting any precedent for future forgiveness requests.

<u>940000100460000000</u>	<u>Tax</u>	<u>Total</u>
2018	\$1,454.64	\$1,454.64

7. QUIT CLAIM DEED OF EASEMENT

A. Lower Chanceford Township, Airville, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to table this motion until a future date.

8. RESOLUTIONS

A. 2018-36

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2018-36 authorizing the issuance by the York County Industrial Development Authority of up to \$332,000.00 of tax-exempt financing to Samuel M. and Barbara B. Zook for the purpose of acquiring a farm located at 175 Center Road, Airville, Lower Chanceford Township, York County, PA as authorized under federal tax law as a qualifying first time farmer.

B. 2018-37

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2018-37 to approve the following changes to the U.S. Department of Housing and Urban Development, Washington D.C., funded Community Development Block Grant program activities, as approved in the York County 2016 and 2017 Annual Action Plans:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
HIP Grants	\$9,948.46	45602162	45200016
AHPD	\$5,000.00	45612267	45210017
HOME YHAP Coordination	\$35,000.00	45612246	45211017
HOME Housing Coordination	\$15,000.00	45612245	45210017
Housing Assistance Delivery	\$125,000.00	45612242	45210017
HIP Loans	\$100,000.00	45612244	45210017
W. York Borough	\$100,000.00	45210017	New
Windsor Borough	\$75,000.00	45210017	45512238
Shrewsbury Courtyards II	\$73,855.00	45210017	New
Shrewsbury Courtyards II	\$100,000.00	RF	47612319

C. 2018-38

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2018-38 vesting in the County Treasurer the duties and responsibilities for the billing and collection of county taxes within the City of York, effective January 1, 2020.

9. TAX REFUND REGISTER

A. Register 2018-25

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2018-25 authorizing payment of York County real estate tax refunds totaling \$5,163.87.

10. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 28, 2018 totaling \$4,234,039.18.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	707,643.64
01	Payroll	4,649.13
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	
03	Unclaimed Money	
04	Donations	300.00
05	Controlled Substance	4,006.27
06	Human Services	20,397.35
07	Children & Youth	848,351.23
08	911	97,871.47
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	159,275.16
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	240,577.67
28	MH-IDD	124,989.28
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	10,327.28
32	YAHC Joinder Gov Reinvestment	20,089.15
35	Domestic Relations	123,726.98
36	Earn-It	
40	Weatherization Liheap	13,385.29
45	Block Grant	1,993.25
46	Affordable Housing	350.19
47	Revolving Fund	28,400.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	213.23
51	Weatherization Doe	2,994.91
72	Tax Claim	63,671.43
75	Retirement	1,675,917.09
90	Drug & Alcohol	84,909.18
	Total	<u>4,234,039.18</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 5, 2018 totaling \$6,441,162.94.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,715,597.04
01	Payroll	4,376.10
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	25,000.00
02	York County Nursing Home	125,619.58
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	12,308.03
06	Human Services	32,412.74
07	Children & Youth	651,506.57
08	911	83,258.17
08	911 Act 12	
09	YC Capital Reserve	95,939.24
10	Liquid Fuels	121,051.43
10	YC Local Use Fee	434,750.00
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	137,332.94
28	MH-IDD	1,547,018.66
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	12,177.72
32	YAHC Joinder Gov Reinvestment	28,914.23
35	Domestic Relations	15,322.18
36	Earn-It	131.04
40	Weatherization Liheap	
45	Block Grant	93,068.33
46	Affordable Housing	27,500.06
47	Revolving Fund	100,000.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,804.34
51	Weatherization Doe	
72	Tax Claim	20,695.84
75	Retirement	67,725.65
90	Drug & Alcohol	83,653.05
	Total	<u>6,441,162.94</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners Meeting.

12. OTHER BUSINESS

Treasurer Bair reported that Dog Licenses for 2019 are now on sale in the Treasurer's Office. You can visit or call the office at 717/771/9603 or alternatively go to www.yorkcountypa.gov

13. PERIOD OF PUBLIC COMMENT

Lower Chanceford Township supervisor David Glen, spoke about concerns with a Storm Water Management Authority, he didn't like the implications of adding a fee to every tillable acre.

Lee Hoffins of Glen Rock gave a hand out to Commissioners concerning a tax letter that was sent out early with a penalty on it. This was done by error in the Treasurer's Office. Treasurer Bair stated that it was being taken care of and anyone who received the penalty will not be charged.

14. ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:46 a.m.

Respectfully Submitted,

Mark E. Derr
Administrator/ Chief Clerk